

Manheim Borough Council Meeting
January 28, 2020 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, Bryan Howett and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Approval of Minutes: 1/6/2020 Borough Council Meeting Minutes: Motion to approve by Mr. Martin, seconded by Mr. Roth, passed unanimously.

Visitors

- a) Ms. Robin Keller of South Charlotte Street was present to discuss a parking request for South Charlotte Street at her residence concerning the small business she has at her home. She had already discussed this with Mr. Fisher, Ms. Czeiner and Chief Stauffer. She gave background on her already approved special exception for her salon, which had an approval condition of no off-street parking as part of that decision. She stated there is a lot of off street parking in that area. Two cars belonging to one driver are constantly parked in front of her home, instead of parked off street as in the past. She discussed this with the neighbor involved, told him that she only needed certain days due to business hours. She noted current 12 hour parking signs on that street. She noted there are different specialized parking signs posted in some areas of the borough. She was asking for a single parking space on Wednesday & Thursday for certain hours across from her house to address the limited parking available to her clients. This request would be on the agenda for the next Public Works Committee Meeting. Mr. Fisher added some additional information concerning this parking request. Several options were discussed.

Mayor and Police Chief Report:

Mayor Funk updated Council on the current Makenna movement that has been ongoing in the borough in support of the MCSD kindergartener battling cancer for the second time. She was honored at an assembly that was attended by members of the Police Department and the Mayor, where a proclamation was presented making her an honorary officer for the day as well as other gifts. This was one of many events being held in her honor to date to support her continuing battle.

Police Chief Stauffer presented and reviewed his report with council. He updated Council on the current statistics, the history of handling stray dogs in the borough, the upcoming Coffee with a Cop scheduling and the Make A Wish Meeting for the event scheduled on Mother's Day. Chief Stauffer was going to assist by himself at the Make A Wish event, but now realizes there may be a need for 2 overtime officers for the event as well. Motion to approve overtime for 2 officers to assist with this event by Mr. Enck, seconded by Mr. Roth, passed unanimously. There will probably be 400 to 500 trucks attending this convoy event with approximately 140 of them actually having a Make A Wish Child on board. He is currently working on the completion of his 2019 Year End Report. Questions concerning the charges and handling for stray dogs were answered. Press releases were also included as well as the money logs for the year. Comments were offered as to the increased speed in the borough, as speed details are still being set up.

Borough Codes:

- a) The monthly code report will be presented at the next council meeting.

Borough Engineer:

- a) The monthly engineering report will be presented at the next council meeting.

- b) Application for Payment #4 in the amount of \$26,569.19 for the CDBG Project was explained and presented for approval. Motion to approve by Mr. Roth, seconded Mr. Howett, passed unanimously.

Borough Manager Report:

- a) Mr. Fisher presented his summary report to Council. Council was updated on his meeting with the bridge inspector for the work council had approved for the East Stiegel Street Bridge. He gave a summation of their findings for these repairs addressed in their report. Everything is going as planned with the rest of the inspection reports as reviewed with the inspector. The closed bridge is also a point of discussion whenever the reports are reviewed to see what the borough's future plans will be with that bridge. He gave an update on the Audit for the Pension Plans and a discrepancy found concerning the amount of state aid received. This amount of approximately \$2,000 will be returned to the State.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$116,003.37**, **Capital Fund** in the amount of **\$16,435.17** and the **K9 Fund** in the amount of **\$735.00**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report.
- b) Parks /Pool Committee – Committee met before the meeting.
 - i. The Aarons' Acres Contract was discussed. Mr. Howett gave an overview of the changes from the previous year. There is a 3% increase and an addendum to the agreement for an additional \$20,000 as well and an increase in hours at the pool. Motion by Mr. Howett to approve the Aaron's Acres Contract, seconded by Mr. Roth, passed unanimously.
 - ii. The YMCA contract for \$129,000 was discussed. The hours of operation were discussed, as the baby pool and lap pool will be closed at 6:00 PM under the currently proposed contract. There is an option that has been provided by the YMCA to keep them open longer if we choose to amend this contract to keep those pools open until regular closing time at \$40 per pool per day. Motion to approve the contract for \$129,000 by Mr. Howett, seconded by Mr. Martin, passed unanimously. The change in the hours for the lap pool and baby pool will be researched further.
- c) Personnel/Police – There was nothing new to report.
- d) Public Works – There was nothing new to report.
- e) Shade Tree Commission – The draft ordinance had been distributed to council previously for review and will be forwarded to the new council members for their input, before it is finalized.
- f) Land Bank – The committee met on Tuesday, January 21st. The MOU for the property transfer including the approval for the Borough Manager to sign was presented for approval. Mr. Fisher reviewed what it entailed with council and mentioned the borough's previously approved financial contribution toward the façade work. Motion to approve by Mr. Enck, seconded by Mr. Roth, passed unanimously.

Old Business: There was no old business.

New Business:

- a) Resolution 25-2020 – 2020 EMA Plan was presented for approval. Motion to approve by Mr. Howett, seconded by Mr. Martin, passed unanimously.
- b) Intermunicipal Agreement with Penn Township – Mr. Fisher explained the reason for working with Penn Township on these types of projects.
 - i. Resolution 26-2020 – Authorizing the Agreement with Penn Township was presented for approval. Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously.
 - ii. The Intermunicipal Agreement with Penn Township was presented for approval. Motion to approve by Mr. Martin, seconded by Mr. Enck, passed unanimously.
- c) Penn Township Fire Police Request for the Annual Mud Sale was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

- d) Scott Bowser/The Weary Traveler Restaurant – Request for Borough petition to the PLBC concerning outdoor noise was presented for approval. Mr. Steve Gergely and Mr. Bowser were present to explain the reason for the request, as the PLCB has more stringent noise restrictions than the Manheim Borough Noise Ordinance, and the PLCB has a provision for the local government to petition the PLCB to allow the local noise ordinance requirements to supersede the PLCB requirements. The 2 Outdoor Café Areas have already been approved for a Special Exception by the Zoning Hearing Board with hours of operation until 11:00 PM on Friday and Saturday nights. This action will be handled by our solicitor to file this petition pursuant to the letter. Motion to approve by Mr. Howett to have our solicitor prepare the language for this request, seconded by Mr. Roth, passed unanimously.
- e) IMPACT Theatre Group Community Room request to have the fees waived for their use of the room for rehearsals on Saturdays in the spring was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.
- f) Resolution 27-2020 – Approval of the PNC Deposit Box opening authorization was presented for approval. The box has been at the bank for years and needs to be opened since the bank is closing. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.
- g) Logan Park Compliance and Monitoring Contract from Land Studies for \$6,000 was presented for approval. Motion to approve by Mr. Martin, seconded by Mr. Howett, passed unanimously.
- h) Police/NWEMS Basin Maintenance Contract from Land Studies for \$4,325 was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.

Correspondence: (Authority Manager's Report, Fire Department Report, NWEMS Reports)

Public Comment:

It was noted that the Sportsmen Club that uses Memorial Park for their fishing event was hoping to be able to contribute ideas and be part of the discussion for the MS4 Project as the design and bidding process is started. They were looking to suggest possible trees and other vegetation that would could be used as they are concerned with the stream for their yearly stocking. They were going to contact the church to see if there is a spot they could use for their fishing derby this coming year, because of the possible construction in the park this spring. The borough will see what they can do to help them with this event.

It was noted that there is a History Tour of Manheim scheduled for Saturday at 10:00 AM being held by a 4th grader from Baron Elementary. The group will be meeting at the gazebo.

The VITA site will again be held at the Borough Building on Thursday evenings and Saturday during the day.

Adjournment:

President Phillips Adjourned the Council Meeting at 8:17 PM.

Respectfully submitted,

Linda Gerhart
Recording Secretary
January 28, 2020

RESOLUTION NO. 28-2020
BOROUGH OF MANHEIM
LANCASTER, COUNTY, PENNSYLVANIA

Resolved by the Borough Council of the Borough of Manheim, Lancaster County, that: WHEREAS , by virtue of Resolution No. 13-2016, Manheim Borough declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, as amended; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW , THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the following public records:

POLICE RECORDS

1. Officer Activity Logs - 2014, 2015, 2016 (Retention period – 3 years)
2. UCR Reporting Worksheets – 2014, 2015, 2016 (Retention period – 2 years)
3. Parking Tickets – 2016, 2017 (Retention period – 1 year)
4. DJ Fines & Costs Reports – 2014, 2015 (Retention period – 3 years)
5. News Releases – 2015, 2016, 2017 (Retain – as long as of administrative value)
6. Traffic Citations – 2014, 2015, 2016 (Retention period – 3 years)
7. Non Traffic Citations – 2014, 2015, 2016 (Retention period – 3 years)
8. Record check forms – 2014-2017 (Retention period – 2 years)
9. Abandoned Vehicle forms – 2012-2017 (Retention period – 2 years)

DULY ADOPTED this 11th day of February 2020, by the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, in a lawful session duly assembled.

