

Manheim Borough Council Meeting
November 11, 2017 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Pro Tempore Bryan Howett, Chad Enck, Jean Gates, Elaine Leech, Junior Council Person Destiny Lebron and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joe Stauffer and Recording Secretary, Linda Gerhart

Swearing in of K9 Officer Casper by Mayor Scot Funk:

Mayor Funk read the Oath for K9 Officer Casper and then swore in his new partner and handler Officer Kirk Colwell with him as they become the Manheim Borough Police Department's new canine team.

Public Comments:

No Public Comment.

Approval of Minutes: 10/31/17 Borough Council Meeting minutes: Motion to approve by Ms. Leech, seconded by Ms. Gates, passed unanimously.

Visitors:

- a) Ms. Kelly Lauver of the Manheim Chamber of Commerce presented to council the completed Manheim Community Map, which was compiled as a joint effort with the Manheim Chamber of Commerce and the Manheim Borough Office. A copy will be mailed to all the residence of the borough.
- b) Mr. Donald Evans was present to discuss and request a solution to the increasing problem of excessive speeding in the borough on North Main Street as well as many other streets in the borough. It seems to increase during the time in the morning with students going to school, when school leaves out in the afternoon, and weekends. A Speed Sign telling drivers how fast they are going is being suggested. A speed limit sign will need to be in close proximity and a post will need to be installed to mount the digital sign. Chief Stauffer updated council on some changes that have been made on the way speed limits are enforced and monitored by the officers. The borough will need to contact PennDOT to coordinate signage on their streets. The noise from the vehicles was also discussed.

Borough Codes:

- a) The Codes Officer Report will be presented at the 2nd Council Meeting of the Month.

Borough Engineer Report:

- a) The Borough Engineer Report was presented to council and was self-explanatory. Some of the items will be discussed when the Public Works Committee report is presented later in the meeting.

Mayor and Police Chief Report:

There was no report from the Mayor.

Police Chief Stauffer distributed his report and reviewed it with council. He updated council on the rise in domestic violence in the borough, the increase in drug involved arrests and how the two situations are intertwined. There has been an increase in complaints of speeding in the borough as well as car break-ins and packages being stolen off of porches.

Borough Manager Report:

- a) Mr. Fisher presented and reviewed his report with council. They were updated on the final reassessment figures received from the county and the next step for the budget. The Turkey Buzzard situation seems to be improving with the placement of the effigy. Council was updated on the meeting with SRBC, Army Corp of Engineers and also Representative Fee on the Flood Resiliency Study, which should be complete by the end of the year. The process is starting for the Flood Insurance Community Rating System and the first meeting with them will be scheduled in the near future with the Borough Manager and the Emergency Management Coordinator.
- b) A draft of the Borough Meetings for 2018 was distributed to council for their consideration and possible approval at the next council meeting so it can be advertised. There are a few suggested changes to be considered.
- c) Resolution 20-2017 for Prohibiting the location of a category 4 Licensed Gambling Facility within the Borough was presented for approval. Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously. Discussion was held on future amendments to the Zoning Ordinance to address Medical Marijuana facilities and other zoning uses that may arise.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$89,525.61**. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Committee Reports:

- a) Finance Committee – After Executive Session tonight the budget should be complete and will be distributed to council for review so it can be voted on to advertise at the next council meeting for approval at the first meeting in December.
- b) Parks and Pools – The committee met before the 10/31/17 council meeting. The pool rates for 2018 were presented to council for approval. Mr. Howett explained the changes made to the rates for next year. After council discussion, Motion to approve the 2018 Pool Rates as presented by Mr. Howett, seconded by Mr. Roth, passed unanimously. The joint venture of fundraising efforts between the borough and Aarons Acres for 2018 season was mentioned and more details will be forthcoming. The recommendation of the committee is to keep the pool open for 2018 as they look to raise capital and lower the operating cost for next summer. They will continue to try and make the pool attractive for members as they work to address some of the water usage issues. Aarons Acres is dedicated to partnering with the borough on all aspects of a strategy for promoting the pool. The needed repairs for next season were explained and discussed, as some of the leaking issues have already been addressed. The patching on the bottom of the main pool was also explained and will be addressed in the spring. The 2018 Lititz Rec Maintenance Agreement, which is a 3% increase over last year and the Operational Agreement for 2018 season were presented for approval. Motion by Mr. Howett, seconded by Mr. Roth, passed unanimously.
- c) Personnel/Police – There will be an Executive Session for personnel matters tonight.
- d) Public Works – The Committee met before the Council meeting. The Cost Sharing Agreement with MAWSA for South Charlotte Street restoration/paving will be tabled and a request was proposed by the committee to send it out to bid as the preliminary numbers for the project are much higher than anticipated. Motion to send out to bid by Mr. Roth, seconded by Mr. Enck, passed unanimously. The Connections Study Consultant Company of Erdman Anthony was presented by the committee for approval. Motion by Mr. Roth, seconded by Mr. Howett, passed unanimously. The North Main Street Storm Sewer Project was presented for approval to Bid. Motion by Mr. Roth, seconded by Ms. Leech, passed unanimously. The South Hazel Street Project was presented for approval to bid. Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously. The Engineer will be instructed to start the curb and sidewalk letters for the South Hazel Street project as well as the future Linden Street project. The snow plowing proposal from Warihay Enterprises, Inc. at the Police Station was presented for approval. Motion by Mr. Roth, seconded by Ms. Leech, passed unanimously.
- e) Shade Tree Commission – Ms. Gates updated council on the planting of four trees in the borough the week after Thanksgiving.

