

MANHEIM BOROUGH
COUNCIL MEETING
February 8, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Sandra Mitchell, Recording Secretary and Police Chief Joseph Stauffer

President Bonnie Martin convened the council meeting at 7:00 PM.

Approval of the January 25th Minutes:

- A Motion was moved by Mr. Enterline to approve the Minutes of the January 25, 2011 Borough Council meeting. The Motion was seconded by Ms. Miller and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$58,646.34. The Motion was seconded by Mr. Shaub and passed unanimously.

Visitors:

- Kathy Gray from Barley Snyder reviewed the General Obligation Bond Series for 2011 and reviewed Ordinance 619 with Council.
- Mr. Jamie Schlesinger of Concord Finance reviewed all of Susquehanna Bank terms with Council.
 - A Motion was moved by Mr. Enterline to adopt Ordinance 619 and proceed with General Obligation Bond Series 2011. The Motion was seconded by Mr. Shaub. Roll Call: Ms. Martin – yes, Mr. Shaub – yes, Mr. Enterline – yes, Ms. Miller – yes, Mr. Eshelman – absent, and Mr. Simon – absent.

Mayor and Police Chief Reports: (see attached News Release and Report)

- Chief Stauffer distributed his report and explained the statistics and news releases. He also distributed a 2010 year end report.
- Mayor Phillips had attended the ribbon cutting for B & K Country Crafts & Quilts.

Borough Managers Report: (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- The Newsletter was sent out.
- Discussions have begun on lease agreements with various groups for the use of borough park facilities. Currently under review are agreements with the School District, Summer Swim Team and Soccer Club.
- Mr. Martin of Mc Rec was present to review a financial report that was handed out to Council, please see attached.
- Discussion on Mc Rec fields scheduling, field rental and purchasing equipment.
 - A Motion was moved by Mr. Shaub to have Mr. Don Wagner schedule all sports fields for the Borough. The Motion was seconded by Mr. Enterline and passed unanimously.

- Minsec has been granted a further continuance on its application to the Zoning Hearing Board to Monday, April 4th at 7:00 PM at Manheim Central High School.
- Council would like to see that the antique chairs in the basement will be moved to the Historical Society.

New Business:

- Council was given the salt shed repair contract and release for review.
 - A Motion was moved by Mr. Shaub to approve the repairs at the salt shed. The Motion was seconded by Mr. Enterline and passed unanimously.
- Resolution 2-2011 reimbursement & maintenance agreement between the Commonwealth of PA and the Borough of Manheim for S. Main St. was handed out for Council to review.
 - A Motion was moved by Mr. Enterline to adopt Resolution 2-2011 and proceed with the S. Main St project. The Motion was seconded by Mr. Shaub. Ms. Miller opposed the rest of Council approved.

Old Business:

- The contract for the East Gramby Street Project CDBG in the amount of \$96,635.00 was given to Council for review.
 - A Motion was moved by Mr. Shaub to approve the CDBG contract. The Motion was seconded by Ms. Miller and passed unanimously.

Executive Session:

- A Motion was moved by Mr. Shaub to adjourn to executive session at 9:05PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Shaub to adjourn from Executive Session at 9:56 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Shaub to adjourn at 9:58 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Respectfully Submitted,

Sandra Mitchell

MANHEIM BOROUGH
COUNCIL MEETING
February 22, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, Chris Simon, John Eshelman and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

President Bonnie Martin convened the council meeting at 7:05 PM.

Approval of the February 8th Minutes:

- A Motion was moved by Mr. Enterline to approve the Minutes of the February 8, 2011 Borough Council meeting. The Motion was seconded by Mr. Eshelman and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$63,834.55. The Motion was seconded by Mr. Simon and passed unanimously.

