

Manheim Borough Council Meeting  
February 25, 2020 7:00 PM  
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, and Junior Council Person Mikayla Regan
- **Staff:** Borough Manager/Secretary, James R. Fisher, and Police Chief, Joseph Stauffer

**Approval of Minutes:** 2/11/2020 Borough Council Meeting Minutes: Motion to approve by Mr. Martin, seconded by Mr. Longenecker, passed unanimously.

**Visitors**

- a) No visitors requested to speak at this time.

**Mayor and Police Chief Report:**

Police Chief Stauffer presented and reviewed his report with council. He reviewed upcoming outreach events, and requested that the pool be available for free admission and open until 9 pm for the National Night Out. Motion by Mr. Roth, second by Mr. Enck to approve request as stated. Passed unanimously.

**Borough Codes:**

- a) The monthly code report will be presented at next council meeting

**Borough Engineer:**

- a) The monthly engineer's report will be presented at next council meeting.
- b) Motion by Mr. Enck, second by Mr. Roth to approve change order #2 for the Oak Street bridge Repair Project in the amount of \$2,681.80.

**Borough Manager Report:**

- a) Mr. Fisher presented his summary report to Council.
- b) CCWA Contribution: Motion by Mr. Roth, second Mr. Longenecker to make the annual \$1,000 contribution. Passed unanimously.

**Treasurer Report/Payment of Bills:**

**Presented for approval – General Fund** in the amount of **\$143,035.19** and **Capital Fund** in the amount of **\$2,487.75**. Motion to approve by Mr. Roth, seconded by Mr. Longenecker, passed unanimously.

**Committee Reports:**

- a) Finance Committee – There was nothing new to report.
- b) Parks /Pool Committee – The committee met prior to the council meeting. Hours for the lap and baby pool were discussed, with no changes proposed to what is included in the contract, except for days when special events will be taking place.
- c) Public Works – There was nothing new to report.
- d) Shade Tree Commission – See old business.
- e) Land Bank – Nothing new to report.

**Old Business:**

- a) Draft Shade Tree Ordinance – The draft ordinance was very briefly discussed, and council requested that member(s) of the commission attend an upcoming council meeting.

- b) Draft Lead Paint Ordinance – The draft ordinance was briefly discussed, and further research is being done. Council requested that representative from the LCHRA be contacted to see if someone can come to a council meeting to discuss their experience with lead paint ordinances.
- c) Chair placement during Farm Show Parade – This was briefly discussed, and will be discussed at future meetings to finalize the policy.
- d) Letter of intent for 2020 CDBG application for storm drainage improvements in the Adele Ave, Hershey Dr, Laurel St area. Motion by Mr. Enck, second by Mr. Martin to submit LOI. Passed unanimously.

**New Business:**

- a) It was noted that the Manheim Lions Club will be holding a Blood Drive on Sat April 25th on the Square from 9 am to noon, using the Central PA Blood Bank Bus/Truck.
- b) Chiques COB request for Chicken BBQ fundraiser in Square Friday April 10 between 9 and 2. Motion by Mr. Enck, second by Mr. Martin to approve request. Passed unanimously.

**Correspondence:** MAWSA and NWEMS reports were provided in the packets.

**Public Comment:** There was no public comment.

**Executive Session:**

Motion by Mr. Roth, second by Mr. Enck to recess to executive session for personnel, real estate, and litigation matters at 7:38 PM. Passed unanimously. Mr. Howett joined the executive session via telephone.

Council returned from Executive Session at 9:07 PM.

**Adjournment:**

With no further business or actions, motion by Mr. Roth, second by Mr. Enck, to adjourn at 9:08 pm. Passed unanimously.

Respectfully submitted,

James R Fisher  
Secretary  
February 25, 2020

Manheim Borough  
15 E High St  
Manheim PA 17545  
Phone: (717)665-2461  
Fax: (717)665-7324