New Business:

- a) It was requested that the Codes Officer research the placement of Dish Satellites on buildings in the borough.
- b) Discussion was held on the zoning restrictions for properties to be used as rentals and the Codes Officer who is citing a lot of the rental properties for code violations.

Old Business:

- a) Old NWEMS Building – The party interested in leasing this property is currently still working on the possibility of a lease with us, but they are currently going through some organizational changes.
- b) The current status of the vacant school building was questioned and it was noted that there is discussions being held by the school district for pending action.

Correspondence: This was distributed as part of the packet.

Public Comment: Mr. Eric Phillips was present to discuss the letter he had sent to council concerning a permit for a structure at a residence on Market Square. He was concerned about permits being issued on properties that have current code violations. It was explained that Code Violations do not affect the issuing of a permit on a property if the requested permit meets requirements. Maintenance of the property does not have an effect as they are two separate issues, as long as the property is compliant the permit would be issued. The process of citing properties for violations was explained. There are two different codes involved that of Property Maintenance and the other Zoning at the property in question. It was explained that code issues are not a reason to stop a permit from being granted. Mr. Phillips also questioned the need to continue posting the 2 hour parking limit on the square since it is not enforced. Council will take this under review.

The next partner's meeting scheduled for November 15th has been cancelled.

Council Meeting was recessed to Executive Session for personnel matters at 8:26 PM. Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Executive Session was adjourned at 9:10 PM by President Phillips.

Motion by Mr. Roth, seconded by Mr. Enck to approve 2018 non-uniform wage rates as presented, passed unanimously.

Motion by Mr. Roth, seconded by Mr. Howett to adjourn the Council Meeting at 9:15 PM, passed unanimously.

Respectfully submitted,

Linda Gerhart
November 11, 2017

ZONING / CODES COUNCIL REPORT

11/1/2017 thru 11/22/2017



A. BUILDING/ZONING PERMITS:

1. 45 N Grant – Solar Panels
2. 166-168 S Main – Renovations
3. 429 Orchard – Fence
4. 123 E Gramby – Fire Suppression System

B. STREET CUT PERMITS:

1. 111 Railroad Avenue – Install News Gas Service SC15-2017

C. DUMPSTER PERMITS:

D. CURB/SIDEWALK PERMITS (INSPECTIONS):

1. 147 W High
2. 160 N Main

E. VEHICLE STORAGE PERMITS: None

F. PROPERTY SALES FINAL CERTIFICATIONS:

1. 111 Mill Street – Residential
2. 207 North Grant Street – Residential
3. 247 South Cherry Street – Rental
4. 327 Lakeview Drive – Residential
5. 2 North Charlotte Street – Residential (With Commercial Use)
6. 29 West Ferdinand Street – Residential
7. 33 North Main Street – Residential
8. 50-52 North Charlotte Street – Rental

RESIDENTIAL RENTAL LICENSES RETURNED TO OFFICE:

January info -523 licenses x \$55 per unit =	\$28,765.00
February info - 26 licenses x \$55 per unit	1,430.00
	Total = \$30,195.00
March info – 27 licenses x \$55 per unit =	1485.00
	Total = \$31,680.00
April info - 70 licenses x \$55 per unit	3850.00
	Total = \$35,530.00
May/June info – 32 licenses x \$55 per unit =	1760.00
	Total = \$37,290.00
July info – 10 licenses X \$55 per unit	550.00

