

Manheim Borough Council Meeting
June 9, 2020 7:00 PM
Manheim Borough, Manheim, PA

- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, Bryan Howett and Mayor Scot Funk.
- **Staff:** Borough Manager/Secretary, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

This meeting was held via Zoom. The information for public participation was provided on the Borough's website, and posted on the front door of the Borough building.

These proceedings were recorded for purposes of preparation of meeting minutes.

ANNOUNCEMENTS:

It was noted that any comments or questions during the meeting could be e-mailed to boroughmanager@manheimboro.org.

The Meeting was called to order by President Carol Phillips at 7:02 PM.

ACTION ITEMS:

1. **Approval of 5/26/20 Borough Council Meeting Minutes:** Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.
2. **Payment of bills (list in packets along with Budget YTD and reserves report): Presented for approval-Ratified (Regular Bond Note Payment wired)** in the amount of **\$67,795.00**, **General Fund** in the amount of **\$98,661.44**, and **Capital Fund** in the amount of **\$4,112.00**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously. Mr. Fisher gave a brief update on the status of the budget to date and how the revenue figures compare to other years. The EIT payments are fairly close to budget as deposit timing may be the factor there and real estate tax payments are at 80%. There are no major concerns up to this point in time, but future EIT collections will likely be lower than normal.

Mayor Funk updated council on the graduation at the High School, which seemed to move rather smoothly considering the situation. He offered his congratulations to the seniors and to the School District on their handling of the ceremony. He offered his feeling on the situation with the George Floyd shooting and the changes that need to be made throughout the country. He noted the necessity for the body cams that our Police Department are already using to protect all persons that are involved in these types of situations. He noted his cautions on people getting information from facebook postings and their validity. He gave an update on the protests on Market Square and comments from the participants that he had talked too. He is looking to have a group discussion with the School District to help them with racial problems at the School and to bring this to Dr. Aiken and the SRO's attention to work on making any necessary changes. He updated council on the latest thoughts from the Farm Show Committee on the decision of scheduling the parade this year. Comments were offered from council on the handling of the plans for the parade as they keep moving ahead.

Police Chief Stauffer presented and reviewed his report with council. He highlighted the continuing use of Crime Watch, the letter he penned to the Citizens of Manheim Borough concerning the murder of George Floyd of Minneapolis and the Certificates of Commendation for Sergeant Jason Riggle and Officer Hudson Hughes for exceptional Police Action on June 4, 2020 during an incident in Rapho Township. He noted the peaceful demonstrations on Market Square from June 2nd to 5th, additional masks that were received from Lancaster County Emergency Management Agency, the parking tickets that were written during street sweeping and the aggressive driving details. He reviewed the News Releases. A Statement was presented from the Lancaster

County Chief of Police Association. The Department was thanked for all they do. The current status of the drug situations in the borough were questioned and explained.

Borough Codes:

- a) The monthly Code Officer & Admin Report will be presented at the next council meeting.

Borough Engineer:

- a) The Borough Engineer Report was presented by Mr. Fisher.

Borough Manager Report:

- a) Mr. Fisher presented his Monthly Manager's Summary to Council. Council was updated on the current status of reopening the building to the public in conjunction with the library. A buzz-in system for the front door is going to be installed in the building and the air quality is also being tested. Hand Sanitizing Stations will also be installed.
- b) Mr. Fisher was just notified this morning that the borough was awarded the CDBG Grant we applied for in the amount \$200,000.00 for the Adele Avenue Stormwater Project near the High School. Mr. Craddock can now be authorized to proceed with preparing the Bid Documents. Motion to approve by Mr. Roth, seconded by Mr. Longenecker, passed unanimously. Mr. Craddock & Mr. Fisher were thanked for their continuing work on obtaining grants.

Committee Reports: The committees have not been meeting.

- a) Finance Committee – There was nothing new to report.
- b) Parks /Pool Committee – There was nothing new to report.
- c) Public Works – There was nothing new to report.
- d) Shade Tree Commission – There was nothing new to report.
- e) Land Bank – There was nothing new to report. Things are basically on hold right now with potential projects. The Library has been in touch with the Land Bank to use the Old Fire House as a distribution point for books temporarily.

Old Business:

- a) There was no old business.

New Business:

- a) Mr. Enck noted that there have been an increasing amount of large farm equipment, especially manure spreaders, being driven through the borough. He counted 12 pieces in an hour the previous evening while visiting on West High Street. It seems to be going against the environmental issues municipalities are trying to control with DEP. He was looking for some control of all these large tractors by curbing their speed. Chief Stauffer has checked their speed and found them to be compliant, but the complaints about this issue are increasing. It may be the company located in Rapho Township and they will be contacted about the concern with this issue. It seems to be a growing business with the increase of complaints on this increased traffic.
The issue of trying to reduce the speed limit on West High Street to 25 MPH will be addressed with PennDOT again, to see if they will now consider reducing it to match the speed limits throughout the Borough.
- b) Mayor Funk brought up the discussion of going back to public live meetings. Council would be in favor of this but the location would need to be able to handle safe distancing as that is not possible in the Borough building.

Correspondence: A Request from Ms. Anne Umberger McFarland to have her letter read during meeting regarding North Hazel Street Property/Landis Communities Proposal was presented. The letter was included in the packet for council to read before the meeting and the letter was posted on the borough's website and will be included in the minutes which will also be maintained on the borough's website. There is a website set up for this project by Landis Communities for direct access by the residents of the Borough to hopefully help them answer

questions and make direct contact with Landis Communities. DEP has jurisdiction and has approved this site to be safe to be built upon within their guidelines and limitations. It was noted that it had been suggested before, that Landis Communities schedule a public meeting for residents in that area and those with interest in the project to address all the concerns. This is the next step for them. Concerns about the building being 3 stories, the lighted parking lot and traffic patterns are some of the questions and concerns.

Public Comment:

Ms. Catherine Prozzillo questioned if there is any follow up with PennDOT in having a stop sign placed at South Hazel Street and West Stiegel Street, since a child was hit at that intersection. Chief Stauffer explained that the incident with the child was actually at South Charlotte Street & West Ferdinand Street, as the child ran into the side of the car. The intersection in question has had a few traffic studies completed for the placement of a stop sign and does not meet standard warrants for the placement of a stop sign. After discussion about the intersection and comments on the confusion the lack of stop signs causes, the Chief will review the situation again taking all factors into consideration including the number of incidents. This way there would be documented information to back up any decision to make changes to this intersection.

Ms. Donna Hlavacek thanked the mayor for his earlier comments concerning the situations facing the minority children in our borough. She is glad that the Mayor is organizing these meetings to help face these issues head on. This should not be an acceptable situation to be treated this way. She also thanked Chief Stauffer for the letter that he presented to the community as well. Mayor Funk also further explained that the school administration is not always made aware of or given the information of all the problems at the school, but he has confidence in them to address this issue.

Adjournment:

With no further business the meeting was adjourned at 8:05 PM by President Phillips.

Respectfully submitted,

Linda Gerhart
Recording Secretary
June 9, 2020

2:16 PM

06/29/20

Accrual Basis

**Manheim Borough -General Fund
Profit & Loss Budget vs. Actual
January through December 2020**

| 2019 | 2020 |
|---------------|------|
| ~48% of year | ~50% |
| Revenue ~59% | ~56% |
| Expenses ~48% | ~39% |

| | Jan - Dec 20 | Budget | \$ Over Budget | % of Budget | 2019 |
|---|---------------------|---------------------|--------------------|--------------|------------|
| Income | | | | | |
| 01 · General Fund Income | | | | | |
| 301 · Real Estate Taxes | | | | | |
| 301.100 · Real Estate Tax Current | 1,420,401.82 | 1,609,969.44 | -189,567.62 | 88.2% | |
| 301.200 · Real Estate Tax Prior | 22,286.19 | 24,999.96 | -2,713.77 | 89.1% | |
| 310.100 · Real Estate Transfer Tax | 26,844.29 | 65,000.04 | -38,155.75 | 41.3% | |
| Total 301 · Real Estate Taxes | 1,469,532.30 | 1,699,969.44 | -230,437.14 | 86.4% | 84% |
| 310 · Wage Tax | | | | | |
| 310.200 · Earned Income Tax | 180,655.64 | 600,000.00 | -419,344.36 | 30.1% | 48% |
| 310.500 · Local Service Tax | 41,077.85 | 80,000.04 | -38,922.19 | 51.3% | 59% |
| Total 310 · Wage Tax | 221,733.49 | 680,000.04 | -458,266.55 | 32.6% | 49% |
| 331 · Code Violation | | | | | |
| 331.110 · MV Code Violation | 10,143.41 | 21,000.00 | -10,856.59 | 48.3% | |
| 331.111 · Rapho MV Code Violation | 4,515.68 | 21,000.00 | -16,484.32 | 21.5% | |
| 331.130 · State MV Code Violation | 1,453.14 | 1,749.96 | -296.82 | 83.0% | |
| 331.140 · Parking Tickets | 465.00 | 750.00 | -285.00 | 62.0% | |
| 331.141 · Rapho Twp Parking Tickets | 90.00 | 249.96 | -159.96 | 36.0% | |
| Total 331 · Code Violation | 16,667.23 | 44,749.92 | -28,082.69 | 37.2% | 75% |
| 355 · Government | | | | | |
| 354.150 · Recycling / Act 101 | 0.00 | 6,000.00 | -6,000.00 | 0.0% | |
| 354.160 · Connection Study Grant | 9,565.14 | | | | |
| 355.010 · Public Utility Realty Tax | 0.00 | 2,000.04 | -2,000.04 | 0.0% | |
| 355.040 · Alcoholic Bev Tax / License | 600.00 | 600.00 | 0.00 | 100.0% | |
| 355.060 · Act 205 Pension | 0.00 | 189,213.00 | -189,213.00 | 0.0% | |
| 355.070 · Foreign Fire Insurance | 0.00 | 30,000.00 | -30,000.00 | 0.0% | |
| 357.150 · Hauler Rebate | 9,187.86 | 18,950.04 | -9,762.18 | 48.5% | |
| Total 355 · Government | 19,353.00 | 246,763.08 | -227,410.08 | 7.8% | 12% |
| 360 · Police | | | | | |
| 357.020 · DTF Reimbursement | 0.00 | 96,999.96 | -96,999.96 | 0.0% | |
| 362.000 · Rapho Township Contract | 698,399.58 | 1,396,799.16 | -698,399.58 | 50.0% | |
| 362.110 · Police Income Reports, Misc | 4,502.27 | 15,000.00 | -10,497.73 | 30.0% | |
| 362.140 · Crossing Guards | 6,036.21 | 30,000.00 | -23,963.79 | 20.1% | |
| 362.150 · SRO / Police Officer Reimb. | 26,300.94 | 54,999.96 | -28,699.02 | 47.8% | |
| Total 360 · Police | 735,239.00 | 1,593,799.08 | -858,560.08 | 46.1% | 47% |
| 361 · Code Enforcement | | | | | |
| 322.400 · Dumpster Permits | 540.00 | | | | |
| 331.120 · Violation- Ordinances | 0.00 | 999.96 | -999.96 | 0.0% | |
| 361.100 · Final Certs | 1,372.82 | | | | |
| 361.300 · Bldg/Zoning Permits | 2,765.00 | 8,000.04 | -5,235.04 | 34.6% | |
| 361.310 · Sub Div Land Dev Fee | 300.00 | | | | |
| 361.340 · Zoning Hearing Fees | 3,000.00 | 5,000.04 | -2,000.04 | 60.0% | |
| 362.470 · Annual Rental Occ Permit Fees | 39,300.00 | 38,499.96 | 800.04 | 102.1% | |
| 362.471 · Apartment Inspection Fees | 5,055.00 | 15,999.96 | -10,944.96 | 31.6% | |
| 362.480 · Code Enforcement Rev | 3,951.44 | 2,499.96 | 1,451.48 | 158.1% | |
| Total 361 · Code Enforcement | 56,284.26 | 70,999.92 | -14,715.66 | 79.3% | 62% |
| 364 · Municipal Services | | | | | |
| 364.310 · Refuse Tags | 3,386.50 | 8,000.04 | -4,613.54 | 42.3% | |
| 383.000 · Trash/ Recycling Fees | 241,936.14 | 450,000.00 | -208,063.86 | 53.8% | |
| Total 364 · Municipal Services | 245,322.64 | 458,000.04 | -212,677.40 | 53.6% | 56% |