FEB 10, 2020  
MARCH 6, 2020

**Violations Report**

**Violation Report Results**

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
1	V-200106	CLOSED	D.Czeiner	02/10/2020	Enck Kenneth L	167	S Main St	UN-INSPECTED VEHICLE
2	V-200107	CLOSED	D.Czeiner	02/10/2020	Stogsdill Philip A	161	S Main St	QUICK TICKET - RUBBISH
3	V-200108	OPEN	D.Czeiner	02/10/2020	Hauck Gary & Lea P	28	E Gramby St	ROOFS AND DRAINAGE
4	V-200109	CLOSED	D.Czeiner	02/12/2020	Lehman Ross M	32	E Gramby St	QUICK TICKET - RUBBISH
5	V-200110	CLOSED	D.Czeiner	02/18/2020	Hackenberger Mary K	29	W Gramby St	SANITATION (EXTERIOR OF PROPERTY)
6	V-200111	CLOSED	D.Czeiner	02/20/2020	Dolin Kurtzhals	233	E Gramby St	Annual Rental Occupancy Permit
7	V-200111	CLOSED	D.Czeiner	02/20/2020	Dolin Kurtzhals	233	E Gramby St	INSPECTIONS
8	V-200111	CLOSED	D.Czeiner	02/20/2020	Dolin Kurtzhals	233	E Gramby St	RENTAL/LEASING DEFINITION
9	V-200112	CLOSED	D.Czeiner	02/20/2020	Matos D Tyler	136	Hoffer Way	Annual Rental Occupancy Permit
10	V-200112	CLOSED	D.Czeiner	02/20/2020	Matos D Tyler	136	Hoffer Way	INSPECTIONS
11	V-200112	CLOSED	D.Czeiner	02/20/2020	Matos D Tyler	136	Hoffer Way	RENTAL/LEASING DEFINITION
12	V-200113	OPEN	D.Czeiner	02/20/2020	Hess Herbert L	152	N Hazel St	QUICK TICKET - RUBBISH
13	V-200114	CLOSED	D.Czeiner	02/20/2020	Pa Conf Assn 7th Day Adventist	25	N Grant St	UN-INSPECTED VEHICLE
14	V-200115	OPEN	D.Czeiner	02/25/2020	65 Estate Trust/mr. Quinn	065	N Main St	QUICK TICKET - RUBBISH
15	V-200116	OPEN	D.Czeiner	02/25/2020	Berg Lance & Laura L H	19	E Gramby St	UN-INSPECTED VEHICLE
16	V-200117	OPEN	D.Czeiner	02/26/2020	Elizabeth Clark	31	W Ferdinand St	Annual Rental Occupancy Permit
17	V-200117	OPEN	D.Czeiner	02/26/2020	Elizabeth Clark	31	W Ferdinand St	INSPECTIONS
18	V-200118	OPEN	D.Czeiner	02/26/2020	Stoltzfus David G	117	W Ferdinand St	PROTECTIVE TREATMENT (EXTERIOR)
19	V-200119	OPEN	D.Czeiner	02/26/2020	St Pauls United Church Of	050	N Main St	PROTECTIVE TREATMENT (EXTERIOR)
20	V-200120	OPEN	D.Czeiner	02/26/2020	Ressler Partnership	158	N Grant St	Sidewalks and driveways
21	V-200121	OPEN	D.Czeiner	02/26/2020	Eric Nohr	24	S Penn St	PROTECTIVE TREATMENT (EXTERIOR)
22	V-200121	OPEN	D.Czeiner	02/26/2020	Eric Nohr	24	S Penn St	Sidewalks and driveways
23	V-200122	OPEN	D.Czeiner	02/26/2020	Runner Iii William A	63	S Penn St	PROTECTIVE TREATMENT (EXTERIOR)
24	V-200123	OPEN	D.Czeiner	02/26/2020	Hauck Gary & Lea P	28	E Gramby St	Ext.STAIRWAYS, DECKS, PORCHES AND BALCONIES.
25	V-200123	OPEN	D.Czeiner	02/26/2020	Hauck Gary & Lea P	28	E Gramby St	PROTECTIVE TREATMENT (EXTERIOR)
26	V-200124	OPEN	D.Czeiner	02/26/2020	Moyer Glenn M & Shirley L	17	E Gramby St	PROTECTIVE TREATMENT (EXTERIOR)
27	V-200125	OPEN	D.Czeiner	02/27/2020	Neill Michael	136	S Main St	PROTECTIVE TREATMENT (EXTERIOR)
28	V-200126	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	ACCUMULATION OF RUBBISH AND GARBAGE
29	V-200126	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	Ext.STAIRWAYS, DECKS, PORCHES AND BALCONIES.

## Violation Report Results

	Notice Number	Status	Inspector	Issue Date	Issued To	House No	Address	Violation
30	V-200126	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	HIGH G&W
31	V-200126	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	OVERHEAD EXTENSIONS
32	V-200126	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	PROTECTIVE TREATMENT (EXTERIOR)
33	V-200127	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	QUICK TICKET - HIGH G&W
34	V-200128	OPEN	D.Czeiner	02/27/2020	Rettew Bruce A	065	S Grant St	QUICK TICKET - RUBBISH
35	V-200129	OPEN	D.Czeiner	02/27/2020	Erb John P & Kelly A	069	N Charlotte St	ACCUMULATION OF RUBBISH AND GARBAGE
36	V-200129	OPEN	D.Czeiner	02/27/2020	Erb John P & Kelly A	069	N Charlotte St	UNSAFE STRUCTURE
37	V-200130	OPEN	D.Czeiner	02/27/2020	Selwyn Hernandez	024	S Pitt St	UN-INSPECTED VEHICLE
38	V-200131	OPEN	D.Czeiner	02/27/2020	Nolt Duane Eugene	030	N Main St	UN-INSPECTED VEHICLE
39	V-200132	OPEN	D.Czeiner	02/27/2020	Berg Lance & Laura L H	19	E Gramby St	ACCUMULATION OF RUBBISH AND GARBAGE
40	V-200133	OPEN	D.Czeiner	02/27/2020	Manheim Towne Apartments Llc	12	Market Sq	PROTECTIVE TREATMENT (EXTERIOR)
41	V-200134	OPEN	D.Czeiner	02/27/2020	Kim & Jesse Hill	128	S Main St	PROTECTIVE TREATMENT (EXTERIOR)
42	V-200135	OPEN	D.Czeiner	02/27/2020	Firm Foundations Property Solu	031-037	& 28-36 S Wolf S Main St	ACCUMULATION OF RUBBISH AND GARBAGE
43	V-200135	OPEN	D.Czeiner	02/27/2020	Firm Foundations Property Solu	031-037	& 28-36 S Wolf S Main St	PROTECTIVE TREATMENT (EXTERIOR)
44	V-200136	OPEN	D.Czeiner	02/27/2020	Rezk Mena	224	Magnolia St	PROTECTIVE TREATMENT (EXTERIOR)
45	V-200137	OPEN	D.Czeiner	02/27/2020	Rezk Mena	224	Magnolia St	Reinspection Reminder
46	V-200140	OPEN	D.Czeiner	02/28/2020	Kenneff Margaret V	48	S Fulton St	Revocation of Permit FINAL NOTICE
47	V-200141	CLOSED	D.Czeiner	02/28/2020	Salamo Phyllis S	055	S Main St	Revocation of Permit FINAL NOTICE
48	V-200142	CLOSED	D.Czeiner	02/28/2020	Hilton Curtis D	113	E Adele Ave	Revocation of Permit FINAL NOTICE
49	V-200143	OPEN	D.Czeiner	03/03/2020	Sipe Stephen & Jody M	178	S Grant St	Revocation of Permit FINAL NOTICE
50	V-200143	CLOSED	D.Czeiner	03/03/2020	Sipe Stephen & Jody M	178	S Grant St	Furnished HEAT SUPPLY
51	V-200144	OPEN	D.Czeiner	03/03/2020	Stoltzfus David G	117	W Ferdinand St	Revocation of Permit FINAL NOTICE
52	V-200145	OPEN	D.Czeiner	03/05/2020	Adriano Hauck C/o Gary Hauck	25	E Ferdinand St	Reinspection Reminder