MANHEIM BOROUGH COUNCIL

By: _____
Council President

Attest: _____
James R. Fisher, Borough Secretary

RESOLUTION NO. 29-2020
BOROUGH OF MANHEIM
LANCASTER, COUNTY, PENNSYLVANIA

Resolved by the Borough Council of the Borough of Manheim, Lancaster County, that:

WHEREAS , Section 1201.2(c) of the Borough Code specifically permits the Borough to trade in or exchange used personal property when acquiring new personal property when approved by Resolution of the Borough Council;

NOW , THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, in accordance with the above cited section of the Borough Code, hereby authorizes the trade-in of the following police vehicles:

2014 Charger = \$6,000.00 (VIN # 2C3CDXKT1EH279838)

2003 Taurus= \$500.00 (VIN # 1FAFP55S63G280554)

as part of the lease/purchase of a new 2020 Explorer police vehicle.

DULY ADOPTED this 11th day of February 2020, by the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania, in a lawful session duly assembled.

MANHEIM BOROUGH COUNCIL

By: _____
Council President

Attest: _____
James R. Fisher, Borough Secretary

ADMINISTRATIVE COUNCIL REPORT

1-6-2020 thru 2-7-2020

A. STREET CUT PERMITS:

1. 330 West Ferdinand Street – Install New Gas Service SC1-2020

B. DUMPSTER PERMITS:

1. 110 North Grant Street Renewal - \$40.00
2. 41 Miller Drive - \$40.00
3. 260 Rapho Street Renewal - \$40.00

C. PROPERTY SALES FINAL CERTIFICATIONS:

1. 73 North Charlotte Street – Rental
2. 335 West High Street – Investment
3. 234 West Stiegel Street – Residential
4. 22 South Pitt Street – Residential
5. 70 New Charlotte Street – Residential
6. 132 & 134 South Main Street – Rental
7. 26 East High Street – Commercial (Investment)
8. 23 Railroad Avenue - Residential

Manheim Borough
15 E High St
Manheim PA 17545
Phone: (717)665-2461
Fax: (717)665-7324
Violations Report

Violation Report Results

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
1	V-200003	CLOSED	D.Czeiner	01/09/2020	Shelley Jay M	232	E Ferdinand St	ACCUMULATION OF RUBBISH AND GARBAGE
2	V-200005	CLOSED	D.Czeiner	01/10/2020	Zainul Dawood	3	W Stiegel St	QUICK TICKET Snow And Ice Removal
3	V-200006	CLOSED	D.Czeiner	01/10/2020	Pham Loan Kim	022	N Main St	QUICK TICKET Snow And Ice Removal
4	V-200007	CLOSED	D.Czeiner	01/10/2020	Zug David A	24	Market Sq	QUICK TICKET Snow And Ice Removal
5	V-200008	CLOSED	D.Czeiner	01/10/2020	Hauck Adriano Gaven	25	E Ferdinand St	QUICK TICKET Snow And Ice Removal
6	V-200009	CLOSED	D.Czeiner	01/10/2020	Nolt Duane Eugene	030	N Main St	QUICK TICKET Snow And Ice Removal
7	V-200010	CLOSED	D.Czeiner	01/10/2020	Young J David Jr	030	S Main St	QUICK TICKET Snow And Ice Removal
8	V-200011	CLOSED	D.Czeiner	01/10/2020	St Pauls United Ch Of Christ	032	N Main St	QUICK TICKET Snow And Ice Removal
9	V-200012	CLOSED	D.Czeiner	01/10/2020	Anderson Miles	058	N Main St	QUICK TICKET Snow And Ice Removal
10	V-200013	CLOSED	D.Czeiner	01/10/2020	Reist Diana S	060	N Main St	QUICK TICKET Snow And Ice Removal
11	V-200014	CLOSED	D.Czeiner	01/10/2020	Mcgarrrity Nadine F	064	N Main St	QUICK TICKET Snow And Ice Removal
12	V-200015	CLOSED	D.Czeiner	01/10/2020	Michael Mcclenaghan	076	N Main St	QUICK TICKET Snow And Ice Removal
13	V-200016	CLOSED	D.Czeiner	01/10/2020	Longacre William L	080- 082	N Main St	QUICK TICKET Snow And Ice Removal
14	V-200017	CLOSED	D.Czeiner	01/10/2020	Stewart Benjamin R	106	E High St	QUICK TICKET Snow And Ice Removal
15	V-200018	CLOSED	D.Czeiner	01/10/2020	Stoltzfus Eli B & Marion S	106	N Main St	QUICK TICKET Snow And Ice Removal
16	V-200019	CLOSED	D.Czeiner	01/10/2020	Blackbird Tegan J	108	S Main St	QUICK TICKET Snow And Ice Removal
17	V-200020	CLOSED	D.Czeiner	01/10/2020	Hoover Gardner P Jr	119	N Main St	QUICK TICKET Snow And Ice Removal
18	V-200021	CLOSED	D.Czeiner	01/10/2020	Hess Dale L	120	S Main St	QUICK TICKET Snow And Ice Removal
19	V-200022	CLOSED	D.Czeiner	01/10/2020	Moyer J Mervin & Kathleen E	122	S Main St	QUICK TICKET Snow And Ice Removal
20	V-200023	CLOSED	D.Czeiner	01/10/2020	James Smith & Kelsey Fishburn	127	E High St	QUICK TICKET Snow And Ice Removal
21	V-200024	CLOSED	D.Czeiner	01/10/2020	Shane & Jessica Erb, & Robert Brady, Jr	125	& 127 N Main St	QUICK TICKET Snow And Ice Removal
22	V-200025	CLOSED	D.Czeiner	01/10/2020	Fahnestock Matthew J	128	N Main St	QUICK TICKET Snow And Ice Removal
23	V-200026	CLOSED	D.Czeiner	01/10/2020	Kim & Jesse Hill	128	S Main St	QUICK TICKET Snow And Ice Removal

Violation Report Results

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
24	V-200027	CLOSED	D.Czeiner	01/10/2020	San Den Inc/dennis Herr	130	N Main St	QUICK TICKET Snow And Ice Removal
25	V-200028	CLOSED	D.Czeiner	01/10/2020	King Jonathan S	132	- 134 S Main St	QUICK TICKET Snow And Ice Removal
26	V-200029	CLOSED	D.Czeiner	01/10/2020	Tom Tom Properties, Llc	133	E High St	QUICK TICKET Snow And Ice Removal
27	V-200030	CLOSED	D.Czeiner	01/10/2020	Neill Michael	136	S Main St	QUICK TICKET Snow And Ice Removal
28	V-200031	CLOSED	D.Czeiner	01/10/2020	Kyle Marschka	144	S Main St	QUICK TICKET Snow And Ice Removal
29	V-200032	CLOSED	D.Czeiner	01/10/2020	Burrichter Allan F	147	E High St	QUICK TICKET Snow And Ice Removal
30	V-200033	CLOSED	D.Czeiner	01/10/2020	Burrichter Allan F	147	E High St	QUICK TICKET Snow And Ice Removal
31	V-200034	CLOSED	D.Czeiner	01/10/2020	Lescavage Benjamin J	154	S Main St	QUICK TICKET Snow And Ice Removal
32	V-200035	CLOSED	D.Czeiner	01/10/2020	Lescavage Benjamin J	156	S Main St	QUICK TICKET Snow And Ice Removal
33	V-200036	CLOSED	D.Czeiner	01/10/2020	Kline Allen R & Sharon L	160	N Main & 165 N Hart N Main St	QUICK TICKET Snow And Ice Removal
34	V-200037	CLOSED	D.Czeiner	01/10/2020	Blank Michael S	002	- 004 W Stiegel St	QUICK TICKET Snow And Ice Removal
35	V-200038	CLOSED	D.Czeiner	01/10/2020	Turner Craig A	215	E High St	QUICK TICKET Snow And Ice Removal
36	V-200039	CLOSED	D.Czeiner	01/10/2020	Johnson Richard & Delanna	216	E High St	QUICK TICKET Snow And Ice Removal
37	V-200040	CLOSED	D.Czeiner	01/10/2020	Frog Hollow Associates Llc	220	W High St	QUICK TICKET Snow And Ice Removal
38	V-200041	CLOSED	D.Czeiner	01/10/2020	Bruckhart Gene L & Anne L	222	E High St	QUICK TICKET Snow And Ice Removal
39	V-200042	CLOSED	D.Czeiner	01/10/2020	Zekany Dennis A &	223	W High St	QUICK TICKET Snow And Ice Removal
40	V-200043	CLOSED	D.Czeiner	01/10/2020	Pugliese Ralph	227	W High St	QUICK TICKET Snow And Ice Removal
41	V-200044	CLOSED	D.Czeiner	01/10/2020	Bartakovits Edward	245	W High St	QUICK TICKET Snow And Ice Removal
42	V-200045	CLOSED	D.Czeiner	01/10/2020	Hontz Hedwig	244	E High St	QUICK TICKET Snow And Ice Removal
43	V-200046	CLOSED	D.Czeiner	01/10/2020	Bartakovits Edward	245	W High St	QUICK TICKET Snow And Ice Removal
44	V-200047	CLOSED	D.Czeiner	01/10/2020	Shreiner Anthony L & Stefne S	246	W High St	QUICK TICKET Snow And Ice Removal
45	V-200048	CLOSED	D.Czeiner	01/10/2020	Sarah Knapp	249	W High St	QUICK TICKET Snow And Ice Removal
46	V-200049	CLOSED	D.Czeiner	01/10/2020	Moyer Earl M & Dona Fay	250	W High St	QUICK TICKET Snow And Ice Removal
47	V-200050	CLOSED	D.Czeiner	01/10/2020	Mch Investments Inc	329	W High St	QUICK TICKET Snow And Ice Removal
48	V-200051	CLOSED	D.Czeiner	01/10/2020	Pennell Steven E	347	W High St	QUICK TICKET Snow And Ice Removal
49	V-200052	CLOSED	D.Czeiner	01/10/2020	Mahan Kevin	363	Memorial Dr	QUICK TICKET Snow And Ice Removal
50	V-200053	CLOSED	D.Czeiner	01/13/2020	Brubaker Robert L	122	E High St	QUICK TICKET - RUBBISH
51	V-200054	CLOSED	D.Czeiner	01/20/2020	Jan & Meghan Phillips	12	N Linden St	QUICK TICKET Snow And Ice Removal

