



## Pennsylvania SPCA Lancaster Center

848 S. Prince Street

Lancaster Pa 17603

Phone: (717) 917-6979

Email: [lancaster@pspca.org](mailto:lancaster@pspca.org)

## AGREEMENT

This Agreement ("Agreement") entered into this day, the 2<sup>nd</sup> day of January 20 18 by and between Manheim Borough, of Lancaster County, Pennsylvania, hereinafter referred to as the "Municipality", and the Pennsylvania Society for the Prevention of Cruelty to Animals (PSPCA), of Lancaster County, Pennsylvania, hereinafter referred to as the "PSPCA". The Municipality and the PSPCA shall collectively be referred to as the "Parties". The "Shelter" shall mean the Mary K. Dano Animal Shelter located at 848 South Prince Street, Lancaster, Pennsylvania.

The Parties hereto, intending to be legally bound, agree that the PSPCA shall provide the Municipality with an animal control program, under the following terms and conditions, and such program shall be consistent with the provisions of Act No. 225 of 1982, P.L. 784 ("PA Dog Law"):

1) **PSPCA Facilities:** The PSPCA shall make available to the Municipality the use of its facilities in receiving, housing, care and disposal of stray dogs apprehended within the Municipality. When representatives of the Municipality drop-off stray dogs at the Shelter during hours the PSPCA is open to the public, which are between 12:00 PM and 6:00 PM as of the date of this Agreement, representative will use their reasonable best efforts to notify PSPCA staff that a dog has been dropped off to ensure the safety of the dog and verify that appropriate paperwork has been submitted.

2) **Payment:** The Municipality agrees to pay to the PSPCA, for the services of boarding and housing stray dogs from the Municipality for the calendar year 2017, in the sum of \$ 200. This fee represents a per-dog-fee charge of \$200 based on the anticipated and estimated stray dogs that will be received by the Municipality for 2018. Stray dogs surrendered directly to the PSPCA by citizens with valid identification and where the specific location can be verified as within the Municipality will also be charged a \$200 per dog fee. The PSPCA will invoice the Municipality quarterly and payment will be due to the PSPCA at the address included with the invoice within thirty (30) days of receipt of the invoice.



**3) Pick Up By The PSPCA:**

a. Additional Fee: The cost to the Municipality for picking up a stray dog by the PSPCA shall be an additional **\$75.00** per animal, which shall be billed quarterly along with the per-dog fees outlined in Paragraph (2).

b. Pick Up Times: The pick-up of stray dogs which do not constitute an emergency shall be conducted at the PSPCA's earliest convenience, between the hours of 9:00 a.m. and 6:00 p.m., Monday through Sunday. In the case of an emergency, the PSPCA shall use reasonable best efforts to pick up stray dogs the same day the Municipality contacts the PSPCA. For non-emergency calls received after 5:00 p.m., the PSPCA will use its reasonable best efforts to schedule pick up for the following day.

c. Pick up Requirements: The PSPCA shall pick up confined stray dogs that are housed in an approved holding area at a central location within the Municipality. A holding area with individual confinement enclosures (excepting a female dog with her litter or female cat with her litter), protected from weather extremes, shall be designated by the Municipality and approved by the PA Dog Law Officer. The PSPCA will not pick up unconfined dogs. However, the PSPCA shall work with a Municipality in certain circumstances if animals need to be picked up other than from a holding facility (ie, injured dog, prior arrangements with PSPCA to pick up animals at a residence).

This Agreement shall be effective as of January 1, 2018 and will remain in effect through December 31, 2018.

**Pennsylvania SPCA:**

**Manheim Borough:**

By: Julie Klim

By: \_\_\_\_\_

Name: Julie Klim

Name: \_\_\_\_\_

Title: Chief Executive Officer

Title: \_\_\_\_\_

Date: 1/2/18

Date: \_\_\_\_\_