## Quick Ticket Fees

25 E. FERDINAND- PD. QUICK TICKET- \$75

80 N. MAIN- PD. QUICK TICKET- \$75

60 N. MAIN- PD. QUICK TICKET- \$75

\* STILL LEARNING THIS FUNCTION IN THE PROGRAM

2/12/2020	07-2020	52 S Main	Steve Garman	Drum Etc. - Rick Hamilton	Use & Occupancy	\$0.00	\$0.00	\$0.00	4007408600000	New tenant U&O
2/18/2020	08-2020	587 W High	Jay Shelley	Adam Kokinda	Fence	\$2,600.00	\$50.00	\$0.00		4' Tall fence
2/19/2020	09-2020	57 Veterans Alley	Alex Martin	GD Martin Construction	Dormers	\$2,000.00	\$0.00	\$290.00		Adding 2 dormers for bedroom emergency exit
2/18/2020	10-2020	51 N Main	Suzanne Riley	self	Sign	\$0.00	\$0.00	\$0.00		Special Event Sign - no fee
2/20/2020	11-2020	107 Railroad	Mark Shaeffer	Jake Esh	Front & side porch repair	\$4,960.00	\$0.00	\$290.00		Replace floorboards and front & side porch steps
2/21/2020	12-2020	74 N Penn	Melissa Waltman-Dom	Fox Pools/Snyder Custom Fence	Pool & Fence	\$50,000.00	\$150.00	\$320.00		19'x34 in-ground pool & privacy fence
2/21/2020	13-2020	525 Rambler	Johanna Lennon	Lorne Backstetter	3 season room	\$20,000.00	\$0.00	\$345.00		enclosing existing second floor deck; creating 3 season room
3/5/2020	14-2020	24 New Charlotte	Leonard Nolt	N/A	Use & Occupancy	\$0.00	\$50.00	\$0.00		Vehicle dealership U&O - approved use

COST OF  
PROJECT  
ZONING  
FEES

\$200.

\$79,560

# Manheim Borough ZONING HEARING AGENDA



Meeting of March 2, 2020 at 7:00 pm

- I. Call to Order
- II. Pledge of Allegiance
- III. Members & Staff

Bernard Shimko – Chairman  
James Williams – Vice-Chair  
Dale Peters - Member  
Benjamin Lescavage - Member  
Catherine Prozzillo - Member  
Attorney Joe Kenneff  
Michelle Parke – Court Reporter  
Donna Czeiner - Zoning Officer

**ZH 04-2020:** Property Owner(s) Lancaster-Lebanon Joint Authority & McNees Wallace & Nurick LLC, 570 Lausch Lane Ste. 200, Lancaster, PA 17601 regarding 111 S Penn St & 108 S Grant St, Manheim, PA ,17545, is requesting Special Exception approvals in accordance with Section 220-15 (c) "Public Schools" & 220-7 "Uses not provided for". Their request is in regards to establishing an educational facility for approximately 210 students ages 3-21 who will receive special education, preschool early intervention, evaluation and therapy services by appointment. The building shall also include meeting and conference rooms, offices for staff and other ancillary accessory uses. The property is located in the R-3 Zone; Tax Parcel ID 4007547500000, 4009898800000 & 4008420300000.

- IV. Read/Waive the Review of Procedures
- V. New Business:
- VI. Public Comments
- VII. Old Business
- VIII. Adjourn \_\_\_\_\_

The next proposed meeting will be April 6, 2020 @ 7 pm.

APPROVED

# CITATIONS 2020



1. 251 S Charlotte – Nicholas Young  
Cited 12-3-2019 – Exterior Paint  
Hearing 2-10-2020 – Judge gave Mr. Young 90 days for compliance  
Next hearing scheduled for May 14, 2020
2. 253 S Charlotte – Nicholas Young  
Cited 12-3-2019 – Exterior Paint  
Hearing 2-10-2020 – Judge Gave Mr. Young 90 days for compliance  
Next hearing scheduled for May 14, 2020
3. 44 Crescent Dr – Steven Eshleman  
Cited 1-15-2020 – Accumulation of rubbish  
No plea to date – Accepted certified summons – 2-12-2020
4. 65 S Grant – Bruce Rettew  
Cited 2-6-2020 – Failure to obtain a 2019 Occupancy Inspection  
Plead not guilty; hearing scheduled March 20, 2020
5. 65 S Grant – Bruce Rettew  
Cited 2-6-2020 – Failure to obtain a 2020 Occupancy Permit  
Withdrawn – Paid & in compliance
6. 25 E Ferdinand – Adriano/Gary Hauck  
Cited 2-12-2020 – Failure to obtain a 2020 Occupancy Permit  
No plea to date – Certified summons issued 3-5-2020
7. 30 E Stiegel – Adriano/Gary Hauck  
Cited 2-12-2020 – Failure to obtain a 2020 Occupancy Permit  
No plea to date – Certified summons issued 3-5-2020
8. 139 W Chestnut – Leah Zubick  
Cited 2-12-2020 – Failure to obtain a 2020 Occupancy Permit  
Withdrawn – owner moved into the dwelling
9. 315 S Cherry – Vine International  
Cited 2-12-2020 - Failure to obtain a 2020 Occupancy Permit  
No plea to date – Certified summons issued 3-5-2020
10. 113 E Adele Ave – Curtis Hilton  
Cited 2-12-2020 - Failure to obtain a 2020 Occupancy Permit  
Plead guilty 2-24-2020
11. 51 N Wolf – Mark Fisher  
Cited 2-12-2020 - Failure to obtain a 2020 Occupancy Permit  
No plea to date – Certified summons issued 3-3-2020