Manheim Borough -General Fund

Profit & Loss Budget vs. Actual

January through December 2020

| | Jan - Dec 20 | Budget | \$ Over Budget | % of Budget |
|---|---------------------|---------------------|----------------------|------------------|
| 367 · Community Facilities | | | | |
| 342.200 · Rent Boro Bldg/Comm Room | 2,677.33 | 7,500.00 | -4,822.67 | 35.7% |
| 367.110 · Pool Income | 0.00 | 110,000.04 | -110,000.04 | 0.0% |
| 367.140 · Rent Pivilions/Parks | 430.00 | 9,999.96 | -9,569.96 | 4.3% |
| 367.250 · MCSD Lease | 19,291.92 | 76,650.00 | -57,358.08 | 25.2% |
| Total 367 · Community Facilities | 22,399.25 | 204,150.00 | -181,750.75 | 11.0% 26% |
| 368 · Miscellaneous | | | | |
| 320.800 · Cable Franchise | 15,534.68 | 61,500.00 | -45,965.32 | 25.3% |
| 341.000 · Interest Income | 10,251.40 | 60,000.00 | -49,748.60 | 17.1% |
| 363.000 · Street Opening Permits | 959.85 | 7,500.00 | -6,540.15 | 12.8% |
| 365.500 · Animal Control | 60.00 | 99.96 | -39.96 | 60.0% |
| 365.510 · PADOT Contracted Snow Removal | 0.00 | 11,000.04 | -11,000.04 | 0.0% |
| 395.000 · Refunds Of Expenditures (Co-op) | 117,269.41 | 99,999.96 | 17,269.45 | 117.3% |
| 395.530 · Kaufmann Park Tax | 0.00 | 6,999.96 | -6,999.96 | 0.0% |
| 368 · Miscellaneous - Other | 0.00 | | | |
| Total 368 · Miscellaneous | 144,075.34 | 247,099.92 | -103,024.58 | 58.3% 75% |
| Total 01 · General Fund Income | 2,930,606.51 | 5,245,531.44 | -2,314,924.93 | 55.9% |
| Total Income | 2,930,606.51 | 5,245,531.44 | -2,314,924.93 | 55.9% |
| Gross Profit | 2,930,606.51 | 5,245,531.44 | -2,314,924.93 | 55.9% 59% |
| Expense | | | | |
| 01E · General Fund Expense | | | | |
| 400 · Expenses | | | | |
| 400.105 · Mayor's Salary | 240.00 | 240.00 | 0.00 | 100.0% |
| 400.174 · Admin / Board / Comm. Education | 342.87 | 1,550.04 | -1,207.17 | 22.1% |
| 400.190 · Payroll Taxes Dept 90 -Mayor | 0.00 | 18.00 | -18.00 | 0.0% |
| 400.194 · UC Tax Dept 90 - Mayor | 18.36 | 12.00 | 6.36 | 153.0% |
| 400.352 · Public Official Liability Ins | 1,835.26 | 1,528.08 | 307.18 | 120.1% |
| Total 400 · Expenses | 2,436.49 | 3,348.12 | -911.63 | 72.8% |
| 401 · Executive | | | | |
| 401.110 · Wages-Borough Manager | 39,409.60 | 102,947.52 | -63,537.92 | 38.3% |
| 401.112 · Wages - Admin Asst. | 25,214.80 | 65,436.00 | -40,221.20 | 38.5% |
| 401.190 · Payroll Taxes - Executive | 4,828.98 | 12,628.80 | -7,799.82 | 38.2% |
| 401.194 · Unemployment Comp Tax | 778.17 | 855.00 | -76.83 | 91.0% |
| 401.195 · Workman's Comp | 452.10 | 314.64 | 137.46 | 143.7% |
| 401.196 · Health Insurance | 24,554.46 | 53,200.32 | -28,645.86 | 46.2% |
| 401.210 · Office Supplies | 4,064.45 | 9,500.04 | -5,435.59 | 42.8% |
| 401.215 · Postage Boro | 2,575.88 | 7,500.00 | -4,924.12 | 34.3% |
| 401.251 · Boro Car Maint | 0.00 | 249.96 | -249.96 | 0.0% |
| 401.320 · Telephone (Mgr Cell Phone) | 276.24 | 699.96 | -423.72 | 39.5% |
| 401.330 · Travel - Executive | 0.00 | 50.04 | -50.04 | 0.0% |
| 401.340 · Advertising/Printing | 1,622.68 | 9,000.00 | -7,377.32 | 18.0% |
| 401.352 · Liability Insurance | 13,175.21 | 13,500.00 | -324.79 | 97.6% |
| 401.420 · Dues/Membership/Subscriptions | 625.50 | 999.96 | -374.46 | 62.6% |
| 401.460 · Training - Executive | 0.00 | 750.00 | -750.00 | 0.0% |
| Total 401 · Executive | 117,578.07 | 277,632.24 | -160,054.17 | 42.4% |

Manheim Borough -General Fund

Profit & Loss Budget vs. Actual

January through December 2020

| | Jan - Dec 20 | Budget | \$ Over Budget | % of Budget |
|--|------------------|------------------|-------------------|--------------|
| 402 · Financial Administration | | | | |
| 402.114 · Wages- FD/HRC | 21,623.60 | 51,904.56 | -30,280.96 | 41.7% |
| 402.190 · Payroll Taxes - FD/HRC | 1,642.73 | 3,892.80 | -2,250.07 | 42.2% |
| 402.194 · Unemploy Comp Tax (FD/HRC) | 285.01 | 285.00 | 0.01 | 100.0% |
| 402.195 · Workmen Comp (FD/HRC) | 83.92 | 77.04 | 6.88 | 108.9% |
| 402.196 · Health Ins (FD/HRC) | 6,315.81 | 11,006.88 | -4,691.07 | 57.4% |
| 402.311 · Auditing | 15,942.00 | 20,000.04 | -4,058.04 | 79.7% |
| 402.317 · Processing Payroll | 1,465.47 | 2,750.04 | -1,284.57 | 53.3% |
| 402.330 · Travel Expense | 0.00 | 99.96 | -99.96 | 0.0% |
| 402.352 · Liability Insurance | 647.85 | 496.08 | 151.77 | 130.6% |
| 402.353 · Bond Insurance FD/HRC/Mgr | 0.00 | 750.00 | -750.00 | 0.0% |
| 402.460 · Training FD/HRC | 0.00 | 249.96 | -249.96 | 0.0% |
| 403.116 · Tax Coll - Fee/Commission | 1,141.76 | 2,499.96 | -1,358.20 | 45.7% |
| Total 402 · Financial Administration | 49,148.15 | 94,012.32 | -44,864.17 | 52.3% |
| 404.000 · Professional Legal, Engineering | | | | |
| 404.310 · Professional Legal Service | 11,118.00 | 35,000.04 | -23,882.04 | 31.8% |
| 404.314 · Ordinance Update Exp | 406.00 | 5,000.04 | -4,594.04 | 8.1% |
| 408.313 · Engineer Contract | 42,127.48 | 45,000.00 | -2,872.52 | 93.6% |
| Total 404.000 · Professional Legal, Engineering | 53,651.48 | 85,000.08 | -31,348.60 | 63.1% |
| 409 · General Government Buildings | | | | |
| 409.200 · Material/Supplies | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 409.213 · Computer Equipment | 8,164.68 | 8,000.04 | 164.64 | 102.1% |
| 409.250 · Minor Equip Repair / Purchase | 0.00 | 249.96 | -249.96 | 0.0% |
| 409.317 · Cleaning Services | 3,380.00 | 11,000.04 | -7,620.04 | 30.7% |
| 409.320 · Telephone | 0.00 | 500.04 | -500.04 | 0.0% |
| 409.351 · Property Insurance | 972.12 | 2,505.96 | -1,533.84 | 38.8% |
| 409.360 · Utilities | 6,731.95 | 15,999.96 | -9,268.01 | 42.1% |
| 409.370 · Maintenance/Repair | 14,709.14 | 9,999.96 | 4,709.18 | 147.1% |
| Total 409 · General Government Buildings | 33,957.89 | 49,755.96 | -15,798.07 | 68.2% |
| 415.000 · Public Safety | | | | |
| 410 · Police Dept | | | | |
| 410.110 · Chief Police Wages | 47,000.91 | 107,042.04 | -60,041.13 | 43.9% |
| 410.112 · Police Secretary Full-time | 19,738.88 | 51,503.28 | -31,764.40 | 38.3% |
| 410.114 · Wages - Officers | 477,827.84 | 1,267,418.40 | -789,590.56 | 37.7% |
| 410.115 · Police Secretary - Part-time | 0.00 | | | |
| 410.117 · SRO Wages | 32,539.52 | 86,494.68 | -53,955.16 | 37.6% |
| 410.118 · Crossing Guard Wages | 11,848.63 | 44,166.96 | -32,318.33 | 26.8% |
| 410.119 · DTF Officer Wages | 34,507.84 | 90,741.96 | -56,234.12 | 38.0% |
| 410.192 · PD Payroll Taxes | 10,773.82 | 27,998.04 | -17,224.22 | 38.5% |
| 410.194 · Unempl Com Tax PD | 5,467.68 | 5,130.00 | 337.68 | 106.6% |
| 410.195 · Workmen's Comp PD | 90,738.69 | 102,300.00 | -11,561.31 | 88.7% |
| 410.196 · Health Insurance PD | 216,103.82 | 458,276.28 | -242,172.46 | 47.2% |
| 410.198 · Life Insurance PD | 3,978.72 | 7,254.12 | -3,275.40 | 54.8% |
| 410.210 · Office Supplies | 3,038.18 | 10,200.00 | -7,161.82 | 29.8% |
| 410.215 · Postage PD | 305.64 | 999.96 | -694.32 | 30.6% |
| 410.216 · Office Equipment PD | 2,118.75 | 9,000.00 | -6,881.25 | 23.5% |
| 410.220 · Operating Supplies | 29,362.77 | 49,898.04 | -20,535.27 | 58.8% |
| 410.231 · Vehicle Operation (Fuel) | 10,335.13 | 42,776.52 | -32,441.39 | 24.2% |
| 410.238 · Officer's Uniforms | 12,047.87 | 23,000.04 | -10,952.17 | 52.4% |
| 410.252 · Computer Equip PD | 39,503.72 | 51,000.00 | -11,496.28 | 77.5% |
| 410.311 · Auditing - Police | 2,750.00 | 4,005.00 | -1,255.00 | 68.7% |
| 410.314 · Legal Services | 1,709.00 | 8,499.96 | -6,790.96 | 20.1% |
| 410.317 · Rapho Fines | 6,614.58 | 20,000.04 | -13,385.46 | 33.1% |
| 410.320 · Telephone | 4,015.95 | 9,300.00 | -5,284.05 | 43.2% |
| 410.327 · Radio PD | 16,244.66 | 18,000.00 | -1,755.34 | 90.2% |
| 410.351 · Property Insurance | 1,928.12 | 4,961.28 | -3,033.16 | 38.9% |
| 410.352 · Liability Insurance PD | 32,289.20 | 42,016.32 | -9,727.12 | 76.8% |
| 410.360 · Utilities PD | 6,874.74 | 17,510.04 | -10,635.30 | 39.3% |
| 410.373 · Building Maint | 6,307.84 | 18,500.04 | -12,192.20 | 34.1% |
| 410.374 · Minor Equip Repair | 2,301.71 | 9,999.96 | -7,698.25 | 23.0% |
| 410.384 · Cruiser Lease | 46,900.86 | 60,272.04 | -13,371.18 | 77.8% |

Manheim Borough -General Fund

Profit & Loss Budget vs. Actual

January through December 2020

| | Jan - Dec 20 | Budget | \$ Over Budget | % of Budget |
|--|---------------------|---------------------|----------------------|--------------|
| 410.420 · Civil Service Commission | 0.00 | 500.04 | -500.04 | 0.0% |
| 410.451 · Cruiser Maintenance | 7,733.81 | 9,999.96 | -2,266.15 | 77.3% |
| 410.460 · Training PD | 3,381.17 | 9,000.00 | -5,618.83 | 37.6% |
| 410.500 · Youth Aid | 0.00 | 500.04 | -500.04 | 0.0% |
| Total 410 · Police Dept | 1,186,290.05 | 2,668,265.04 | -1,481,974.99 | 44.5% |
| 411 · Fire Dept | | | | |
| 411.163 · Workmen's Comp | 11,390.00 | 18,219.96 | -6,829.96 | 62.5% |
| 411.231 · Vehicle Operation FD | 1,746.52 | 5,499.96 | -3,753.44 | 31.8% |
| 411.500 · State Fire Relief | 0.00 | 30,000.00 | -30,000.00 | 0.0% |
| 411.540 · Fire Department Contribution | 0.00 | 32,000.04 | -32,000.04 | 0.0% |
| Total 411 · Fire Dept | 13,136.52 | 85,719.96 | -72,583.44 | 15.3% |
| 412.000 · Ambulance | | | | |
| 412.540 · NW EMS Donation | 5,000.00 | 9,999.96 | -4,999.96 | 50.0% |
| Total 412.000 · Ambulance | 5,000.00 | 9,999.96 | -4,999.96 | 50.0% |
| 413 · Code / Zoning Enforcement | | | | |
| 413.114 · Wages - Code Officer | 21,571.95 | 56,276.28 | -34,704.33 | 38.3% |
| 413.190 · Payroll Taxes - Code / Zoning | 1,638.79 | 4,243.32 | -2,604.53 | 38.6% |
| 413.194 · Unemploy Comp Tax - Code | 285.00 | 285.00 | 0.00 | 100.0% |
| 413.195 · Workmen's Comp | 154.80 | 181.56 | -26.76 | 85.3% |
| 413.196 · Codes - Health Insurance | 4,569.62 | 11,006.88 | -6,437.26 | 41.5% |
| 413.220 · Code Enforcement Supplies | 0.00 | 249.96 | -249.96 | 0.0% |
| 413.310 · Professional Services | 0.00 | 500.04 | -500.04 | 0.0% |
| 413.352 · Liability Insurance | 1,019.16 | 1,212.72 | -193.56 | 84.0% |
| 413.460 · Training - Code / Zoning | 305.00 | 500.04 | -195.04 | 61.0% |
| 414.240 · Misc Operating Supplies | 1,124.53 | 999.96 | 124.57 | 112.5% |
| 414.310 · ZHB Solicitor | 2,050.00 | 5,000.04 | -2,950.04 | 41.0% |
| 414.311 · Secretary for Zoning Hearing | 705.00 | 999.96 | -294.96 | 70.5% |
| 414.314 · Legal (Municipal Attorney) | 1,608.00 | 2,499.96 | -891.96 | 64.3% |
| 414.340 · Advertising/Printing | 2,595.52 | 2,499.96 | 95.56 | 103.8% |
| Total 413 · Code / Zoning Enforcement | 37,627.37 | 86,455.68 | -48,828.31 | 43.5% |
| 415.300 · Emergency Magmt | 59.31 | 500.04 | -440.73 | 11.9% |
| 419.300 · Task Force | 4,858.00 | 4,857.96 | 0.04 | 100.0% |
| Total 415.000 · Public Safety | 1,246,971.25 | 2,855,798.64 | -1,608,827.39 | 43.7% |
| 420.000 · Health & Human Services | | | | |
| 422.000 · Animal Control | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Total 420.000 · Health & Human Services | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 431 · Public Works | | | | |
| 427 · Sanitation | | | | |
| 427.367 · Solid Waste Collection Contract | 108,202.50 | 260,000.04 | -151,797.54 | 41.6% |
| 427.368 · Tipping Fee | 85,081.57 | 170,000.04 | -84,918.47 | 50.0% |
| Total 427 · Sanitation | 193,284.07 | 430,000.08 | -236,716.01 | 44.9% |
| 428.000 · Public Works - Weed Control | | | | |
| 428.450 · Grass Cutting | 13,572.19 | 48,000.00 | -34,427.81 | 28.3% |
| Total 428.000 · Public Works - Weed Control | 13,572.19 | 48,000.00 | -34,427.81 | 28.3% |

