

Manheim Borough Council Meeting
June 9, 2020 7:00 PM
Manheim Borough, Manheim, PA

- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, Bryan Howett and Mayor Scot Funk.
- **Staff:** Borough Manager/Secretary, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

This meeting was held via Zoom. The information for public participation was provided on the Borough's website, and posted on the front door of the Borough building.

These proceedings were recorded for purposes of preparation of meeting minutes.

ANNOUNCEMENTS:

It was noted that any comments or questions during the meeting could be e-mailed to boroughmanager@manheimboro.org.

The Meeting was called to order by President Carol Phillips at 7:02 PM.

ACTION ITEMS:

1. **Approval of 5/26/20 Borough Council Meeting Minutes:** Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.
2. **Payment of bills (list in packets along with Budget YTD and reserves report): Presented for approval-Ratified (Regular Bond Note Payment wired)** in the amount of **\$67,795.00**, **General Fund** in the amount of **\$98,661.44**, and **Capital Fund** in the amount of **\$4,112.00**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously. Mr. Fisher gave a brief update on the status of the budget to date and how the revenue figures compare to other years. The EIT payments are fairly close to budget as deposit timing may be the factor there and real estate tax payments are at 80%. There are no major concerns up to this point in time, but future EIT collections will likely be lower than normal.

Mayor Funk updated council on the graduation at the High School, which seemed to move rather smoothly considering the situation. He offered his congratulations to the seniors and to the School District on their handling of the ceremony. He offered his feeling on the situation with the George Floyd shooting and the changes that need to be made throughout the country. He noted the necessity for the body cams that our Police Department are already using to protect all persons that are involved in these types of situations. He noted his cautions on people getting information from facebook postings and their validity. He gave an update on the protests on Market Square and comments from the participants that he had talked too. He is looking to have a group discussion with the School District to help them with racial problems at the School and to bring this to Dr. Aiken and the SRO's attention to work on making any necessary changes. He updated council on the latest thoughts from the Farm Show Committee on the decision of scheduling the parade this year. Comments were offered from council on the handling of the plans for the parade as they keep moving ahead.

Police Chief Stauffer presented and reviewed his report with council. He highlighted the continuing use of Crime Watch, the letter he penned to the Citizens of Manheim Borough concerning the murder of George Floyd of Minneapolis and the Certificates of Commendation for Sergeant Jason Riggie and Officer Hudson Hughes for exceptional Police Action on June 4, 2020 during an incident in Rapho Township. He noted the peaceful demonstrations on Market Square from June 2nd to 5th, additional masks that were received from Lancaster County Emergency Management Agency, the parking tickets that were written during street sweeping and the aggressive driving details. He reviewed the News Releases. A Statement was presented from the Lancaster County Chief of Police Association. The Department was thanked for all they do. The current status of the drug situations in the borough were questioned and explained.

Borough Codes:

- a) The monthly Code Officer & Admin Report will be presented at the next council meeting.

Borough Engineer:

- a) The Borough Engineer Report was presented by Mr. Fisher.

Borough Manager Report:

- a) Mr. Fisher presented his Monthly Manager's Summary to Council. Council was updated on the current status of reopening the building to the public in conjunction with the library. A buzz-in system for the front door is going to be installed in the building and the air quality is also being tested. Hand Sanitizing Stations will also be installed.
- b) Mr. Fisher was just notified this morning that the borough was awarded the CDBG Grant we applied for in the amount \$200,000.00 for the Adele Avenue Stormwater Project near the High School. Mr. Craddock can now be authorized to proceed with preparing the Bid Documents. Motion to approve by Mr. Roth, seconded by Mr. Longenecker, passed unanimously. Mr. Craddock & Mr. Fisher were thanked for their continuing work on obtaining grants.

Committee Reports: The committees have not been meeting.

- a) Finance Committee – There was nothing new to report.
- b) Parks /Pool Committee – There was nothing new to report.
- c) Public Works – There was nothing new to report.
- d) Shade Tree Commission – There was nothing new to report.
- e) Land Bank – There was nothing new to report. Things are basically on hold right now with potential projects. The Library has been in touch with the Land Bank to use the Old Fire House as a distribution point for books temporarily.

Old Business:

- a) There was no old business.

New Business:

- a) Mr. Enck noted that there have been an increasing amount of large farm equipment, especially manure spreaders, being driven through the borough. He counted 12 pieces in an hour the previous evening while visiting on West High Street. It seems to be going against the environmental issues municipalities are trying to control with DEP. He was looking for some control of all these large tractors by curbing their speed. Chief Stauffer has checked their speed and found them to be compliant, but the complaints about this issue are increasing. It may be the company located in Rapho Township and they will be contacted about the concern with this issue. It seems to be a growing business with the increase of complaints on this increased traffic.
The issue of trying to reduce the speed limit on West High Street to 25 MPH will be addressed with PennDOT again, to see if they will now consider reducing it to match the speed limits throughout the Borough.
- b) Mayor Funk brought up the discussion of going back to public live meetings. Council would be in favor of this but the location would need to be able to handle safe distancing as that is not possible in the Borough building.

Correspondence: A Request from Ms. Anne Umberger McFarland to have her letter read during meeting regarding North Hazel Street Property/Landis Communities Proposal was presented. The letter was included in the packet for council to read before the meeting and the letter was posted on the borough's website and will be included in the minutes which will also be maintained on the borough's website. There is a website set up for this project by Landis Communities for direct access by the residents of the Borough to hopefully help them answer questions and make direct contact with Landis Communities. DEP has jurisdiction and has approved this site to be safe to be built upon within their guidelines and limitations. It was noted that it had been suggested before, that Landis Communities schedule a public meeting for residents in that area and those with interest in the project to

address all the concerns. This is the next step for them. Concerns about the building being 3 stories, the lighted parking lot and traffic patterns are some of the questions and concerns.

Public Comment:

Ms. Catherine Prozzillo questioned if there is any follow up with PennDOT in having a stop sign placed at South Hazel Street and West Stiegel Street, since a child was hit at that intersection. Chief Stauffer explained that the incident with the child was actually at South Charlotte Street & West Ferdinand Street, as the child ran into the side of the car. The intersection in question has had a few traffic studies completed for the placement of a stop sign and does not meet standard warrants for the placement of a stop sign. After discussion about the intersection and comments on the confusion the lack of stop signs causes, the Chief will review the situation again taking all factors into consideration including the number of incidents. This way there would be documented information to back up any decision to make changes to this intersection.

Ms. Donna Hlavacek thanked the mayor for his earlier comments concerning the situations facing the minority children in our borough. She is glad that the Mayor is organizing these meetings to help face these issues head on. This should not be an acceptable situation to be treated this way. She also thanked Chief Stauffer for the letter that he presented to the community as well. Mayor Funk also further explained that the school administration is not always made aware of or given the information of all the problems at the school, but he has confidence in them to address this issue.

Adjournment:

With no further business the meeting was adjourned at 8:05 PM by President Phillips.

Respectfully submitted,

Linda Gerhart
Recording Secretary
June 9, 2020