

Manheim Borough Council Meeting

July 25, 2017 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Pro Tempore Bryan Howett, Elaine Leech, Chad Enck, Junior Council Person Destiny Lebron and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer, Codes Officer, Donna Czeiner and Recording Secretary, Linda Gerhart

Public Comments:

No Public Comment.

Approval of Minutes: 7/11/17 Borough Council Meeting minutes: Motion to approve by Ms. Leech, seconded by Mr. Roth, passed unanimously.

Visitors:

- a) Ms. Elaine Olson from Fair Districts PA was present to provide additional comments on the gerrymandering resolution that will be presented later in the meeting for consideration.

Borough Codes:

Ms. Czeiner presented her report to council and updated them on the handling of codes violations and rental inspections & licenses as well as citations, compliance issues and hearings before District Judge Albert. Questions on individual properties in the borough were answered.

Council was reminded about the Conditional Use Hearing scheduled before the council meeting on August 8th at 5:30 PM.

Borough Engineer Report:

- a. The Engineer Report was distributed to council. Council was updated on the current street project to date and the final sealcoating that will be completed in the next week to 10 days. There were no comments or questions so far for the 30 day comment period required for the MS4 permit, which we are currently in until it is presented for adoption.

Mayor and Police Chief Report:

Mayor Funk updated council on current activities and tours at the Police Station with the Aarons Acres campers, as well as their last 2 weeks of camp. Council was also updated on his attendance at the State Mayors Association Conference in Erie.

Chief Stauffer presented and reviewed his report with council. Council was updated on department statistics, as well as the Aarons Acres camp activities, the department's continued efforts to combat aggressive driving, the hiring of new crossing guards, new "Yield to Pedestrian" signs and the National Night Out Event on August 1st. Officer Rick Rhinier who completed his one year probationary period was presented with an outstanding performance review for a full time position with the Police Department. Motion to approve Officer Rhinier for a fulltime position by Mr. Enck, seconded by Mr. Roth, passed unanimously. The news releases were also reviewed.

Borough Manager Report:

- a. Mr. Fisher presented his report with council. The new employee in the Public Works Department started on Monday. Council was updated on the approval process with PennDOT for the crosswalk upgrades and placement of pedestrian signs in preparation for the start of the school year. The painting of the parking space lines on South Main Street will be completed after the paving project in 2018. The business owner who requested parking lines will be notified of the delay as PennDOT said to wait until the project is complete.
- b. The PennDOT Municipal Snow Removal Contract for Winter Season 2017 – 2018 was presented for approval. Motion by Ms. Leech, seconded by Mr. Howett, passed unanimously.
- c. A request to proceed with the RFP for proposals for the removal of the Memorial Park Ash Trees was presented for approval. Motion by Mr. Enck, seconded by Ms. Leech, passed unanimously. The procedure for this removal process was explained. It was noted that the residents will need to be aware of this tree removal project as it will greatly change the look of the park.
- d. Resolution 15-2017 authorizing the Council President to sign the Green Light-Go Program Grant Agreement was presented for approval. Motion by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Payment of Bills: Presented for approval - Construction Loan Draw Requisition #32 in the amount of **\$277.75** Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously. **General Fund** in the amount of **\$107,040.09** and **Fulton (Police Construction)** in the amount of **\$277.75**. Motion by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report. The budget meetings will begin next month, starting with the Police Department.
- b) Parks and Pools – There was nothing new to report.
- c) Personnel/Police – There was nothing new to report.
- d) Public Works – Council was updated on the current status of Blue Ridge Cable service in the borough for areas that did not have that availability in the past. Mr. Fisher and Mr. Roth will be meeting with PenTelaData to discuss service to South Penn Street.
- e) Shade Tree Commission – There was nothing new to report.

New Business:

There was no new business.

Old Business:

- a. Old NWEMS Building – Council was updated on the current lease agreement discussions and the installation of gas service at the building. They are hoping to have the lease negotiated by the end of August. The new air conditioning will be installed at the beginning of August. Motion was moved by Mr. Roth to approve moving forward with gas service from UGI for the building, seconded by Mr. Howett, passed unanimously.
- b. After discussion and comments from council members, Gerrymandering Resolution 16-2017 was presented for approval. Motion by Ms. Leech, seconded by Mr. Howett, passed unanimously.

Correspondence: Was distributed as part of the packet.

Public Comment: There was no public comment.

Council Meeting was adjourned at 7:51 PM.

Respectfully submitted,

Linda Gerhart
July 25, 2017