	Total = \$37,840.00
August info – 7 licenses X\$55 per unit	385.00
	Total = \$38,225.00
September info – 10 licenses X \$55 per unit=	550.00
	Total = \$38,775.00
October info - 26 licenses X \$55 per unit	1430.00
	Total= \$40,205.00

H. RESIDENTIAL RENTAL PROPERTY INSPECTION PERMITS ISSUED:

1. 323 S Charlotte
2. 49 S Penn
3. 75 S Main Apt A
4. 75 S Main Apt B
5. 75 S Main Apt C
6. 75 S Main – Apt D
7. 67 N main 2nd floor
8. 78 S Main Unit 1
9. 78 S Main Unit 2
10. 78 S Main Unit 3
11. 17 S Main 2nd floor
12. 65 N main
13. 37 W Stiegel
14. 39 W Stiegel
15. 43 W Stiegel
16. 47 W Stiegel
17. 49 W Stiegel

I. RENTAL INSPECTION & PROPERTY MAINTENANCE NOTICES OUTSTANDING:

1. 30 E Stiegel – vehicle
2. 301 S Cherry – re-inspection
3. 301 ½ S Cherry – re-inspection
4. 139 W Chestnut – re-inspection
5. 39 S Hazel – re-inspect
6. 36 Market Sq – paint
7. 110 N Main – paint
8. 54-56 N Main – paint
9. 181-185 S Main – sidewalk
10. 119 N Main – ext repairs
11. 30 E Stiegel – rental
12. 20 N Penn – yard waste
13. 24 E Stiegel – re-inspect
14. 128 S Main A – re-inspect
15. 128 S Main B – re-inspect
16. 128 S Main C – re-inspect
17. 128 S Main D – re-inspect
18. 128 S Main E – re-inspect
19. 234 S Charlotte – re-inspect

20.66 New Charlotte – re-inspect
21.66 ½ New Charlotte – re-inspect
22.68 New Charlotte – re-inspect
23.242 W Stiegel – re-inspect
24.244 W Stiegel – re-inspect
25.60 N Wolf – re-inspect
26.122 S Main A – re-inspect
27.223 N Pitt – re-inspect
28.1 N Main – re-inspect
29.52 S Wolf – re-inspect
30.53 S Main – re-inspect
31.146 E High – rental
32.75 N Charlotte Rear – re-inspect
33.37 RR Ave Unit 1 – re-inspect
34.37 RR Ave – re-inspect Unit 2
35.37 RR Ave – re-inspect Unit 3
36.37 RR Ave – re-inspect Unit 4
37.25 RR Ave – re-inspect Apt 1
38.25 RR Ave – re-inspect Apt 2
39.59 S Main – re-inspect
40.61 S Main – re-inspect
41.304 W High – paint
42.246 W High – paint
43.315 S Cherry – re-inspect
44.171 S Charlotte – re-inspect Unit 1
45.171 S Charlotte – re-inspect Unit 2
46.171 S Charlotte – re-inspect Unit 3
47.171 S Charlotte – re-inspect Unit 4
48.171 S Charlotte – re-inspect Unit 5
49.240 W High Unit B – re-inspect
50.58 S Veterans Alley – re-inspect
51.115 Mill – re-inspection
52.17 S Penn – re-inspection
53.19 S Penn – re-inspection
54.47 N Charlotte – re-inspection
55.71 S Charlotte – re-inspection
56.331 W High – re-inspection
57.333 W High – re-inspection
58.216 E High – re-inspection
59.249 S Cherry – re-inspection
60.71 N Main – re-inspection
61.72 N Wolf – furniture
62.140 West High– leaves
63.142 West High- leaves
64.148 West High – leaves
65.155 S Main – ext repairs

66.25 N Grant – vehicle
67.8 S Charlotte – junk
68.68 N Hazel – junk
69.2 W Stiegel – rental
70.4 W Stiegel – rental
71.184 S Main – rental
72.234 W High – chimney
73.21 W Stiegel – re-inspect – 1st floor
74.172 S Main – ext repairs
75.173 S Main – chair
76.30 S Linden – vehicle
77.130 S Charlotte – chair
78.159 S Charlotte – furniture
79.161 S Charlotte – sofa
80.147 E High- ext maintenance
81.244 W Chestnut – weeds/junk
82.25 S Main – sign w/out permit
83.16 E High – ext maintenance
84.111 S Grant – roof & fuel burning stove w/o permit
85.72 N Main – paint
86.153 N Main – paint
87.182 N Main - paint