12. 55 S Main/52 S Wolf – Phyllis Salamo  
Cited 2-12-2020 - Failure to obtain a 2020 Occupancy Permit  
Plead guilty 2-28-2020
13. 49 Market Sq – Jace RE  
Cited 2-12-2020 - Failure to obtain a 2020 Occupancy Permit  
Withdrawn – Never notified us that they now live there and the property is no longer a rental
14. 175 N Hazel – Brian Spicher  
Cited 2-12-2020 - Failure to obtain a 2020 Occupancy Permit  
Plead guilty 2-27-2020
15. 60-62 N Main – Diana Reist  
Cited 2-19-2020 – Failure to pay Quick Ticket fee for snow & ice  
No plea to date – Summons issued 2-25-2020
16. 133 E High 2 units, 123 E High 3 units, 43 W Ferdinand 2 units, 113 W Ferdinand 2 units, 150 S Charlotte 2 units, 135 S Charlotte, 214/216 W High 2 units– Tom-Tom Properties  
Cited 2-19-2020 – Failure to obtain a 2020 Occupancy Permit  
No plea to date – Summons issued 2-25-2020
17. 133 E High 2 units, 123 E High 3 units, 43 W Ferdinand 2 units, 113 W Ferdinand 2 units, 150 S Charlotte 2 units, 135 S Charlotte, 214/216 W High 2 units– Tom-Tom Properties  
Cited 2-25-2020 – Failure to secure 2019 Rental Inspection Certificates  
No plea to date – Summons issued 3-2-2020
18. 30 E Stiegel – Shawn Ober  
Cited 2-27-2020 – Failure to remove an uninspected vehicle  
No plea to date – Summons issued 3-3-2020
19. 127 S Oak, 109 E Mill, 587 W High, 119 S Hazel, 235 E Ferdinand, 236 E Ferdinand, 234 E Ferdinand, 76 Crescent – Jay Shelley  
Cited 3-3-2020 – Failure to secure a 2020 Occupancy Permit  
No plea to date



# ADMINISTRATIVE COUNCIL REPORT

2-10-2020 thru 3-6-2020

## A. STREET CUT PERMITS:

1. 190 North Charlotte Street – Install New Gas Service SC2-2020
2. 498 West End Avenue – Install Anodes & Pole SC3-2020

## B. DUMPSTER PERMITS:

1. 1 South Charlotte Street - \$40.00 D2-2020

## C. PROPERTY SALES FINAL CERTIFICATIONS:

1. 25 South Fulton Street - Residential
2. 213 North Pitt Street – Residential
3. 249 West High Street – Residential
4. 128 North Charlotte Street – Residential
5. 318 South Charlotte Street – Residential
6. 226 East Ferdinand Street – Rental
7. 23 Railroad Avenue – Residential
8. 33 Crescent Drive – Residential
9. 20 West Gramby Street – Rental
10. 30 West Gramby Street – Residential
11. 24 New Charlotte Street – Commercial (Lot)

March 6, 2020

James R. Fisher, PE  
Borough Manager  
Manheim Borough  
15 East High Street  
Manheim, PA 17545

Re: Borough Engineer's Report



**LANCASTER CIVIL**

★ ★ engineering company ★ ★

*p.o. box 8972, lancaster, pa 17604-8972*

*www.lancastercivil.com*

Dear Mr. Fisher:

Below please find my update for the upcoming Borough Council meeting regarding the work performed during the past month.

**Horner-Ryan Lot Add-on Plan:** I reviewed a plan submission for a proposal to transfer a small portion of land (0.062 acres) from 421 Old Line Road (Ryan) to 400 W. Gramby Street (Horner). A review letter has been provided to the applicant's engineer and we expect a revised plan to be submitted addressing those comments.

**N. Linden/E. High Street Drainage Improvements:** We received review comments from PennDOT on our Highway Occupancy Permit application. We revised the plans and resubmitted the documents to PennDOT.

**New Charlotte Drainage Improvements:** We met with Public Works staff to review the work plan and materials list for repairing the existing drainage culvert near McCracken's Feed Mill. Work is scheduled to take place the week of March 16<sup>th</sup>.

**Police Station & NW EMS Facility NPDES permit termination:** We submitted as-built plans and a Notice of Termination form to the Lancaster County Conservation District (LCCD) to close out the NPDES permit that was acquired for construction of these facilities. Approval was received from LCCD.

**E. Stiegel Street Bridge Repairs:** We completed a field survey and preliminary analysis of the repairs that were identified in the most recent bridge inspection report. We anticipate submitting a permit application for sediment removal and riprap placement to DEP in April.

**N. Laurel Avenue/Hershey Drive Drainage Improvements:** We helped prepare a Letter of Intent to submit a CDBG application for drainage improvements in this neighborhood. The grant application is due April 30<sup>th</sup>.

I trust that this report provides you with the information you need for the upcoming Council meeting; however please do not hesitate to contact me if you have questions or need additional information.

Sincerely,

A handwritten signature in blue ink that reads "Benjamin S. Craddock". The signature is written in a cursive, flowing style.