Manheim Borough -General Fund

Profit & Loss Budget vs. Actual

January through December 2020

| | Jan - Dec 20 | Budget | \$ Over Budget | % of Budget |
|--|-------------------|-------------------|--------------------|---------------|
| 430.000 · Roads and Streets | | | | |
| 430.112 · Wages | 70,528.76 | 184,008.36 | -113,479.60 | 38.3% |
| 430.190 · Payroll Taxes - Public Works | 5,257.74 | 13,874.40 | -8,616.66 | 37.9% |
| 430.194 · Unemployment Tax - PW | 1,139.98 | 1,140.00 | -0.02 | 100.0% |
| 430.195 · Workmen's Comp - PW | 10,163.88 | 17,128.44 | -6,964.56 | 59.3% |
| 430.196 · Health Insurance - PW | 35,220.14 | 74,924.64 | -39,704.50 | 47.0% |
| 430.200 · Material/Supplies | 7,095.34 | 18,000.00 | -10,904.66 | 39.4% |
| 430.233 · Vehicle Operation (Fuel) PW | 2,279.19 | 6,000.00 | -3,720.81 | 38.0% |
| 430.238 · Uniforms Street Department | 269.99 | 750.00 | -480.01 | 36.0% |
| 430.245 · Highway Materials | 0.00 | 2,250.00 | -2,250.00 | 0.0% |
| 430.251 · Vehicle Parts/Maint | 499.36 | 1,749.96 | -1,250.60 | 28.5% |
| 430.320 · Tele/call/internet | 3,205.50 | 4,500.00 | -1,294.50 | 71.2% |
| 430.351 · Property Insurance | 1,815.42 | 2,756.28 | -940.86 | 65.9% |
| 430.360 · Utilities Maintenance Shed | 6,266.34 | 8,499.96 | -2,233.62 | 73.7% |
| 430.370 · Maintenance/Repairs | 1,617.81 | 11,000.04 | -9,382.23 | 14.7% |
| 430.374 · Minor Equip Repair | 228.40 | 3,000.00 | -2,771.60 | 7.6% |
| 431.372 · Road Maint/Repairs | 2,449.19 | 9,999.96 | -7,550.77 | 24.5% |
| 432.200 · Snow Materials/Supplies | 5,650.76 | 12,999.96 | -7,349.20 | 43.5% |
| 432.450 · Supplemental Snowplow | 0.00 | 5,000.04 | -5,000.04 | 0.0% |
| 433.200 · Signs Materials/Supplies | 2,352.79 | 4,500.00 | -2,147.21 | 52.3% |
| 433.361 · Traffic Signals - Electric | 1,589.20 | 3,200.04 | -1,610.84 | 49.7% |
| 433.370 · Maintenance Traffic Signals | 829.04 | 5,499.96 | -4,670.92 | 15.1% |
| 434.361 · Street Lighting | 39,936.95 | 80,000.04 | -40,063.09 | 49.9% |
| 435.370 · Paint / Maintenance | 961.20 | 3,999.96 | -3,038.76 | 24.0% |
| Total 430.000 · Roads and Streets | 199,356.98 | 474,782.04 | -275,425.06 | 42.0% |
| 446.000 · Public Works - Other | | | | |
| 446.370 · Storm Water - MS4 | 4,335.75 | 9,999.96 | -5,664.21 | 43.4% |
| 448.370 · Hydrants | 7,867.10 | 18,750.00 | -10,882.90 | 42.0% |
| Total 446.000 · Public Works - Other | 12,202.85 | 28,749.96 | -16,547.11 | 42.4% |
| Total 431 · Public Works | 418,416.09 | 981,532.08 | -563,115.99 | 42.6% |
| 450.000 · Culture and Recreation | | | | |
| 452 · Pool | | | | |
| 452.221 · Pool Chemicals | 3,568.08 | 15,000.00 | -11,431.92 | 23.8% |
| 452.260 · Pool Equip/Supply | 319.70 | 5,000.04 | -4,680.34 | 6.4% |
| 452.360 · Pool Utilities | 5,086.59 | 24,999.96 | -19,913.37 | 20.3% |
| 452.370 · Pool Maint / Repairs | 1,431.94 | 7,500.00 | -6,068.06 | 19.1% |
| 452.450 · Pool Contract | 5,722.00 | 129,000.00 | -123,278.00 | 4.4% |
| Total 452 · Pool | 16,128.31 | 181,500.00 | -165,371.69 | 8.9% |
| 453.000 · Spectator - Museums, etc. | | | | |
| 453.540 · Historical Society Donation | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| Total 453.000 · Spectator - Museums, etc. | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 454 · Parks | | | | |
| 454.351 · Property Insurance | 8,090.27 | 11,907.00 | -3,816.73 | 67.9% |
| 454.360 · Park Utilities | 4,750.87 | 14,000.04 | -9,249.17 | 33.9% |
| 454.370 · Park Maintenance/Repairs | 5,615.32 | 15,999.96 | -10,384.64 | 35.1% |
| 454.371 · Park Tree Services | 2,700.00 | 9,999.96 | -7,299.96 | 27.0% |
| 454.430 · Park Taxes | 1,599.26 | 6,962.28 | -5,363.02 | 23.0% |
| Total 454 · Parks | 22,755.72 | 58,869.24 | -36,113.52 | 38.7% |
| 456.540 · Library Donation | 6,300.00 | 6,300.00 | 0.00 | 100.0% |
| Total 450.000 · Culture and Recreation | 45,184.03 | 248,169.24 | -202,985.21 | 18.2% |
| 465.000 · Community Development | | | | |
| 465.360 · 26 E High Utilities | 149.94 | | | |
| 465.430 · 26 E High Property Taxes | 165.00 | | | |
| Total 465.000 · Community Development | 314.94 | | | |

2:16 PM

06/29/20

Accrual Basis

Manheim Borough -General Fund
Profit & Loss Budget vs. Actual
January through December 2020

| | Jan - Dec 20 | Budget | \$ Over Budget | % of Budget |
|---|-------------------|-------------------|-------------------|------------------|
| 471.000 · Debt Service | | | | |
| 471.200 · 2019 Bond Series Principle | 0.00 | 230,000.04 | -230,000.04 | 0.0% |
| 472.000 · 2019 Bond Series Interest | 67,795.00 | 134,000.04 | -66,205.04 | 50.6% |
| Total 471.000 · Debt Service | 67,795.00 | 364,000.08 | -296,205.08 | 18.6% |
| 483.000 · Employer Paid Benefits | | | | |
| 483.100 · Act 205 Pension MMO (Police) | 0.00 | 244,599.96 | -244,599.96 | 0.0% |
| 483.300 · Act 205 Pension MMO (non-unif) | 0.00 | 51,653.04 | -51,653.04 | 0.0% |
| Total 483.000 · Employer Paid Benefits | 0.00 | 296,253.00 | -296,253.00 | 0.0% |
| 492.010 · To Capital | 0.00 | 6,000.00 | -6,000.00 | 0.0% |
| Total 01E · General Fund Expense | 2,035,453.39 | 5,263,001.76 | -3,227,548.37 | 38.7% |
| 406.490 · Borough COVID-19 Expense | 3,607.48 | | | |
| 410.490 · Police COVID-19 | 3,616.67 | | | |
| Total Expense | 2,042,677.54 | 5,263,001.76 | -3,220,324.22 | 38.8% |
| Net Income | 887,928.97 | -17,470.32 | 905,399.29 | -5,082.5% |

Manheim Borough

6/30/2020

BILLS TO BE APPROVED FOR PAYMENT

| | | | |
|-----------------------|----|------------|---------------------|
| RATIFIED GENERAL FUND | \$ | 1,367.00 | SWIF Insurance |
| RATIFIED CAPITAL FUND | \$ | 8,015.00 | Jon's Concrete Plus |
| GENERAL FUND | \$ | 105,759.04 | |
| K-9 FUND | | | |
| GREENWAYS GRANT | \$ | 187.25 | |
| CAPITAL FUND | \$ | 28,334.97 | |
| LIQUID FUELS FUND | \$ | - | |
| | \$ | 143,663.26 | |

11:17 AM

06/29/20

Accrual Basis

Manheim Borough Capital Fund

Check Run

June 10 - 29, 2020

| Date | Num | Name | Memo | Amount | Balance |
|--------------------|------|--------------------|------|-----------|-----------|
| Jun 10 - 13, 20 | | | | | |
| 06/10/2020 | 1877 | Jons Concrete Plus | | -8,015.00 | -8,015.00 |
| Jun 10 - 13, 20 | | | | -8,015.00 | -8,015.00 |
| Week of Jun 14, 20 | | | | | 0.00 |
| Week of Jun 14, 20 | | | | | |
| Week of Jun 21, 20 | | | | | 0.00 |
| Week of Jun 21, 20 | | | | | |
| Jun 28 - 29, 20 | | | | | 0.00 |
| Jun 28 - 29, 20 | | | | | |
| TOTAL | | | | -8,015.00 | -8,015.00 |

11:20 AM

06/29/20

Manheim Borough -General Fund

Check Detail

June 9, 2020

| Type | Num | Date | Name | Account | Paid Amount |
|------------|----------|------------|------|---------------------------|-------------|
| Bill Pm... | 5211 | 06/09/2020 | SWIF | 102.000 · Cash 2203326201 | |
| Bill | 06214... | 06/01/2020 | | 411.163 · Workmen's Comp | -1,367.00 |
| TOTAL | | | | | -1,367.00 |

10:47 AM

06/29/20

Manheim Borough -General Fund

Check Detail

June 30, 2020

| Type | Num | Date | Name | Account | Paid Amount |
|------------|----------|------------|--|---------------------------------------|-------------|
| Bill Pm... | 5212 | 06/30/2020 | Adair's Flooring | 102.000 · Cash 2203326201 | |
| Bill | 21941 | 06/03/2020 | | 409.370 · Maintenance/Repair | -3,195.00 |
| TOTAL | | | | | -3,195.00 |
| Bill Pm... | 5213 | 06/30/2020 | American United Life Insurance Company | 102.000 · Cash 2203326201 | |
| Bill | G006... | 06/17/2020 | | 410.196 · Health Insurance PD | -598.55 |
| | | | | 401.196 · Health Insurance | -50.41 |
| | | | | 430.196 · Health Insurance - PW | -92.08 |
| | | | | 413.196 · Codes - Health Insurance | -25.58 |
| | | | | 402.196 · Health Ins (FD/HRC) | -25.82 |
| TOTAL | | | | | -792.44 |
| Bill Pm... | 5214 | 06/30/2020 | Axon Enterprise, Inc. | 102.000 · Cash 2203326201 | |
| Bill | SI-16... | 06/10/2020 | | 410.220 · Operating Supplies | -93.00 |
| TOTAL | | | | | -93.00 |
| Bill Pm... | 5215 | 06/30/2020 | Berkheimer Associates | 102.000 · Cash 2203326201 | |
| Bill | 405 | 05/29/2020 | | 403.116 · Tax Coll - Fee/Commission | -461.62 |
| TOTAL | | | | | -461.62 |
| Bill Pm... | 5216 | 06/30/2020 | Blue Ridge Communications | 102.000 · Cash 2203326201 | |
| Bill | 03290... | 06/01/2020 | | 430.320 · Tele/call/internet | -39.95 |
| Bill | | 06/08/2020 | | 410.360 · Utilities PD | -174.95 |
| TOTAL | | | | | -214.90 |
| Bill Pm... | 5217 | 06/30/2020 | Borough of Columbia | 102.000 · Cash 2203326201 | |
| Bill | 11675 | 06/17/2020 | | 427.368 · Tipping Fee | -168.90 |
| TOTAL | | | | | -168.90 |
| Bill Pm... | 5218 | 06/30/2020 | Buckman's Inc. | 102.000 · Cash 2203326201 | |
| Bill | 717690 | 06/12/2020 | | 452.221 · Pool Chemicals | -169.20 |
| TOTAL | | | | | -169.20 |
| Bill Pm... | 5219 | 06/30/2020 | C. M. High, Inc. | 102.000 · Cash 2203326201 | |
| Bill | 96403... | 06/03/2020 | | 433.370 · Maintenance Traffic Signals | -198.55 |
| TOTAL | | | | | -198.55 |
| Bill Pm... | 5220 | 06/30/2020 | Dave's Lawn & Garden | 102.000 · Cash 2203326201 | |
| Bill | 54449 | 06/04/2020 | | 454.370 · Park Maintenance/Repairs | -5.45 |
| Bill | 56025 | 06/25/2020 | | 454.370 · Park Maintenance/Repairs | -42.48 |
| TOTAL | | | | | -47.93 |