J. 3 YEAR RENTAL INSP. DUE VIOLATION LETTER – Submit by December 15; in compliance by December 31, 2017

K. LETTERS SENT & IN COMPLIANCE:

1. 181 S Main – bedbugs
2. 2 West Stiegel – lead paint remediation

M. QUICK TICKET: None

N. ZONING HEARING:

ZH 06-2017: Dwight Fahnestock, 1440 N Colebrook Rd, Manheim, PA 17545, regarding 201 N Main Street, Manheim, PA 17545 is requesting a Variance in accordance with Section 220-13 B “Permitted Uses”. The property is currently a single family dwelling with an income property (mobile home) at the rear. The applicant would like to reinstate an abandoned, separate rental apartment formerly located on the second floor of the single family dwelling. The property is zoned Residential R-1; Tax Parcel ID 4000404800000. - CONTINUED

ZH 07-2017: Ben & Kami Deppen 67 S Grant Street, Manheim, PA 17545, regarding 2 N Charlotte Street, Manheim, PA 17545 is requesting a Variance in accordance with Section 220-15 B “Permitted Uses” and 220-18 L (1) “Off Street Parking and Loading”.

The property is currently a 4025 square foot single family dwelling adjacent on two sides to the CBD Zone. Off street parking may be prohibited by PENNDOT due to how close it is located to a traffic light and intersection on a state road. The property is zoned Residential R-3; Tax Parcel ID 4005518700000. - APPROVED

O. HISTORIC COMMISSION: None

P. PLANNING COMMISSION: None

Q. CITATIONS:

Citations Guilty, Withdrawn & in Compliance, Waiting on their Plea:

1. 200 N Hazel – High Grass & Weeds
2. 143 N Main – Repoint Foundation (Brick)
3. 49 N Wolf – Rental License
4. 30 N Grant – Rental License
5. 28 E Ferdinand – Shed
6. 148 S Main – Exterior Paint - new
7. 154 S Main – Exterior Paint - new
8. 150 S Main – Exterior Paint - new
9. 39 S Grant –Vehicles - 2nd time Cited - new

Hearings Scheduled on:

January 4, 2018: @ 10 am – Garage – 237 E Ferdinand
 @ 10:15 am – paint – 40 N Main

R. OTHER:

I received a call from Wes Geib Jr., a member of the the Manheim Historic Society, requesting and has been scheduled to sit in on the next Historic Commission meeting. His interest is to find out what the Commission does as part of the historic review process and to share information and work together regarding our historic properties in the Borough. I believe he will be a wealth of information for both the Board as well as myself. Anyone interested in attending is welcome; the meeting is December 11th at 7:00 here in Council Chamber.

November 22, 2017

James R. Fisher, PE
Borough Manager
Manheim Borough
15 East High Street
Manheim, PA 17545

Re: Borough Engineer's Report



LANCASTER CIVIL
★ ★ *engineering company* ★ ★
p.o. box 8972, lancaster, pa 17604-8972
www.lancastercivil.com

Dear Mr. Fisher:

Below please find my update for the upcoming Borough Council meeting regarding the work performed during the past month.

Police Station/EMS as-built plans: Diehm & Sons provided an as-built plan for the stormwater facilities constructed on the emergency services campus. The survey showed that areas of the embankment differed from the design plans. I am following up with the contractor to address the differences.

Main Street Drainage Improvements: I submitted an HOP plan to PennDOT HOP and am having ongoing conversations with PennDOT representatives in order to find a design that meets their requirements without excessive costs to the Borough.

Truck Route Study: The Public Works committee reviewed the Statements of Interest and chose Erdman Anthony to provide this study. I will continue to work with you, as necessary and as requested, to coordinate this work between Erdman Anthony, PennDOT and the Borough.

Chiques Creek corridor study: We attended a meeting with the Army Corps and SRBC to discuss options for improving flood resiliency within the Borough. We also provided updated information regarding Memorial Park and some of the proposed alternatives to Army Corps.

S. Charlotte Street improvements: Council authorized bidding of this repaving project at their November 14th meeting. The advertisement was submitted to LNP to be run on 11/20 and 11/27. Bids are due January 4th, in advance of the first January Council meeting.

I trust that this report provides you with the information you need for the upcoming Council meeting; however please do not hesitate to contact me if you have questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads "Benjamin S. Craddock". The signature is written in a cursive, flowing style.

Benjamin S. Craddock, PE President

LANCASTER CIVIL

cc: Manheim Borough Council

Manheim Borough
Manager's Report
11/14/17 – 11/25/17

- Note: Per Council direction, reports will only highlight items for discussion or of significance. Summary of day-to-day activities will no longer be included.
- Final analysis of new millage rate based on reassessment, and finalization of budget draft.
- Completion of annual report and budget summary report.
- Meeting with LCPC, PennDOT, Penn Twp. Mgr. regarding scope change for sidewalk project on E High St into Penn Twp.