Benjamin S. Craddock, PE, President

**LANCASTER CIVIL**

cc:     Manheim Borough Council  
          Barry Weidman, Public Works  
          Lindsey Uhlig, Public Works

MANHEIM BOROUGH BANK BALANCES													
NAME	BANK	12/31/2015	1/31/2016	2/29/2016	3/31/2016	4/30/2016	5/31/2016	6/30/2016	7/31/2016	8/31/2016	9/30/2016	10/31/2016	11/30/2016
General Fund	BBT/Fulton	\$ 2,247,249	\$ 2,063,607	\$ 2,941,618	\$ 2,452,049	\$ 2,438,512	\$ 3,096,917	\$ 3,680,032	\$ 3,202,523	\$ 3,509,287	\$ 3,485,265	\$ 3,067,777	\$ 3,084,330
Capital Fund	BBT/Fulton	\$ 678,386	\$ 678,005	\$ 672,357	\$ 634,593	\$ 672,342	\$ 673,282	\$ 668,938	\$ 670,034	\$ 670,597	\$ 670,921	\$ 668,423	\$ 669,509
250th Celebration	Fulton	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 18,376	\$ 12,684	\$ 12,684
Liquid Fuel	Fulton	\$ 313,479	\$ 313,586	\$ 313,685	\$ 314,632	\$ 447,472	\$ 447,623	\$ 397,153	\$ 319,026	\$ 309,693	\$ 305,644	\$ 1,414	\$ 1,414
Kauffman Park	Fulton	\$ 4,819	\$ 4,821	\$ 4,821	\$ 4,824	\$ 4,826	\$ 4,827	\$ 28	\$ 28	\$ -	\$ -	\$ -	\$ -
Stormwater	Fulton	\$ 18,395	\$ 18,401	\$ 18,411	\$ 18,417	\$ 18,423	\$ 18,429	\$ 18,435	\$ 18,470	\$ 18,476	\$ 18,482	\$ 18,489	\$ 18,495
NAME	BANK	12/31/2016	1/31/2017	2/28/2017	3/31/2017	4/30/2017	5/31/2017	6/30/2017	7/31/2017	8/31/2017	9/30/2017	10/31/2017	11/30/2017
General Fund	Fulton	\$ 2,717,345	\$ 2,828,726	\$ 2,873,431	\$ 2,884,058	\$ 2,678,918	\$ 3,681,271	\$ 3,650,688	\$ 3,592,011	\$ 3,870,178	\$ 3,860,778	\$ 3,532,433	\$ 3,435,740
Capital Fund	Fulton	\$ 657,453	\$ 651,287	\$ 641,682	\$ 631,746	\$ 621,546	\$ 621,134	\$ 622,444	\$ 611,949	\$ 558,594	\$ 552,279	\$ 531,412	\$ 763,486
250th Celebration	Fulton	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 12,684	\$ 11,184	\$ 11,184
Liquid Fuel	Fulton	\$ 755	\$ 756	\$ 756	\$ 141,747	\$ 141,852	\$ 141,960	\$ 142,081	\$ 60,651	\$ 60,710	\$ 60,768	\$ 60,827	\$ 60,885
Stormwater	Fulton	\$ 18,503	\$ 18,513	\$ 18,522	\$ 18,535	\$ 18,548	\$ 18,563	\$ 18,578	\$ 18,596	\$ 18,615	\$ 18,632	\$ 18,650	\$ 18,668
NAME	BANK	12/31/2017	1/31/2018	2/28/2018	3/31/2018	4/30/2018	5/31/2018	6/30/2018	7/31/2018	8/31/2018	9/30/2018	10/31/2018	11/30/2018
General Fund	Fulton	\$ 2,957,866	\$ 3,115,459	\$ 3,109,232	\$ 2,983,560	\$ 3,073,635	\$ 3,314,211	\$ 3,177,227	\$ 3,121,190	\$ 3,898,698	\$ 4,055,000	\$ 3,778,174	\$ 3,256,400
Capital Fund	Fulton	\$ 764,552	\$ 768,810	\$ 752,180	\$ 740,233	\$ 737,746	\$ 737,759	\$ 740,295	\$ 691,892	\$ 609,652	\$ 603,591	\$ 568,384	\$ 661,439
250th Celebration	Fulton	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184	\$ 11,184
Liquid Fuel	Fulton	\$ 60,952	\$ 61,024	\$ 61,090	\$ 210,505	\$ 210,791	\$ 211,086	\$ 211,397	\$ 211,738	\$ 212,080	\$ 212,417	\$ 212,805	\$ 213,181
Stormwater	Fulton	\$ 18,689	\$ 18,711	\$ 18,731	\$ 18,754	\$ 18,780	\$ 18,806	\$ 18,834	\$ 18,864	\$ 18,895	\$ 18,925	\$ 18,959	\$ 18,923
NAME	BANK	12/31/2018	1/31/2019	2/28/2019	3/31/2019	4/30/2019	5/31/2019	6/30/2019	7/31/2019	8/31/2019	9/30/2019	10/31/2019	11/30/2019
General Fund	Fulton	\$ 3,036,007	\$ 3,150,885	\$ 3,136,889	\$ 3,026,006	\$ 3,041,297	\$ 3,964,015	\$ 3,937,280	\$ 3,969,851	\$ 4,033,223	\$ 4,161,886	\$ 3,883,711	\$ 3,796,764
Capital Fund	Fulton	\$ 665,065	\$ 709,278	\$ 712,427	\$ 664,947	\$ 666,612	\$ 668,328	\$ 657,767	\$ 659,215	\$ 631,302	\$ 614,979	\$ 537,921	\$ 438,176
250th Celebration	Fulton	\$ 1											