10:47 AM

06/29/20

Manheim Borough -General Fund

Check Detail

June 30, 2020

| Type | Num | Date | Name | Account | Paid Amount |
|------------|----------|------------|--------------------------------|--|-------------|
| Bill Pm... | 5221 | 06/30/2020 | Deer Country Farm & Lawn, Inc. | 102.000 · Cash 2203326201 | |
| Bill | P42060 | 06/19/2020 | | 430.374 · Minor Equip Repair | -23.45 |
| TOTAL | | | | | -23.45 |
| Bill Pm... | 5222 | 06/30/2020 | Dixie Land Energy, LLC | 102.000 · Cash 2203326201 | |
| Bill | 69543 | 06/12/2020 | | 430.233 · Vehicle Operation (Fuel) ... | -314.00 |
| TOTAL | | | | | -314.00 |
| Bill Pm... | 5223 | 06/30/2020 | East Petersburg Borough | 102.000 · Cash 2203326201 | |
| Bill | 1130 | 06/12/2020 | | 431.372 · Road Maint/Repairs | -2,182.50 |
| TOTAL | | | | | -2,182.50 |
| Bill Pm... | 5224 | 06/30/2020 | G & G Feed & Supply, Inc. | 102.000 · Cash 2203326201 | |
| Bill | 047338 | 06/17/2020 | | 454.370 · Park Maintenance/Repairs | -85.98 |
| TOTAL | | | | | -85.98 |
| Bill Pm... | 5225 | 06/30/2020 | GFL Environmental | 102.000 · Cash 2203326201 | |
| Bill | 00446... | 05/31/2020 | | 427.367 · Solid Waste Collection Co... | -21,640.50 |
| TOTAL | | | | | -21,640.50 |
| Bill Pm... | 5226 | 06/30/2020 | Good's Disposal Service | 102.000 · Cash 2203326201 | |
| Bill | 268068 | 06/19/2020 | | 427.368 · Tipping Fee | -892.58 |
| TOTAL | | | | | -892.58 |
| Bill Pm... | 5227 | 06/30/2020 | Goodman & Kenneff | 102.000 · Cash 2203326201 | |
| Bill | 06182... | 06/18/2020 | | 414.310 · ZHB Solicitor | -800.00 |
| TOTAL | | | | | -800.00 |
| Bill Pm... | 5228 | 06/30/2020 | Government Forms & Supplies | 102.000 · Cash 2203326201 | |
| Bill | 03218... | 06/25/2020 | | 406.490 · Borough COVID-19 Expe... | -589.81 |
| TOTAL | | | | | -589.81 |
| Bill Pm... | 5229 | 06/30/2020 | Higher Information Group | 102.000 · Cash 2203326201 | |
| Bill | 216989 | 07/01/2020 | | 401.210 · Office Supplies | -39.00 |
| Bill | 216993 | 07/01/2020 | | 410.216 · Office Equipment PD | -53.00 |
| TOTAL | | | | | -92.00 |

10:47 AM

06/29/20

Manheim Borough -General Fund

Check Detail

June 30, 2020

| Type | Num | Date | Name | Account | Paid Amount |
|------------|-----------|------------|---------------------------------|------------------------------------|-------------|
| Bill Pm... | 5230 | 06/30/2020 | Intergovernmental Ins. Coop. | 102.000 · Cash 2203326201 | |
| Bill | 32642-0 | 06/12/2020 | | 410.196 · Health Insurance PD | -34,499.69 |
| | | | | 401.196 · Health Insurance | -3,983.36 |
| | | | | 413.196 · Codes - Health Insurance | -872.24 |
| | | | | 430.196 · Health Insurance - PW | -5,703.72 |
| | | | | 402.196 · Health Ins (FD/HRC) | -872.24 |
| | | | | 222.000 · Health Insurnace W/H | -4,770.00 |
| TOTAL | | | | | -50,701.25 |
| Bill Pm... | 5231 | 06/30/2020 | Jeffrey Kiesel | 102.000 · Cash 2203326201 | |
| Bill | 620Ki... | 06/28/2020 | | 410.238 · Officer's Uniforms | -119.97 |
| TOTAL | | | | | -119.97 |
| Bill Pm... | 5232 | 06/30/2020 | JGF Funding | 102.000 · Cash 2203326201 | |
| Bill | 216994 | 07/01/2020 | | 410.252 · Computer Equip PD | -316.00 |
| Bill | 216992 | 07/01/2020 | | 410.252 · Computer Equip PD | -52.36 |
| Bill | 216991 | 07/01/2020 | | 410.252 · Computer Equip PD | -180.73 |
| Bill | 216990 | 07/01/2020 | | 410.252 · Computer Equip PD | -1,131.43 |
| TOTAL | | | | | -1,680.52 |
| Bill Pm... | 5233 | 06/30/2020 | Lancaster Civil Engineering Co. | 102.000 · Cash 2203326201 | |
| Bill | 2733 | 06/23/2020 | | 408.313 · Engineer Contract | -107.00 |
| Bill | 2734 | 06/23/2020 | | 408.313 · Engineer Contract | -909.50 |
| Bill | 2735 | 06/23/2020 | | 446.370 · Storm Water - MS4 | -668.75 |
| Bill | 2736 | 06/23/2020 | | 408.313 · Engineer Contract | -561.75 |
| Bill | 2738 | 06/23/2020 | | 408.313 · Engineer Contract | -240.75 |
| Bill | 2740 | 06/23/2020 | | 408.313 · Engineer Contract | -321.00 |
| Bill | 2741 | 06/23/2020 | | 408.313 · Engineer Contract | -550.00 |
| TOTAL | | | | | -3,358.75 |
| Bill Pm... | 5234 | 06/30/2020 | Land Studies | 102.000 · Cash 2203326201 | |
| Bill | 9527 | 05/29/2020 | | 428.450 · Grass Cutting | -1,031.01 |
| TOTAL | | | | | -1,031.01 |
| Bill Pm... | 5235 | 06/30/2020 | Longeneckers Hardware Company | 102.000 · Cash 2203326201 | |
| Bill | 634150 | 03/24/2020 | | 410.490 · Police COVID-19 | -1,498.00 |
| Bill | 641109 | 06/03/2020 | | 406.490 · Borough COVID-19 Expe... | -21.98 |
| Bill | 642534 | 06/15/2020 | | 430.200 · Material/Supplies | -5.79 |
| | | | | 409.370 · Maintenance/Repair | -231.00 |
| Bill | 642679 | 06/16/2020 | | 454.370 · Park Maintenance/Repairs | -194.98 |
| Bill | 642917 | 06/18/2020 | | 454.370 · Park Maintenance/Repairs | -7.27 |
| Bill | 643497 | 06/24/2020 | | 454.370 · Park Maintenance/Repairs | -9.16 |
| TOTAL | | | | | -1,968.18 |
| Bill Pm... | 5236 | 06/30/2020 | Office Basics, Inc. | 102.000 · Cash 2203326201 | |
| Bill | I-1531... | 06/19/2020 | | 410.210 · Office Supplies | -81.56 |
| TOTAL | | | | | -81.56 |

10:47 AM

06/29/20

Manheim Borough -General Fund

Check Detail

June 30, 2020

| Type | Num | Date | Name | Account | Paid Amount |
|-------------------|-------------|-------------------|---|--------------------------------------|-------------|
| Bill Pm... | 5237 | 06/30/2020 | PA State Association of Boroughs | 102.000 · Cash 2203326201 | |
| Bill | 57022 | 06/04/2020 | | 413.460 · Training - Code / Zoning | -150.00 |
| Bill | 57336 | 06/11/2020 | | 409.213 · Computer Equipment | -389.00 |
| TOTAL | | | | | -539.00 |
| Bill Pm... | 5238 | 06/30/2020 | Pennsylvania One Call System | 102.000 · Cash 2203326201 | |
| Bill | 860641 | 05/31/2020 | | 430.320 · Tele/call/internet | -46.20 |
| TOTAL | | | | | -46.20 |
| Bill Pm... | 5239 | 06/30/2020 | Pennsylvania State Mayor's Association | 102.000 · Cash 2203326201 | |
| Bill | PSMA... | 06/19/2020 | | 401.420 · Dues/Membership/Subscr... | -70.00 |
| TOTAL | | | | | -70.00 |
| Bill Pm... | 5240 | 06/30/2020 | PP&L | 102.000 · Cash 2203326201 | |
| Bill | 77299... | 06/08/2020 | | 410.360 · Utilities PD | -514.26 |
| Bill | 84224... | 06/09/2020 | | 430.360 · Utilities Maintenance Shed | -129.61 |
| Bill | 79480... | 06/10/2020 | | 454.360 · Park Utilities | -43.67 |
| Bill | 07680... | 06/10/2020 | | 454.360 · Park Utilities | -27.64 |
| Bill | 07280... | 06/10/2020 | | 452.360 · Pool Utilities | -224.46 |
| Bill | 07480... | 06/10/2020 | | 454.360 · Park Utilities | -43.15 |
| Bill | 40870... | 06/12/2020 | | 409.360 · Utilities | -40.07 |
| Bill | 20269... | 06/18/2020 | | 434.361 · Street Lighting | -30.03 |
| Bill | 58479... | 06/18/2020 | | 434.361 · Street Lighting | -41.68 |
| Bill | 61279... | 06/18/2020 | | 433.361 · Traffic Signals - Electric | -41.46 |
| Bill | 82130... | 06/18/2020 | | 454.360 · Park Utilities | -29.91 |
| TOTAL | | | | | -1,165.94 |
| Bill Pm... | 5241 | 06/30/2020 | Rapho Township | 102.000 · Cash 2203326201 | |
| Bill | 02-3-... | 06/25/2020 | | 410.317 · Rapho Fines | -812.81 |
| Bill | 02-3-... | 06/25/2020 | | 410.317 · Rapho Fines | -618.06 |
| Bill | 02-2-... | 06/25/2020 | | 410.317 · Rapho Fines | -135.63 |
| Bill | 02-2-... | 06/25/2020 | | 410.317 · Rapho Fines | -532.40 |
| TOTAL | | | | | -2,098.90 |
| Bill Pm... | 5242 | 06/30/2020 | Royer's Flowers & Gifts | 102.000 · Cash 2203326201 | |
| Bill | 02527... | 06/05/2020 | | 410.220 · Operating Supplies | -68.88 |
| Bill | 09112... | 06/05/2020 | | 410.220 · Operating Supplies | -45.56 |
| TOTAL | | | | | -114.44 |
| Bill Pm... | 5243 | 06/30/2020 | Sherwin Williams | 102.000 · Cash 2203326201 | |
| Bill | 8769-9 | 06/01/2020 | | 435.370 · Paint / Maintenance | -961.20 |
| TOTAL | | | | | -961.20 |
| Bill Pm... | 5244 | 06/30/2020 | Sign Me Up | 102.000 · Cash 2203326201 | |
| Bill | 8716 | 06/15/2020 | | 406.490 · Borough COVID-19 Expe... | -54.00 |
| TOTAL | | | | | -54.00 |