Violation Report Results

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
24	V-200027	CLOSED	D.Czeiner	01/10/2020	San Den Inc/dennis Herr	130	N Main St	QUICK TICKET Snow And Ice Removal
25	V-200028	CLOSED	D.Czeiner	01/10/2020	King Jonathan S	132	- 134 S Main St	QUICK TICKET Snow And Ice Removal
26	V-200029	CLOSED	D.Czeiner	01/10/2020	Tom Tom Properties, Llc	133	E High St	QUICK TICKET Snow And Ice Removal
27	V-200030	CLOSED	D.Czeiner	01/10/2020	Neill Michael	136	S Main St	QUICK TICKET Snow And Ice Removal
28	V-200031	CLOSED	D.Czeiner	01/10/2020	Kyle Marschka	144	S Main St	QUICK TICKET Snow And Ice Removal
29	V-200032	CLOSED	D.Czeiner	01/10/2020	Burrichter Allan F	147	E High St	QUICK TICKET Snow And Ice Removal
30	V-200033	CLOSED	D.Czeiner	01/10/2020	Burrichter Allan F	147	E High St	QUICK TICKET Snow And Ice Removal
31	V-200034	CLOSED	D.Czeiner	01/10/2020	Lescavage Benjamin J	154	S Main St	QUICK TICKET Snow And Ice Removal
32	V-200035	CLOSED	D.Czeiner	01/10/2020	Lescavage Benjamin J	156	S Main St	QUICK TICKET Snow And Ice Removal
33	V-200036	CLOSED	D.Czeiner	01/10/2020	Kline Allen R & Sharon L	160	N Main & 165 N Hart N Main St	QUICK TICKET Snow And Ice Removal
34	V-200037	CLOSED	D.Czeiner	01/10/2020	Blank Michael S	002	- 004 W Stiegel St	QUICK TICKET Snow And Ice Removal
35	V-200038	CLOSED	D.Czeiner	01/10/2020	Turner Craig A	215	E High St	QUICK TICKET Snow And Ice Removal
36	V-200039	CLOSED	D.Czeiner	01/10/2020	Johnson Richard & Deianna	216	E High St	QUICK TICKET Snow And Ice Removal
37	V-200040	CLOSED	D.Czeiner	01/10/2020	Frog Hollow Associates Llc	220	W High St	QUICK TICKET Snow And Ice Removal
38	V-200041	CLOSED	D.Czeiner	01/10/2020	Bruckhart Gene L & Anne L	222	E High St	QUICK TICKET Snow And Ice Removal
39	V-200042	CLOSED	D.Czeiner	01/10/2020	Zekany Dennis A &	223	W High St	QUICK TICKET Snow And Ice Removal
40	V-200043	CLOSED	D.Czeiner	01/10/2020	Pugliese Ralph	227	W High St	QUICK TICKET Snow And Ice Removal
41	V-200044	CLOSED	D.Czeiner	01/10/2020	Bartakovits Edward	245	W High St	QUICK TICKET Snow And Ice Removal
42	V-200045	CLOSED	D.Czeiner	01/10/2020	Hontz Hedwig	244	E High St	QUICK TICKET Snow And Ice Removal
43	V-200046	CLOSED	D.Czeiner	01/10/2020	Bartakovits Edward	245	W High St	QUICK TICKET Snow And Ice Removal
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46	V-200049	CLOSED	D.Czeiner	01/10/2020	Moyer Earl M & Dona Fay	250	W High St	QUICK TICKET Snow And Ice Removal
47	V-200050	CLOSED	D.Czeiner	01/10/2020	Mch Investments Inc	329	W High St	QUICK TICKET Snow And Ice Removal
48	V-200051	CLOSED	D.Czeiner	01/10/2020	Pennell Steven E	347	W High St	QUICK TICKET Snow And Ice Removal
49	V-200052	CLOSED	D.Czeiner	01/10/2020	Mahan Kevin	363	Memorial Dr	QUICK TICKET Snow And Ice Removal
50	V-200053	CLOSED	D.Czeiner	01/13/2020	Brubaker Robert L	122	E High St	QUICK TICKET - RUBBISH
51	V-200054	CLOSED	D.Czeiner	01/20/2020	Jan & Meghan Phillips	12	N Linden St	QUICK TICKET Snow And Ice Removal

Violation Report Results

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52	V-200055	CLOSED	D.Czeiner	01/20/2020	Robert Osbourne	15	W Ferdinand St	QUICK TICKET Snow And Ice Removal
53	V-200056	CLOSED	D.Czeiner	01/20/2020	Connelly Eric T	021	W Stiegel St	QUICK TICKET Snow And Ice Removal
54	V-200057	CLOSED	D.Czeiner	01/20/2020	Sun Lane Ventures Llc	24	S Fulton St	QUICK TICKET Snow And Ice Removal
55	V-200058	CLOSED	D.Czeiner	01/20/2020	Hauck Adriano Gaven	25	E Ferdinand St	QUICK TICKET Snow And Ice Removal
56	V-200059	CLOSED	D.Czeiner	01/20/2020	Steven & Ashley Martinez	027	W Stiegel St	QUICK TICKET Snow And Ice Removal
57	V-200060	CLOSED	D.Czeiner	01/20/2020	Lemole Margaret	28	N Grant St	QUICK TICKET Snow And Ice Removal
58	V-200061	CLOSED	D.Czeiner	01/20/2020	Deperrot Richard M	40	N Hazel St	QUICK TICKET Snow And Ice Removal
59	V-200062	CLOSED	D.Czeiner	01/20/2020	Robertson Adam J	49	N Penn St	QUICK TICKET Snow And Ice Removal
60	V-200063	CLOSED	D.Czeiner	01/20/2020	Mummau Abram H	055	& 055 1/2 W Colebrook St	QUICK TICKET Snow And Ice Removal
61	V-200064	CLOSED	D.Czeiner	01/20/2020	Reist Diana S	060	N Main St	QUICK TICKET Snow And Ice Removal
62	V-200066	CLOSED	D.Czeiner	01/20/2020	Michael Mcclenaghan	076	N Main St	QUICK TICKET Snow And Ice Removal
63	V-200067	CLOSED	D.Czeiner	01/20/2020	Brubaker Paul	078	- 080 N Charlotte St	QUICK TICKET Snow And Ice Removal
64	V-200068	CLOSED	D.Czeiner	01/20/2020	Longacre William L	080- 082	N Main St	QUICK TICKET Snow And Ice Removal
65	V-200069	CLOSED	D.Czeiner	01/20/2020	Galascione Joseph J	81	S Penn St	QUICK TICKET Snow And Ice Removal
66	V-200070	CLOSED	D.Czeiner	01/20/2020	Tyler, Scott & Jennifer Kiebler	082	N Charlotte St	QUICK TICKET Snow And Ice Removal
67	V-200071	CLOSED	D.Czeiner	01/20/2020	Chacon Andy W	117	N Grant St	QUICK TICKET Snow And Ice Removal
68	V-200072	CLOSED	D.Czeiner	01/20/2020	Kreider Dawn M	119	W Ferdinand St	QUICK TICKET Snow And Ice Removal
69	V-200073	CLOSED	D.Czeiner	01/20/2020	Us Bank National Association	123	S Main St	QUICK TICKET Snow And Ice Removal
70	V-200074	CLOSED	D.Czeiner	01/20/2020	Shaw Kacy A	124	W Gramby St	QUICK TICKET Snow And Ice Removal
71	V-200075	CLOSED	D.Czeiner	01/20/2020	Heisey Jereme S	125	S Main St	QUICK TICKET Snow And Ice Removal
72	V-200076	CLOSED	D.Czeiner	01/20/2020	Barto Chad E, James D & Sherri	126	N Charlotte St	QUICK TICKET Snow And Ice Removal
73	V-200077	CLOSED	D.Czeiner	01/20/2020	Renee K. Reed	127	W High St	QUICK TICKET Snow And Ice Removal
74	V-200078	CLOSED	D.Czeiner	01/20/2020	King Jonathan S	132	- 134 S Main St	QUICK TICKET Snow And Ice Removal
75	V-200079	CLOSED	D.Czeiner	01/20/2020	J Laverne Hiestand	134	E Scout Aly	QUICK TICKET Snow And Ice Removal
76	V-200080	CLOSED	D.Czeiner	01/20/2020	Johnson Gregg L	145	N Penn St	QUICK TICKET Snow And Ice Removal
77	V-200081	CLOSED	D.Czeiner	01/20/2020	Moser Timothy P	148	W High St	QUICK TICKET Snow And Ice Removal
78	V-200082	CLOSED	D.Czeiner	01/20/2020	Will Mark P & Claudia M	155	N Grant St	QUICK TICKET Snow And Ice Removal
79	V-200083	CLOSED	D.Czeiner	01/20/2020	Whittemore Tylor J	160	N Hart St	QUICK TICKET Snow And Ice Removal