~19% of Year  
Revenue ~15.5%  
Expenses ~16.5%

# Manheim Borough -General Fund

## Profit & Loss Budget vs. Actual

### January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>Income</b>				
<b>01 · General Fund Income</b>				
<b>301 · Real Estate Taxes</b>				
301.100 · Real Estate Tax Current	2,220.03	1,609,969.44	-1,607,749.41	0.1%
301.200 · Real Estate Tax Prior	14,296.25	24,999.96	-10,703.71	57.2%
310.100 · Real Estate Transfer Tax	824.45	65,000.04	-64,175.59	1.3%
<b>Total 301 · Real Estate Taxes</b>	<b>17,340.73</b>	<b>1,699,969.44</b>	<b>-1,682,628.71</b>	<b>1.0%</b>
<b>310 · Wage Tax</b>				
310.200 · Earned Income Tax	132,727.91	600,000.00	-467,272.09	22.1%
310.500 · Local Service Tax	22,366.97	80,000.04	-57,633.07	28.0%
<b>Total 310 · Wage Tax</b>	<b>155,094.88</b>	<b>680,000.04</b>	<b>-524,905.16</b>	<b>22.8%</b>
<b>331 · Code Violation</b>				
331.110 · MV Code Violation	1,095.09	21,000.00	-19,904.91	5.2%
331.111 · Rapho MV Code Violation	0.00	21,000.00	-21,000.00	0.0%
331.130 · State MV Code Violation	0.00	1,749.96	-1,749.96	0.0%
331.140 · Parking Tickets	305.00	750.00	-445.00	40.7%
331.141 · Rapho Twp Parking Tickets	60.00	249.96	-189.96	24.0%
<b>Total 331 · Code Violation</b>	<b>1,460.09</b>	<b>44,749.92</b>	<b>-43,289.83</b>	<b>3.3%</b>
<b>355 · Government</b>				
354.150 · Recycling / Act 101	0.00	6,000.00	-6,000.00	0.0%
355.010 · Public Utility Realty Tax	0.00	2,000.04	-2,000.04	0.0%
355.040 · Alcoholic Bev Tax / License	0.00	600.00	-600.00	0.0%
355.060 · Act 205 Pension	0.00	189,213.00	-189,213.00	0.0%
355.070 · Foreign Fire Insurance	0.00	30,000.00	-30,000.00	0.0%
357.150 · Hauler Rebate	4,878.46	18,950.04	-14,071.58	25.7%
<b>Total 355 · Government</b>	<b>4,878.46</b>	<b>246,763.08</b>	<b>-241,884.62</b>	<b>2.0%</b>
<b>360 · Police</b>				
357.020 · DTF Reimbursement	0.00	96,999.96	-96,999.96	0.0%
362.000 · Rapho Township Contract	349,199.79	1,396,799.16	-1,047,599.37	25.0%
362.110 · Police Income Reports, Misc	2,803.57	15,000.00	-12,196.43	18.7%
362.140 · Crossing Guards	0.00	30,000.00	-30,000.00	0.0%
362.150 · SRO / Police Officer Reimb.	6,810.48	54,999.96	-48,189.48	12.4%
<b>Total 360 · Police</b>	<b>358,813.84</b>	<b>1,593,799.08</b>	<b>-1,234,985.24</b>	<b>22.5%</b>
<b>361 · Code Enforcement</b>				
322.400 · Dumpster Permits	160.00			
331.120 · Violation- Ordinances	0.00	999.96	-999.96	0.0%
361.100 · Final Certs	1,122.82			
361.300 · Bldg/Zoning Permits	899.50	8,000.04	-7,100.54	11.2%
361.310 · Sub Div Land Dev Fee	200.00			
361.340 · Zoning Hearing Fees	750.00	5,000.04	-4,250.04	15.0%
362.470 · Annual Rental Occ Permit Fees	38,905.00	38,499.96	405.04	101.1%
362.471 · Apartment Inspection Fees	1,765.00	15,999.96	-14,234.96	11.0%
362.480 · Code Enforcement Rev	1,630.11	2,499.96	-869.85	65.2%
<b>Total 361 · Code Enforcement</b>	<b>45,432.43</b>	<b>70,999.92</b>	<b>-25,567.49</b>	<b>64.0%</b>
<b>364 · Municipal Services</b>				
364.310 · Refuse Tags	649.00	8,000.04	-7,351.04	8.1%
383.000 · Trash/ Recycling Fees	215,516.28	450,000.00	-234,483.72	47.9%
<b>Total 364 · Municipal Services</b>	<b>216,165.28</b>	<b>458,000.04</b>	<b>-241,834.76</b>	<b>47.2%</b>
<b>367 · Community Facilities</b>				
342.200 · Rent Boro Bldg/Comm Room	1,867.33	7,500.00	-5,632.67	24.9%
367.110 · Pool Income	0.00	110,000.04	-110,000.04	0.0%
367.140 · Rent Pivillions/Parks	340.00	9,999.96	-9,659.96	3.4%
367.250 · MCSD Lease	0.00	76,650.00	-76,650.00	0.0%
<b>Total 367 · Community Facilities</b>	<b>2,207.33</b>	<b>204,150.00</b>	<b>-201,942.67</b>	<b>1.1%</b>

