

Manheim Borough Council Meeting

August 8, 2017 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Elaine Leech, Chad Enck, Junior Council Person Destiny Lebron and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Public Comments:

No Public Comment.

Approval of Minutes: 7/25/17 Borough Council Meeting minutes: Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Visitors:

- a) There were no visitors.

Borough Codes:

The Monthly Codes Report will be presented at the next council meeting.

Borough Engineer Report:

- a. The Engineer Report was distributed to council. Council was updated on the need to perform test pits to locate utilities for the Main Street Stormwater Project. The procedure for quoting this work was explained. A budgetary estimate from Brubacher Excavating for \$19,281.00 was presented for consideration. A motion was moved by Mr. Roth to approve proceeding with the Main Street Test Pits with a not to exceed amount of \$19,600 by the lowest bidder when all quotes are received, seconded by Mr. Enck, passed unanimously.

Mayor and Police Chief Report:

Chief Stauffer presented and reviewed his report with council. Council was updated on a very successful National Night Out event on August 1st, the active shooter drills being conducted at the Doe Run on Gramby Street School before it is demolished and the mandatory Domestic Violence Training hosted at the Police Station with several other local Police Departments. Press releases were also included in his report. It was noted that there have been some fatal accidents in Rapho Township. The time frame for the installation of the new "No Parking No Stopping No Standing" Signs and enforcement was questioned. Motion by Mr. Roth to proceed with the Traffic Ordinance Amendment, seconded by Mr. Enck, passed unanimously.

Mayor Funk updated council on his attendance at the Wednesday Evening Meal held by the Project Manheim at the Farm Show Building where he thanked them for their continued efforts each year with this very successful and continually growing event. Aarons Acres has completed another successful camp season. Council was also updated on the activities of the Mayors Group which is part of the Lancaster Anti-Heroin Drug Task Force. The County Commissioners are endorsing the organizing of the "Joining Forces Coalition" to help bring together all the different organizations in the county dealing with the growing heroin epidemic. Council was also updated on the future of the Police Department K9, since his handler has been promoted to

Detective. Bayne is certified until the end of the year and will be used periodically until then on call. They will be looking for a new K9 Officer to hopefully be trained with Bayne for the future.

Borough Manager Report:

- a. Mr. Fisher presented his report with council. Council was updated on the new traffic signals on North & South Main Street intersections at Market Square. There were some problems with the LEDs in new signal heads on the light on the North East corner and this is currently being resolved with the contractor. Mr. Craddock will be handling the Green-Light-Go grant work.
- b. Council was updated on the meeting with the actuary about the pension plans. Resolution 17-2017 Minimum Municipal Obligation was presented for approval. Motion by Ms. Leech, seconded by Mr. Enck, passed unanimously.

Payment of Bills: Presented for approval - General Fund in the amount of **\$38,009.44** and **Capital Fund** in the amount of **\$55,550.00**. Motion by Mr. Enck, seconded by Ms. Leech, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report. The budget meetings will begin August 22nd.
- b) Parks and Pools – There was nothing new to report. The committee will meet after the pool season is complete. A summary to date of revenue and expenses was distributed to council.
- c) Personnel/Police – There was nothing new to report. There will be an executive session after the regular council meeting for the police contract and no action will be taken.
- d) Public Works – The Public Works Report was included in the packet.
- e) Shade Tree Commission – There was nothing new to report.

New Business:

There was no new business.

Old Business:

- a. Old NWEMS Building – Council was updated on the current lease agreement discussions. The potential tenants are still checking on codes compliance issues, financing and other items that still need to be finalized.

Correspondence: This was distributed as part of the packet.

Public Comment: There was no public comment.

Council Meeting was adjourned at 7:30 PM by President Phillips for Executive Session related to the police contract negotiations with no action to be taken afterwards.

Respectfully submitted,

Linda Gerhart
August 8, 2017