Violation Report Results

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
80	V-200084	CLOSED	D.Czeiner	01/20/2020	Herr Allan R & Amelia	171	S Charlotte St	QUICK TICKET Snow And Ice Removal
81	V-200085	CLOSED	D.Czeiner	01/20/2020	Aument Glen R & Janice M	177	S Charlotte St	QUICK TICKET Snow And Ice Removal
82	V-200086	CLOSED	D.Czeiner	01/20/2020	Landis Richard L	179	N Grant St	QUICK TICKET Snow And Ice Removal
83	V-200087	CLOSED	D.Czeiner	01/20/2020	Blank Michael S	002	- 004 W Stiegel St	QUICK TICKET Snow And Ice Removal
84	V-200088	CLOSED	D.Czeiner	01/20/2020	Henderson Ronald A	190	N Charlotte St	QUICK TICKET Snow And Ice Removal
85	V-200089	CLOSED	D.Czeiner	01/20/2020	199 W Stiegel Holdings, Llc	199	W Stiegel St	QUICK TICKET Snow And Ice Removal
86	V-200090	CLOSED	D.Czeiner	01/20/2020	Deltrich Prtn &	202	E High St	QUICK TICKET Snow And Ice Removal
87	V-200091	CLOSED	D.Czeiner	01/20/2020	King Samuel B	234	S Charlotte St	QUICK TICKET Snow And Ice Removal
88	V-200092	CLOSED	D.Czeiner	01/20/2020	Ditzler Ralph R & Betty R	256	S Charlotte St	QUICK TICKET Snow And Ice Removal
89	V-200093	CLOSED	D.Czeiner	01/20/2020	Carina Reeser	258	S Charlotte St	QUICK TICKET Snow And Ice Removal
90	V-200094	CLOSED	D.Czeiner	01/20/2020	North Plum Partners Llc	318	S Charlotte St	QUICK TICKET Snow And Ice Removal
91	V-200095	CLOSED	D.Czeiner	01/20/2020	Mch Investments	330	S Charlotte St	QUICK TICKET Snow And Ice Removal
92	V-200096	CLOSED	D.Czeiner	01/21/2020	Easy Rental Realty Llc / Harjit Singh	37	W Stiegel St	QUICK TICKET - RUBBISH
93	V-200097	CLOSED	D.Czeiner	01/21/2020	Kaylor Randolph S	324	S Charlotte St	QUICK TICKET - RUBBISH
94	V-200098	CLOSED	D.Czeiner	01/21/2020	Epio Llc C/o Andrew Kusplos	156	S Charlotte St	QUICK TICKET - RUBBISH
95	V-200099	OPEN	D.Czeiner	01/22/2020	Melvin Stoltzfus	201	S Main St	DISPOSAL OF RUBBISH.
96	V-200099	OPEN	D.Czeiner	01/22/2020	Melvin Stoltzfus	201	S Main St	RUBBISH STORAGE FACILITIES
97	V-200100	CLOSED	D.Czeiner	01/17/2020	Garcia Angel Tomas Almodovar	111	S Grant St	QUICK TICKET - RUBBISH
98	V-200101	CLOSED	D.Czeiner	01/28/2020	Adam Reeser	68	S Hazel St	QUICK TICKET Snow And Ice Removal
99	V-200102	OPEN	D.Czeiner	01/28/2020	Sweitzer Tamara J	23	E Ferdinand St	Annual Rental Occupancy Permt
100	V-200103	CLOSED	D.Czeiner	01/29/2020	Longenecker Dakota L	176	N Grant St	QUICK TICKET Snow And Ice Removal
101	V-200104	OPEN	D.Czeiner	01/29/2020	Shaeffer Mark S	107	Railroad Ave	Ext.STAIRWAYS, DECKS, PORCHES AND BALCONIES.
102	V-200104	OPEN	D.Czeiner	01/29/2020	Shaeffer Mark S	107	Railroad Ave	PROTECTIVE TREATMENT (EXTERIOR)
103	V-200105	CLOSED	D.Czeiner	02/05/2020	Manheim Sertoma Club	134	E Scout Aly	QUICK TICKET Snow And Ice Removal

Violation Report Results

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
80	V-200084	CLOSED	D.Czeiner	01/20/2020	Herr Allan R & Amelia	171	S Charlotte St	QUICK TICKET Snow And Ice Removal
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82	V-200086	CLOSED	D.Czeiner	01/20/2020	Landis Richard L	179	N Grant St	QUICK TICKET Snow And Ice Removal
83	V-200087	CLOSED	D.Czeiner	01/20/2020	Blank Michael S	002	- 004 W Stiegel St	QUICK TICKET Snow And Ice Removal
84	V-200088	CLOSED	D.Czeiner	01/20/2020	Henderson Ronald A	190	N Charlotte St	QUICK TICKET Snow And Ice Removal
85	V-200089	CLOSED	D.Czeiner	01/20/2020	199 W Stiegel Holdings, Llc	199	W Stiegel St	QUICK TICKET Snow And Ice Removal
86	V-200090	CLOSED	D.Czeiner	01/20/2020	Deitrich Prtn &	202	E High St	QUICK TICKET Snow And Ice Removal
87	V-200091	CLOSED	D.Czeiner	01/20/2020	King Samuel B	234	S Charlotte St	QUICK TICKET Snow And Ice Removal
88	V-200092	CLOSED	D.Czeiner	01/20/2020	Ditzler Ralph R & Betty R	256	S Charlotte St	QUICK TICKET Snow And Ice Removal
89	V-200093	CLOSED	D.Czeiner	01/20/2020	Carina Reeser	258	S Charlotte St	QUICK TICKET Snow And Ice Removal
90	V-200094	CLOSED	D.Czeiner	01/20/2020	North Plum Partners Llc	318	S Charlotte St	QUICK TICKET Snow And Ice Removal
91	V-200095	CLOSED	D.Czeiner	01/20/2020	Mch Investments	330	S Charlotte St	QUICK TICKET Snow And Ice Removal
92	V-200096	CLOSED	D.Czeiner	01/21/2020	Easy Rental Realty Llc / Harjit Singh	37	W Stiegel St	QUICK TICKET - RUBBISH
93	V-200097	CLOSED	D.Czeiner	01/21/2020	Kaylor Randolph S	324	S Charlotte St	QUICK TICKET - RUBBISH
94	V-200098	CLOSED	D.Czeiner	01/21/2020	Epio Llc C/o Andrew Kusplos	156	S Charlotte St	QUICK TICKET - RUBBISH
95	V-200099	OPEN	D.Czeiner	01/22/2020	Melvin Stoltzfus	201	S Main St	DISPOSAL OF RUBBISH.
96	V-200099	OPEN	D.Czeiner	01/22/2020	Melvin Stoltzfus	201	S Main St	RUBBISH STORAGE FACILITIES
97	V-200100	CLOSED	D.Czeiner	01/17/2020	Garcia Angel Tomas Almodovar	111	S Grant St	QUICK TICKET - RUBBISH
98	V-200101	CLOSED	D.Czeiner	01/28/2020	Adam Reeser	68	S Hazel St	QUICK TICKET Snow And Ice Removal
99	V-200102	OPEN	D.Czeiner	01/28/2020	Sweitzer Tamara J	23	E Ferdinand St	Annual Rental Occupancy Permit
100	V-200103	CLOSED	D.Czeiner	01/29/2020	Longenecker Dakota L	176	N Grant St	QUICK TICKET Snow And Ice Removal
101	V-200104	OPEN	D.Czeiner	01/29/2020	Shaeffer Mark S	107	Railroad Ave	Ext.STAIRWAYS, DECKS, PORCHES AND BALCONIES.
102	V-200104	OPEN	D.Czeiner	01/29/2020	Shaeffer Mark S	107	Railroad Ave	PROTECTIVE TREATMENT (EXTERIOR)
103	V-200105	CLOSED	D.Czeiner	02/05/2020	Manheim Sertoma Club	134	E Scout Aly	QUICK TICKET Snow And Ice Removal

2020 BUILDING - ZONING PERMITS

DATE	PERMIT NO.	PROJECT ADDRESS	OWNER	CONTRACTOR	PROJECT	COST	ZONING	BLDG	STATE FEE	PARCEL NUMBER	NOTES
1/8/2020	01-2020	15 Market Sq	James Clark	DMG Building Solutions	Renovation	\$12,000.00	\$0.00	\$400.00	\$4.50	4000872200000	Add Powder Room; seperation wall; HVAC Repair/Replace
1/15/2020	02-2020	127 W High	Renee Reed	DL Roofing; Les & BK Weaver	Mechanical	\$20,000.00	\$0.00	\$0.00	\$0.00	4004945900000	Window replacement; ne AC, electrical upgrade
1/30/2020	03-2020	144 E High	Dale Zellers	UGI	Converst oil to gas; chimney liner	\$9,373.00	\$0.00	\$0.00	\$0.00	4008904600000	oil to gas comversion and new chimney liner
2/4/2020	04-2020	400 W Gramby	Howard Horner	Elm Ridge Construction	Fence	\$18,510.00	\$50.00	\$0.00	\$0.00	4006375200000	Adding a 48" High Fence
2/5/2020	05-2020	335 Lakeview Dr	W. David White	Self	Shed	\$8,000.00	\$50.00	\$0.00	\$0.00		Removing 8x12 shed & adding new 12x24 shed
2/7/2020	06-2020	177 N Wolf	Janelle Burton	Adam Kokinda	Fence	\$970.00	\$50.00	\$0.00	\$0.00		New 36 feet of 6' tall privacy fence