# Manheim Borough -General Fund

## Profit & Loss Budget vs. Actual

### January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>368 · Miscellaneous</b>				
320.800 · Cable Franchise	0.00	61,500.00	-61,500.00	0.0%
341.000 · Interest Income	8,011.97	60,000.00	-51,988.03	13.4%
363.000 · Street Opening Permits	959.85	7,500.00	-6,540.15	12.8%
365.500 · Animal Control	0.00	99.96	-99.96	0.0%
365.510 · PADOT Contracted Snow Removal	0.00	11,000.04	-11,000.04	0.0%
395.000 · Refunds Of Expenditures (Co-op)	2,429.70	99,999.96	-97,570.26	2.4%
395.530 · Kaufmann Park Tax	0.00	6,999.96	-6,999.96	0.0%
<b>Total 368 · Miscellaneous</b>	<b>11,401.52</b>	<b>247,099.92</b>	<b>-235,698.40</b>	<b>4.6%</b>
<b>Total 01 · General Fund Income</b>	<b>812,794.56</b>	<b>5,245,531.44</b>	<b>-4,432,736.88</b>	<b>15.5%</b>
<b>Total Income</b>	<b>812,794.56</b>	<b>5,245,531.44</b>	<b>-4,432,736.88</b>	<b>15.5%</b>
<b>Gross Profit</b>	<b>812,794.56</b>	<b>5,245,531.44</b>	<b>-4,432,736.88</b>	<b>15.5%</b>
<b>Expense</b>				
<b>01E · General Fund Expense</b>				
<b>400 · Expenses</b>				
400.105 · Mayor's Salary	240.00	240.00	0.00	100.0%
400.174 · Admin / Board / Comm. Education	342.87	1,550.04	-1,207.17	22.1%
400.190 · Payroll Taxes Dept 90 -Mayor	0.00	18.00	-18.00	0.0%
400.194 · UC Tax Dept 90 - Mayor	18.36	12.00	6.36	153.0%
400.352 · Public Official Liability Ins	641.18	1,528.08	-886.90	42.0%
<b>Total 400 · Expenses</b>	<b>1,242.41</b>	<b>3,348.12</b>	<b>-2,105.71</b>	<b>37.1%</b>
<b>401 · Executive</b>				
401.110 · Wages-Borough Manager	19,613.60	102,947.52	-83,333.92	19.1%
401.112 · Wages - Admin Asst.	12,856.77	65,436.00	-52,579.23	19.6%
401.190 · Payroll Taxes - Executive	2,426.59	12,628.80	-10,202.21	19.2%
401.194 · Unemployment Comp Tax	651.43	855.00	-203.57	76.2%
401.195 · Workman's Comp	226.06	314.64	-88.58	71.8%
401.196 · Health Insurance	8,119.38	53,200.32	-45,080.94	15.3%
401.210 · Office Supplies	2,201.98	9,500.04	-7,298.06	23.2%
401.215 · Postage Boro	1,240.49	7,500.00	-6,259.51	16.5%
401.251 · Boro Car Maint	0.00	249.96	-249.96	0.0%
401.320 · Telephone (Mgr Cell Phone)	110.64	699.96	-589.32	15.8%
401.330 · Travel - Executive	0.00	50.04	-50.04	0.0%
401.340 · Advertising/Printing	202.45	9,000.00	-8,797.55	2.2%
401.352 · Liability Insurance	4,202.17	13,500.00	-9,297.83	31.1%
401.420 · Dues/Membership/Subscriptions	365.50	999.96	-634.46	36.6%
401.460 · Training - Executive	0.00	750.00	-750.00	0.0%
<b>Total 401 · Executive</b>	<b>52,217.06</b>	<b>277,632.24</b>	<b>-225,415.18</b>	<b>18.8%</b>
<b>402 · Financial Administration</b>				
402.114 · Wages- FD/HRC	11,260.00	51,904.56	-40,644.56	21.7%
402.190 · Payroll Taxes - FD/HRC	855.64	3,892.80	-3,037.16	22.0%
402.194 · Unemploy Comp Tax ( FD/HRC)	285.01	285.00	0.01	100.0%
402.195 · Workmen Comp (FD/HRC)	41.96	77.04	-35.08	54.5%
402.196 · Health Ins (FD/HRC)	2,693.57	11,006.88	-8,313.31	24.5%
402.311 · Auditing	3,542.00	20,000.04	-16,458.04	17.7%
402.317 · Processing Payroll	880.41	2,750.04	-1,869.63	32.0%
402.330 · Travel Expense	0.00	99.96	-99.96	0.0%
402.352 · Liability Insurance	104.27	496.08	-391.81	21.0%
402.353 · Bond Insurance FD/HRC/Mgr	0.00	750.00	-750.00	0.0%
402.460 · Training FD/HRC	0.00	249.96	-249.96	0.0%
403.116 · Tax Coll - Fee/Commission	563.73	2,499.96	-1,936.23	22.5%
<b>Total 402 · Financial Administration</b>	<b>20,226.59</b>	<b>94,012.32</b>	<b>-73,785.73</b>	<b>21.5%</b>

