

MANHEIM BOROUGH  
MANHEIM CENTRAL REGION COMPREHENSIVE PLAN PUBLIC HEARING  
And  
COUNCIL MEETING  
September 14, 2010

**Roll Call:** President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller, Chris Simon and Mayor Eric Phillips

**Staff:** Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Barry Weidman

President Bonnie Martin convened the Manheim Central Region Comprehensive Plan Public Hearing at 7:00 PM.

Mr. Behling started the presentation by thanking everyone involved with the project for their work. He then gave a brief overview of what was covered in the Manheim Central Region Comprehensive Plan. The floor was open for comments and Ms. Marian Hull of URS, the consultant from Philadelphia gave a brief presentation concerning a few comments that had been received, most of them from the Lancaster County Planning Commission. She explained the procedure for adopting the plan, is concurrent with all the partners agreeing on the same final plan. It was explained that the school district is a partner in the plan. However, they do not adopt it they only endorse it. She mentioned that Rapho Township did approve the plan at their meeting, but they would be open to compromise if there are changes presented by the other partners.

- A Motion was moved by Mr. Shaub to adjourn the Manheim Central Region Comprehensive Plan Public Hearing at 7:12 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

President Bonnie Martin convened the council meeting at 7:13 PM.

**Approval of the August 31st Minutes:**

- A Motion was moved by Mr. Enterline to approve the Minutes of the August 31, 2010 meeting. The Motion was seconded by Mr. Eshelman and passed unanimously.

**Financial Reports:**

- A Motion was moved by Mr. Eshelman to accept the voucher list in the amount of \$91,424. The Motion was seconded by Mr. Simon and passed unanimously.

A Request to Draw Loan Funds in the amount of \$4,593.30 for the Public Works Building project was presented for approval.

- A Motion was moved by Mr. Shaub to approve a Request to Draw Loan Funds in the amount of \$4,593.30 for the Public Works building project. The Motion was seconded by Mr. Eshelman and passed unanimously.

A Request for a Public Works Change Order in the amount of \$23,907.00 for the Public Works Building project was presented for approval. The authority will be contributing the additional funds for this portion of the project.

- A Motion was moved by Mr. Shaub to approve a Public Works Change Order in the amount of \$23,907.00 for the Public Works building project. The Motion was seconded by Mr. Enterline and passed unanimously.

**Visitors:**

- Mrs. Carol Phillips of the 250<sup>th</sup> Anniversary Executive Committee gave an update to council on their progress and intended direction of the committee. The committee is looking to enhance current yearly activities such as the farm show parade, the Christmas tour and the rose celebration with the 250<sup>th</sup> celebration and then also add a few special events as well. Another major idea of the committee was to have a permanent lasting memorial for the future after the year of celebration is complete. Mr. David Christian has been assisting the committee with a concept plan for changes to Market Square. A community meeting has been scheduled for the Middle School on October 14<sup>th</sup> at 7:00 PM. The committee is requesting financial assistance from the borough for their initial start up to cover stationery until fundraising is established. Discussion was held and ideas were suggested for the logo. The possibility of opening a Farmers Market on Friday was presented by the committee. Mr. Christian gave a brief overview of a Market Square “dream plan” and presented a concept plan to introduce some of the ideas. Refuge areas to make the square more pedestrian friendly were suggested. Mid-block pedestrian crossings were also suggested, and it is being suggested that the middle island area where the gazebo is located be enlarged. The plan does not significantly reduce the amount of parking and it also shows improvements to the streetscape. The effect of the traffic patterns and traffic calming in Market Square was discussed. It was suggested that a pre-project meeting be scheduled with PennDOT to review the concept plan. Issues concerning right and left hand turns need to be considered. Council suggested that Borough Manager Robert Behling accompany Mr. Christian when he schedules the meeting with PennDOT to review this plan.
  - A Motion was moved by Mr. Shaub to appoint Barb Basile, Tonya Martin and Len Bodnar to the 250<sup>th</sup> Anniversary Executive Committee. The Motion was seconded by Mr. Eshelman and passed unanimously.
- Mr. David Gibson, President of the Library Board of Directors presented a plaque to President Bonnie Martin for serving on the Library Board for almost 10 years, including serving as president.
- Ms. Tonya Martin, Co-Chair of the Ambassador Committee for the Manheim Area Chamber of Commerce gave a presentation on working closely with the Borough on projects and having the borough as a chamber member.

**Mayor and Police Chief Reports:** (see attached News Release)

- Chief Weidman distributed his monthly report. He explained the reason for the increase in overtime last month was due to being down two officers and the necessity of filling shifts as well as, joint active shooter training with Penn Township.
- The two new officers are doing great.
- Mayor Phillips distributed his report and reviewed it with council. He highlighted the current activities of the Manheim Downtown Development Group and Police issues currently being handled by Chief Weidman and his officers.