Total

\$68,853.00 \$150.00



Manheim Borough ZONING HEARING AGENDA

Meeting of January 13, 2020 at 7:00 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Members & Staff

Bernard Shimko - Chairman
Dale Peters - Member
Benjamin Lescavage - Member
James Williams – Vice-Chair
Catherine Prozzillo - Member
Attorney Joe Kenneff
Michelle Parke – Court Reporter
Donna Czeiner - Zoning Officer

- IV. Read/Waive the Review of Procedures
- V. New Business

- VI. CONTINUED - ZH 06-2019: Property Owner(s) Perron Properties LLC c/o James R. Perron, 231 W Hernley Rd , Manheim, PA 17545 and Norfolk Southern RR regarding 210 S Penn St, Manheim, PA ,17545, and adjoining Norfolk Southern RR property, is requesting Variance approvals in accordance with Section 220-100 (1),(4),(7) & B "Expansion of dimensional nonconformities, set-backs, lot coverage" and a Special exception request in accordance with Section 220-100 "Expansion or Alteration" of a Non-conforming Use. Their request is in regards to expanding their existing indoor use, a special occasion venue, into adjoining exterior space. The non-conforming Use was approved in a 2013 zoning hearing which the Applicants have met and abided by all conditions determined at that time. The property is located in the Industrial Zone; Tax Parcel ID 4009255200000.

APPROVED

ZH 01-2020:Property Owner(s) Roy & Mary Jane Sauder, 53 N Penn St , Manheim, PA 17545 and Applicant Keith Sauder regarding 53 N Penn St, Manheim, PA ,17545, is requesting Variance approvals in accordance with Section 220-14 B "Permitted Uses" and Section 220-60 A,B,F "Conversion Apt" criteria required if the use was in a permitted zone. Their request is in regards to establishing an efficiency apartment in an area formerly used as a bed and breakfast suite located above the garage. Currently there is an owner-occupied unit and a rental unit existing on the parcel. The property is located in the R-2 Zone; Tax Parcel ID 4003771400000.

NOT APPROVED

ZH 02-2020:Property Owner(s) SHF Manheim Realty LLC c/o Scott Bowser, 2775 Lebanon Rd , Manheim, PA 17545 regarding 1 S Charlotte St, Manheim, PA ,17545, is requesting Variance approval(s) in accordance with Section 220-74 B "Outdoor Café, Hours of Operation" and consideration for a Special Exception Section 220-18 C (8) "Outdoor Cafes". The Applicant proposes establishing an outdoor patio area located at the front of the building to work in conjunction with the creation and development of The Weary Traveler, a full-service restaurant; a Market Shoppe with ready to eat freshly made foods and beverages, eat-in or take out, and an outdoor seasonal Airstream Café with an outdoor seating area located along the east side and rear of the parcel. The property is located in the CBD Zone; Tax Parcel ID 4008295300000.

APPROVED

- VII. Public Comments
- VIII. Old Business
- VIII. Adjourn

The next proposed meeting will be February 3, 2020 @ 7 pm.

CITATIONS 2020



1. 251 S Charlotte – Nicholas Young
Cited 12-3-2019 – Exterior Paint
Hearing 2-10-2020 – Judge gave Mr. Young 90 days for compliance
Next hearing scheduled for May 14, 2020
2. 253 S Charlotte – Nicholas Young
Cited 12-3-2019 – Exterior Paint
Hearing 2-10-2020 – Judge Gave Mr. Young 90 days for compliance
Next hearing scheduled for May 14, 2020
3. 44 Crescent Dr – Steven Eshleman
Cited 1-15-2020 – Accumulation of rubbish
No plea to date
4. 65 S Grant – Bruce Rettew
Cited 2-6-2020 – Failure to get a 2019 rental Inspection
No plea to date
5. 65 S Grant – Bruce Rettew
Cited 2-6-2020 – Failure to obtain a 2020 rental Permit
No plea to date

January 10, 2020

James R. Fisher, PE
Borough Manager
Manheim Borough
15 East High Street
Manheim, PA 17545

Re: Borough Engineer's Report



LANCASTER CIVIL
★ ★ engineering company ★ ★
p.o. box 8972, lancaster, pa 17604-8972
www.lancastercivil.com

Dear Mr. Fisher:

Below please find my update for the upcoming Borough Council meeting regarding the work performed during the past month.

Linden/Hazel Street Roadway Improvements: The contractors have agreed to remediate the ponding at E. Mill Street and S. Hazel. Retainage is being withheld until this work is completed in the spring.

2019 Pedestrian Improvements (CDBG funded): Work on the ADA ramps has been completed and asphalt work will start again in the spring.

Salem UMC: I performed a final inspection and provided a recommendation for a reduction in financial security for this project.

New Charlotte drainage repairs: Materials have been delivered to the Public Works building and we plan to begin work once the weather is suitable.

N. Linden/E. High Street Drainage Improvements: A survey and basemapping of the work area has been completed. I have scheduled time this month for design of the new pipes and inlets as well as submission of a Highway Occupancy Permit to PennDOT.

I trust that this report provides you with the information you need for the upcoming Council meeting; however please do not hesitate to contact me if you have questions or need additional information.

Sincerely,



Benjamin S. Craddock, PE, President

LANCASTER CIVIL

cc: Manheim Borough Council
Barry Weidman, Public Works
Lindsey Uhlig, Public Works

COOPERATIVE SERVICE AGREEMENT
between
Manheim Borough (Cooperator) and
UNITED STATES DEPARTMENT OF AGRICULTURE
ANIMAL AND PLANT HEALTH INSPECTION SERVICE (APHIS)
WILDLIFE SERVICES (WS)

ARTICLE 1

The purpose of this agreement is to cooperate in a wildlife damage management project as described in the attached Work Plan.

ARTICLE 2

APHIS-WS has statutory authority under the Acts of March 2, 1931, 46 Stat. 1468-69, 7 U.S.C. §§ 8351-8352, as amended, and December 22, 1987, Public Law No. 100-202, § 101(k), 101 Stat. 1329-331, 7 U.S.C. § 8353. , to cooperate with States, local jurisdictions, individuals, public and private agencies, organizations, and institutions while conducting a program of wildlife service's involving mammal and bird species that are reservoirs for zoonotic diseases, or animal species that are injurious and/or a nuisance to, among other things, agriculture, horticulture, forestry, animal husbandry, wildlife, and human health and safety.

ARTICLE 3

APHIS-WS and the Cooperator agree:

1. The Cooperator will provide payment upon receipt of monthly/quarterly bill to "US Department of Agriculture" in the amount of \$ 2,473.69.
2. The performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
3. Nothing in this agreement shall prevent APHIS-WS from entering into separate agreements with any other organization or individual for the purpose of providing wildlife damage management services exclusive of those provided for under this agreement.
4. The Cooperator certifies that APHIS-WS has advised the Cooperator there may be private sector service providers available to provide wildlife damage management services that the Cooperator is seeking from APHIS-WS.
5. The performance of wildlife damage management actions by APHIS-WS under this agreement is contingent upon a determination by APHIS-WS that such actions are in compliance with the National Environmental Policy Act, Endangered Species Act, and any other applicable federal statutes. APHIS-WS will not make a final decision to conduct requested wildlife damage management actions until it has made the determination of such compliance.
6. The cooperating parties agree to coordinate with each other before responding to media requests on work associated with this project.

ARTICLE 4

This agreement is contingent upon the passage by Congress of an appropriation from which expenditures may be legally met and shall not obligate APHIS-WS upon failure of Congress to so appropriate. This agreement also may be reduced or terminated if Congress only provides APHIS-WS funds for a finite period under a Continuing Resolution.

ARTICLE 5

Pursuant to Section 22, Title 41, United States Code, no member of or delegate to Congress shall be admitted to any share or part of this agreement or to any benefit to arise there from.

ARTICLE 6

APHIS-WS assumes no liability for any actions or activities conducted under this agreement except to the extent that recourse or remedies are provided by Congress under the Federal Tort Claims Act (28 USC 1346(b), 2401(b), 2671-2680).

This agreement is not a procurement contract (31 U.S.C. 6303), nor is it considered a grant (31 U.S.C. 6304). In this agreement, APHIS-WS provides goods or services on a cost recovery basis to nonfederal recipients, in accordance with all applicable laws, regulations and policies.

This agreement shall become effective 02/06/2020, and shall continue until 09/30/2020. This agreement may be amended or terminated at any time by mutual agreement of the parties in writing. Further, in the event the Cooperator does not, for any reason, provide necessary funds, APHIS-WS is relieved of the obligation to provide services under this agreement.

