

Manheim Borough Council Meeting  
March 30, 2010

**Roll Call:** President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller and Chris Simon

**Staff:** Matthew Parido, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Barry Weidman

President Bonnie Martin convened the council meeting at 7:00 PM.

**Approval of the March 9th Minutes:**

- A Motion was moved by Mr. Eshelman to approve the Minutes of the March 9, 2010 meeting. The Motion was seconded by Mr. Enterline and passed unanimously.

**Financial Reports:**

Questions concerning invoices for purchasing tools and those for Exeter Supply and C. M. High were answered.

- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$82,713.93. The Motion was seconded by Mr. Eshelman and passed unanimously.

**Visitors:**

Mr. Parido explained that MEM was scheduled to give a presentation on the street light program for the borough. They had called just before the meeting to say that they would not be able to attend and would like to be rescheduled for the April 13<sup>th</sup> meeting.

- Douglas Lowery of MCREC was present to give a brief presentation on the lease agreement between MCREC and the Manheim Farm Show Committee in reference to the farm show property covering maintenance, income and revenue responsibilities. This agreement will allow the Farm Show Board to pursue more grant opportunities. It has been approved by the Farm Show Committee and the MCREC Board. Since the borough is the actual landowner the agreement needs to be approved by borough council and would only be between the Farm Show Committee and Manheim Borough. It was also noted that a letter would need to be drafted to inform the individuals who currently rent the buildings in the winter for camper storage of the change in management.

**Mayor and Police Report:** (see attached News Release)

- Chief Weidman informed council that he has sent letters to potential Act120 individuals to see if they were interested in applying for the current police officer position that is open. After the Civil Service Commission reviews the applications they will proceed with the hiring process.

**Borough Managers Report:** (see attached)

- Mr. Parido gave a brief update on the authority meter project. So far 1,600 meters have been installed. Testing for 428 of the old meters was completed and it was found that 35% of those meters were either running too slowly or not working at all.
- Mr. Parido gave an update on the Wastewater Treatment Plant project and the large pour completed Monday night.
- Street cleaning will be held the week of May10<sup>th</sup> thru 14<sup>th</sup>. Mr. Parido explained that this year we will be renting a street cleaner and our streets department will be doing the cleaning in hopes

to do every street in the borough. Residents will be notified by mailers, the new phone system and advertisements in the Merchandiser.

- Mr. Parido met with the Manheim Downtown Development Group concerning the draft vendor ordinance that they are currently preparing. The draft of the ordinance will be presented for consideration at the council meeting scheduled for April 27<sup>th</sup>.
- Comments were received about the trash hauler and it was requested that they be advised to be more careful replacing the empty containers at the properties.

#### **New Business:**

- Mr. Parido presented Ordinance 615 (Police Pension) and Ordinance 616 (Non-Uniformed Employee Pension) for review and consideration. Mr. Parido explained that it is not a change to the pension plans; it is just additional language that needs to be added to the plan documents. They will be advertised for public comments and adoption at the April 13<sup>th</sup> meeting.

#### **Old Business:**

- Mr. Parido gave an update on the security system quotes and will have a decision as soon as he gets the quotes to see if we need to bid this project.
- Mr. Joseph Stauffer, President of the Manheim Borough Police Association was present to represent the group and answer any questions concerning the Police Contract for the next two year. Mr. Stauffer had written a memo to Borough Council offering the option of extending the terms of the existing Police Contract for two more years. This would be a 3.5% salary increase each year and all other terms of the contract remaining the same during 2011 and 2012. It was recommended by the police negotiating team to accept this offer from the Manheim Borough Police Association.
  - A Motion was moved by Mr. Eshelman to accept the committee recommendation to extend the terms of the existing Police Contract for two more years as proposed by the Manheim Borough Police Association. The Motion was seconded by Mr. Simon and passed unanimously.
- Mr. Parido presented the completed drawings for the public works building for council approval. The next step would be to start the bid process by advertising it in the newspaper this week. Mr. Parido gave a brief overview of the plans and answered questions. The land for the public works building will be leased from the Borough Authority. The formal lease agreement will be presented a future meeting for approval after the Authority has reviewed the lease at their meeting. The design and placement of the salt building was also explained. An alternate add-on for the bids will be radiant floor heat and a jib crane. The fuel source for the building will be either propane or natural gas.
  - A Motion was moved by Mr. Shaub to approve the completed drawings of the public works building and proceed with advertising the bid. The Motion was seconded by Mr. Eshelman and passed unanimously.
- Mr. Parido presented a PennDOT sketch as a recommendation for directing motorist's attention to the crosswalks in the borough especially the ones located on High Street. It was decided to possibly try it at one of the heavily used intersections to see how it works.

#### **Council Reports:**

- Mr. Parido explained the next steps for collecting delinquent Municipal Fees will be serving citations and then starting the paperwork for liens if necessary.

- Mr. Parido requested that all potholes be reported to him. He informed council that the borough is currently checking on getting quotes to repair Veterans Alley. Mr. Eshelman requested that the Streets Department also check into repairs for the Alley off Dover Street.
- Mr. Parido presented the option of doing “spot” street repairs using liquid fuels money for 2011 for problem area street repairs instead of picking one street as a project for that year. The project for 2010 will be East Gramby Street.
- The borough will have an intern working for us this summer. He will be working on the website as well as other projects as they become available.
- The need to paint the fire hydrants was discussed. It was suggested to check with the organizations in the borough to see if any of them would be interested in handling this project.
- The school soccer teams are interested in cleaning the creek, possibly on Earth Day at the end of April. They will need help from the streets department to remove the debris.

**Executive Session:**

- A Motion was moved by Mr. John Eshelman to adjourn to Executive Session to discuss at 8:10 PM. The Motion was seconded by Mr. Simon and passed unanimously.
  - The Council returned from Executive Session at 8:50 PM.

**Adjournment:**

- A Motion was moved by Ms. Miller to adjourn at 8:51 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Respectfully Submitted,

Linda Gerhart