

Manheim Borough Council Meeting

May 9, 2017 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Elaine Leech, Chad Enck, Jean Gates, Junior Council Person Aiesha Elwakdy and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Public Comments:

No Public Comment.

Visitors:

Mr. Jamie Schlesinger of Public Financial Management presented the final formal paperwork that he had reviewed at an earlier meeting with council for refinancing by MAWSA. The final steps and advertisement necessary for completion of the refinancing was explained. The Mayor had one request, that the authority repair 3 manhole covers on West High Street that he had discussed with the Authority earlier in the year. The Authority Solicitor will pass this request onto the Authority. Ordinance #655 for the refinancing by MAWSA was presented for adoption. This ordinance has been properly advertised and reviewed by the Borough Solicitor. Motion by Ms. Gates to approve Ordinance #655, seconded by Mr. Enck, Roll Call Vote:

Elaine Leech – Yes

Jean Gates – Yes

Carol Phillips – Yes

Brad Roth – Yes

Chad Enck – Yes

Bryan Howett – Absent

Passed Unanimously.

Ms. Risa Paskoff of Aarons Acres was present to once again thank the Borough for the wonderful support extended to them as they begin their 4th season using the Pool and Memorial Park for their summer camp program. She gave a brief update of the changes for the summer since the campers from Dauphin County will be coming to the Lancaster County Camp this year.

Mr. Dwight Miller from the Manheim Project was present to update council on their plans to once again offer their Manheim Project program to the borough and request permission to camp at the Farm Show Complex the week of July 24th thru 28th. There are 8 churches involved in the project this year. Motion by Mr. Roth to allow the group to camp at the Farm Show Complex and offer them free admission to the pool for one evening of swimming, seconded by Ms. Leech, passed unanimously.

Approval of Minutes: 4/25/17 Borough Council Meeting minutes: Motion to approve by Ms. Leech, seconded by Mr. Enck passed unanimously.

Borough Codes:

The monthly report for the Codes Department will be distributed at the May 23rd Council Meeting.

Borough Engineer Report:

The C M High proposal in the amount of \$975.00 for the Pedestrian Pedestal repairs for the Northeast Corner of East High and North Main Street was presented for approval. Motion by Mr. Roth, seconded by Ms. Gates, passed unanimously. Claim has been filed with the insurance company for this work.

Mayor and Police Chief Report:

Mayor Funk updated council on his participation at the groundbreaking ceremony for the new Farm Show Arena. He complimented the Farm Show Committee on their continued first class enhancements to the Farm Show Complex.

Police Chief Stauffer distributed his report and reviewed it with council. He updated council on the status of the 2005 Crown Victoria and was looking for guidance from council on disposition. Council Motion by Mr. Roth to donate the vehicle to the Lancaster County Drug Force, seconded by Ms. Leech, passed unanimously. He noted that he had applied for a grant for 22 channeling signs for pedestrian crossings. He distributed a copy of a proposal from All City Management Services for Crossing Guards for the 2017-2018 school year. Council was updated on the start of a walkability study to be conducted for the new schools and the District walking plan. The Crossing Guard approved at the last council meeting did not accept the position, but Tracy Floyd is being presented approval. Motion to approve by Ms. Leech, seconded by Ms. Gates, passed unanimously.

Borough Manager Report:

- a. Mr. Fisher presented his report to council for review. Council continues to be updated by Mr. Fisher on the current status of the regional meetings being held to address the MS4 permit requirements. It currently looks like the borough's best project to address these requirements would be a stream restoration project at Memorial Park. This would best help us address our sediment reduction loads, which we are mandated to meet. He explained the timeline involved in approval of this project beginning in June with advertisements and the allotted period of time for addressing any comments, so we could adopt the plan in August and meet our submission deadline in September. The municipalities in the watershed are still open and very willing to continue working together as the projects presented jointly would meet the needs of their municipality. Mr. Fisher outlined several project and grant options that the borough could pursue for these MS4 requirements.
- b. The resignation of Mr. Glenn Frailey from the Zoning Hearing Board was presented for approval. Motion to approve by Mr. Roth, seconded by Ms. Gates, passed unanimously.
- c. It was noted that we currently have one vacancy on the Zoning Hearing Board and two vacancies on the Historic Commission.
- d. The stopping/standing restrictions at Stiegel & Fulton Streets was discussed. It is recommended that the No Parking signs be changed to include No Standing and No Stopping, which would help to eliminate the unloading in the streets. This is necessary so the police could enforce the unloading situations that are occurring in the streets. We will need a recommendation from our Engineer for these changes. This would be done as an amendment to the Traffic Ordinance. Discussion was held on any other changes and recommendation to the Traffic Ordinance that should be considered. A reduction of speed limits within the borough was discussed. PennDOT would be involved in any changes involving their streets. Council members will send any other suggestions for amendments to the Borough Manager for discussion at the Public Works Committee meeting.

Payment of Bills: Presented for approval - Construction Loan Draw Requisition #27 in the amount of **\$15,000.00**

Motion by Mr. Enck, seconded by Ms. Leech, passed unanimously. **General Fund** in the amount of **\$128,022.57**, **Capital Fund** in the amount of **\$5,900.20** and **Fulton (Police Construction)** in the amount of **\$15,000.00**. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing to report.
- b) Parks and Pools – There was nothing to report.
- c) Personnel/Police – There was nothing to report.
- d) Public Works – There was nothing to report.
- e) Shade Tree Commission – There was nothing to report.

New Business:

There was no new business.

Old Business:

- a. Old NWEMS Building – Mr. Matt Jakielski and Mr. Jeremy Friedly were present to express their interest in the possibility of leasing the Old NWEMS Building at 26 East High Street for their glass blowing business. They have been working for Manheim Stiegel Glass since 2012. They have a business model they are looking to house in the building and thought this would be a good location since they feel they have a strong connection with the Manheim area. It would be an experience glass blowing and entertainment based business that would hopefully enhance the tourism in the borough. It would be for public events as well as private parties. They gave a history of their past experience with this type of business model. There is a hope of helping Stiegel Glassworks as well as themselves to enhance the quality of glass produced. Mr. Skip Hetrich from Stiegel Glassworks offered his thoughts as well on the value of having this business located in the borough. It was requested that they send council more detailed outline of what their business model actually entails for further consideration. Things like operation details and their thoughts on maintenance at the building will be provided.
- b. Veterans Memorial Project – The committee will be coming to a council meeting in the near future to present their update.
- c. Council was updated on the work on the streetlight modifications on Market Square. The handling of the landscaping work on Market Square was questioned and there will be information as to the schedule for the summer at the next council meeting.

Correspondence: There was no correspondence.

Public Comment: Mr. Richard Eyman of 30 North Main Street was present to question the notice he received concerning the maintenance of his property. He had brought copies of correspondence he had received in the past from the borough about the maintenance issues at his property. He gave a history of his own research concerning the wood and painting issue at his property.

Council Meeting adjourned to Executive Session for discussion regarding contract work at the police station and associated potential litigation at 8:25 PM, Motion by Mr. Roth seconded by Mr. Enck, passed unanimously.

Executive session was adjourned at 8:41 PM.

Brief discussion followed regarding the conditions associated with the Conditional Use Hearing that was held on April 25th.

With no further business, President Phillips adjourned the Council Meeting at 8:54 PM.

Respectfully submitted,

Linda Gerhart
May 9, 2017