As required by Debt Collection Improvement Act of 1996:

Cooperator's Tax ID No. : 23-6002893

APHIS-WS's Tax ID: 41-0696271

James R. Fisher
15 East High Street
Manheim, PA 17545
(717-665-2461)

USDA-APHIS-Wildlife Service
PO Box 60827
Harrisburg, PA 17106-0827
(717-236-9451)

Cooperator's Signature

Date

Harris Glass, State Director

Date

WORK PLAN

Introduction

The U.S. Department of Agriculture (USDA) is authorized to protect American agriculture and other resources from damage associated with wildlife. Wildlife Services activities are conducted in cooperation with other Federal, State and local agencies; private organizations and individuals.

The APHIS WS program uses an Integrated Wildlife Damage Management (IWDM) approach (sometimes referred to as IPM or “Integrated Pest Management”) in which a series of methods may be used or recommended to reduce wildlife damage. These methods include the alteration of cultural practices as well as habitat and behavioral modification to prevent damage. However, controlling wildlife damage may require that the offending animal(s) are killed or that the populations of the offending species be reduced.

Wildlife Species: Turkey Vulture, Black Vulture

Description of Damage: Vultures are roosting on various homeowner’s properties within the borough causing a buildup of droppings, property damage and a potential human health and safety hazard.

<u>Location:</u>	Manheim	Lancaster	Manheim Borough	PA
	Town	County	Township	State

Location type (circle): Rural or Urban

Services Provided: The goal of APHIS WS is to manage the damage caused by wildlife by implementing integrated wildlife damage management programs. APHIS WS professionals will place up to five vulture effigies on properties identified by the borough to deter the vultures from the area. APHIS WS will perform limited harassment with lasers or pyrotechnics while on site, before or after hanging the effigy, if the situation and time permits. The following conditions apply to the placement and handling of the effigy:

1. The effigies will be placed as close to the roosting birds as possible with the preferred location to be in a highly visible location.
2. The effigies will remain in place for no longer than five months, and will be removed after that time. If vultures persist after four months, the Cooperator will have to evaluate further efforts to resolve the damage issues.
3. The effigies will remain under control of APHIS WS at all times.

APHIS WS professionals will also be available to provide technical assistance at the request of the borough at any time. The above WS activities are fully provided for in the PGC Bureau of Wildlife Protection (Depredation /Collecting) Permit and U.S. Fish and Wildlife Service Depredation Permit issued to the WS PA State Director. Activities will be conducted with regular and overtime hours worked as necessary to accomplish the objectives of the program.

FINANCIAL PLAN

Cost Element		Full Cost
Personnel Compensation		\$1,181.49
Travel		
Other Services (Vehicle Fuel and Maintenance)		\$189.00
Supplies, Materials and Equipment		\$575.00
Subtotal (Direct Charges)		\$1,945.49
Pooled Job Costs [for non-Over-the Counter projects]	11.00%	\$214.00
Indirect Costs	16.15%	\$314.20
Agreement Total		\$2,473.69
<p>The distribution of the budget from this Financial Plan may vary as necessary to accomplish the purpose of this agreement, but may not exceed: \$2,473.69</p> <p>Please note that invoices will be processed at the above selected frequency and will include all expenses that have posted to the system at that time. It is possible that these invoices may vary significantly depending upon what expenses are listed when the invoice is processed.</p> <p>There is 3 billing options, please circle your desired billing option:</p> <p> Monthly Billing Quarterly Billing Paid In Full </p>		

Financial Point of Contact/Billing Address:

Cooperator

Manheim Borough
Anna Weaver
15 East High Street
Manheim, PA 17545
717-665-2461
JimFisher@manheimboro.org

USDA – APHIS - WS State Office

USDA APHIS WS PA
Daisy Marrero
PO Box 60827
Harrisburg, PA 17106-0827
(717) 236- 9451
daisy.j.marrero@usda.gov

MANHEIM BOROUGH BANK BALANCES													
NAME	BANK	12/31/2015	1/31/2016	2/29/2016	3/31/2016	4/30/2016	5/31/2016	6/30/2016	7/31/2016	8/31/2016	9/30/2016	10/31/2016	11/30/2016
General Fund	BBT/Fulton	\$ 2,247,249	\$ 2,063,607	\$ 2,941,618	\$ 2,452,049	\$ 2,438,512	\$ 3,096,917	\$ 3,680,032	\$ 3,202,523	\$ 3,509,287	\$ 3,485,265	\$ 3,067,777	\$ 3,084,330
Capital Fund	BBT/Fulton	\$ 678,386	\$ 678,005	\$ 672,357	\$ 634,593	\$ 672,342	\$ 673,282	\$ 668,938	\$ 670,034	\$ 670,597	\$ 670,921	\$ 668,423	\$ 669,509
250th Celebration	Fulton	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 12,684	\$ 12,684
Liquid Fuel	Fulton	\$ 313,479	\$ 313,586	\$ 313,685	\$ 314,632	\$ 447,472	\$ 447,623	\$ 397,153	\$ 319,026	\$ 309,693	\$ 305,644	\$ 1,414	\$ 1,414
Kauffman Park	Fulton	\$ 4,819	\$ 4,821	\$ 4,821	\$ 4,824	\$ 4,826	\$ 4,827	\$ 28	\$ 28	\$ -	\$ -	\$ -	\$ -
Stormwater	Fulton	\$ 18,395	\$ 18,401	\$ 18,411	\$ 18,417	\$ 18,423	\$ 18,429	\$ 18,435	\$ 18,470	\$ 18,476	\$ 18,482	\$ 18,489	\$ 18,495
NAME	BANK	12/31/2016	1/31/2017	2/28/2017	3/31/2017	4/30/2017	5/31/2017	6/30/2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017
General Fund	Fulton	\$ 2,717,345	\$ 2,828,726	\$ 2,873,431	\$ 2,884,058	\$ 2,678,918	\$ 3,681,271	\$ 3,650,688	\$ 3,592,011	\$ 3,870,178	\$ 3,860,778	\$ 3,532,433	\$ 3,435,740
Capital Fund	Fulton	\$ 657,453	\$ 651,287	\$ 641,682	\$ 631,746	\$ 621,546	\$ 621,134	\$ 622,444	\$ 611,949	\$ 558,594	\$ 552,279	\$ 531,412	\$ 763,486
250th Celebration	Fulton	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 11,184	\$ 11,184
Liquid Fuel	Fulton	\$ 755	\$ 756	\$ 756	\$ 141,747	\$ 141,852	\$ 141,960	\$ 142,081	\$ 60,651	\$ 60,710	\$ 60,768	\$ 60,827	\$ 60,885
Stormwater	Fulton	\$ 18,503	\$ 18,513	\$ 18,522	\$ 18,535	\$ 18,548	\$ 18,563	\$ 18,578	\$ 18,596	\$ 18,615	\$ 18,632	\$ 18,650	\$ 18,668
NAME	BANK	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018
General Fund	Fulton	\$ 2,957,866	\$ 3,115,459	\$ 3,109,232	\$ 2,983,560	\$ 3,073,635	\$ 3,314,211	\$ 3,177,227	\$ 3,121,190	\$ 3,898,698	\$ 4,055,000	\$ 3,778,174	\$ 3,256,400
Capital Fund	Fulton	\$ 764,552	\$ 768,810	\$ 752,180	\$ 740,233	\$ 737,746	\$ 737,759	\$ 740,295	\$ 691,892	\$ 609,652	\$ 603,591	\$ 568,384	\$ 661,439
250th Celebration	Fulton	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184
Liquid Fuel	Fulton	\$ 60,952	\$ 61,024	\$ 61,090	\$ 210,505	\$ 210,791	\$ 211,086	\$ 211,397	\$ 211,738	\$ 212,080	\$ 212,417	\$ 212,805	\$ 213,181
Stormwater	Fulton	\$ 18,689	\$ 18,711	\$ 18,731	\$ 18,754	\$ 18,780	\$ 18,806	\$ 18,834	\$ 18,864	\$ 18,895	\$ 18,925	\$ 18,959	\$ 18,923
NAME	BANK	12/31/2018	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	7/31/2019	8/31/2019	9/30/2019	10/31/2019	11/30/2019
General Fund	Fulton	\$ 3,036,007	\$ 3,150,885	\$ 3,136,889	\$ 3,026,006	\$ 3,041,297	\$ 3,964,015	\$ 3,937,280	\$ 3,969,851	\$ 4,033,223	\$ 4,161,886	\$ 3,883,711	\$ 3,796,764
Capital Fund	Fulton	\$ 665,065	\$ 709,278	\$ 712,427	\$ 664,947	\$ 666,612	\$ 668,328	\$ 657,767	\$ 659,215	\$ 631,302	\$ 614,979	\$ 537,921	\$ 438,176
250th Celebration	Fulton	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	0	\$ -	\$ -	\$ -	\$ -	\$ -	
Liquid Fuel	Fulton	\$ 213,587	\$ 214,023	\$ 214,417	\$ 366,605	\$ 367,328	\$ 368,077	\$ 368,803	\$ 369,554	\$ 370,229	\$ 235,028	\$ 7,964	\$ 7,974
Stormwater	Fulton	\$ 19,020	\$ 19,068	\$ 19,103	\$ 19,142	\$ 19,180	\$ 19,219	\$ 19,257	\$ 19,296	\$ 19,331	\$ 19,364	\$ 19,393	\$ 19,418
NAME	BANK	12/31/2019	1/31/2020	2/28/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020	7/31/2020	8/31/2020	9/30/2020	10/31/2020	11/30/2020
General Fund	Fulton	\$ 3,559,635	\$ 3,758,052										
Capital Fund	Fulton	\$ 431,856	\$ 432,605										
Liquid Fuel	Fulton	\$ 7,984	\$ 7,993										
Stormwater	Fulton	\$ 19,441	\$ 19,463										

