

MANHEIM BOROUGH

COUNCIL MEETING

June 12, 2012

**Roll Call:** President Bonnie Martin, Vice President Chris Simon, Pro-Tempore Philip Enterline, Dave Fenicle, Rebekah Bowers and Mayor Eric Phillips

**Staff:** Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

**Approval of the May 29, 2012 Minutes:**

- A Motion was moved by Mr. Simon to approve the Minutes of the May 29, 2012 Borough Council Meeting. The Motion was seconded by Mr. Enterline and passed unanimously.

**Financial Reports:**

- A Motion was moved by Mr. Enterline to approve the voucher list in the amount of \$116,206.64. The Motion was seconded by Ms. Bowers and passed unanimously.

**Visitors:**

- Dr. Lewis Jury was present to question if the Financial Reports are available on the website.
- Ms. Marcie Staffieri was present to question if the Council members had received and read her June 2nd letter and to indicate that she was looking for a response from Council.

**Mayor Report:**

- Mayor Phillips distributed his report and reviewed it with council.
- A plaque was presented to Manheim Borough from Hope Engine & Hose Company #1 for their support for the last 200 Years.
- Mayor Phillips updated council on the successful 250<sup>th</sup> celebration held over the weekend.
- The Manheim Downtown Development Group PDC Annual Assessment held on June 1<sup>st</sup> went very well.
- The settlement for the building at 45 Market Square will be on Friday June 15<sup>th</sup>.
- Flag Day will be celebrated June 14<sup>th</sup> on the Square at 6:15 PM.

**Police Chief Report:** (See attached News Release and Report)

- Chief Stauffer distributed his report and reviewed it with council.
- The Police will handle the traffic situation during the Flag Day Ceremony on June 14<sup>th</sup> so there is less noise.
- Discussion was held concerning the contents of the building being purchased for the Police Station located at 45 Market Square.
  - A Motion was moved by Mr. Fenicle to hold an auction for all the items in the building at 45 Market Square. The Motion was seconded by Ms. Bowers and passed unanimously.
- The events for the 250<sup>th</sup> Celebration as well as the Manheim Central High School Graduation went very well.

**Borough Managers Report** (See attached):

- The Borough Manager's Report was presented and reviewed by council in the Interim Manager's absence.
- The codification draft is currently still under review by the Borough and the Authority.
- The grant for the Market Square Crosswalk is still being considered as a possibility by the county.

- The pool and concession stand season is in full operation and doing well.

### **Committee Reports:**

- The Personnel/Police Committee met before the council meeting with representatives from the Police Department to discuss the Pension Ordinances. It was decided that the Personnel/Police Committee will be meeting quarterly with representatives from the Police Department.

### **New Business:**

- The ratification of the General Obligation Bond Drawdown for the purchase of 45 Market Square in the amount of \$400,000 was presented for approval.
  - A Motion was moved by Mr. Enterline to approve the ratification of the General Obligation Bond Drawdown for the purchase of 45 Market Square in the amount of \$400,000. The Motion was seconded by Ms. Bowers and passed unanimously.
- Ordinance #628 - Amendment Number Three to Borough of Manheim Police Pension was presented for approval.
  - A Motion was moved by Mr. Fenicle to approve Ordinance #628 Amendment Number Three to Borough of Manheim Police Pension. The Motion was seconded by Mr. Enterline and passed unanimously.
- Ordinance #629 - An Ordinance of the Borough of Manheim, Lancaster County, Pennsylvania, To Amend Section 213 (E)(7) of Ordinance No. 620 was presented for approval.
  - A Motion was moved by Mr. Fenicle to approve Ordinance #629 An Ordinance of the Borough of Manheim, Lancaster County, Pennsylvania, To Amend Section 213 (E)(7) of Ordinance No. 620 concerning signage. The Motion was seconded by Mr. Enterline and passed unanimously.
- The appointment of Wes Geib to the Manheim Borough Authority to fill the unexpired term of Terry Shaffer was presented for approval. This term will expire on December 31, 2013.
  - A Motion was moved by Mr. Simon to appoint Wes Geib to the Manheim Borough Authority to fill the unexpired term of Terry Shaffer. The Motion was seconded by Mr. Enterline and passed unanimously with Mr. Fenicle abstaining.
- Discussion was held concerning the hiring for a part time Parks Position for the summer. It was decided that the position will be advertised.
- The scoreboard donation being handled by Mr. Dave Cooper was discussed. Mr. Simon will be contacting Mr. Cooper for additional information on what is actually needed to install the scoreboards and who will be responsible for the electric.

### **Council Reports:**

- An update was given on the status of the concession stand operation. Sales have been going well so far.

Discussions were held concerning how to handle public comments during meetings.

### **Executive Session:**

- A Motion was moved by Mr. Simon to go to Executive Session for the discussion of personnel matters at 8:09 PM. The Motion was seconded by Ms. Bowers and passed unanimously.
- A Motion was moved by Mr. Fenicle to adjourn from Executive Session at 9:15 PM. The Motion was seconded by Ms. Bowers and passed unanimously.

**Adjournment:**

- A Motion was moved by Mr. Enterline to adjourn at 9:16 PM. The Motion was seconded by Ms. Bowers and passed unanimously.

Respectfully Submitted

Linda Gerhart