DRAFT

BOROUGH OF MANHEIM

Lancaster County, Pennsylvania

RESOLUTION NO. 21-2017

A RESOLUTION OF BOROUGH COUNCIL OF MANHEIM BOROUGH, LANCASTER COUNTY, PENNSYLVANIA, AUTHORIZING THE EXECUTION OF AN AGREEMENT WITH THE PENNSYLVANIA DEPARTMENT OF TRANSPORTATION FOR ACCEPTANCE OF TA SET ASIDE FUNDS.

WHEREAS, the Borough of Manheim has been awarded TA Set Aside funds under the Pennsylvania Department of Transportation's Transportation Alternatives Set Aside.

NOW, THEREFORE, BE AND IT IS HEREBY RESOLVED by Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, does hereby approve the acceptance of the TA Set Aside funding.

BE IT FURTHER RESOLVED that the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, does hereby authorize the Council President to sign and the Borough Secretary to attest, on behalf of the Borough of Manheim, Federal Aid Reimbursement Agreement No 08A681 and any supplements between the Borough of Manheim and the Pennsylvania Department of Transportation and have same delivered to the Commonwealth of Pennsylvania.

DULY ADOPTED this 28th day of November, 2017, by Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, in lawful session duly assembled.

BOROUGH OF MANHEIM
Lancaster County, Pennsylvania

Attest: _____
Borough Secretary

By: _____
President Borough Council

[BOROUGH SEAL]

RESOLUTION NO. 22-2017

A RESOLUTION OF THE BOROUGH OF MANHEIM,
LANASTER COUNTY, PROVIDING FOR THE APPOINTMENT
OF RESIDENTS OF THE BOROUGH OF MANHEIM TO FILL
VACANCIES IN THE POSITIONS ON THE HISTORIC
COMMISSION

WHEREAS, the Manheim Borough Council desires to appoint residents of the Borough of Manheim to fill the vacancies left in appointive office by resignations and expiration of terms, such appointees to serve either the balance of an unexpired term or to serve a full term, as noted below.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of Manheim Borough, Lancaster County, Pennsylvania, that it is HEREBY RESOLVED by authority of the same:

SECTION 1. The following citizens are hereby appointed to serve as members of the Manheim Borough Historic Commission:

- a. Dennis Brennan, whose term shall expire December 31, 2020

SECTION 2. The following citizens were previously approved and appointed to serve as members of the Manheim Borough Historic Commission:

- a. Dillan Enck, whose term shall expire on December 31, 2021
- b. Seth Weidle, whose term shall expire on December 31, 2019
- c. Brett Hallacher, whose term expires December 31, 2018
- d. Deborah Kimmet, whose term expires on December 31, 2017

SECTION 3. All resolutions or parts of resolutions inconsistent with this Resolution are hereby superseded.

DULY ADOPTED as a Resolution by the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, in lawful session duly assembled this 28th day of November, 2017.

Attest: _____
James R. Fisher, Borough Secretary

BOROUGH OF MANHEIM

By: _____
Council President

General Fund "Unassigned Balance" (i.e. "Reserves")

(this does not include Capital or any other funds...just General Fund)

	<u>Balance</u>	<u>YTD GF Income</u>	<u>YTD GF Expenses</u>	<u># Months Reserve</u>
2016 budget	\$4,443,273.52		\$370,273 << Per month	
2017 Budget	\$4,620,957		\$385,080 << Per month	
12/31/2015	\$2,322,740			6.3
2/9/2016	\$2,353,065	\$474,525	\$444,200	6.4
3/7/2016	\$2,436,255	\$863,781	\$750,267	6.6
4/11/2016	\$2,279,582	\$899,683	\$942,841	6.2
5/9/2016	\$2,565,301	\$1,521,071	\$1,278,510	6.9
6/14/2016	\$2,936,382	\$2,457,247	\$1,843,605	7.9
8/14/2016	\$2,929,828	\$3,310,836	\$2,703,747	7.9
9/13/2016	\$3,143,085	\$3,852,847	\$3,032,501	8.5
10/10/2016	\$3,037,512	\$4,254,249	\$3,539,477	8.2
11/8/2016	\$2,846,149	\$4,432,099	\$3,908,690	7.7
12/27/2016	\$2,527,670	\$4,812,217	\$4,607,288	6.8
12/31/2016	\$2,695,347	** audited 12/31/16 balance		
2/13/2017	\$2,853,747	\$358,288	\$199,888	7.4
4/10/2017	\$2,742,451	\$1,159,485	\$1,112,381	7.1
5/8/2017	\$2,834,005	\$1,453,279	\$1,314,620	7.4
6/13/2017	\$3,400,809	\$2,731,529	\$2,026,067	8.8
8/29/2017	\$3,580,891	\$3,763,218	\$2,877,674	9.3
9/26/2017	\$3,353,850	\$4,216,306	\$3,557,803	8.7
10/31/2017	\$3,215,025	\$4,350,337	\$3,830,659	8.3
11/27/2017	\$2,905,038	\$4,587,286	\$4,377,595	7.5

