

Manheim Borough Council Meeting  
12/13/2022 at 7:00 PM  
15 E High St., Manheim, PA 17545

**ROLL CALL:** President Noah Martin, Pro Tempore Jim Blanck, Brad Roth, Carol Phillips, and Mayor Scot Funk.

**STAFF:** Borough Manager/Secretary James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Lindsey Kirchner

This meeting was held in person and via Zoom. The information for public participation via Zoom was provided on the Borough's website. These proceedings were recorded for purposes of preparation of meeting minutes.

The meeting was called to order by President Martin at 7:01 PM followed by the Pledge of Allegiance and a Moment of Silence.

**HEARING OF VISITORS:**

1. None

**ACTION ITEMS:**

1. **Approval of 11/29/2022 Borough Council Meeting Minutes:**

A motion to approve 11/29/2022 Borough Council Meeting Minutes was made by Dr. Phillips, seconded by Mr. Blanck, passed unanimously.

2. **Special Events Applications:**

- a) None

3. **Financials:**

- a) **Payment of bills (List in Packets along with Bank Balances) presented for approval-**

- 1) Ratified General Fund -**\$0**
- 2) General Fund - **\$45,933.21**
- 3) Capital Fund - **\$17,147.93**
- 4) Liquid Fuels - **\$178,197.59**

A motion to approve the payment of the bills was made by Mr. Roth, seconded by Dr. Phillips, passed unanimously.

**MAYOR AND POLICE CHIEF REPORTS:**

Mayor Funk spoke about the last 1<sup>st</sup> Thursday. He explained how everything ran smoothly and he is looking forward to the spring when 1<sup>st</sup> Thursday returns.

Chief Stauffer read his report highlighting a serious accident that occurred on 12/09/2022 on Cider Press and Lebanon Rd. He also discussed how Officer Imler earned his first life saving award.

**BOROUGH CODE OFFICER:** Mr. Vargas reviewed his report with council. He noted the upcoming zoning hearing for the old firehouse building.

**Administrative report:** In packet

**BOROUGH ENGINEER:** Benjamin Craddock, PE – Monthly Report presented at next meeting.

**BOROUGH MANAGER:**

1. **Manager Report**

Mr. Fisher shared with council a meeting was held with PennDOT to discuss the bridge project on 72 and where the detour would be. There will be further discussions as the project nears its start date in 2026.

Mr. Fisher is also working on the PEMA grant application. The engineering agreement for the market square project is being reviewed by the MPO so it can possibly be voted on January 10<sup>th</sup> council meeting.

## **COMMITTEE REPORTS:**

### **1. Finance Committee/Personnel Committee-**

- a. A motion was made by Mr. Roth to approve the 2023 budget and seconded by Dr. Phillips, passed unanimously.
- b. A motion was made by Mr. Roth to pass Ordinance 681 for the 2023 tax increase. Seconded by Mr. Blanck. Passed unanimously. Immediately following the vote to approve the tax ordinance, while the meeting was still in session, Mayor Funk stated that he is vetoing the Tax Ordinance (Ordinance #681) which was just approved by council and returning it to council for reconsideration, and stated for the record that his objections were the same as his those stated for prior vetoes of tax increases in that that he believed a tax increase was not necessary and the projected deficit should be covered by reserves. The ordinance was then, while the meeting was still in session, reconsidered by Borough Council after the Mayoral veto. A motion was made by Mr. Roth to override the veto and approve Tax Rate Ordinance #681, second by Dr. Phillips, with all four council members present voting in the affirmative. It was subsequently noted that since an insufficient number of council members were present to vote to override a veto, with the requirement being a majority of all council members plus one, a vote could not be taken, and a special meeting would be required for council to reconsider the ordinance within ten days of this meeting at which the Mayor returned the ordinance with his veto and objections.

### **2. Parks and Pools Committee**

- a. YMCA is actively working on short- and long-term plans for the pool facility. Mr. Briskie of Clay St. asked Council what the plan for the pool is for the 2023 season. Mr. Fisher explained that the borough is working with YMCA on a plan, however nothing had been decided on at this time.

## **OLD BUSINESS:**

1. Uniform Pension Ordinance will be advertised for adoption at the next council meeting in January.

## **NEW BUSINESS:**

1. A motion was made to cancel the council meeting scheduled for 12/27/2022 by Mr. Roth and seconded by Mr. Blanck. Passed Unanimously.
2. Mr. Fisher discussed the clerical error of Ordinance 674 with Council. A motion was made to approve Resolution 51-2022 for the renumbering of ordinance 674 by Mr. Roth and seconded by Dr. Phillips, passed unanimously.
3. Mr. Fisher asked Council for the appointment of Jessica Coulter as Assistant Treasurer. He shared that she has been an asset to the borough and learned quickly. A motion was made by Dr. Phillips to approve Resolution 52-2022 to appoint the assistant treasurer and seconded by Mr. Roth, passed unanimously.
4. A motion was made to approve Resolution 53-2022 regarding the application for the PA small water and sewer grant by Mr. Roth and seconded by Dr. Phillips, passed unanimously.

## **CORRESPONDENCE IN PACKETS: NWEMS Reports**

## **PUBLIC COMMENTS:**

Mr. Briskie of N Clay St. asked Council about the upcoming paving projects for 2023, wondering how they determine which streets to fix and where N Clay St was on that list. Mr. Fisher explained that the projects for 2023 were picked due to being high traffic areas, however N Clay St is on the schedule for 2024.

**EXECUTIVE SESSION:** Council recessed to executive session at 7:32 for a personnel matter.

**Actions from Executive Session:** Council returned from Executive Session at 7:57. Motion by Mr. Roth, second by Mr. Blanck, to make the staff wage adjustment as discussed. Passed unanimously.

**ADJOURNMENT:** Motion by Mr. Roth, second by Mr. Blanck to adjourn the meeting at 7:58. Passed unanimously.

Respectfully submitted,

Lindsey Kirchner  
Recording Secretary  
11/29/2022