**Borough Managers Report:** (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed each item with council. He announced that the Borough will be receiving a CDBG in the amount of \$96,000 to be used for the East Gramby Street Restoration project. Mr. Behling is also going to pursue some Chesapeake Bay funding as well for this project. The borough is currently working with the Chiques Creek Watershed Alliance to apply for a DEP Growing Green Grant to be used for a stream bank stabilization study for Rife Run in Logan Park. The applicant would be the Chiques Creek Watershed Alliance and they are asking Manheim Borough to act as the fiscal agent for the grant. The amount of the grant request will be \$88,000, with each of the municipalities (Penn

Township, Rapho Township and Manheim Borough) making a small cash contribution of approximately \$3,000 each.

- A Motion was moved by Mr. Eshelman to proceed with the grant process with the Chiques Creek Watershed Alliance, listing Manheim Borough as the fiscal agent. The Motion was seconded by Mr. Enterline and passed unanimously.
- Mr. Behling updated council on the Blue Ridge Cable Franchise agreement.
- Mr. Behling was happy to announce that the cost for the Human League contract is actually less than last year.
- Mr. Behling presented a request from MCREC that they be able to use \$10,000 from Manheim Borough's capital fund contribution for operating expenses in the up-coming year.
  - A Motion was moved by Mr. Eshelman to allow MCREC to use up to \$10,000 from Manheim Borough's capital fund contribution for operating expenses in the upcoming year. The Motion was seconded by Mr. Enterline and passed unanimously
- Permission was requested for MCREC to use the island field for a paid parking fundraiser during the farm show and sporting events. After discussion it was decided that this request should not be a problem.
- Mr. Behling distributed for council's review a resume and letter from a resident interested in filling the vacancy on the Zoning Hearing Board to be considered at a future meeting.

#### **New Business:**

- Ordinance 617 for the renewal of the Blue Ridge CATV, Inc. Franchise Agreement was presented for adoption.
  - Motion was moved by Mr. Eshelman to adopt Ordinance 617 for the renewal of the Blue Ridge CATV, Inc. Franchise Agreement. The Motion was seconded by Mr. Shaub and passed with a 5-1 vote.
  - A Motion was moved by Mr. Shaub to appoint Robert Behling as Manheim Borough Manager and Right to Know Officer. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A request was presented from the library to release their yearly contribution from Manheim Borough of \$6,000.
  - A Motion was moved by Mr. Shaub to release the yearly contribution from Manheim Borough of \$6,000 for the library. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A request was made by a resident to tie teal ribbons on the trees and poles in town in recognition of Ovarian Cancer Month. After discussion it was decided to grant approval for this request.
- Discussion was held about the ongoing noise violations at McCracken's Feed Mill with the idling trucks. Council instructed the Borough Manager and Police Chief to meet with Pete McCracken to discuss this issue.
- It was suggested that council may want to check into the use of laptops to eliminate some of the paperwork generated by council meetings.

#### **Old Business:**

- Discussion was held concerning the tabled issue from the previous meeting of the Dover Street and Penn Street Intersection yellow paint markings. It was decided that the intersection will stay

as it is currently painted, which meets Motor Vehicle Code requirements. Council will continue to monitor the situation.

- Resolution 5-2010 Manheim Central Region Comprehensive Plans was presented for approval and adoption.
  - A Motion was moved by Mr. Enterline to adopt Resolution 5-2010 Manheim Central Region Comprehensive Plan. The Motion was seconded by Ms. Miller and passed unanimously.
  
- Resolution 6-2010 Minimum Municipal Obligation for the Borough of Manheim was presented for adoption.
  - A Motion was moved by Mr. Enterline to adopt Resolution 6-2010 Minimum Municipal Obligation for the Borough of Manheim. The Motion was seconded by Mr. Eshelman and passed unanimously.
  
- Thank you note from the Historical Society for the donation of old record books was distributed.
- A burn ban notice from the Lancaster County Commissioners was distributed.

**Council Reports:**

- The request from the 250<sup>th</sup> Anniversary Executive Committee for initial start-up money was discussed.
  - A Motion was moved by Mr. Shaub to give the 250<sup>th</sup> Anniversary Executive Committee \$3,000 for the initial start-up fund. The Motion was seconded by Mr. Simon and passed unanimously.

A Motion was moved by Mr. Eshelman to adjourn to Executive Session at 9:09 PM to discuss an expense matter. The Motion was seconded by Mr. Enterline and passed unanimously.

Council returned from Executive Session at 9:28 PM.

**Adjournment:**

A Motion was moved by Mr. Shaub to adjourn at 9:29 PM. The Motion was seconded by Mr. Eshelman and passed unanimously

Respectfully Submitted

Linda Gerhart