

MANHEIM BOROUGH  
COUNCIL MEETING  
September 28, 2010

**Roll Call:** Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller, Chris Simon and Mayor Eric Phillips

**Staff:** Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Barry Weidman

Vice President Doug Shaub convened the council meeting at 7:00 PM.

**Approval of the September 14th Minutes:**

- A Motion was moved by Mr. Enterline to approve the Minutes of the September 14, 2010 meeting. The Motion was seconded by Mr. Eshelman and passed unanimously.

**Financial Reports:**

A Request for the reimbursement of the Mayor's Expenses in the amount of \$400.12 for his attendance at the PA State Mayor's Association Conference in State College was presented for approval.

- A Motion was moved by Mr. Eshelman to reimburse the Mayor in the amount of \$400.12 for his attendance at the PA State Mayor's Association Conference in State College. The Motion was seconded by Ms. Miller and passed unanimously.
- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$92,490.76. The Motion was seconded by Mr. Eshelman and passed unanimously.

A Request to Draw Loan Funds in the amount of \$ 135,130.13 for the Public Works Building project was presented for approval.

- A Motion was moved by Mr. Eshelman to approve a Request to Draw Loan Funds in the amount of \$ 135,130.13 for the Public Works Building project. The Motion was seconded by Mr. Simon and passed unanimously.

**Mayor and Police Chief Reports:** (see attached News Release)

- Chief Weidman distributed his monthly report.
- The officers will be going to the Training Center on Wednesday September 29<sup>th</sup> for standard weapons qualification.
- The Farm Show will be held next week. All the responsibilities of the Police Department for this event are currently being handled. They include rerouting of traffic, street closings and security. The chair policy for parade night will be the same as last year. Chairs can be put at the curbs after 4:00 PM the night of the parade. Signs stating the chair policy will be posted by the office staff the week of the parade. Safety issues on the parade route were discussed.
- Mayor Phillips distributed his report and reviewed it with council. He highlighted the current activities of the Manheim Downtown Development Group.
- Parking issues and parking permits on Market Square were discussed.
- It was suggested that East Ferdinand Street be monitored by police for safety issues concerning youth gatherings in this area.

**Borough Managers Report:** (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.

- The Operations Manager Report was distributed for review.
- The Manheim Central Region Comprehensive Plan will need to be re-advertised and adopted again. Penn Township has requested 2 changes to the plan, so the revised Comprehensive Plan will need to be adopted, since all 3 municipalities must adopt the same plan. The public hearing will be held before the council meeting on October 12<sup>th</sup>.
- Stormwater management facilities maps of Manheim Borough are currently being updated with help from the Lancaster County GIS Department. Grant opportunities are being investigated to help pay for stormwater upgrades.
- PPL Energy Efficiency Rebates are being researched for possible reimbursements to the borough and the authority.
- The possibility of acquiring additional parking spaces behind the building was discussed. A counter offer will be presented to the current owner of the spaces.
- Another resume was distributed for the position of Zoning Hearing Board Member. This appointment will be tabled until the next meeting.
- Discussion was held concerning the possibility of an application to the Zoning Hearing Board for Transitional Housing at 148 East Stiegel Street by Minsec Companies LLC.
  - A Motion was moved by Mr. Enterline to forward letters to Minsec Companies LLC and the State expressing Manheim Borough Council's opposition to the possible proposed transitional housing for the property at 148 East Stiegel Street. The Motion was seconded by Mr. Eshelman and passed unanimously.

**New Business:**

- A Proposal from Brown Shultz Sheridan & Fritz for Services for Year Ending December 31, 2010 was presented for approval.
  - A Motion was moved by Mr. Eshelman to approve a Proposal from Brown Shultz Sheridan & Fritz for Services for Year Ending December 31, 2010. The Motion was seconded by Mr. Enterline and passed unanimously.

**Old Business:**

- Ms. Miller will be sending an e-mail outlining the topics covered by Senator Brubaker at the roundtable on Thursday, September 23<sup>rd</sup> to the council members who were not able to attend.

**Council Reports:**

- Pothole repairs were discussed. Mr. Behling will discuss the situation with the street department to see what can be done to schedule these repairs.
- A pole at the corner of Colebrook and Charlotte was replaced, but the old pole is still there. Mr. Behling will check with PPL to see if this pole can be removed.
- There is also a pole that needs to be moved in front of the Mini-Park. Mr. Behling will check on the progress of this replacement also.
- The resurfacing of the area around the section of South Main Street at the new 5 Points bridge should be completed within the next 2 weeks. Mr. Behling will keep checking with PennDOT to see when the South Main Street resurfacing project will be scheduled.

**Adjournment:**

A Motion was moved by Ms. Miller to adjourn at 7:46 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.

Respectfully Submitted  
Linda Gerhart