Manheim Borough

11/28/2017

BILLS TO BE APPROVED FOR PAYMENT

RATIFIED GENERAL FUND	\$	-
RATIFIED CAPITAL FUND	\$	-
GENERAL FUND	\$	359,123.99
250TH FUND	\$	-
CAPITAL FUND	\$	-
FULTON LOAN	\$	-
LIQUID FUELS FUND	\$	-
	\$	<u>359,123.99</u>

**Manheim Borough -General Fund
Check Detail
November 15 - 28, 2017**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	2552	11/28/2017	Aaron Szulborski	102.000 · Cash 2203326201	
Bill	Reimb...	11/20/2017		410.460 · Training PD	-46.14
TOTAL					-46.14
Bill Pmt -Check	2553	11/28/2017	Blue Ridge Communications	102.000 · Cash 2203326201	
Bill	03593...	11/08/2017		410.360 · Utilities PD	-149.90
TOTAL					-149.90
Bill Pmt -Check	2554	11/28/2017	Chief	102.000 · Cash 2203326201	
Bill	287395	11/07/2017		410.220 · Operating Supplies	-48.68
Bill	289375	11/09/2017		410.220 · Operating Supplies	-106.49
TOTAL					-155.17
Bill Pmt -Check	2555	11/28/2017	County of Lancaster	102.000 · Cash 2203326201	
Bill	2017/...	11/15/2017		401.215 · Postage Boro	-896.08
TOTAL					-896.08
Bill Pmt -Check	2556	11/28/2017	Eagle Wireless Communications	102.000 · Cash 2203326201	
Bill	13812	11/01/2017		410.252 · Computer Equip PD	-215.60
				430.320 · Tele/call/internet	-107.80
TOTAL					-323.40
Bill Pmt -Check	2557	11/28/2017	Erie Family Life Insurance Co.	102.000 · Cash 2203326201	
Bill	L1195...	11/09/2017		410.198 · Life Insurance PD	-492.69
TOTAL					-492.69

**Manheim Borough -General Fund
Check Detail
November 15 - 28, 2017**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	2558	11/28/2017	Fulton Bank	102.000 · Cash 2203326201	
Bill	90011...	11/19/2017		472.010 · GO 2015 Interest 471.010 · GO 2015 Principal	-66,731.41 -228,000.00
TOTAL					-294,731.41
Bill Pmt -Check	2559	11/28/2017	G & G Feed & Supply, Inc.	102.000 · Cash 2203326201	
Bill	021474	11/13/2017		430.238 · St Dept Uniforms	-116.99
TOTAL					-116.99
Bill Pmt -Check	2560	11/28/2017	Gretna Computer Consulting, Inc.	102.000 · Cash 2203326201	
Bill	7055	11/15/2017		409.213 · Computer Equipment	-2,208.00
TOTAL					-2,208.00
Bill Pmt -Check	2561	11/28/2017	Intergovernmental Ins. Coop.	102.000 · Cash 2203326201	
Bill	Emp. ...	11/01/2017		410.196 · Health Insurance PD 401.196 · Health Insurance 413.196 · Codes - Health Insurance 430.196 · Health Insurance - PW 402.196 · Health Ins (FD/HRC) 222.000 · Health Insurnace W/H	-33,125.96 -3,992.00 -862.87 -4,561.77 -862.87 -2,820.00
TOTAL					-46,225.47
Bill Pmt -Check	2562	11/28/2017	Kirk Colwell	102.000 · Cash 2203326201	
Bill	Reimb...	11/20/2017		410.460 · Training PD	-376.48
TOTAL					-376.48