10:47 AM

06/29/20

Manheim Borough -General Fund

Check Detail

June 30, 2020

| Type | Num | Date | Name | Account | Paid Amount |
|-------------------|-------------|-------------------|--------------------------------------|----------------------------------|-------------|
| Bill Pm... | 5245 | 06/30/2020 | The Retirement Advantage, Inc | 102.000 · Cash 2203326201 | |
| Bill | 02899... | 06/12/2020 | | 410.311 · Auditing - Police | -1,375.00 |
| Bill | 02899... | 06/12/2020 | | 402.311 · Auditing | -1,200.00 |
| TOTAL | | | | | -2,575.00 |
| Bill Pm... | 5246 | 06/30/2020 | Triangle Press | 102.000 · Cash 2203326201 | |
| Bill | 02005... | 06/19/2020 | | 430.370 · Maintenance/Repairs | -696.00 |
| Bill | 20060... | 06/23/2020 | | 401.215 · Postage Boro | -900.00 |
| TOTAL | | | | | -1,596.00 |
| Bill Pm... | 5247 | 06/30/2020 | UGI Utilities, Inc. | 102.000 · Cash 2203326201 | |
| Bill | 41100... | 06/17/2020 | | 409.360 · Utilities | -23.25 |
| Bill | 41100... | 06/17/2020 | | 410.360 · Utilities PD | -44.15 |
| TOTAL | | | | | -67.40 |
| Bill Pm... | 5248 | 06/30/2020 | Warihay Enterprises, Inc. | 102.000 · Cash 2203326201 | |
| Bill | May2... | 05/31/2020 | | 428.450 · Grass Cutting | -4,400.00 |
| | | | | 410.373 · Building Maint | -450.00 |
| TOTAL | | | | | -4,850.00 |
| Bill Pm... | 5249 | 06/30/2020 | Wells Fargo Vendor Fin. Serv. | 102.000 · Cash 2203326201 | |
| Bill | 50010... | 06/04/2020 | | 410.216 · Office Equipment PD | -235.99 |
| TOTAL | | | | | -235.99 |
| Bill Pm... | 5250 | 06/30/2020 | Windstream | 102.000 · Cash 2203326201 | |
| Bill | 02149... | 06/08/2020 | | 452.360 · Pool Utilities | -42.41 |
| Bill | 02176... | 06/12/2020 | | 410.320 · Telephone | -327.15 |
| Bill | 02177... | 06/16/2020 | | 430.320 · Tele/call/internet | -47.04 |
| Bill | 02144... | 06/29/2020 | | 452.360 · Pool Utilities | -64.75 |
| TOTAL | | | | | -481.35 |

10:48 AM

Manheim Borough -General Fund

06/29/20

Check Run

Accrual Basis

June 30, 2020

| Date | Num | Name | Amount |
|--------------|------|--|--------------------|
| 06/30/2020 | 5212 | Adair's Flooring | -3,195.00 |
| 06/30/2020 | 5213 | American United Life Insurance Company | -792.44 |
| 06/30/2020 | 5214 | Axon Enterprise, Inc. | -93.00 |
| 06/30/2020 | 5215 | Berkheimer Associates | -461.62 |
| 06/30/2020 | 5216 | Blue Ridge Communications | -214.90 |
| 06/30/2020 | 5217 | Borough of Columbia | -168.90 |
| 06/30/2020 | 5218 | Buckman's Inc. | -169.20 |
| 06/30/2020 | 5219 | C. M. High, Inc. | -198.55 |
| 06/30/2020 | 5220 | Dave's Lawn & Garden | -47.93 |
| 06/30/2020 | 5221 | Deer Country Farm & Lawn, Inc. | -23.45 |
| 06/30/2020 | 5222 | Dixie Land Energy, LLC | -314.00 |
| 06/30/2020 | 5223 | East Petersburg Borough | -2,182.50 |
| 06/30/2020 | 5224 | G & G Feed & Supply, Inc. | -85.98 |
| 06/30/2020 | 5225 | GFL Environmental | -21,640.50 |
| 06/30/2020 | 5226 | Good's Disposal Service | -892.58 |
| 06/30/2020 | 5227 | Goodman & Kenneff | -800.00 |
| 06/30/2020 | 5228 | Government Forms & Supplies | -589.81 |
| 06/30/2020 | 5229 | Higher Information Group | -92.00 |
| 06/30/2020 | 5230 | Intergovernmental Ins. Coop. | -50,701.25 |
| 06/30/2020 | 5231 | Jeffrey Kiesel | -119.97 |
| 06/30/2020 | 5232 | JGF Funding | -1,680.52 |
| 06/30/2020 | 5233 | Lancaster Civil Engineering Co. | -3,358.75 |
| 06/30/2020 | 5234 | Land Studies | -1,031.01 |
| 06/30/2020 | 5235 | Longeneckers Hardware Company | -1,968.18 |
| 06/30/2020 | 5236 | Office Basics, Inc. | -81.58 |
| 06/30/2020 | 5237 | PA State Association of Boroughs | -539.00 |
| 06/30/2020 | 5238 | Pennsylvania One Call System | -46.20 |
| 06/30/2020 | 5239 | Pennsylvania State Mayor's Association | -70.00 |
| 06/30/2020 | 5240 | PP&L | -1,165.94 |
| 06/30/2020 | 5241 | Rapho Township | -2,098.90 |
| 06/30/2020 | 5242 | Royer's Flowers & Gifts | -114.44 |
| 06/30/2020 | 5243 | Sherwin Williams | -961.20 |
| 06/30/2020 | 5244 | Sign Me Up | -54.00 |
| 06/30/2020 | 5245 | The Retirement Advantage, Inc | -2,575.00 |
| 06/30/2020 | 5246 | Triangle Press | -1,596.00 |
| 06/30/2020 | 5247 | UGI Utilities, Inc. | -67.40 |
| 06/30/2020 | 5248 | Warihay Enterprises, Inc. | -4,850.00 |
| 06/30/2020 | 5249 | Wells Fargo Vendor Fin. Serv. | -235.99 |
| 06/30/2020 | 5250 | Windstream | -481.35 |
| TOTAL | | | -105,759.04 |

11:11 AM

06/29/20

Manheim Borough Capital Fund

Check Detail

June 30, 2020

| Type | Num | Date | Name | Item | Account | Paid Amount | Original Amount |
|------------------------|-------------|-------------------|---------------------------------------|------|--|-------------|-------------------|
| Bill Pmt -Check | 1044 | 06/30/2020 | Lancaster Civil Engineering... | | 109.090 · Greenways Grant Cash | | -187.25 |
| Bill | 2742 | 06/23/2020 | | | 446.604 · CDBG Pedestrian Improvements | -187.25 | 187.25 |
| TOTAL | | | | | | -187.25 | 187.25 |
| Bill Pmt -Check | 1878 | 06/30/2020 | Martin Paving, Inc. | | 109.000 · Cash - Capital Boro | | -25,631.64 |
| Bill | 10-278... | 06/17/2020 | | | 439.600 · Capital Construction - Streets | -2,298.40 | 2,298.40 |
| Bill | 10-278... | 06/17/2020 | | | 439.600 · Capital Construction - Streets | -23,333.24 | 23,333.24 |
| TOTAL | | | | | | -25,631.64 | 25,631.64 |
| Bill Pmt -Check | 1879 | 06/30/2020 | Penn Township | | 109.000 · Cash - Capital Boro | | -242.33 |
| Bill | 2020-2 | 06/03/2020 | | | 439.600 · Capital Construction - Streets | -242.33 | 242.33 |
| TOTAL | | | | | | -242.33 | 242.33 |
| Bill Pmt -Check | 1880 | 06/30/2020 | Lancaster Civil Engineering... | | 109.000 · Cash - Capital Boro | | -2,461.00 |
| Bill | 2737 | 06/23/2020 | | | 430.600 · Capital Construction | -53.50 | 53.50 |
| Bill | 2739 | 06/23/2020 | | | 446.604 · CDBG Pedestrian Improvements | -2,407.50 | 2,407.50 |
| TOTAL | | | | | | -2,461.00 | 2,461.00 |

11:12 AM

06/29/20

Accrual Basis

Manheim Borough Capital Fund

Check Run

June 30, 2020

| Date | Num | Name | Memo | Amount | Balance |
|------------|------|---------------------------------|------|-------------------|-------------------|
| 06/30/2020 | 1878 | Martin Paving, Inc. | | -25,631.64 | -25,631.64 |
| 06/30/2020 | 1879 | Penn Township | | -242.33 | -25,873.97 |
| 06/30/2020 | 1880 | Lancaster Civil Engineering Co. | | -2,461.00 | -28,334.97 |
| 06/30/2020 | 1044 | Lancaster Civil Engineering Co. | | -187.25 | -28,522.22 |
| TOTAL | | | | -28,522.22 | -28,522.22 |

ADMINISTRATIVE COUNCIL REPORT

5-25-2020 thru 6-26-2020

A. STREET CUT PERMITS:

1. 33 South Oak Street – Install New Water & Sewer Lines SC4-2020

B. DUMPSTER PERMITS:

1. 115 Railroad Avenue - \$40.00 D11-2020
2. 8 West Colebrook Street - \$40.00 D12-2020
3. 165 North Main Street - \$40.00 D13-2020
4. 335 Dover Street - \$50.00 D14-2020
5. 175 North Linden Street - \$40.00 D15-2020
6. 59 South Fulton Street - \$40.00 D16-2020

C. PROPERTY SALES FINAL CERTIFICATIONS:

1. 112 North Main Street – Investment
2. 350 Lakeview Drive – Residential
3. 72 Crescent Drive – Residential
4. 148 North Clay Street – Residential
5. 421 Orchard Lane – Residential
6. 213 East Gramby Street – Residential
7. 8 West Colebrook Street - Commercial

Manheim Borough
15 E High St
Manheim PA 17545
Phone: (717)665-2461
Fax: (717)665-7324

MAY 26 -
JUNE 25

Violations Report

Violation Report Results

| | Notice Number | Status | Inspector | Issue Date | Issued To | House No | Address | Violation |
|----|------------------|--------|-----------|---------------|--------------------------------------|-------------|----------------|---------------------------------|
| 1 | V-200209 | CLOSED | D.Czeiner | 05/26/2020 | David Seda-villafane & Kayla Seda | 17 | S Fulton St | Zoning Permit Required |
| 2 | V-200210 | CLOSED | D.Czeiner | 05/26/2020 | Slater Andrew & Kathleen | 39 | N Penn St | QUICK TICKET - HIGH G&W |
| 3 | V-200211 | CLOSED | D.Czeiner | 05/26/2020 | Slater Andrew & Kathleen | 39 | N Penn St | QUICK TICKET - RUBBISH |
| 4 | V-200212 | CLOSED | D.Czeiner | 05/26/2020 | Smith Gregory | 007 | S Pitt St | UN-INSPECTED VEHICLE |
| 5 | V-200213 | OPEN | D.Czeiner | 05/27/2020 | Paparo Theodore J | 508 | Rambler Rd | UN-INSPECTED VEHICLE |
| 6 | V-200214 | CLOSED | D.Czeiner | 05/28/2020 | Erin Callahan | 318 | S Charlotte St | QUICK TICKET - HIGH G&W |
| 7 | V-200215 | CLOSED | D.Czeiner | 05/28/2020 | Brown Thomas | 250 | S Charlotte St | QUICK TICKET - HIGH G&W |
| 8 | V-200216 | CLOSED | D.Czeiner | 05/28/2020 | Robert & Lisa Polito | 305 | S Charlotte St | QUICK TICKET - HIGH G&W |
| 9 | V-200218 | CLOSED | D.Czeiner | 05/28/2020 | Blankenship Cynthia M | 132 | E Mill St | QUICK TICKET - HIGH G&W |
| 10 | V-200219 | OPEN | D.Czeiner | 05/29/2020 | Shawn & Rhonda Hoffner | 8 | - 10 S Pitt St | PROTECTIVE TREATMENT (EXTERIOR) |
| 11 | V-200220 | CLOSED | D.Czeiner | 05/29/2020 | Hershey Robert L | 65 | S Oak St | QUICK TICKET - HIGH G&W |
| 12 | V-200221 | CLOSED | D.Czeiner | 05/29/2020 | Speedwell Partners | 243 | S Charlotte St | QUICK TICKET - HIGH G&W |
| 13 | V-200222 | CLOSED | D.Czeiner | 05/29/2020 | Smith Mary L | 265 | S Charlotte St | QUICK TICKET - RUBBISH |
| 14 | V-200223 | OPEN | D.Czeiner | 05/29/2020 | Sinniger John R | 314 | S Charlotte St | ROOFS AND DRAINAGE |
| 15 | V-200224 | CLOSED | D.Czeiner | 05/29/2020 | Patterson Eric J | 326 | S Charlotte St | Zoning Permit Required |
| 16 | V-200225 | OPEN | D.Czeiner | 05/29/2020 | Mch Investments | 330 | S Charlotte St | UN-INSPECTED VEHICLE |
| 17 | V-200226 | OPEN | D.Czeiner | 05/29/2020 | Susan O Heater-ruth | 247 | S Charlotte St | UN-INSPECTED VEHICLE |
| 18 | V-200227 | OPEN | D.Czeiner | 05/29/2020 | Eshleman Stephen L | 44 | Crescent Dr | ROOFS AND DRAINAGE |
| 19 | V-200228 | CLOSED | D.Czeiner | 05/29/2020 | Eric Nohr | 24 | S Penn St | UN-INSPECTED VEHICLE |
| 20 | V-200229 | OPEN | D.Czeiner | 05/29/2020 | Bailey Roger L Jr | 34 | S Fulton St | PROTECTIVE TREATMENT (EXTERIOR) |
| 21 | V-200229 | OPEN | D.Czeiner | 05/29/2020 | Bailey Roger L Jr | 34 | S Fulton St | ROOFS AND DRAINAGE |
| 22 | V-200230 | CLOSED | D.Czeiner | 05/29/2020 | Shelley Jay M | 234 | E Ferdinand St | QUICK TICKET - HIGH G&W |
| 23 | V-200231 | CLOSED | D.Czeiner | 06/01/2020 | Micah & Kayla Shenk | 25 | S Fulton St | Sidewalks and driveways |
| 24 | V-200232 | CLOSED | D.Czeiner | 05/28/2020 | Rezk Mena | 224 | Magnolia St | QUICK TICKET - RUBBISH |
| 25 | V-200233 | CLOSED | D.Czeiner | 05/28/2020 | Janice & Galeon Brown | 212 | Magnolia St | QUICK TICKET - HIGH G&W |
| 26 | V-200234 | CLOSED | D.Czeiner | 05/28/2020 | Judah Clapper | 142 | W Stiegel St | QUICK TICKET - HIGH G&W |
| 27 | V-200235 | CLOSED | D.Czeiner | 05/28/2020 | Krystle Cassel | 074 | S Grant St | QUICK TICKET - RUBBISH |
| 28 | V-200236 | CLOSED | D.Czeiner | 05/28/2020 | Kyler West | 044 | W Stiegel St | QUICK TICKET - HIGH G&W |
| 29 | V-200237 | CLOSED | D.Czeiner | 05/28/2020 | Stoner Jack M | 037 | Railroad Ave | QUICK TICKET - HIGH G&W |
| 30 | V-200238 | OPEN | D.Czeiner | 05/28/2020 | Wann Jared | 160 | S Veterans Aly | QUICK TICKET - RUBBISH |

