

Manheim Borough Council Meeting

April 11, 2017 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Elaine Leech, Chad Enck, Jean Gates, Junior Council Person Aiesha Elwadky and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Public Comments:

No Public Comment.

Approval of Minutes: 3/28/17 Borough Council Meeting minutes: Motion to approve by Mr. Roth, seconded by Ms. Leech passed unanimously.

Visitors:

Mr. Jamie Schlesinger of Public Financial Management presented to council an outline of the current refinancing options being considered by MAWSA for their 2014 bank loans. He gave a history of their refinancing in the past and the total debt owed. He explained what is involved with each of the two options being considered from BB&T Bank. The borough does guarantee the authority debt which is a fairly standard process and what that entails was explained to council. The timeline for the borough's involvement in this refinancing was explained. The borough solicitor has already been contacted. Council was comfortable with MAWSA proceeding with the refinancing and the borough guaranteeing the debt.

Mr. Michael Pyle, Assistant Principle for Stiegel Elementary was present to request permission for a small parade to be held on Friday, June 2nd at 1:00 PM to celebrate the closing of the 103 year old school. Motion to approve by Ms. Leech, seconded by Ms. Gates, passed unanimously.

Borough Codes:

Borough Council was reminded of the Conditional Use Hearing before the council meeting on April 25th at 5:30 PM.

Borough Engineer Report:

Mr. Craddock had attended the Public Works Committee Meeting before the Council Meeting. Mr. Roth gave the report concerning the street projects discussed at that meeting. The proposed 2017 street projects were North Penn Street, North Fulton Street, Lorraine Avenue, South Linden Street, West Dover Street and South Veteran Alley. One bid was submitted from Martins Paving for \$154,490. The Public Works Committee recommends approving the bids for all the streets listed, with approximately \$101,000 being used from Liquid Fuels and the remaining balance coming from the Capital Fund. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Mayor and Police Chief Report:

Mayor Funk updated council on the rain event and minor flooding during the previous week. The overall flooding situation has improved and the upgrades that have been implemented throughout the borough have helped. The issues with blocked storm drains were addressed. It was noted that the new emergency campus

has gotten nothing but favorable feedback from the residents. The intersection near the location that was a possible traffic concern has not been a problem and there have been no issues.

Police Chief Stauffer distributed his report and reviewed it with council. He distributed and discussed a letter from the Pennsylvania Commission on Crime and Delinquency. A Handicap Parking Space Application was presented for approval for 178 S. Charlotte Street. Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously. The heroin epidemic and the need to bring as much information to the students as possible at the school district was discussed.

Borough Manager Report:

- a. Mr. Fisher presented his report to council for review. It was noted that we did get one in lieu of taxes donation from Grace Brethren Church for \$500. Council was updated on a meeting with DCNR next week to proceed with work on the Ash Tree problem in Memorial Park. Mr. Fisher updated council on the ongoing meetings that are being held to address the MS4 permit requirements with both government agencies and the local municipalities in our region. They are still discussing the options on how each municipality will move forward either individually, by small groups or the total group of municipalities currently meeting. Mr. Fisher answered questions and concerns of council. Mr. Fisher updated council on the formula used to create the fees we charge for Street Opening Permits, in reference to the request from council at the last meeting to research and justify how these charges are established. Motion by Mr. Enck to deny the request from Lake View Bible Church to have their fees for the Street Opening Permit refunded, seconded by Mr. Roth, passed unanimously.
- b. Approval and authorization for Council President to sign the Deed of Easement between Fulton Bank and Manheim Borough for the installation of a traffic signal pole at the south corner of West High Street and south corner of Main Street. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.
- c. Resolution 7-2017 – Appointing Mr. Ben Craddock as SW Ordinance Code Enforcement Officer was presented for approval. Motion to approve by Ms. Leech, seconded by Ms. Gates, passed unanimously.
- d. Resolution 8-2017 – For support of Municipal Use of Radar was presented for approval. Motion to approve by Ms. Leech, seconded by Ms. Gates, passed unanimously.
- e. Resolution 9-2017 – For support of Small Games of Chance was presented for approval. Motion by Mr. Roth, seconded Ms. Leech, passed unanimously.

Payment of Bills: Presented for approval - General Fund in the amount of **\$121,136.86** and **Capital Fund** in the amount of **\$2,149.00**. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing to report.
- b) Parks and Pools – There was nothing to report.
- c) Personnel/Police – There was nothing to report.
- d) Public Works – The Public Works Committee met before the council meeting tonight. Council was updated on the Kauffman Park stormwater runoff problem in the parking lot and the repair plan recommended by the committee for approval up to \$6,000. It was noted that the tenant is maintaining the rest of the park as part of their lease agreement. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.
- e) Shade Tree Commission – There was nothing to report.

New Business:

- a) Request from Manheim Christian Day School for donation of a family Manheim Community Pool Pass for their annual benefit auction was presented for approval. Motion by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Old Business:

- a. Old NWEMS Building – Options are still being reviewed.
- b. Veterans Memorial Project – Mr. Fisher had met with Mr. Jim Williams and Mr. Dave Christian and they will be meeting again on April 13th with Mr. Craddock concerning engineering items and will then come to council with an update of the project.

Correspondence: This was distributed to council.

Public Comment: No comments

Borough Council and our current Junior Council Person, Ms. Aiesha Elwady will start reaching out to students who may be interested in participating in the Junior Council Person Program for the upcoming year.

With no further business, President Phillips adjourned the Council Meeting at 8:12 PM.

Respectfully submitted,

Linda Gerhart
April 11, 2017