

MANHEIM BOROUGH
COUNCIL MEETING
July 13, 2010

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller, Chris Simon and Mayor Eric Phillips

Staff: Matthew Parido, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Barry Weidman

President Bonnie Martin convened the council meeting at 7:00 PM.

Approval of the June 22nd Minutes:

- A Motion was moved by Mr. Enterline to approve the Minutes of the June 22nd, 2010 meeting. The Motion was seconded by Mr. Eshelman and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$69,917.98. The Motion was seconded by Mr. Simon and passed unanimously.

A Request to Draw Loan Funds in the amount of \$3,021.45 for the Public Works Building project was presented for approval.

- A Motion was moved by Mr. Eshelman to approve a Request to Draw Loan Funds in the amount of \$3,021.45 for the Public Work Building project. The Motion was seconded by Mr. Enterline and passed unanimously.

Visitors:

- Ms. Anne Pyle of Long and Foster was present to voice her concerns about a recent alley closure that affects her clients trying to sell their home at 20 North Penn Street. Mr. Parido informed council that he would address the issue with Mr. Michael Tuscan of 320 West Chestnut Street, the property owner who has closed the alley to the back of three (3) properties facing North Penn Street.
- Mr. John Roads was present to thank the borough for their comments and the way they addressed the issue of the building located at 148 East Stiegel Street that he had submitted for special exception to the Zoning Hearing Board. Mr. Roads also invited Borough Council, staff and other interested residents to participate in a bus trip to visit a facility similar to what he is proposing in Chester County; where they would meet with the owner of that facility and the Police Department in that municipality. He would like everyone to have accurate information before taking a position on the proposed use for this building.

Mayor and Police Report: (see attached News Release)

- Mayor Phillips distributed his report and reviewed it with council. He highlighted each item with a brief overview.
- Mayor Phillips read a portion of the press release acknowledging that the Manheim Downtown Development Group had received 2010 National Trust Main Street Accreditation.
- Grant funding for the Main Street program has been received in the amount of \$40,000.
- The Taste of Manheim/Dinner and a Movie is scheduled for Saturday, August 21st from 6:00 PM to 10:00 PM.

- The Manheim Downtown Development Group is hosting another business series entitled “How To Promote Your Business On A Shoestring Budget”.
- Two more tables for the mini-park have been received.
- Mayor Phillips is planning to attend the Pennsylvania State Mayor’s Association Conference in State College later this month.
- Before the meeting at 6:30 PM Mayor Phillips held a swearing-in for two new members of the Fire Police; Ed Kinney and Dottie Kinney.
- Chief Weidman distributed his report and reviewed it with council. He explained that there is a larger amount of overtime than usual because they are two officers short. Chief Weidman reported that the two new officers have both started their training and will be on regular duty within the next two weeks.
- Chief Weidman presented a request from Harry Miller of 38 Market Square for a handicap parking space in front of his apartment. A letter was provided by his physician recommending this request.
 - A Motion was moved by Ms. Miller to approve the request for a handicap parking space at 38 Market Square. The Motion was seconded by Mr. Enterline and passed unanimously.
- Chief Weidman explained that there are currently only about 9 handicap spaces throughout the borough. The number fluctuates slightly as new ones are added and those no longer needed are returned to regular spaces.
- The two hour parking is being softly enforced on Market Square to make residents aware that all day parking is not available in those spaces. They have been giving the drivers a little more than the 2 hours before writing citations. Some of the business owners have discussed this situation with the Chief and seem to understand the reason for enforcing this ordinance.

Borough Managers Report: (see attached)

- Mr. Parido distributed his report for council’s review.
- The Pinkerton building on South Main Street has been sold. The new owner has contacted the borough office to see if there is any interest in leasing some of the parking spaces behind the borough building. Mr. Parido was instructed to proceed with possible leasing of the spaces, depending on the cost.
- The security system is installed, but one malfunctioning camera at the police door needs to be replaced. The training for the system is scheduled for Monday, July 19th at 10:00 AM and then the system will be on-line. The building will also be rekeyed to one master key. The distribution list for card holders was discussed. It was also suggested that we get a Knox Box for the fire department mounted on the outside of the building to house the master key.
- Mr. Aaron Sparks, who is doing an internship with the borough, presented the new website for council approval. He has been working with the Lancaster County IT Department to make it more functional and user friendly. Council gave their approval for the website to be implemented.

New Business:

- President Martin gave an update on MCRec and their budget expectations. The board is currently working on the by-laws for Friends of MCRec. A draft copy of the Intergovernmental Agreement was distributed for council’s review and comments will be discussed at the next council meeting.
- It was noted that the Borough Authority should be commended for their part in helping Penn Township with their recent water service problems. The employees for both municipalities work very well together.

- The release of the Letter of Credit in the amount of \$15,031.50 for the Herbert L. & R. Arlene Hess Subdivision was presented for approval.
 - A Motion was moved by Mr. Enterline to approve the release of the Letter of Credit for in the amount of \$15,031.50 for the Herbert L. & R. Arlene Hess Subdivision. The Motion was seconded by Mr. Shaub and passed unanimously.
- A letter notifying the increase of fees for the Human League was presented. It was mentioned that the borough may be receiving a grant to fund our TNR program for the feral cats in the borough.

Old Business:

- It was noted that the ordinances need to be reviewed and evaluated when the borough begins the codification process next year.
- Discussion was held on how well the renovations for the recently purchased South Main Street and East Stiegel Street properties are proceeding.

Council Reports:

- It was noted that the open house and new truck dedication for the Fire Company is being held the same day as the Taste of Manheim/Dinner and a Movie event is being held by the Manheim Downtown Development Group.
- Discussion was held concerning the painting of the crosswalks. The possibility of lighted crosswalks was also discussed and Chief Weidman will check into the feasibility of using them in the borough. It was noted that there are several dangerous areas for crossing especially on South Main Street.

A Motion was moved by Mr. Enterline to adjourn to Executive Session at 8:30 PM. The Motion was seconded by Ms. Miller and passed unanimously.

Council returned from Executive Session at 9:30 PM.

Mr. Parido submitted his resignation for the position of Borough Manager.

- A Motion was moved by Mr. Shaub to accept the resignation of Mr. Parido as Borough Manager. The Motion was seconded by Mr. Eshelman and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Shaub to adjourn at 9:33 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.

Respectfully Submitted

Linda Gerhart