

Manheim Borough Council Meeting
January 28, 2020 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, Bryan Howett and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Approval of Minutes: 1/6/2020 Borough Council Meeting Minutes: Motion to approve by Mr. Martin, seconded by Mr. Roth, passed unanimously.

Visitors

- a) Ms. Robin Keller of South Charlotte Street was present to discuss a parking request for South Charlotte Street at her residence concerning the small business she has at her home. She had already discussed this with Mr. Fisher, Ms. Czeiner and Chief Stauffer. She gave background on her already approved special exception for her salon, which had an approval condition of no off-street parking as part of that decision. She stated there is a lot of off street parking in that area. Two cars belonging to one driver are constantly parked in front of her home, instead of parked off street as in the past. She discussed this with the neighbor involved, told him that she only needed certain days due to business hours. She noted current 12 hour parking signs on that street. She noted there are different specialized parking signs posted in some areas of the borough. She was asking for a single parking space on Wednesday & Thursday for certain hours across from her house to address the limited parking available to her clients. This request would be on the agenda for the next Public Works Committee Meeting. Mr. Fisher added some additional information concerning this parking request. Several options were discussed.

Mayor and Police Chief Report:

Mayor Funk updated Council on the current Makenna movement that has been ongoing in the borough in support of the MCSD kindergartener battling cancer for the second time. She was honored at an assembly that was attended by members of the Police Department and the Mayor, where a proclamation was presented making her an honorary officer for the day as well as other gifts. This was one of many events being held in her honor to date to support her continuing battle.

Police Chief Stauffer presented and reviewed his report with council. He updated Council on the current statistics, the history of handling stray dogs in the borough, the upcoming Coffee with a Cop scheduling and the Make A Wish Meeting for the event scheduled on Mother's Day. Chief Stauffer was going to assist by himself at the Make A Wish event, but now realizes there may be a need or 2 overtime officers for the event as well. Motion to approve overtime for 2 officers to assist with this event by Mr. Enck, seconded by Mr. Roth, passed unanimously. There will probably be 400 to 500 trucks attending this convoy event with approximately 140 of them actually having a Make A Wish Child on board. He is currently working on the completion of his 2019 Year End Report. Questions concerning the charges and handling for stray dogs were answered. Press releases were also included as well as the money logs for the year. Comments were offered as to the increased speed in the borough, as speed details are still being set up.

Borough Codes:

- a) The monthly code report will be presented at the next council meeting.

Borough Engineer:

- a) The monthly engineering report will be presented at the next council meeting.
- b) Application for Payment #4 in the amount of \$26,569.19 for the CDBG Project was explained and presented for approval. Motion to approve by Mr. Roth, seconded Mr. Howett, passed unanimously.

Borough Manager Report:

- a) Mr. Fisher presented his summary report to Council. Council was updated on his meeting with the bridge inspector for the work council had approved for the East Stiegel Street Bridge. He gave a summation of their findings for these repairs addressed in their report. Everything is going as planned with the rest of the inspection reports as reviewed with the inspector. The closed bridge is also a point of discussion whenever the reports are reviewed to see what the borough's future plans will be with that bridge. He gave an update on the Audit for the Pension Plans and a discrepancy found concerning the amount of state aid received. This amount of approximately \$2,000 will be returned to the State.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$116,003.37**, **Capital Fund** in the amount of **\$16,435.17** and the **K9 Fund** in the amount of **\$735.00**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report.
- b) Parks /Pool Committee – Committee met before the meeting.
 - i. The Aarons' Acres Contract was discussed. Mr. Howett gave an overview of the changes from the previous year. There is a 3% increase and an addendum to the agreement for an additional \$20,000 as well and an increase in hours at the pool. Motion by Mr. Howett to approve the Aaron's Acres Contract, seconded by Mr. Roth, passed unanimously.
 - ii. The YMCA contract for \$129,000 was discussed. The hours of operation were discussed, as the baby pool and lap pool will be closed at 6:00 PM under the currently proposed contract. There is an option that has been provided by the YMCA to keep them open longer if we choose to amend this contract to keep those pools open until regular closing time at \$40 per pool per day. Motion to approve the contract for \$129,000 by Mr. Howett, seconded by Mr. Martin, passed unanimously. The change in the hours for the lap pool and baby pool will be researched further.
- c) Personnel/Police – There was nothing new to report.
- d) Public Works – There was nothing new to report.
- e) Shade Tree Commission – The draft ordinance had been distributed to council previously for review and will be forwarded to the new council members for their input, before it is finalized.
- f) Land Bank – The committee met on Tuesday, January 21st. The MOU for the property transfer including the approval for the Borough Manager to sign was presented for approval. Mr. Fisher reviewed what it entailed with council and mentioned the borough's previously approved financial contribution toward the façade work. Motion to approve by Mr. Enck, seconded by Mr. Roth, passed unanimously.

