

Manheim Borough Council Meeting

February 28, 2017 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Pro Tempore Bryan Howett, Elaine Leech, Chad Enck, Jean Gates, Junior Council Person Aiesha Elwadky, and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher and Code Officer Donna Czeiner

Public Comments:

Dale Peters requested approval to hold an outdoor wedding/reception at his property at 132 E Gramby St. on June 10 from 6:00 – 10:30 pm, specifically as it relates to noise ordinance issues. It was suggested that he first contact his neighbors and preferably obtain signatures that they would have no objections. He agreed that he would take those steps and return to a future Council meeting with his request.

Russ Burke Co-Executive Director with McFee was present to update council on the Manheim Car Show, they plan to host on Saturday, October 14th with a rain date of Saturday, October 21st. A discussion was held on the possibility of moving the event to Adele Avenue, which had been brought up at the 1/31/17 Council meeting. After reviewing this option, Mr. Burke presented several factors (school event, car show participants utilizing downtown vendors, etc.) that he believed warranted keeping the show in the Square. A motion was made by Mr. Enck, second by Ms. Leech to approve the event to be held in the Square as requested. Passed unanimously.

Approval of Minutes: 2/14/17 Borough Council Meeting minutes: Motion to approve by Mr. Roth, seconded by Ms. Gates passed unanimously.

Visitors:

Becky Boll from West Gramby Street, along with a number of other residents from the Gramby/Penn Street neighborhood, was present to discuss the Turkey Vulture issue in that part of Manheim. She discussed the type of damage occurring, the locations where the roosting and damage is happening, as well as possible options for addressing the issue. She also presented information from USDA Wildlife Services. Several of the other residents also described the problem that is occurring. Dan Barber from Hawk Mountain Sanctuary provided additional information on his experience, and reiterated that these are a protected species. Council expressed willingness to assist the residents with addressing the problem, requesting that the residents take the lead and indicate on the sign-in sheet who would be willing to actively be involved. The goal would be for a resident committee to be established to develop a coordinated effort to address the issue.

Barry Geib from the Manheim Community Farm Show Board presented drawings for building improvements currently being considered by their Board for Building #3 to make the facility safer and more user friendly. These plans had been presented to Council in June of 2016. The building footprint will not change, but the enlargement will be in building height. They are also proposing a porous paving walkway around the building to improve access/egress. Motion by Mr. Roth, second by Mr. Enck, to allow the project to proceed subject to obtaining all applicable regulatory approvals. Passed unanimously.

Mayor and Police Chief Report:

The Police Chief presented his annual, 2016 report, discussing the highlights and the many positive trends. The Mayor also commented on the report as well as the many faceted improvements within the department that

are associated with the new police building. He, along with Council, thanked Chief Stauffer for all of the hard work of the department and for his leadership. The Mayor also discussed a meeting that was held with Aaron's Acres regarding their desire to give back to the community as they have done in the past. Several possibilities were discussed and will be pursued further. One option mentioned was a benefit carwash, however due to State regulations related to MS4, this may not be feasible. The Mayor also suggested investigating necessary updates to our ordinances related to medical marijuana. Code Office Czeiner said she would look into this and bring back recommendations at a future meeting.

Borough Engineer Report:

SW Corner Main/High (at Fulton bank) Traffic Signal Bids - Mr. Craddock recommended awarding the contract to the low bidder, CM High in the amount of \$27,975. Motion by Mr. Roth and second by Mr. Howett, to award contract to CM High, approved unanimously.

2017 Street projects bids – Mr. Craddock presented the list of projects as had been discussed last year. Motion by Mr. Roth, second by Ms. Leech to advertise projects as presented. Passed unanimously. Mr. Myer of 80 N. Penn St. discussed several issues in front of his property related to drainage, and Mr. Craddock stated he will contact him to review the issues prior to finalizing the bid package.

Borough Code Officer Report: Ms. Czeiner presented her report, discussed updates she is working on related to procedures, policies, forms and property maintenance inspections. Several issues from prior to her tenure were brought up that will need to be investigated. Ms. Czeiner noted these properties and will follow through on these.

Borough Manager Report: Mr. Fisher presented his report to council for review. He noted that the ADA emergency call-boxes have been installed, and that the remainder of the old police station area refurbishing will be continuing over the next several weeks.

He also noted that the MS4 permitting process is continuing, with several potential significant changes provided in a meeting with the DEP Chief Counsel on Monday. Updates will continue to be provided.

Logan Park Floodplain Restoration Project annual maintenance contract as required by US Army Corps permit: Motion by Ms. Leech, second by Mr. Howett to approve the contract for LandStudies as presented. Passed unanimously.

Request from Glenn Hummer Excavating to utilize a Letter of Credit instead of a Bond for street utility work – ordinance requires Council approval. Motion by Mr. Howett, second by Mr. Roth to approve request. Passed unanimously.

Mr. Fisher reminded Council that the PSAB Annual conference will be held May 7 – 10, and that Council will need to approve attendees by the end of March for registration purposes.

Mr. Fisher noted that MAEDC met last week and is looking into the possibility of conducting a parking study within the Borough and is requesting support from the Borough, including financial. Cost estimates should be available in April. Additional discussion on parking and traffic flow ensued, and it was noted that these issues are interrelated and that the Connections Study, for which the Borough received a grant, will begin as soon as PennDOT assigns a project manager to this project.

Payment of Bills: Presented for approval - Construction Loan Draw Requisition #24 in the amount of **\$782.75** Motion by Mr. Enck, seconded by Ms. Leech, passed unanimously. **Ratified** (general fund) in the amount of \$20.00, **General Fund** in the amount of **\$41,213.53**, **Capital Fund** in the amount of \$2,136.00, and **Fulton (Police Construction)** in the amount of **\$782.75**. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing to report.
- b) Parks and Pools – There was nothing to report.
- c) Personnel/Police – There was nothing to report.
- d) Public Works – There was nothing to report.
- e) Shade Tree Commission – Ms. Gates requested that the upcoming newsletter include information on tree plantings and maintenance, and the benefits to the community of increasing the number of trees that are planted.

New Business:

Mr. Roth discussed providing a Borough staff and volunteer appreciation dinner, including spouse/significant other. Motion by Mr. Roth, second by Mr. Enck to approve and to have Borough staff set a date and location. Passed unanimously.

Old Business:

- a. Old NWEMS Building – A discussion was held on the future use of the building and how to go about leasing the space. It was suggested that Tono Group be contacted to investigate options on proceeding.
- b. Veterans Memorial Project – There was a meeting on February 9th and they will be attending a future council meeting to present an update.

Correspondence: This was distributed to council.

Public Comment: No comments

Council Meeting adjourned at 9:25 PM Motion by Ms. Leech second by Ms. Phillips, passed unanimously.

Respectfully submitted,

James R Fisher, PE
February 28, 2017