Violation Report Results

| | Notice Number | Status | Inspector | Issue Date | Issued To | House No | Address | Violation |
|----|---------------|--------|-----------|------------|------------------------------|----------|----------------|--|
| 31 | V-200239 | CLOSED | D.Czeiner | 05/28/2020 | Tshudy Robert E & Rose E | 130 | S Fulton St | QUICK TICKET - RUBBISH |
| 32 | V-200240 | CLOSED | D.Czeiner | 05/28/2020 | Speicher John J | 138 | S Wolf St | QUICK TICKET - HIGH G&W |
| 33 | V-200241 | CLOSED | D.Czeiner | 05/28/2020 | Shelley Jay M | 76 | Crescent Dr | QUICK TICKET - HIGH G&W |
| 34 | V-200242 | CLOSED | D.Czeiner | 05/28/2020 | Hanthorn Gordon L & Brenda L | 69 | S Penn St | QUICK TICKET - HIGH G&W |
| 35 | V-200243 | CLOSED | D.Czeiner | 05/28/2020 | Taylor & Kelsey Courtney | 65 | S Penn St | QUICK TICKET - HIGH G&W |
| 36 | V-200244 | CLOSED | D.Czeiner | 05/28/2020 | Eric Nohr | 24 | S Penn St | QUICK TICKET - RUBBISH |
| 37 | V-200245 | CLOSED | D.Czeiner | 05/28/2020 | Symonkhonh Philip | 22 | S Fulton St | QUICK TICKET - RUBBISH |
| 38 | V-200246 | CLOSED | D.Czeiner | 05/28/2020 | Kaufmann Christie W | 12 | Frederick Ci | QUICK TICKET - HIGH G&W |
| 39 | V-200247 | CLOSED | D.Czeiner | 05/28/2020 | Charles Redcay | 011 | W Stiegel St | QUICK TICKET - HIGH G&W |
| 40 | V-200248 | CLOSED | D.Czeiner | 05/28/2020 | Zainul Dawood | 003 | W Stiegel St | QUICK TICKET - HIGH G&W |
| 41 | V-200250 | CLOSED | D.Czeiner | 05/28/2020 | Kenneff James W | 10 | Frederick Ci | QUICK TICKET - HIGH G&W |
| 42 | V-200251 | CLOSED | D.Czeiner | 05/28/2020 | Kenneff James W | 10 | Frederick Ci | QUICK TICKET - RUBBISH |
| 43 | V-200252 | CLOSED | D.Czeiner | 06/02/2020 | Smith Joyce M | 408 | Orchard Ln | ACT 45 PERMIT REQUIREMENTS (RESIDENTIAL) |
| 44 | V-200252 | CLOSED | D.Czeiner | 06/02/2020 | Smith Joyce M | 408 | Orchard Ln | Zoning Permit Required |
| 45 | V-200253 | CLOSED | D.Czeiner | 06/02/2020 | Heller Daniel C | 047 | N Charlotte St | QUICK TICKET - HIGH G&W |
| 46 | V-200254 | OPEN | D.Czeiner | 06/02/2020 | Erb John P & Kelly A | 069 | N Charlotte St | QUICK TICKET - RUBBISH |
| 47 | V-200255 | OPEN | D.Czeiner | 06/02/2020 | Longacre William L | 080-082 | N Main St | Zoning Permit Required |
| 48 | V-200256 | OPEN | D.Czeiner | 06/02/2020 | Hess Dale L | 120 | S Main St | QUICK TICKET - HIGH G&W |
| 49 | V-200257 | CLOSED | D.Czeiner | 06/02/2020 | Hauck Gary G & Lea P | 120 | W Colebrook St | QUICK TICKET - RUBBISH |
| 50 | V-200258 | OPEN | D.Czeiner | 06/02/2020 | Robert Reich | 131 | S Charlotte St | QUICK TICKET - HIGH G&W |
| 51 | V-200259 | OPEN | D.Czeiner | 06/02/2020 | Lilley William E | 146 | N Main St | Zoning Permit Required |
| 52 | V-200260 | OPEN | D.Czeiner | 06/02/2020 | Frog Hollow Associates Llc | 220 | W High St | HAZARDOUS VEHICLES |
| 53 | V-200261 | OPEN | D.Czeiner | 06/04/2020 | Bradley & Carrie Miller | 166 | N Main St | UN-INSPECTED VEHICLE |
| 54 | V-200262 | CLOSED | D.Czeiner | 06/04/2020 | Buchmoyer Michael R | 120 | E Adele Ave | Farm Animals Prohibited |
| 55 | V-200263 | CLOSED | D.Czeiner | 06/09/2020 | Louis Dinino | 158 | Hershey Dr | Open Burning Prohibited |
| 56 | V-200264 | CLOSED | D.Czeiner | 06/09/2020 | Ben & Camy Deppen | 002 | N Charlotte St | Handrails & Guardrails Specs |
| 57 | V-200265 | OPEN | D.Czeiner | 06/09/2020 | Manheim Towne Apartments Llc | 12 | Market Sq | PROTECTIVE TREATMENT (EXTERIOR) |
| 58 | V-200266 | OPEN | D.Czeiner | 06/09/2020 | St Pauls United Church Of | 050 | N Main St | PROTECTIVE TREATMENT (EXTERIOR) |
| 59 | V-200267 | OPEN | D.Czeiner | 06/09/2020 | Manheim Towne Apartments Llc | 12 | Market Sq | QUICK TICKET - HIGH G&W |
| 60 | V-200268 | OPEN | D.Czeiner | 06/09/2020 | Moyer Glenn M & Shirley L | 17 | E Gramby St | PROTECTIVE TREATMENT (EXTERIOR) |
| 61 | V-200269 | OPEN | D.Czeiner | 06/09/2020 | Ressler Partnership | 158 | N Grant St | Sidewalks and driveways |
| 62 | V-200270 | OPEN | D.Czeiner | 06/09/2020 | Eric Nohr | 24 | S Penn St | PROTECTIVE TREATMENT (EXTERIOR) |
| 63 | V-200270 | OPEN | D.Czeiner | 06/09/2020 | Eric Nohr | 24 | S Penn St | Sidewalks and driveways |
| 64 | V-200271 | OPEN | D.Czeiner | 06/09/2020 | Rezk Mena | 224 | Magnolia St | PROTECTIVE TREATMENT (EXTERIOR) |
| 65 | V-200272 | OPEN | D.Czeiner | 06/09/2020 | Runner Iii William A | 63 | S Penn St | PROTECTIVE TREATMENT (EXTERIOR) |

Violation Report Results

| | Notice Number | Status | Inspector | Issue Date | Issued To | House No | Address | Violation |
|----|---------------|--------|-----------|------------|--------------------------------|----------|--------------------------|--|
| 66 | V-200273 | OPEN | D.Czeiner | 06/09/2020 | Firm Foundations Property Solu | 031-037 | & 28-36 S Wolf S Main St | PROTECTIVE TREATMENT (EXTERIOR) |
| 67 | V-200274 | OPEN | D.Czeiner | 06/09/2020 | Neill Michael | 136 | S Main St | PROTECTIVE TREATMENT (EXTERIOR) |
| 68 | V-200275 | OPEN | D.Czeiner | 06/09/2020 | Hauck Gary & Lea P | 28 | E Gramby St | Ext.STAIRWAYS, DECKS, PORCHES AND BALCONIES. |
| 69 | V-200275 | OPEN | D.Czeiner | 06/09/2020 | Hauck Gary & Lea P | 28 | E Gramby St | PROTECTIVE TREATMENT (EXTERIOR) |
| 70 | V-200276 | OPEN | D.Czeiner | 06/09/2020 | Hauck Gary & Lea P | 28 | E Gramby St | ROOFS AND DRAINAGE |
| 71 | V-200277 | CLOSED | D.Czeiner | 06/10/2020 | Nguyen Hanh V | 57 | N Hart St | QUICK TICKET - HIGH G&W |
| 72 | V-200278 | OPEN | D.Czeiner | 06/15/2020 | Kowalski Erin L | 78 | S Hazel St | Zoning Permit Required |
| 73 | V-200279 | OPEN | D.Czeiner | 06/15/2020 | Jonathan Cortes | 133 | E Mill St | QUICK TICKET - HIGH G&W |
| 74 | V-200280 | OPEN | D.Czeiner | 06/15/2020 | Lewis David P | 178 | S Charlotte St | SWIMMING POOLS, SPAS & HOT TUBS Enclosures |
| 75 | V-200281 | OPEN | D.Czeiner | 06/16/2020 | Hartman David A | 026 | W Stiegel St | SWIMMING POOLS, SPAS & HOT TUBS Enclosures |
| 76 | V-200282 | OPEN | D.Czeiner | 06/17/2020 | Mch Investments | 330 | S Charlotte St | SWIMMING POOLS, SPAS & HOT TUBS Enclosures |
| 77 | V-200284 | OPEN | D.Czeiner | 06/17/2020 | Charles Rush | 142 | S Grant St | SWIMMING POOLS, SPAS & HOT TUBS Enclosures |
| 78 | V-200285 | OPEN | D.Czeiner | 06/17/2020 | Eric Nohr | 24 | S Penn St | QUICK TICKET - HIGH G&W |
| 79 | V-200286 | OPEN | D.Czeiner | 06/17/2020 | Slater Andrew & Kathleen | 39 | N Penn St | Quick Ticket Final Notice Failure to Pay |
| 80 | V-200287 | OPEN | D.Czeiner | 06/17/2020 | Slater Andrew & Kathleen | 39 | N Penn St | Quick Ticket Final Notice Failure to Pay |

26 May 2020

Members of Manheim Borough Council,

On May 6, 2020 the Historic Commission was made aware that a portion of 1 South Charlotte Street was demolished. As presented to us, the Owner felt the structure was compromised and thus proceeded to demolish without a permit. We cannot speak to the need for a permit and leave that in the capable hands of the Zoning Officer to enforce. We were asked to comment on the demolition given the Historic nature of the structure.

This building is identified in our Historic Overlay (§220) as a Level 2 Class I structure and as such any alteration or demolition plans are required to be presented for our review prior to a building permit issuance (§220, Paragraphs 9 and 10). Our ordinance includes this process to allow the Commission to consider if the proposed building modifications will alter the historic fabric of the structure or neighborhood. Once the Zoning Officer realized the structure was modified, we were asked to comment upon the need to appear before the Historic Commission after the fact. Upon review we do not believe it is necessary for the Owner to appear before the Historic Commission to present their case for demolition.

In analysis, the structure in question seems to be an addition somewhere in the timeline of the building. We believe the historical portion of the building is actually the corner at Mainstreet and the portion which was the old Caribbean Inn was an adjacent building that became incorporated into the property through acquisition. That adjacent portion has no exterior historical significance other than its age; therefore the demolition of the area in question did not detract from the historical significance of the structure or historic fabric of the neighborhood.

Realizing the Owner wishes to create a restaurant and bring business into the Borough, we do not wish to unnecessarily burden them with this particular issue. Therefore, the Historic Commission recommends the Borough Council not pursue the requirement for a Historic Commission review of the demolition permit. However, we strongly recommend the Owner is made aware of the process as any future exterior modifications must be brought to the Historic Commission for review prior to the building permit being issued.

Thank you for your consideration of our recommendation.

