

Manheim Borough Council Meeting

May 23, 2017 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Pro Tempore Bryan Howett, Elaine Leech, Chad Enck, Jean Gates, Outgoing Junior Council Person Aiesha Elwakdy, Newly Appointed Junior Council Person Destiny Lebron and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Public Comments:

No Public Comment.

Approval of Minutes: 5/9/17 Borough Council Meeting minutes: Motion to approve by Ms. Leech, seconded by Mr. Enck passed unanimously.

Visitors:

- a) Ms. Destiny Lebron was presented for appointment as the next Junior Council Person. Motion by Mr. Roth, seconded by Mr. Howett, passed unanimously.
Ms. Lebron was sworn into office by Mayor Funk.
- b) Mr. Chuck Mummert from PSAB (Pennsylvania State Association of Boroughs) presented outgoing Junior Council Person Aiesha Elwakdy with a plaque for her service to the borough for the past year.
- c) Ms. Kelly Lauver from the Manheim Chamber of Commerce was present to update council on the Rock-N-Glow 5K Race being held in the borough on June 3rd.
- d) Mr. Richard Eyman was present to distribute information, which he said was self-explanatory to council concerning maintenance issues at his property on North Main Street.

Borough Codes:

Code Officer Donna Czeiner distributed her monthly report to council and was complimented on the detail to many issues being handled in the borough. Comments were offered concerning the ongoing problem of lead paint issues in the borough being dealt with.

Borough Engineer Report:

Mr. Craddock distributed his report and noted the start of the street projects in the borough in June. Residents affected by the street projects have been notified with door hangers at their properties. Hopefully that will help to address special situations or needs concerning the project before it starts and explain what the project entails. Council was updated on the current status and time table for the MS4 Report in the next couple of months. Waivers requests for the Gramby Elementary School project recommended by the Manheim Planning Commission were presented for Approval. These waivers came after council approval for the plan based on comment letter originally presented by Mr. Craddock. One waiver was for modification to the financial security portion and the other was for parking lot lighting. Motion by Mr. Roth, seconded by Ms. Gates, passed unanimously with a vote of 5 to 0. Mr. Howett abstained as he is the Business Manager of the Manheim Central School District. Motion was made to reapprove the Land Development with the new waivers by Mr. Roth, seconded by Mr. Enck, passed unanimously with a vote of 5 to 0. Mr. Howett abstained as he is the Business Manager of the Manheim Central School District. A change order was presented for the traffic

signal heads on the Northeast corner of High and Main Street (which is covered by insurance). This was necessary as they were extensively damaged and could not be reused after the pole was hit a second time before repairs were made from the first accident. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Mayor and Police Chief Report:

Mayor Funk updated council on the K9 Police Department fundraising. A donation was received from the Germania Bank Club for \$2,500 for two AEDs. The softball game between the Manheim Central Football Team and the Manheim Borough Police Department is scheduled for Wednesday, June 21st.

Police Chief Stauffer distributed his report and reviewed it with council. He updated council on the monthly statistics, National Police Week and the National Night Out Event the department will be hosting on Tuesday, August 1st at Memorial Park and the Manheim Community Pool. Motion was moved to approve free swimming at the pool that evening from 4:00 PM to 8:00 PM by Mr. Enck, seconded by Ms. Leech, passed unanimously. A new crossing guard was hired since the last council meeting and has started at the corner of Grant and Ferdinand Streets. A walkability study for the borough has been started and the department has secured 10 pedestrian crossing signs for placement at pedestrian crosswalk intersections.

Borough Manager Report:

Mr. Fisher presented his report to council for review. An MS4 update will be presented at the July Council Meeting. Financial comparisons are now available since we have been using Quick Books for more than a year. The Kauffman Park stormwater upgrades are complete.

Payment of Bills: Presented for approval - Construction Loan Draw Requisition #28 in the amount of **\$3,286.93** Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously. **General Fund** in the amount of **\$166,535.93**, **Capital Fund** in the amount of **\$3,264.20** and **Fulton (Police Construction)** in the amount of **\$3,286.93**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing to report.
- b) Parks and Pools – There was nothing to report.
- c) Personnel/Police – There was nothing to report.
- d) Public Works – Council was updated on the proposed PennDOT project to repave West High Street from Hossler Road to Market Square. PennDOT ADA ramps will be replaced, but there will also be some borough ADA ramps that will need to be replaced for this project as well with a cost to the borough of approximately \$24,000. Motion by Mr. Roth to approve the West High Street Borough ADA improvements for next year, seconded by Ms. Leech, passed unanimously. The Traffic Ordinance was tabled for discussion at their next committee meeting in three weeks.
- e) Shade Tree Commission – There was nothing to report.

New Business:

- a) Mr. Enck gave an update of the Heritage Day events scheduled for June 10th and 11th.

Old Business:

- a. Old NWEMS Building – There will be an Executive Session for discussion.
- b. Veterans Memorial Project – The committee will be coming to a council meeting in the near future to present their update.

Correspondence: This was distributed to council as part of their packet.

Public Comment: There was no public comment.

Council Meeting adjourned to Executive Session for real estate and personnel matters at 7:42 PM.

Executive session was adjourned at 8:23 PM.

Motion by Mr. Roth seconded by Ms. Gates to advertise for a full-time public works position at \$18.00 an hour, passed unanimously.

Motion by Mr. Enck, seconded by Ms. Leech to make a \$500.00 donation to the Manheim Historical Society in support of the Heritage Days event, passed unanimously.

With no further business, President Phillips adjourned the Council Meeting at 8:30 PM.

Respectfully submitted,

Linda Gerhart
May 23, 2017