Visitors:

- Mr. Terry Shaffer was present to introduce himself and request appointment to the Manheim Borough Authority to fill the unexpired term of Mr. John Roads. His term will expire the end of 2013.
 - A Motion was moved by Mr. Shaub to appoint Mr. Terry Shaffer to the Manheim Borough Authority to fill the unexpired term of Mr. John Roads. The Motion was seconded by Ms. Miller and passed unanimously.
- Ms. Marcie Staffieri was present to support the Renter Ordinance draft distributed by Police Chief Stauffer for review and consideration by council. Chief Stauffer gave a brief overview of the concept behind the ordinance, which better defines guidelines for landlords. After discussion it was decided to forward the draft to the borough solicitor for review.

Police Chief Report: (see attached News Release and Report)

- Chief Stauffer distributed his report and explained the statistics and news releases.
- Officer Shank was commended for his proactive apprehension of burglary suspects over the weekend.
- It was mentioned that the curfew for youth in the borough is 11:00 PM to 6:00 AM.

President Martin distributed samples of lamp posts and light fixtures that are being proposed as part of a project to be funded by the 250th Anniversary Committee to enhance the borough for the celebration in 2012.

Borough Managers Report: (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- Rapho Township has approved a \$10 a game for sports field rental rate for resident league use at Rapho Park. Guidance was requested from Council concerning the adoption of a

similar rate for Borough parks. Mr. Behling explained the way Rapho Township is handling the preparation of the fields. Mr. Wes Geib from Manheim Athletic Association gave a presentation on what they are proposing for field preparation.

- A Motion was moved by Mr. Eshelman to charge a fee of \$10 a game for sports field rental rate for resident league use. The Motion was seconded by Mr. Shaub and passed unanimously.
- Mr. Behling presented a planting plan for Baron Grove that has been submitted by the Manheim Ag Community, for Council approval or Property Committee review. A trash receptacle matching the benches will be included in the plan. Further research will be done on the placement of the large stone with the plaque to be sure it is not too close to the basketball court.
 - A Motion was moved by Mr. Eshelman to approve the planting plan submitted by the Manheim Ag Community for the Baron Grove. The Motion was seconded by Mr. Shaub and passed unanimously.
- Multiple cost estimates have been obtained for the most critical repair work needed at the Manheim Community Pool. Mr. Behling reviewed the necessary pool repairs and requested authorization from Council to proceed with repairs or refer to the Property Committee for further review. Discussion was held concerning which items on the cost estimate were actually necessary for 2011.
 - A Motion was moved by Mr. Enterline to proceed with the items listed on the cost estimate of \$20,195 for necessary 2011 repairs for the pool. The Motion was seconded by Mr. Shaub and passed with 2 nay votes.
- The council chairs currently stored in the basement will be given to the Historical Society as a permanent gift.
- A review of the Borough Zoning Ordinance has begun for the changes recommended in the adopted Comprehensive Plan. The consultant will work with the Borough Planning Commission and Solicitor to prepare a draft for consideration by Council at May 31st meeting with adoption planned for the June 14th meeting.

Committee Reports:

- The **Police Pension Committee** met with Susquehanna Bank prior to the meeting to review the Police Pension Plan. It was given stellar reviews concerning the current investments with no changes required.
- The **Manheim Borough Authority** has appointed Mr. David Fenicle as their administrator and he will now be a 100% authority employee. Mr. Behling will be a 100% borough employee.

Workshop:

- Council was given a future goals worksheet. It was decided to defer this to the next council meeting to be collected by Mr. Behling to be compiled for reporting to council at the March 29th meeting.

Executive Session:

- A Motion was moved by Mr. Eshelman to adjourn to executive session at 8:37 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Enterline to adjourn from Executive Session at 10:05 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Mr. Enterline authorizing the Borough Solicitor to take any and all necessary formal legal action against Municipal Energy Managers (MEM). The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Mr. Eshelman to adjourn at 10:07 PM. The Motion was seconded by Ms. Miller and passed unanimously.

Respectfully Submitted,

Linda Gerhart