Old Business: There was no old business.

New Business:

- a) Resolution 25-2020 – 2020 EMA Plan was presented for approval. Motion to approve by Mr. Howett, seconded by Mr. Martin, passed unanimously.
- b) Intermunicipal Agreement with Penn Township – Mr. Fisher explained the reason for working with Penn Township on these types of projects.
 - i. Resolution 26-2020 – Authorizing the Agreement with Penn Township was presented for approval. Motion by Mr. Roth, seconded by Mr. Enck, passed unanimously.
 - ii. The Intermunicipal Agreement with Penn Township was presented for approval. Motion to approve by Mr. Martin, seconded by Mr. Enck, passed unanimously.
- c) Penn Township Fire Police Request for the Annual Mud Sale was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.
- d) Scott Bowser/The Weary Traveler Restaurant – Request for Borough petition to the PLBC concerning outdoor noise was presented for approval. Mr. Steve Gergely and Mr. Bowser were present to explain the reason for the request, as the PLBC has more stringent noise restrictions than the Manheim Borough Noise Ordinance, and the PLBC has a provision for the local government to petition the PLBC to allow the

local noise ordinance requirements to supersede the PLCB requirements. The 2 Outdoor Café Areas have already been approved for a Special Exception by the Zoning Hearing Board with hours of operation until 11:00 PM on Friday and Saturday nights. This action will be handled by our solicitor to file this petition pursuant to the letter. Motion to approve by Mr. Howett to have our solicitor prepare the language for this request, seconded by Mr. Roth, passed unanimously.

- e) IMPACT Theatre Group Community Room request to have the fees waived for their use of the room for rehearsals on Saturdays in the spring was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.
- f) Resolution 27-2020 – Approval of the PNC Deposit Box opening authorization was presented for approval. The box has been at the bank for years and needs to be opened since the bank is closing. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.
- g) Logan Park Compliance and Monitoring Contract from Land Studies for \$6,000 was presented for approval. Motion to approve by Mr. Martin, seconded by Mr. Howett, passed unanimously.
- h) Police/NWEMS Basin Maintenance Contract from Land Studies for \$4,325 was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.

Correspondence: (Authority Manager's Report, Fire Department Report, NWEMS Reports)

Public Comment:

It was noted that the Sportsmen Club that uses Memorial Park for their fishing event was hoping to be able to contribute ideas and be part of the discussion for the MS4 Project as the design and bidding process is started. They were looking to suggest possible trees and other vegetation that would could be used as they are concerned with the stream for their yearly stocking. They were going to contact the church to see if there is a spot they could use for their fishing derby this coming year, because of the possible construction in the park this spring. The borough will see what they can do to help them with this event.

It was noted that there is a History Tour of Manheim scheduled for Saturday at 10:00 AM being held by a 4th grader from Baron Elementary. The group will be meeting at the gazebo.

The VITA site will again be held at the Borough Building on Thursday evenings and Saturday during the day.

Adjournment:

President Phillips Adjourned the Council Meeting at 8:17 PM.

Respectfully submitted,

Linda Gerhart
Recording Secretary
January 28, 2020