

MANHEIM BOROUGH
COUNCIL MEETING
November 30, 2010

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller, Chris Simon and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Barry Weidman

President Bonnie Martin convened the council meeting at 7:00 PM.

Approval of the November 9th Minutes:

- A Motion was moved by Mr. Enterline to approve the Minutes of the November 9, 2010 Special Meeting of Manheim Borough Council and Rapho Township Board of Supervisors. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Mr. Enterline to approve the Minutes of the November 9, 2010 Borough Council meeting. The Motion was seconded by Mr. Simon and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$35,417.52. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Ms. Miller to rescind a motion made at the November 9th meeting to Request Draw Loan Funds in the amount of \$171,218.42 for the Public Works Building project. The Motion was seconded by Mr. Shaub and passed unanimously
- A Request to Draw Loan Funds in the amount of \$158,818.42 for the Public Works Building project was presented for approval. The amount of Draw #13 was adjusted to reflect closing costs.
 - A Motion was moved by Mr. Eshelman to approve a Request to Draw Loan Funds in the amount of \$158,818.42 for the Public Works Building project. The Motion was seconded by Mr. Enterline and passed unanimously.

Visitors:

- Mr. Pat McGeehan made a request to have actual expenditures shown on the budget posted on the website. It was decided that Mr. Behling will check with the solicitor to see what course of action should be taken.

Mayor and Police Chief Reports: (see attached News Release)

- Chief Weidman distributed his monthly report.
- The School Resource Officer will not be at the school for approximately 3 weeks starting next week. He will resume that position on a constant full time basis upon his return.
- Mayor Phillips distributed his monthly report and reviewed it with council. He thanked all the volunteers for the helping with the Christmas tree placement on the square. The option of planting a live tree on the square for the future was discussed. The possibility of

coordinating the effort with the 250 Anniversary celebration was suggested. Council will discuss the live tree option further upon receipt of a proposal.

- The tree lighting will be held Saturday, December 4th at 7:00 PM.
- It was mentioned that Minsec had requested a continuance for their application to the Zoning Hearing Board for a proposed facility at 148 East Stiegel Street. It has been rescheduled from December 6, 2010 to January 3, 2011 at the same location.
- Mayor Phillips updated council on the current status of the Stiegel Glassworks.

Borough Managers Report: (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- A joint application with Penn Township was submitted to PennDOT for grant money toward pre-emptor equipment for 7 traffic signals. The fire company will be purchasing the emitters as their equipment.
- Money in the MAEDC construction fund may be available for bridge repairs in the KOZ.
- PPL has installed equipment to monitor a possible problem with voltage throughout the borough.
- Mr. Behling is researching several options for the continued operation of the pool. Winter Maintenance and scheduling for pavilions will need to be handled as MCREC is dissolved. Rapho Township has committed to help.
- EPA has agreed to an extension for adoption of a stormwater ordinance until the Spring release of the County's new model stormwater ordinance.
- Curb and Sidewalk code enforcement letters have been sent to property owners affected by the South Main and East Gramby Street projects. Letters have been received from property owners on South Main Street asking if the borough will bear any responsibility to the wrong trees originally being planted years ago. After discussion it was decided that this is not the borough's responsibility as the trees planted were the suggested species of tree recommended at the time.
- Minsec Corporation has requested a continuance on its application for a proposed facility at 148 East Stiegel Street, and is further challenging the validity of the Borough's Zoning and Floodplain Ordinances. The Zoning Hearing Board hearing previously scheduled for December 6th, 2010 is now scheduled for Monday, January 3rd, 2011, at the High School Auditorium, starting at 7:00 PM. The Borough Solicitor, Michael Davis will be present at the hearing to represent the Borough.
- Mr. Behling presented the proposed sign for the new Public Works Facility.
- Mr. Behling gave a brief update as to the activation of the traffic signals at the Five Points project. The Borough is actually waiting for poles to be moved by PPL. When this is complete, the railroad will be able to install the correct arms for the crossing and the lights can be activated.

New Business:

- The president of the 250th Anniversary Committee has requested that Borough Council give them direction and consent to pursuing improvements to the Square as part of the 250th celebration. Council wants updates of their progress on the design as well as final approval of actual improvements being proposed on this project.
- The 250th Anniversary Committee is asking for council's approval to hold a weekly Market on the Square. After discussion, it was decided that council does not find it feasible to close the Square for a market once a week.
- Mr. Behling presented a brief overview of the draft budget being presented for approval at the December 14th Council Meeting.

- Ordinance 618 – Fixing the Tax Rate for Real Estate for 2011 was presented for review and will be presented for approval at the December 14th Meeting.
- Resolution 9-2010 – Discontinuation of Operation for MCRec was presented for approval.
 - A Motion was moved by Mr. Enterline to approve Resolution 9-2010 – Discontinuation of Operation for MCRec. The Motion was seconded by Mr. Shaub and passed by a 5 to 1 vote.
- The appointment of David Kratzer, Jr. as Manheim Central Regional Representative to Lancaster County Tax Collection Bureau and Sara Gibson as the alternate was presented for approval.
 - A Motion was moved by Mr. Shaub to appoint David Kratzer, Jr. as Manheim Central Regional Representative to Lancaster County Tax Collection Bureau and Sara Gibson as the alternate. The Motion was seconded by Mr. Enterline and passed unanimously.
- The meeting dates for Borough Council, Planning Commission, Zoning Hearing Board, Historic Commission and Manheim Borough Authority for 2011 were presented for approval.
 - A Motion was moved by Mr. Eshelman to approve the meeting dates for Borough Council, Planning Commission, Zoning Hearing Board, Historic Commission and Manheim Borough Authority for 2011. The Motion was seconded by Mr. Shaub and passed unanimously.

Council Reports:

- The ruts in the road on South Main Street were discussed.
- Discussion was held concerning parking and crosswalks for the Post Office on South Main Street. PennDOT will be contacted as to the direction that needs to be taken.
- Painting the crosswalks was discussed.

A Motion was moved by Mr. Eshelman to adjourn to Executive Session at 8:44 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

A Motion was moved by Mr. Eshelman to adjourn from Executive Session at 9:45 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Adjournment:

A Motion was moved by Mr. Eshelman to adjourn at 9:46 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Respectfully Submitted,

Linda Gerhart