Respectfully Submitted,

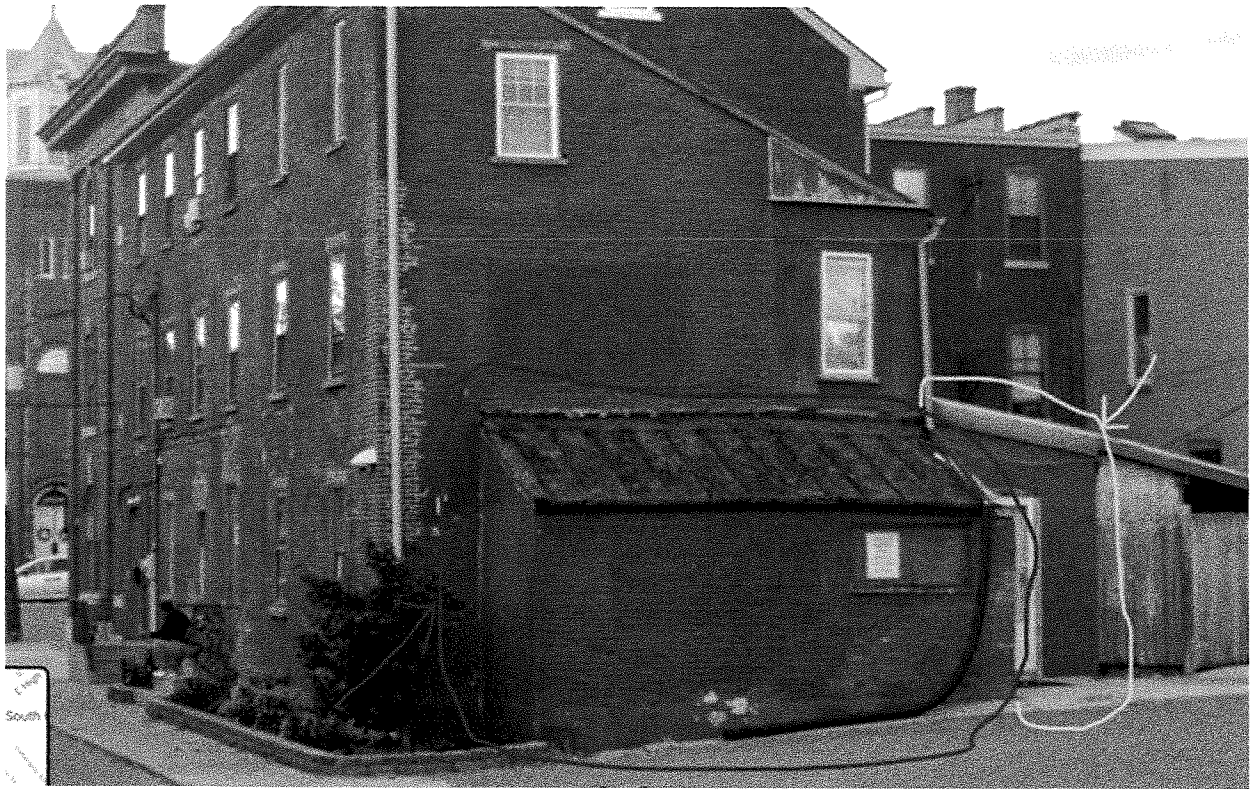
Manheim Borough Historic Commission

Brett W. Hallacher

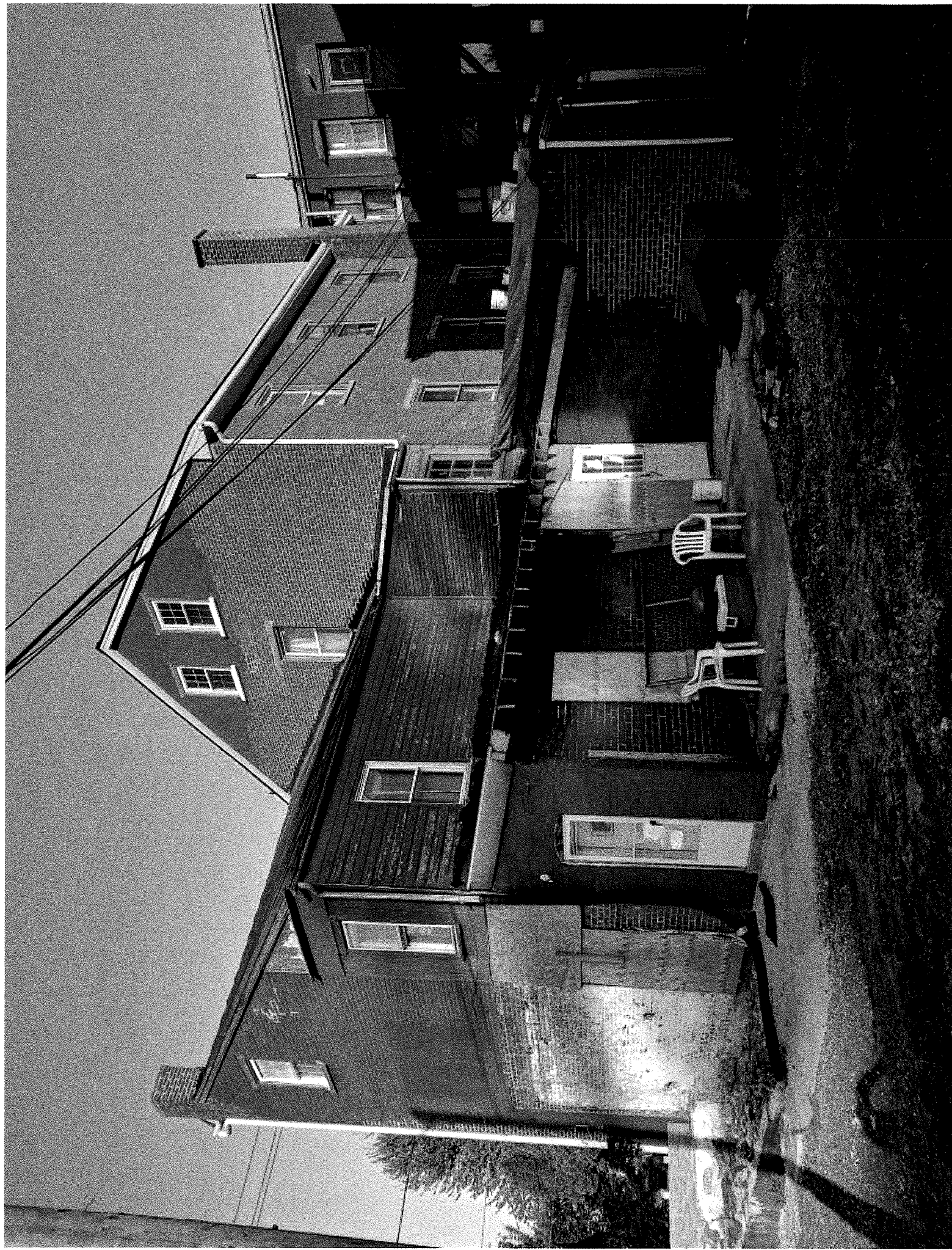
Secretary

NOTE: THE BUILDING DEMO PERMIT HAS NOT BEEN ISSUED - NEED A RECOMMENDATION FROM COUNCIL ON HOW TO PROCEED BASED ON DEMO OF A HISTORIC STRUCTURE. + HISTORIC COMMISSIONAL RECOMMENDATION.









BUILDING / ZONING PERMITS

| | | | | | | |
|-----------|---------|-----------------|------------------------|-------------------------|--------------------------|---|
| 5/28/2020 | 45-2020 | 162 Hart | Tammy Martin/Haller | Haller Ent | New heat pump | Install 2 head mini-split heat pump |
| 6/1/2020 | 46-2020 | 118 N Laurel | Mike Kerdeman | Adam Kokinder | Fence & shed | Install new 54" aluminum fence w/gate and 10x12 new shed |
| 6/4/2020 | 47-2020 | 112 N hart | Marie Cogan | Mister Sparky | upgrad electric panel | Upgrade from 100 amp to 200 amp electric panel - pays when inspected |
| 6/5/2020 | 48-2020 | 700 W High | Michael Weber | Self | New fence | No fee |
| 6/5/2020 | 49-2020 | 17 S Fulton | David Seda - Villafane | Self | New fence | New 6" wood privacy fence along north & west property lines |
| 6/8/2020 | 50-2020 | 181 N Hazel | Chad Heiserman | Top Knotch Constructio | Pool | New 6" wood privacy fence along southern property lines |
| 6/15/2020 | 51-2020 | 322 Lakeview Dr | Dary Lyn | Sheaffer PM LLC | Renovation | New 12x24 above ground pool & 10x12 wood deck |
| 6/16/2020 | 52-2020 | 39 E Gramby | Steven Glick | Integra | Fence | Add 12 x 31 ft front deck; widen interior doorways, enlarge bathroom, replace window with french doors |
| 6/16/2020 | 53-2020 | 115 E Ferdinand | Steve Eckenrode | Self | Roof over existing patio | New 6" vinyl fence enclosing backyard |
| 6/16/2020 | 54-2020 | 408 Orchard In | Joyce Smoker | Self | Deck | Add 14x19 roof over existing rear patio |
| 6/16/2020 | 55-2020 | 32 W Gramby | Mandy Hedges | Self | Fence | Add front 11x23 deck & 4' front yard fence |
| 6/18/2020 | 56-2020 | 175 N Pitt | MCH | Bottom Line Contracting | SFD | Add 6' wood fence |
| 6/18/2020 | 57-2020 | 177 N Pitt | MCH | Bottom Line Contracting | SFD | 2 story 1698 sq ft SFD with 3 bedrooms, 2 1/2 baths full unfinished basement and attached 2 car garage on concrete slab |
| 6/19/2020 | 58-2020 | 129 N Hart | Scott Bauer | Twin Locust Barns | Shed | 2 story 1698 sq ft SFD with 3 bedrooms, 2 1/2 baths full unfinished basement and attached 2 car garage on concrete slab |
| 6/23/2020 | 59-2020 | 326 S Charlotte | Eric Patterson | Self | Shed | New 8x12 prefabricated shed in back yard |
| 6/23/2020 | 60-2020 | 128 S Grant | Eric Ober | Frey Lutz | Covert oil to gas | Replace shed with same size 10x12 shed |
| 6/23/2020 | 61-2020 | 34 N Clay | Steve Zellers | McGabe Construction | New roof over deck | Convert oil to gas heat - pay Andy at inspection |
| 6/25/2020 | 62-2020 | 229 E Ferdinand | Karl Burkholder | Self | deck | Construct 16x17 roof over existing deck |
| | | | | | | Construct a new 7x15 foot deck and steps off of rear door |

Manheim Borough
Manager's Summary
6/30/20

- Ongoing updates to Borough website and social media.
- Coordinating COVID-19 administrative response and updating office and PW operations procedures.
- Coordinating changes within building and office area to accommodate staff needs for safe and efficient operation.
- EDC Boroughs collaborative meeting
- Buzz-in system will be installed at borough building (costs purchase, should be eligible for reimbursement).
- Working with pension auditor/actuary on various matters.
- Assessing building air quality issues and necessary improvements to system (should be eligible for reimbursement).
- Lancaster County Tax Collection Bureau Board meeting.
- Ongoing communication with library director on building reopening preparations.
- Working with grant agencies on outstanding applications.
- Ongoing communication with Landis Communities regarding proposal for N. Hazel St. property.
- Addressing various resident concerns.
- Ongoing communication with stream restoration engineer regarding improvements, upcoming bidding process.
- Discussion with tax claim bureau, and conference call with land bank authority and school district, about S Oak St property (repository).
- Working with MAEDC attorney regarding transfer of funds to Borough with MAEDC's dissolution.
- Meeting with Lancaster County Redevelopment Authority consultant.
- Analysis of yard waste tag program.
- Submission of preliminary CARES Act reimbursement documents.
- Submission of Lanc. Comm. Foundation quarterly grant report.

**BOROUGH OF MANHEIM,
LANCASTER COUNTY, PENNSYLVANIA**

RESOLUTION NO. 33-2020

**A RESOLUTION OF THE BOROUGH COUNCIL OF
THE BOROUGH OF MANHEIM, LANCASTER
COUNTY, PENNSYLVANIA, REGARDING THE
PROPOSED DISSOLUTION OF THE MANHEIM AREA
ECONOMIC DEVELOPMENT CORPORATION AND
THE PROPOSED DISTRIBUTION OF ALL ITS ASSETS
TO THE BOROUGH**

WHEREAS, Manheim Area Economic Development Corporation is a Pennsylvania nonprofit corporation ("Corporation") that was incorporated on September 14, 1998 under the Pennsylvania Nonprofit Corporation Law of 1988, as amended, with a registered office of 15 East High Street, Manheim, Lancaster County, Pennsylvania 17545; and

WHEREAS, pursuant to the Articles of Incorporation and Bylaws of the Corporation, as amended:

"The primary purposes for which MANHEIM AREA ECONOMIC DEVELOPMENT CORPORATION (the "Corporation") is organized are: (1) to formulate, implement and promote industrial, manufacturing, commercial and community development for the Manheim Central Region Area, and to improve the greater community of the Manheim Central Region Area; (2) to have and exercise all powers necessary or convenient to effect any and all purposes for which the Corporation is organized; (3) to act as a nonprofit corporation; and (4) to have and to exercise any and all powers, rights and privileges that a corporation organized under the Nonprofit Corporation Law of 1988, as amended, by law may now or in the future have or exercise.

