

MANHEIM BOROUGH COUNCIL

July 29, 2014

Roll Call: President Dave Fenicle, Vice President Chris Simon, Pro-Tempore Brad Roth, Rebekah Bowers, Bonnie Martin, Bryan Howett and Mayor Scot Funk

Staff: Mark Stivers, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

Visitor Comments:

- Mike Beury of the Columbia K-9 Campaign and his wife Connie presented the Manheim K9 Fund with a check for \$1,000, which is being used to purchase a bullet-proof vest for Officer Bayne.
- Terry Rohrer from the VFW Auxiliary was present to request permission to hold a ceremony on September 19th in honor of POW/MIA Day.
 - A Motion was moved by Mr. Simon to approve the request the VFW Auxiliary request for a POW/MIA Ceremony on Market Square on September 19th. The Motion was seconded by Mr. Roth and passed unanimously.The borough office will process the PennDOT Permit to close Market Square for one hour for this solemn ceremony.

Mayor and Police Chief Report:

- Mayor Funk gave his report to council.
- Council was reminded that the Softball Game Fundraiser that was postponed last week has been rescheduled for Wednesday, July 30th. Mayor Funk updated council on the State Mayor Conference he attended earlier in July and the current status of the Food Pantry as they expand their operation.
- A request was presented by the Mayor to honor Mike Williams for his years of service to the community and the school district.
 - A Motion was moved by Mr. Simon to approve the request from the Mayor to honor Mike Williams. The Motion was seconded by Mr. Howett and passed unanimously.
- Chief Stauffer distributed his report and reviewed it with Council.
- Council was updated on the current statistics for the Police Department and the need to hire 2 crossing guards for the upcoming school year.
- Chief Stauffer acknowledged the greatly appreciated donations received by the K-9 Fund to date.
- The Manheim Central School District request for police overtime security details for the home football games was presented for approval.
 - A Motion was moved by Mr. Roth to approve the police overtime security details for the home football games requested by the Manheim Central School District. The Motion was seconded by Ms. Bowers and passed unanimously.

- Council was updated on the continued roving DUI patrols and enforcement, the recent trespassing incident after hours at the pool and the continued enforcement of skateboard violators.

Borough Manager Report:

- Mr. Stivers distributed his report and reviewed it with Council.
- Interviews for the position of Codes Enforcement Officer were held Monday, July 28th.
- Mr. Stivers updated council on the proposed House Bill 2408 covering advertisement of meetings, including posting of agendas. Mr. Stivers suggested drafting a letter from the borough stating our opposition to the house bill.
 - A Motion was moved by Mr. Simon authorizing Mr. Stivers to draft a letter to Senator Brubaker and Representative Fee stating the opposition to this house bill. The Motion was seconded by Ms. Bowers and passed unanimously.
- The council meeting for Tuesday, September 9th will be held at Mummau Park.
- The Manheim Project is going well and an impressive amount of work has been accomplished by the church groups.
- A FEMA Meeting has been scheduled for September 25th at the Manheim Central Middle School starting at 6:00 PM to explain the changes to the floodplain maps.
- Mr. Stivers will be working on scheduling a Manheim Borough Summit Meeting to bring all the boards, commissions, authorities, MAEDC and MDDG together for a meeting to talk about the vision and long range planning for the borough.
- Mr. Stivers reported on the DEP West Nile Virus meeting to discuss options for controlling the mosquitos in our community.
- The County Swim Meet this past weekend at the pool was a great success.
- Square Open Houses were discussed and several council members volunteered to help. Mr. Roth on August 9th, President Fenicle & Mr. Simon on August 16th and Mr. Howett possibly on August 23rd.
- Discussion was held on scheduling the meeting for the community input on the future of the pool. Mayor Funk offered his comments on why he feels the pool should remain open. Discussion was held on getting the pulse of the community both pro and con for this decision. Council is taking this tough decision very seriously and will weigh in all factors of the cost and effect on the whole community. The meeting will be tentatively scheduled for September 23rd at the Farm Show Building if it is available. A full analysis will be done before the meeting so there is a good over-all report on the condition of the pool concerning future upgrades and capital expense costs necessary for the next season. The final decision will be rendered at the second council meeting in October.
- Mr. Stivers gave an update on the Police Building as the final plans are being completed for submission to the county. Hopefully this will be on schedule for groundbreaking in the spring.

Action Items:

- The final draft of Stormwater Ordinance 640 was presented for adoption. Mr. Scott Russell from Rettew Associates gave a brief overview of the final draft of the Stormwater Ordinance. Mr. Stivers explained to council how the borough is working to simplify the application process for small projects when the new ordinance goes into effect.
 - A Motion was moved by Mr. Simon to adopt the Stormwater Ordinance - Ordinance #640. The Motion was seconded by Mr. Roth and passed unanimously.