**Manheim Borough -General Fund
Check Detail
November 15 - 28, 2017**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	2563	11/28/2017	Lancaster Civil Engineering Co.	102.000 · Cash 2203326201	
Bill	1719	11/22/2017		408.313 · Engineer Contract	-479.75
Bill	1716	11/22/2017		408.313 · Engineer Contract	-1,880.42
Bill	1717	11/22/2017		408.313 · Engineer Contract	-328.25
Bill	1718	11/22/2017		408.313 · Engineer Contract	-404.00
Bill	1720	11/22/2017		408.313 · Engineer Contract	-75.75
Bill	721	11/22/2017		408.313 · Engineer Contract	-1,641.25
Bill	1722	11/22/2017		408.313 · Engineer Contract	-1,489.75
TOTAL					-6,299.17
Bill Pmt -Check	2564	11/28/2017	Land Studies	102.000 · Cash 2203326201	
Bill	7196	10/31/2017		428.450 · Grass Cutting	-715.00
TOTAL					-715.00
Bill Pmt -Check	2565	11/28/2017	Longeneckers Hardware Company	102.000 · Cash 2203326201	
Bill	541238	11/15/2017		409.200 · Material/Supplies	-15.98
Bill	541384	11/16/2017		430.200 · Material/Supplies	-7.69
TOTAL					-23.67
Bill Pmt -Check	2566	11/28/2017	Manheim Historical Society	102.000 · Cash 2203326201	
Bill	Donati...	11/15/2017		453.540 · Historical Society Donation	-940.00
TOTAL					-940.00
Bill Pmt -Check	2567	11/28/2017	Michelle S. Parke	102.000 · Cash 2203326201	
Bill	1354	11/06/2017		414.311 · Secretary for Zoning Hearing	-155.00
TOTAL					-155.00
Bill Pmt -Check	2568	11/28/2017	National Elevator Inspection Svc	102.000 · Cash 2203326201	
Bill	0291625	11/08/2017		409.370 · Maintenance/Repair	-293.70
TOTAL					-293.70

**Manheim Borough -General Fund
Check Detail
November 15 - 28, 2017**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	2569	11/28/2017	NMS Labs	102.000 · Cash 2203326201	
Bill	1038139	10/31/2017		410.314 · Legal Services	-253.00
TOTAL					-253.00
Bill Pmt -Check	2570	11/28/2017	Office Basics, Inc.	102.000 · Cash 2203326201	
Bill	I-7727...	11/20/2017		410.210 · Office Supplies	-66.95
TOTAL					-66.95
Bill Pmt -Check	2571	11/28/2017	PA Dept of Labor & Industry	102.000 · Cash 2203326201	
Bill	1076782	10/31/2017		412.373 · Maintenance / Repair - Ambulanc	-106.00
TOTAL					-106.00
Bill Pmt -Check	2572	11/28/2017	Windstream	102.000 · Cash 2203326201	
Bill	02176...	11/13/2017		410.320 · Telephone	-313.51
Bill	02177...	11/15/2017		430.320 · Tele/call/internet	-47.67
TOTAL					-361.18
Bill Pmt -Check	2573	11/28/2017	PP&L	102.000 · Cash 2203326201	
Bill	33070...	11/07/2017		465.360 · 26 E High Utilities	-70.01
Bill	07680...	11/07/2017		454.360 · Park Utilities	-26.83
Bill	84224...	11/08/2017		430.360 · Utilities Maintenance Shed	-190.81
Bill	07280...	11/09/2017		452.360 · Pool Utilities	-369.47
Bill	07480...	11/09/2017		454.360 · Park Utilities	-985.92
Bill	79480...	11/09/2017		454.360 · Park Utilities	-198.27
Bill	40870...	11/10/2017		409.360 · Utilities	-486.94
Bill	58479...	11/17/2017		434.361 · Street Lighting	-43.17
Bill	61279...	11/17/2017		434.361 · Street Lighting	-40.47
Bill	82130...	11/17/2017		433.361 · Traffic Signals - Electric	-45.54
Bill	20269...	11/17/2017		454.360 · Park Utilities	-29.47
Bill				434.361 · Street Lighting	-31.36
TOTAL					-2,518.26