The Corporation is organized and shall be operated exclusively for charitable, educational and/or scientific purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code"), including, for such purposes, the making of distributions to organizations under Section 501(c)(3) of the Internal Revenue Code (or the corresponding section of any future Federal tax code).

Neither the net earnings of the Corporation nor donations which the Corporation receives shall inure to the benefit of, or be distributable to its directors, officers or other private persons, as the private inurement standard is interpreted under Section 501(c)(3) of the Code (or any corresponding provision of any future Federal tax code). In the event of a sale or dissolution of the Corporation, surplus funds shall not be used for private inurement to any person, and such use of surplus funds is expressly prohibited. No substantial part of the activities of the Corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the Corporation shall not participate in, or intervene

in (including the publishing or distributing of statements) any political campaign on behalf of, or in opposition to, any candidate for public office.

Notwithstanding any other provision of these Articles of Incorporation, the Corporation shall not carry on any other activities not permitted to be carried on: (1) by a corporation exempt from Federal income tax under Section 501(c)(3) of the Code (or corresponding section of any future Federal tax code); or (2) by a corporation, contributions to which are deductible under Section 170 of the Code (or corresponding section of any future Federal tax code).

It is intended that the Corporation shall have, and continue to have, the status of an organization which is exempt from Federal income taxation under Section 501(c)(3) of the Code. All terms and provisions of these Articles of Incorporation and the Bylaws of the Corporation, and all authority and operations of the Corporation, shall be construed, applied and carried out in accordance with such intent.

Upon the dissolution of the Corporation for any reason, the Board of Directors shall, after paying or making provision for the payment of all of the liabilities of the Corporation, distribute all of the remaining assets of the Corporation for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code (or corresponding section of any future Federal tax code), or shall distribute such assets to the Federal government or to a state or local government for a public purpose. Any such assets not so distributed shall be disposed of by the Court of Common Pleas of the County in which the principal office of the Corporation is then located, exclusively for one or more exempt purposes within the meaning of Section 501(c)(3) of the Code (or corresponding section of any future Federal tax code), or to such organization or organizations as said Court shall determine, which are organized and operated exclusively for purposes described in Section 501(c)(3) of the Code, in such manner as in the judgment of the Court will best accomplish the general charitable purposes for which the Corporation was organized.”

; and

WHEREAS, the Corporation desires to dissolve the Corporation and transfer all of the Corporation’s assets (collectively, “Assets”) to the Borough of Manheim, Lancaster County, Pennsylvania (“Borough”) with the designation that the Assets be utilized for community economic development, effective as of January 1, 2020; and

WHEREAS, in connection with the proposed dissolution of the Corporation, the Corporation, by and through its attorneys: (1) filed a Petition to dissolve the Corporation and transfer all of the Assets of the Corporation with the Orphans’ Court Division of the Court of Common Pleas of Lancaster County, Pennsylvania seeking approval of the dissolution of the Corporation and the transfer of all of the Assets of the Corporation as set forth above; and (2) requested, in writing, the approval of the proposed dissolution of the Corporation and the transfer of all of the Assets of the Corporation as set forth above from the Office of Attorney General, Charitable Trusts and Organizations Section, of the Commonwealth of Pennsylvania; and

WHEREAS, the Borough desires accept the transfer all of the Assets of the Corporation with the designation that the Assets be utilized for community economic development, effective as of January 1, 2020.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Manheim, Lancaster County, Pennsylvania ("Borough Council"), and IT IS HEREBY RESOLVED by the authority of the same that the Borough shall accept the transfer of all of the Assets of the Corporation with the designation that the Assets be utilized for community economic development, effective as of January 1, 2020; BE IT FURTHER

RESOLVED, that upon receipt of the Assets of the Corporation, the Borough shall utilize the Assets of the Corporation solely for community economic development in the Borough.

RESOLVED at a duly constituted meeting of Borough Council this 30th day of June, 2020.

BOROUGH OF MANHEIM,
LANCASTER COUNTY, PENNSYLVANIA

By: _____
Carol Phillips, President of Borough Council

Attest: _____
James R Fisher, PE, Secretary

[SEAL]



Mid Atlantic Municipal LLC. Lancaster Truck Bodies

The Leader in Quality Truck Equipment

310 Richardson Drive - Lancaster PA 17603

Website: www.lancastertruckbodies.com

Phone (800) 732-0004 (717) 394-2647 Fax (717) 299-9540

Quotation

Quote# 074696

Date: 6/16/2020

Expires: 7/16/2020

To: Lindsey
Manheim Borough
15 E. High St.
Manheim, PA 17545
Phone: (717)665-2461
Fax: (717)665-7324

For: Lindsey
Manheim Borough
15 E. High St.
Manheim, PA 17545
COSTARS 25-206

Make/Model: '17 FORD F250

Project: Furnish & Install

CA: 56"

Engine: DIESEL

Trans: AUTO

Paint:-

| Qty | Description | Price | Extend |
|-----|--|------------|------------|
| 1 | A - Western MVPP-8.5 V-plow, 8.5' blade, power angling, blade guides, cab command controls, Nighthawk headlights (Halogen), rubber deflector and shoes Blade - 44485-1 Mount - 31270 AQ&L - 75300-3 Harness - 73973-1 3-Port Isolation module - 29760-2 Handheld Control - 96500 Deflector - 44280 Shoes- 44277-1 Plow lights- 72530 B - Installed NOTE: 480lbs ballast required OPTION: LED PLOW LIGHTS IN LIEU OF HALOGEN ADD- \$460.00 | \$5,900.00 | \$5,900.00 |

F.O.B. Lancaster, PA

TERMS: C.O.D. unless prearranged account

Sub-Total \$5,900.00

I accept the Terms and Conditions of this quotation:

Signature _____

P.O. Number _____

Tax

Total **\$5,900.00**

Quote by: Robyn Ennis

Manheim Area Water and Sewer Authority

Authority Manager's Report

June 11, 2020

Water

DEP Compliance

DEP construction permit for the plant chart replacement project was received on June 2nd

May Water Operations

Dedication from Sun Hill Commons developer is on hold

Sweetbriar developer presented a letter of request to dedicate their water facilities. Staff met to review the requirements for acceptance

Well #6 remained in May

Hydrant flushing and conditions assessment has been completed for a total of 216 hydrants

Painting is now completed in the water plant DE filtration room for the filter recirculation and effluent piping

Water Plant

Water plant operated 27 days with one DE filter in service, 4 days with two filters due to hydrant flushing

Filters A & B will be inspected per DEP permit

13,756,000 gallons of raw water pumped to the water treatment plant

Completed Water Capital Projects

Well # 4 wellhead improvements as per DEP requirements

Current Water Capital Projects

PennDOT Project Routes 72 & 772

4 New turbidimeters will replace current Hach 1720e units: temporarily on hold

Sun Hill Pressure Zone Booster Station - Chapter 109 Compliance - CFA Grant application pending

Charlotte Pressure Zone Booster Station - Chapter 109 Compliance - CFA Grant application pending

Future Water Capital Projects

Water Treatment Plant Conditions Assessment ongoing approximately 50% complete

6" line connection to loop South Charlotte Street to the Cherry Street- on hold

Replacement of a section of the effluent waste line from the Water Treatment Plant

June 11, 2019

Wastewater

DEP Compliance

Nothing to report

April Wastewater Plant Operations

Phosphorous (P) 0.14 mg/l; Total Nitrogen (TN) <1.21 mg/l avg.

2019-2020 DEP New Water Compliance Year TP = 0.23 mg/l, TN = <1.14 mg/l avg.

Hauled Waste Program: 240 loads; 940,888 gallons were received for processing

Completed Wastewater Capital Projects

Oxidation ditch gear boxes #1 & #5

Current Wastewater Capital Projects

PennDOT Project Routes 72 & 772- frame issues under dispute with contractor

ATS/Genset switch gear, docking station, and transformer is scheduled for June 11th & 12th

Clarifier #3 interior painting project – planned starting date is early July

Future Wastewater Capital Projects

Main electric service pole and lightning arrestors; PPL has confirmed the pole belongs to the Authority

New feed conveyor from belt filter press on hold until 2022/2023

CCTV Inspections, Sewer Back-ups or Collection Repairs

Continuing the evaluation of the collection system for derogated areas for future rehabilitation to reduce inflow, infiltration and future line collapses

South Oak Street; Repairs performed on June 2nd to the collection line by Pipe View Data

Administration:

Lab Technician – Derek Ramp has begun his training program

Escrow funds received for Manheim Commons engineering review

Respectfully Submitted,
Terry L. Shaffer
Authority Manager

cc; Manheim Borough Council
cc; Rapho Township
cc; Penn Township

Zone Breakdown**Date: Tuesday, June 16, 2020****Time: 10:16:11 AM****Incident Date between** 2020-05-01 **and** 2020-06-01**Northwest EMS Zone Breakdown Report May 2020****Zone Breakdown**

| Zone | Calls |
|---|------------------|
| Dauphin- Conewago Township (22910) | 5 |
| Dauphin- Derry Township (22912) | 7 |
| Dauphin- Londonderry Township (22920) | 14 |
| Lancaster - Ephrata Township (23840) | 1 |
| Lancaster - West Cocalico Township (82728) | 2 |
| Lancaster- Clay Township (36917) | 14 |
| Lancaster- Columbia Borough (36002) | 14 |
| Lancaster- Conoy Township (36920) | 20 |
| Lancaster- East Donegal Township (36925) | 62 |
| Lancaster- East Hempfield Township (36928) | 6 |
| Lancaster- Elizabeth Township (36932) | 16 |
| Lancaster- Elizabethtown Borough (36803) | 77 |
| Lancaster- Lancaster City (36001) | 14 |
| Lancaster- Lititz Borough (36806) | 1 |
| Lancaster- Manheim Borough (36807) | 36 |
| Lancaster- Marietta Borough (36939) | 17 |
| Lancaster- Mount Joy Borough (36809) | 10 |
| Lancaster- Mount Joy Township (36942) | 46 |
| Lancaster- Penn Township (36944) | 39 |
| Lancaster- Rapho Township (36948) | 35 |
| Lancaster- Warwick Township (36955) | 1 |
| Lancaster- West Donegal Township (36958) | 95 |
| Lancaster- West Hempfield Township (36960) | 1 |
| Lebanon - Heidelberg Township | 1 |
| Lebanon- South Londonderry Township (38922) | 1 |
| York - Lower Windsor Township (45152) | 1 |
| York- Wrightsville Borough (67968) | 1 |
| York- York City (67001) | 1 |
| | Total 538 |

Zone Breakdown**Date: Tuesday, June 16, 2020**
Time: 10:20:58 AM**Incident Date between 2020-01-01 and 2020-06-01****Northwest EMS Zone Breakdown Report January - May YTD****Zone Breakdown**

| Zone | Calls |
|--|-------|
| | 10 |
| Cumberland - Mechanicsburg Borough (21804) | 1 |
| Dauphin- Conewago Township (22910) | 31 |
| Dauphin- Derry Township (22912) | 59 |
| Dauphin- Londonderry Township (22920) | 44 |
| Dauphin- Lower Swatara Township (22922) | 1 |
| Dauphin- Middletown Borough (22002) | 2 |
| Lancaster - Ephrata Township (23840) | 1 |
| Lancaster - West Cocalico Township (82728) | 2 |
| Lancaster- Clay Township (36917) | 86 |
| Lancaster- Columbia Borough (36002) | 80 |
| Lancaster- Conoy Township (36920) | 86 |
| Lancaster- East Donegal Township (36925) | 280 |
| Lancaster- East Hempfield Township (36928) | 44 |
| Lancaster- East Petersburg Borough (36930) | 2 |
| Lancaster- Elizabeth Township (36932) | 70 |
| Lancaster- Elizabethtown Borough (36803) | 419 |
| Lancaster- Ephrata Borough (36804) | 2 |
| Lancaster- Lancaster City (36001) | 57 |
| Lancaster- Lititz Borough (36806) | 11 |
| Lancaster- Manheim Borough (36807) | 151 |
| Lancaster- Manheim Township (36937) | 5 |
| Lancaster- Manor Township (36938) | 1 |
| Lancaster- Marietta Borough (36939) | 70 |
| Lancaster- Mount Joy Borough (36809) | 73 |
| Lancaster- Mount Joy Township (36942) | 244 |
| Lancaster- Mountville Borough (52016) | 5 |
| Lancaster- Penn Township (36944) | 257 |
| Lancaster- Rapho Township (36948) | 172 |

| | |
|---|-------------------|
| Lancaster- Warwick Township (36955) | 11 |
| Lancaster- West Donegal Township (36958) | 538 |
| Lancaster- West Hempfield Township (36960) | 13 |
| Lebanon - Cornwall Borough (38908) | 1 |
| Lebanon - Heidelberg Township | 5 |
| Lebanon - Richland Borough (64560) | 1 |
| Lebanon- Lebanon City (38001) | 2 |
| Lebanon- Mount Gretna Borough (38914) | 1 |
| Lebanon- South Londonderry Township (38922) | 5 |
| Lebanon- West Cornwall Township (38925) | 1 |
| York - Lower Windsor Township (45152) | 4 |
| York- Hellam Township (67929) | 4 |
| York- Wrightsville Borough (67968) | 9 |
| York- York City (67001) | 1 |
| | Total 2862 |