Manheim Borough

2/11/2020

BILLS TO BE APPROVED FOR PAYMENT

RATIFIED GENERAL FUND

RATIFIED CAPITAL FUND

K-9 FUND \$ 2,150.91

GENERAL FUND \$ 92,282.88

CAPITAL FUND

LIQUID FUELS FUND \$ -

\$ 94,433.79

11:31 AM

02/10/20

Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt...	4875	02/11/2020	3T Security LLC	102.000 · Cash 2203326201	
Bill	1403	01/24/2020		410.373 · Building Maint	-271.25
TOTAL					-271.25
Bill Pmt...	4876	02/11/2020	Aaron Szulborski	102.000 · Cash 2203326201	
Bill	02072...	02/07/2020		410.238 · Officer's Uniforms	-208.59
TOTAL					-208.59
Bill Pmt...	4877	02/11/2020	Berkheimer Associates	102.000 · Cash 2203326201	
Bill	401	01/31/2020		403.116 · Tax Coll - Fee/Commission	-152.76
TOTAL					-152.76
Bill Pmt...	4878	02/11/2020	Blue Ridge Communications	102.000 · Cash 2203326201	
Bill	03290...	02/03/2020		430.320 · Tele/call/internet	-46.90
TOTAL					-46.90
Bill Pmt...	4879	02/11/2020	Bode Technology	102.000 · Cash 2203326201	
Bill	SO-19...	02/07/2020		410.220 · Operating Supplies	-388.00
TOTAL					-388.00
Bill Pmt...	4880	02/11/2020	CarriganGEO Services, Inc	102.000 · Cash 2203326201	
Bill	1687	01/28/2020		409.213 · Computer Equipment	-1,800.00
TOTAL					-1,800.00
Bill Pmt...	4881	02/11/2020	Eastern Salt Company, Inc.	102.000 · Cash 2203326201	
Bill	INV09...	01/28/2020		432.200 · Snow Materials/Supplies	-1,432.13
TOTAL					-1,432.13

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02/10/20

Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt...	4882	02/11/2020	Fulton Bank Visa	102.000 · Cash 2203326201	
Bill	75850...	01/24/2020		410.220 · Operating Supplies	-69.95
				410.220 · Operating Supplies	-1,688.10
				410.220 · Operating Supplies	-167.16
				410.220 · Operating Supplies	-93.96
				410.220 · Operating Supplies	-42.39
				452.260 · Pool Equip/Supply	-49.96
				409.213 · Computer Equipment	-184.99
				400.174 · Admin / Board / Comm. Ed...	-270.00
TOTAL					-2,566.51
Bill Pmt...	4883	02/11/2020	Garman's Cleaning	102.000 · Cash 2203326201	
Bill	4810	02/03/2020		409.317 · Cleaning Services	-720.00
TOTAL					-720.00
Bill Pmt...	4884	02/11/2020	GFL Environmental	102.000 · Cash 2203326201	
Bill	04286...	01/31/2020		427.367 · Solid Waste Collection Cont...	-21,640.50
TOTAL					-21,640.50
Bill Pmt...	4885	02/11/2020	Gretna Computer Consulting, Inc.	102.000 · Cash 2203326201	
Bill	7397	02/01/2020		409.360 · Utilities	-359.40
TOTAL					-359.40
Bill Pmt...	4886	02/11/2020	Haldeman Mechanical, Inc.	102.000 · Cash 2203326201	
Bill	35415	01/29/2020		430.200 · Material/Supplies	-116.00
TOTAL					-116.00
Bill Pmt...	4887	02/11/2020	Higher Information Group	102.000 · Cash 2203326201	
Bill	198806	02/01/2020		401.210 · Office Supplies	-39.00
Bill	198810	02/01/2020		410.252 · Computer Equip PD	-50.00
TOTAL					-89.00

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Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt...	4888	02/11/2020	Hondru Auto	102.000 · Cash 2203326201	
Bill	FOCS...	01/31/2020		430.251 · Vehicle Parts/Maint	-199.03
TOTAL					-199.03
Bill Pmt...	4889	02/11/2020	JGF Funding	102.000 · Cash 2203326201	
Bill	198812	02/01/2020		410.252 · Computer Equip PD	-256.50
Bill	198811	02/01/2020		410.252 · Computer Equip PD	-140.30
Bill	198808	02/01/2020		410.252 · Computer Equip PD	-180.73
Bill	198809	02/01/2020		410.252 · Computer Equip PD	-52.36
Bill	198807	02/01/2020		410.252 · Computer Equip PD	-1,131.43
TOTAL					-1,761.32
Bill Pmt...	4890	02/11/2020	John A. Zern & Son	102.000 · Cash 2203326201	
Bill	60300	01/31/2020		430.200 · Material/Supplies	-6.00
Bill	60298	01/31/2020		410.210 · Office Supplies	-84.00
TOTAL					-90.00
Bill Pmt...	4891	02/11/2020	Joseph Stauffer	102.000 · Cash 2203326201	
Bill	JSREI...	01/29/2020		410.238 · Officer's Uniforms	-429.33
TOTAL					-429.33
Bill Pmt...	4892	02/11/2020	Kocman Insurance Group	102.000 · Cash 2203326201	
Bill	62534	02/03/2020		402.352 · Liability Insurance	-20,894.00
TOTAL					-20,894.00
Bill Pmt...	4893	02/11/2020	Kreiser's Garage	102.000 · Cash 2203326201	
Bill	59837	01/13/2020		410.451 · Cruiser Maintenance	-354.27
Bill	59906	01/15/2020		410.451 · Cruiser Maintenance	-468.94
Bill	59903	01/15/2020		410.451 · Cruiser Maintenance	-175.34

Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill	59920	01/15/2020		410.451 · Cruiser Maintenance	-127.10
Bill	59954	01/17/2020		410.451 · Cruiser Maintenance	-15.22
TOTAL					-1,140.87
Bill Pmt...	4894	02/11/2020	Lancaster Co District Attorney's Office	102.000 · Cash 2203326201	
Bill	DTF-0...	01/22/2020		419.300 · Task Force	-4,858.00
TOTAL					-4,858.00
Bill Pmt...	4895	02/11/2020	Lancaster County Solid Waste Mangement	102.000 · Cash 2203326201	
Bill	13040...	01/31/2020		427.368 · Tipping Fee	-13,467.06
TOTAL					-13,467.06
Bill Pmt...	4896	02/11/2020	Longeneckers Hardware Company	102.000 · Cash 2203326201	
Bill	628138	01/24/2020		454.370 · Park Maintenance/Repairs	-43.95
Bill	628358	01/27/2020		430.200 · Material/Supplies	-8.58
Bill	628347	01/27/2020		454.370 · Park Maintenance/Repairs	-45.19
Bill	628604	01/29/2020		430.200 · Material/Supplies	-4.29
Bill	628660	01/29/2020		430.200 · Material/Supplies	-14.99
Bill	628667	01/29/2020		430.200 · Material/Supplies	-13.99
Bill	628788	01/30/2020		409.370 · Maintenance/Repair	-14.67
				430.200 · Material/Supplies	-15.99
Bill	629125	02/03/2020		430.200 · Material/Supplies	-26.00
Bill	629216	02/04/2020		452.260 · Pool Equip/Supply	-18.48
Bill	629558	02/07/2020		430.370 · Maintenance/Repairs	-29.94
Bill	629589	02/07/2020		430.200 · Material/Supplies	-10.99
TOTAL					-247.06
Bill Pmt...	4897	02/11/2020	Manheim Historical Society	102.000 · Cash 2203326201	
Bill	MHS4...	01/29/2020		205.000 · Accrued Expenses	-27.21
Bill	MHS3...	01/29/2020		205.000 · Accrued Expenses	-38.80
TOTAL					-66.01

Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt...	4898	02/11/2020	MAWSA S&W	102.000 · Cash 2203326201	
Bill	2248544	01/20/2020		409.360 · Utilities	-65.93
Bill	2248286	01/20/2020		454.360 · Park Utilities	-11.60
Bill	2248282	01/20/2020		452.360 · Pool Utilities	-113.60
Bill	2248281	01/20/2020		452.360 · Pool Utilities	-283.74
Bill	2248279	01/20/2020		454.360 · Park Utilities	-11.60
Bill	2248096	01/20/2020		454.360 · Park Utilities	-104.87
Bill	2247977	01/20/2020		452.360 · Pool Utilities	-61.27
Bill	2247790	01/20/2020		410.360 · Utilities PD	-153.64
Bill	2250434	01/31/2020		448.370 · Hydrants	-1,573.42
Bill	2249789	01/31/2020		430.360 · Utilities Maintenance Shed	-71.42
Bill	2248828	01/31/2020		454.360 · Park Utilities	-11.60
TOTAL					-2,462.69
Bill Pmt...	4899	02/11/2020	Office Basics, Inc.	102.000 · Cash 2203326201	
Bill	I-1432...	01/28/2020		430.200 · Material/Supplies	-22.01
Bill	I-1432...	01/28/2020		401.210 · Office Supplies	-234.75
Bill	I-4345...	01/30/2020	Office Basics, Inc.	20000 · Accounts Payable	0.00
Bill	I-1436...	01/31/2020		454.370 · Park Maintenance/Repairs	-1,398.75
TOTAL					-1,655.51
Bill Pmt...	4900	02/11/2020	PA DUI Association	102.000 · Cash 2203326201	
Bill	TEAM...	02/07/2020		410.220 · Operating Supplies	-295.00
TOTAL					-295.00
Bill Pmt...	4901	02/11/2020	PABCO	102.000 · Cash 2203326201	
Bill	PABC...	01/30/2020		413.460 · Training - Code / Zoning	-155.00
TOTAL					-155.00
Bill Pmt...	4902	02/11/2020	Pennsylvania One Call System	102.000 · Cash 2203326201	
Bill	846155	01/30/2020		430.320 · Tele/call/internet	-75.90
TOTAL					-75.90

Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt...	4903	02/11/2020	Personalized Commercial Cleaning	102.000 · Cash 2203326201	
Bill	141452	01/25/2020		410.373 · Building Maint	-645.00
TOTAL					-645.00
Bill Pmt...	4904	02/11/2020	PP&L	102.000 · Cash 2203326201	
Bill	65320...	01/21/2020		433.361 · Traffic Signals - Electric	-361.14
Bill	10560...	01/23/2020		454.360 · Park Utilities	-32.12
Bill	92560...	01/23/2020		454.360 · Park Utilities	-31.93
Bill	71330...	01/27/2020		433.361 · Traffic Signals - Electric	-77.75
Bill	98626...	01/30/2020		434.361 · Street Lighting	-6,159.92
Bill	87401...	01/30/2020		434.361 · Street Lighting	-940.36
TOTAL					-7,603.22
Bill Pmt...	4905	02/11/2020	Quality Digital Office Solutions	102.000 · Cash 2203326201	
Bill	281666	02/03/2020		401.210 · Office Supplies	-226.79
TOTAL					-226.79
Bill Pmt...	4906	02/11/2020	Rapho Township	102.000 · Cash 2203326201	
Bill	02-2-0...	01/31/2020		205.000 · Accrued Expenses	-1,272.17
Bill	02-3-0...	01/31/2020		205.000 · Accrued Expenses	-647.02
TOTAL					-1,919.19
Bill Pmt...	4907	02/11/2020	Rhoads Energy	102.000 · Cash 2203326201	
Bill	8119829	01/30/2020		452.360 · Pool Utilities	-158.34
TOTAL					-158.34
Bill Pmt...	4908	02/11/2020	Shaub's Dry Cleaning	102.000 · Cash 2203326201	
Bill	10009...	01/31/2020		410.238 · Officer's Uniforms	-683.00
TOTAL					-683.00

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02/10/20

Manheim Borough -General Fund
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt...	4909	02/11/2020	Sirchie Finger Print Lab	102.000 · Cash 2203326201	
Bill	04318...	01/23/2020		410.220 · Operating Supplies	-189.01
TOTAL					-189.01
Bill Pmt...	4910	02/11/2020	SWIF	102.000 · Cash 2203326201	
Bill	06214...	01/31/2020		411.163 · Workmen's Comp	-1,367.00
TOTAL					-1,367.00
Bill Pmt...	4911	02/11/2020	T & W Traffic Control	102.000 · Cash 2203326201	
Bill	8836	01/20/2020		433.200 · Signs Materials/Supplies	-885.90
TOTAL					-885.90
Bill Pmt...	4912	02/11/2020	Verizon Wireless	102.000 · Cash 2203326201	
Bill	98467...	01/20/2020		410.320 · Telephone	-221.20
Bill	98471...	01/26/2020		410.320 · Telephone	-304.71
				430.320 · Tele/call/internet	-125.98
				414.240 · Misc Operating Supplies	-40.01
				401.320 · Telephone (Mgr Cell Phone)	-55.32
TOTAL					-747.22
Bill Pmt...	4913	02/11/2020	Windstream	102.000 · Cash 2203326201	
Bill	02139...	01/24/2020		430.320 · Tele/call/internet	-36.00
Bill	02139...	01/24/2020		409.360 · Utilities	-234.39
TOTAL					-270.39

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02/10/20

Accrual Basis

Manheim Borough -General Fund
Check Run
January 29 through February 11, 2020

Date	Num	Name	Amount
Jan 29 - Feb 1, 20			
Jan 29 - Feb 1, 20			
Week of Feb 2, 20			
Week of Feb 2, 20			
Feb 9 - 11, 20			
02/11/2020	4875	3T Security LLC	-271.25
02/11/2020	4876	Aaron Szulborski	-208.59
02/11/2020	4877	Berkheimer Associates	-152.76
02/11/2020	4878	Blue Ridge Communications	-46.90
02/11/2020	4879	Bode Technology	-388.00
02/11/2020	4880	CarriganGEO Services, Inc	-1,800.00
02/11/2020	4881	Eastern Salt Company, Inc.	-1,432.13
02/11/2020	4882	Fulton Bank Visa	-2,566.51
02/11/2020	4883	Garman's Cleaning	-720.00
02/11/2020	4884	GFL Environmental	-21,640.50
02/11/2020	4885	Gretna Computer Consulting, Inc.	-359.40
02/11/2020	4886	Haldeman Mechanical, Inc.	-116.00
02/11/2020	4887	Higher Information Group	-89.00
02/11/2020	4888	Hondru Auto	-199.03
02/11/2020	4889	JGF Funding	-1,761.32
02/11/2020	4890	John A. Zern & Son	-90.00
02/11/2020	4891	Joseph Stauffer	-429.33
02/11/2020	4892	Kocman Insurance Group	-20,894.00
02/11/2020	4893	Kreiser's Garage	-1,140.87
02/11/2020	4894	Lancaster Co District Attorney's Office	-4,858.00
02/11/2020	4895	Lancaster County Solid Waste Mangement	-13,467.06
02/11/2020	4896	Longeneckers Hardware Company	-247.06
02/11/2020	4897	Manheim Historical Society	-66.01
02/11/2020	4898	MAWSA S&W	-2,462.69
02/11/2020	4899	Office Basics, Inc.	-1,655.51
02/11/2020	4900	PA DUI Association	-295.00
02/11/2020	4901	PABCO	-155.00
02/11/2020	4902	Pennsylvania One Call System	-75.90
02/11/2020	4903	Personalized Commercial Cleaning	-645.00
02/11/2020	4904	PP&L	-7,603.22
02/11/2020	4905	Quality Digital Office Solutions	-226.79
02/11/2020	4906	Rapho Township	-1,919.19
02/11/2020	4907	Rhoads Energy	-158.34
02/11/2020	4908	Shaub's Dry Cleaning	-683.00
02/11/2020	4909	Sirchie Finger Print Lab	-189.01
02/11/2020	4910	SWIF	-1,367.00
02/11/2020	4911	T & W Traffic Control	-885.90
02/11/2020	4912	Verizon Wireless	-747.22
02/11/2020	4913	Windstream	-270.39
Feb 9 - 11, 20			-92,282.88

Manheim Borough -General Fund
Check Run
January 29 through February 11, 2020

	Date	Num	Name	Amount
TOTAL				<u><u>-92,282.88</u></u>

9:58 AM

02/10/20

Manheim Borough K9
Check Detail
January 29 through February 11, 2020

Type	Num	Date	Name	Item	Account	Paid Amount	Original Amount
Bill Pmt -Check	1003	02/11/2020	Castle's K-9, Inc.		01.104.000 Cash		-1,800.00
Bill		02/10/2020			410.220	-1,800.00	1,800.00
TOTAL						-1,800.00	1,800.00
Bill Pmt -Check	1004	02/11/2020	Emblem Enterprise...		01.104.000 Cash		-350.91
Bill		02/10/2020			410.220	-350.91	350.91
TOTAL						-350.91	350.91

December 2019/ January 2020

Public works report

We started this month with street sweeping. We feel it went well, considering the weather conditions. We try to stay on the street with the Billy goat for as long as we could to assist with street sweeping clean up. Although we posted the town, parked cars still seem to be a problem.

It was brought to our attention that there is a need around town to update our street signs. We have been working diligently on surveying signs, making repairs, and replacing or removing sign.

This includes sign are not reflective, no longer needed or are in need of repair. We are also removing any post that no longer have signs. We feel this will improve aesthetics around town. I have been working with our Manager to help develop a computer record of sign locations, conditions.

We installed two new sign on South Oak street. There have been a number of accidents at turn. The sign should help with visibility to driver making the turn.

We have been spending time on much needed repairs, on the trash receptacles and benches for the pool. We installed thermoplastic rings on manhole and water valve boxes to help with less damage to our snow equipment. We removed a few pine trees at our shop that were a hazard to the building. Reviewed and update snow plow SOP 2020.

Safety talk~ importance of proper safety when working with the skid loader around town

SOP~ review for snow plowing

MS-4

Street sweeping

Clean off storm drain cover after each rain event

Cleaned out Stiegel Street storm water gutters under sidewalks

Cleaned out Rapho Street outlet

Storm water runoff project at West chestnut Street

Any question or concerns, please feel free contact me

Lindsey Uhlig