Manheim Borough -General Fund
Check Detail
November 15 - 28, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	2574	11/28/2017	Sirchie Finger Print Lab	102.000 · Cash 2203326201	
Bill	03245...	11/07/2017		410.220 · Operating Supplies	-188.22
TOTAL					-188.22
Bill Pmt -Check	2575	11/28/2017	Tactical Wear	102.000 · Cash 2203326201	
Bill	10757	11/09/2017		410.238 · Officer's Uniforms	-188.00
Bill	9-2568	11/15/2017		410.238 · Officer's Uniforms	-364.80
Bill	10816	11/20/2017		410.238 · Officer's Uniforms	-227.25
TOTAL					-780.05
Bill Pmt -Check	2576	11/28/2017	UGI Utilities, Inc.	102.000 · Cash 2203326201	
Bill	12890...	11/15/2017		409.360 · Utilities	-130.12
Bill	15323...	11/15/2017		410.360 · Utilities PD	-111.46
Bill	10977...	11/15/2017		411.360 · Utilities	-224.49
TOTAL					-466.07
Bill Pmt -Check	2577	11/28/2017	Wells Fargo Vendor Fin. Serv.	102.000 · Cash 2203326201	
Bill	67712...	11/05/2017		410.216 · Office Equipment PD	-235.99
TOTAL					-235.99

**Manheim Borough -General Fund
Check Run
November 15 - 28, 2017**

Date	Num	Name	Memo	Amount	Balance
Nov 15 - 18, 17					
Nov 15 - 18, 17					0.00
Week of Nov 19, 17					
Week of Nov 19, 17					0.00
Nov 26 - 28, 17					
11/28/2017	2552	Aaron Szulborski		-46.14	-46.14
11/28/2017	2553	Blue Ridge Communications		-149.90	-196.04
11/28/2017	2554	Chief		-155.17	-351.21
11/28/2017	2555	County of Lancaster		-896.08	-1,247.29
11/28/2017	2556	Eagle Wireless Communications		-323.40	-1,570.69
11/28/2017	2557	Erie Family Life Insurance Co.		-492.69	-2,063.38
11/28/2017	2558	Fulton Bank		-294,731.41	-296,794.79
11/28/2017	2559	G & G Feed & Supply, Inc.		-116.99	-296,911.78
11/28/2017	2560	Gretna Computer Consulting, Inc.		-2,208.00	-299,119.78
11/28/2017	2561	Intergovernmental Ins. Coop.		-46,225.47	-345,345.25
11/28/2017	2562	Kirk Colwell		-376.48	-345,721.73
11/28/2017	2563	Lancaster Civil Engineering Co.		-6,299.17	-352,020.90
11/28/2017	2564	Land Studies		-715.00	-352,735.90
11/28/2017	2565	Longeneckers Hardware Company	52461	-23.67	-352,759.57
11/28/2017	2566	Manheim Historical Society		-940.00	-353,699.57
11/28/2017	2567	Michelle S. Parke		-155.00	-353,854.57
11/28/2017	2568	National Elevator Inspection Svc		-293.70	-354,148.27
11/28/2017	2569	NMS Labs		-253.00	-354,401.27
11/28/2017	2570	Office Basics, Inc.	6652461	-66.95	-354,468.22
11/28/2017	2571	PA Dept of Labor & Industry		-106.00	-354,574.22
11/28/2017	2573	PP&L		-2,518.26	-357,092.48
11/28/2017	2574	Sirchie Finger Print Lab		-188.22	-357,280.70
11/28/2017	2575	Tactical Wear		-780.05	-358,060.75
11/28/2017	2576	UGI Utilities, Inc.		-466.07	-358,526.82
11/28/2017	2577	Wells Fargo Vendor Fin. Serv.		-235.99	-358,762.81
11/28/2017	2572	Windstream		-361.18	-359,123.99
Nov 26 - 28, 17				<u>-359,123.99</u>	<u>-359,123.99</u>
TOTAL				<u>-359,123.99</u>	<u>-359,123.99</u>

Jim Fisher

From: Betsy Ferderbar <betsy@image360lanasterpa.com>
Sent: Monday, November 27, 2017 10:59 AM
To: Jim Fisher
Cc: Lisa Alcala
Subject: The Shack -- post & panel sign details - thanks!

Hi Jim,

Here are the details for the proposed post & panel sign to be located on the west side of Manheim Pike, across from The Shack:

- * Double-sided panel, 4'H x 8'W, 6mm dibond with laminated digital print applied
- * (2) 12' posts, buried 3'; bottom of sign to be 5' from grade, top of sign to be 9' from grade; posts installed with concrete
- * Wooden posts to be covered with vinyl sleeves and vinyl caps (either white or black)
- * Sign drawing to be stamped by a licensed engineer to ensure structural integrity and ability to withstand required wind load

Please let me know if you need anything else in addition to this information, thanks very much!

-Betsy

Betsy Ferderbar
Customer Service



physical address:

1770 Hempstead Rd
Lancaster PA 17601

Monday thru Friday: 8:30am to 5pm
Closed Weekends