

Manheim Borough Council Meeting
February 27, 2018 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Chad Enck, Jean Gates, Elaine Leech, and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, and Police Chief, Joe Stauffer

Public Comments:

There was no Public Comment on agenda items.

Presentation: Chief Joe Stauffer presented lifesaving awards to officers Colwell and Yarnell. Chief Stauffer and officer Colwell offered additional comments.

Approval of Minutes: 2/13/2018 Borough Council Meeting minutes: Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Visitors:

- a) The visitors in attendance, Catherine Prozillo, Donna and Ken Hlavacek, and Dennis and Linda Brennan, introduced themselves and expressed their interest in getting to know more about the happenings in the Borough.

Borough Codes:

- a) The codes officer attends the 1st meeting of the month.

Borough Engineer Report:

- a) The codes officer attends the 1st meeting of the month.

Mayor and Police Chief Report:

There was no report from the Mayor.

Police Chief Stauffer presented his report to Council.

Borough Manager Report:

- a) Briefly discussed the office staff's efforts to cover responsibilities due to the absence of a staff member. Noted that the auditors are in this week, and that the FEMA community rating system evaluation is underway, with the initial meeting with the consultant occurring the previous Friday.
- b) Noted that the current Borough office phone system has been having increasing problems, and staff is evaluating replacement options.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$111,289.55**, and **Capital Fund** in the amount of **\$11,466.78**. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report.
- b) Parks and Pools – The committee, along with several community members, are actively evaluating options that would allow the pool to operate more cost-effectively in the future. Additional information will be presented in the near future.

- c) Personnel/Police – There was nothing new to report
- d) Public Works –
 - i. **Old Fire Hall – Motion by Mr. Roth, second by Ms Gates to approve selection of appraiser, Nick L. Skladany, MAI, CCIM, \$3,900 for both properties, to be completed within 30 days. Approved unanimously.**
- e) Shade Tree Commission – There was nothing new to report.

Old Business:

- a) There was no old business.

New Business:

- a) Motion by Mr. Enck, second by Ms. Leech to approve the request for the annual Memorial Day Parade. Passed unanimously.

Correspondence: This was distributed as part of the packet.

Public Comment:

The visitors discussed safety concerns in various parts of the Borough, when it is appropriate to call the police, next-door app, and other similar matters. Chief Stauffer, the Mayor, and members of Council discussed efforts that were ongoing and that additional measures are also being considered. Council expressed their appreciation to the visitors for their interest and ideas, and the police for their work to make the Borough a safe place to live and work.

With no further business, Council President Phillips adjourned the Council Meeting at 7:43 PM.

Respectfully submitted,

James R Fisher, PE, CBO
Borough Manager, Secretary
February 27, 2018