- Resolution 5-2014 – Municipal Winter Traffic Services Agreement with PennDOT was presented for adoption.
 - A Motion was moved by Mr. Roth to adopt Resolution 5-2014 – Municipal Winter Traffic Services Agreement with PennDOT. The Motion was seconded by Mr. Howett and passed unanimously.

- A request for the Manheim Special Fire Police to assist at the East Petersburg Day Parade on September 13, 2014 was presented for approval.
 - A Motion was moved by Mr. Roth to approve the request for the Manheim Special Fire Police to assist at the East Petersburg Day Parade on September 13, 2014. The Motion was seconded by Mr. Simon and passed unanimously.

- The Borough Council Meeting Minutes for July 8, 2014 were presented for approval.
 - A Motion was moved by Mr. Simon to approve the Minutes of the July 8, 2014 Borough Council Meeting. The Motion was seconded by Ms. Bowers and passed unanimously.

- The Voucher List dated July 21, 2014 in the amount of \$70,602.08 was presented for ratification.
 - A Motion was moved by Mr. Roth to ratify the Voucher List in the amount of \$70,602.08. The Motion was seconded by Mr. Howett and passed unanimously.

- The Voucher List dated July 21, 2014 in the amount of \$101.00 for the K9 Fund was presented for ratification.
 - A Motion was moved by Mr. Simon to ratify the voucher list in the amount of \$101.00 for the K9 Fund. The Motion was seconded by Mr. Howett and passed unanimously.

- The Voucher List for July 29, 2014 in the amount of \$64,437.78 was presented for approval. The Worley and Obetz propane invoice for the concession stand at the pool was questioned and explained.
 - A Motion was moved by Mr. Simon to approve the voucher list in the amount of \$64,437.78. The Motion was seconded by Ms. Bowers and passed unanimously.

Committee Reports:

- The Parks/Pool Committee met before the Council Meeting and did a grounds tour of Memorial Park. It was noted that we have many under-utilized park areas with great potential. Mr. Stivers noted some of the suggestions for upgrades to our existing open space as proposed by Land Studies; including Frisbee golf, a dog park and connecting trail systems. There will be a draft plan compiled to submit to council for review and consideration of all the viable options available for the open space. It was requested that council provide input as they are out in the community on suggestions of ways to enhance our community for future long range consideration. A connection to Spooky Nook outdoor

areas has been researched and discussed. The grant requested from the NFWF for Logan Park was not successful, but they did receive approximately \$236,000 for the Growing Greener Fund through the state. Mr. Stivers updated council on the continuing efforts for obtaining funds for the Logan Park project. Discussion was held on the approximately \$28,000 worth of long term guaranteed maintenance that is required by the state to show that their investment in our community will be maintained to retain this corridor. Some of this would actually be covered by in-kind services for a portion of the amount. Mr. Stivers explained the need for the maintenance plan guarantee to be in place in order to move the funding portion of the project along. Discussion was held on project costs that include matching funds for grant projects and the benefit of the projects for the borough.

➤ A Motion was moved by Mr. Simon to approve the borough guarantee of the long term maintenance amount needed to move the funding forward for the Logan Park Project. The Motion was seconded by Ms. Martin and passed unanimously.

- The preliminary budget for the Police Department will be forwarded to the Personnel/Police Committee.
- Public Works Committee did not meet, but council was updated on the current status of the West Stiegel Street project. The Pre-bid Meeting is scheduled for Friday, August 8th. The utility companies are currently working on their preconstruction projects before this paving project is started.
- The Economic Revitalization Committee is currently in the organizing stages and should start meeting this fall.

New Business:

- The Authority Board has been working on refinancing their bank loans 2009 and 2009A and has received some good quotes. They would like to have an ordinance adopted on August 12th for restructuring their loan and have Borough Council approve the guarantee of this loan. President Fenicle explained the reasoning for this restructuring. There is no cost to the borough and all the paperwork and advertising will be handled by the Authority.

Executive Session:

- A Motion was moved by Mr. Simon to adjourn to Executive Session at 8:52 PM to discuss Police, Real Estate Matters and Personnel. The Motion was seconded by Mr. Roth and passed unanimously.
- A Motion was moved by Mr. Howett to adjourn from Executive Session at 9:38 PM. The Motion was seconded by Mr. Roth and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Roth to adjourn at 9:40 PM. The Motion was seconded by Mr. Simon and passed unanimously.

Respectfully Submitted,

Linda Gerhart