# Manheim Borough -General Fund

## Profit & Loss Budget vs. Actual

### January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>404.000 · Professional Legal, Engineering</b>				
404.310 · Professional Legal Service	0.00	35,000.04	-35,000.04	0.0%
404.314 · Ordinance Update Exp	0.00	5,000.04	-5,000.04	0.0%
408.313 · Engineer Contract	4,161.11	45,000.00	-40,838.89	9.2%
<b>Total 404.000 · Professional Legal, Engineering</b>	<b>4,161.11</b>	<b>85,000.08</b>	<b>-80,838.97</b>	<b>4.9%</b>
<b>409 · General Government Buildings</b>				
409.200 · Material/Supplies	0.00	1,500.00	-1,500.00	0.0%
409.213 · Computer Equipment	3,886.99	8,000.04	-4,113.05	48.6%
409.250 · Minor Equip Repair / Purchase	0.00	249.96	-249.96	0.0%
409.317 · Cleaning Services	1,440.00	11,000.04	-9,560.04	13.1%
409.320 · Telephone	0.00	500.04	-500.04	0.0%
409.351 · Property Insurance	568.04	2,505.96	-1,937.92	22.7%
409.360 · Utilities	3,596.82	15,999.96	-12,403.14	22.5%
409.370 · Maintenance/Repair	7,594.37	9,999.96	-2,405.59	75.9%
<b>Total 409 · General Government Buildings</b>	<b>17,086.22</b>	<b>49,755.96</b>	<b>-32,669.74</b>	<b>34.3%</b>
<b>415.000 · Public Safety</b>				
<b>410 · Police Dept</b>				
410.110 · Chief Police Wages	24,847.38	107,042.04	-82,194.66	23.2%
410.112 · Police Secretary Full-time	9,834.88	51,503.28	-41,668.40	19.1%
410.114 · Wages - Officers	241,075.48	1,267,418.40	-1,026,342.92	19.0%
410.115 · Police Secretary - Part-time	0.00			
410.117 · SRO Wages	16,203.52	86,494.68	-70,291.16	18.7%
410.118 · Crossing Guard Wages	8,934.76	44,166.96	-35,232.20	20.2%
410.119 · DTF Officer Wages	17,355.84	90,741.96	-73,386.12	19.1%
410.192 · PD Payroll Taxes	5,665.95	27,998.04	-22,332.09	20.2%
410.194 · Unempl Com Tax PD	5,379.93	5,130.00	249.93	104.9%
410.195 · Workmen's Comp PD	45,370.24	102,300.00	-56,929.76	44.4%
410.196 · Health Insurance PD	72,020.86	458,276.28	-386,255.42	15.7%
410.198 · Life Insurance PD	3,362.73	7,254.12	-3,891.39	46.4%
410.210 · Office Supplies	639.86	10,200.00	-9,560.14	6.3%
410.215 · Postage PD	139.02	999.96	-860.94	13.9%
410.216 · Office Equipment PD	471.98	9,000.00	-8,528.02	5.2%
410.220 · Operating Supplies	22,937.91	49,898.04	-26,960.13	46.0%
410.231 · Vehicle Operation (Fuel)	5,124.74	42,776.52	-37,651.78	12.0%
410.238 · Officer's Uniforms	4,806.72	23,000.04	-18,193.32	20.9%
410.252 · Computer Equip PD	26,686.57	51,000.00	-24,313.43	52.3%
410.311 · Auditing - Police	0.00	4,005.00	-4,005.00	0.0%
410.314 · Legal Services	390.00	8,499.96	-8,109.96	4.6%
410.317 · Rapho Fines	1,384.30	20,000.04	-18,615.74	6.9%
410.320 · Telephone	1,869.82	9,300.00	-7,430.18	20.1%
410.327 · Radio PD	16,244.66	18,000.00	-1,755.34	90.2%
410.351 · Property Insurance	964.06	4,961.28	-3,997.22	19.4%
410.352 · Liability Insurance PD	10,688.40	42,016.32	-31,327.92	25.4%
410.360 · Utilities PD	2,897.71	17,510.04	-14,612.33	16.5%
410.373 · Building Maint	3,469.25	18,500.04	-15,030.79	18.8%
410.374 · Minor Equip Repair	591.65	9,999.96	-9,408.31	5.9%
410.384 · Cruiser Lease	34,525.38	60,272.04	-25,746.66	57.3%
410.420 · Civil Service Commission	0.00	500.04	-500.04	0.0%
410.451 · Cruiser Maintenance	3,882.47	9,999.96	-6,117.49	38.8%
410.460 · Training PD	3,381.17	9,000.00	-5,618.83	37.6%
410.500 · Youth Aid	0.00	500.04	-500.04	0.0%
<b>Total 410 · Police Dept</b>	<b>591,147.24</b>	<b>2,668,265.04</b>	<b>-2,077,117.80</b>	<b>22.2%</b>
<b>411 · Fire Dept</b>				
411.163 · Workmen's Comp	7,289.00	18,219.96	-10,930.96	40.0%
411.231 · Vehicle Operation FD	812.92	5,499.96	-4,687.04	14.8%
411.500 · State Fire Relief	0.00	30,000.00	-30,000.00	0.0%
411.540 · Fire Department Contribution	0.00	32,000.04	-32,000.04	0.0%
<b>Total 411 · Fire Dept</b>	<b>8,101.92</b>	<b>85,719.96</b>	<b>-77,618.04</b>	<b>9.5%</b>

# Manheim Borough -General Fund

## Profit & Loss Budget vs. Actual

### January through December 2020

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
<b>412.000 · Ambulance</b>				
<b>412.540 · NW EMS Donation</b>	5,000.00	9,999.96	-4,999.96	50.0%
<b>Total 412.000 · Ambulance</b>	5,000.00	9,999.96	-4,999.96	50.0%
<b>413 · Code / Zoning Enforcement</b>				
<b>413.114 · Wages - Code Officer</b>	10,747.95	56,276.28	-45,528.33	19.1%
<b>413.190 · Payroll Taxes - Code / Zoning</b>	816.49	4,243.32	-3,426.83	19.2%
<b>413.194 · Unemploy Comp Tax - Code</b>	285.00	285.00	0.00	100.0%
<b>413.195 · Workmen's Comp</b>	103.20	181.56	-78.36	56.8%
<b>413.196 · Codes - Health Insurance</b>	948.34	11,006.88	-10,058.54	8.6%
<b>413.220 · Code Enforcement Supplies</b>	0.00	249.96	-249.96	0.0%
<b>413.310 · Professional Services</b>	0.00	500.04	-500.04	0.0%
<b>413.352 · Liability Insurance</b>	423.98	1,212.72	-788.74	35.0%
<b>413.460 · Training - Code / Zoning</b>	155.00	500.04	-345.04	31.0%
<b>414.240 · Misc Operating Supplies</b>	123.10	999.96	-876.86	12.3%
<b>414.310 · ZHB Solicitor</b>	0.00	5,000.04	-5,000.04	0.0%
<b>414.311 · Secretary for Zoning Hearing</b>	430.00	999.96	-569.96	43.0%
<b>414.314 · Legal (Municipal Attorney)</b>	0.00	2,499.96	-2,499.96	0.0%
<b>414.340 · Advertising/Printing</b>	1,250.08	2,499.96	-1,249.88	50.0%
<b>Total 413 · Code / Zoning Enforcement</b>	15,283.14	86,455.68	-71,172.54	17.7%
<b>415.300 · Emergency Magmt</b>	29.73	500.04	-470.31	5.9%
<b>419.300 · Task Force</b>	4,858.00	4,857.96	0.04	100.0%
<b>Total 415.000 · Public Safety</b>	624,420.03	2,855,798.64	-2,231,378.61	21.9%
<b>420.000 · Health &amp; Human Services</b>				
<b>422.000 · Animal Control</b>	0.00	1,500.00	-1,500.00	0.0%
<b>Total 420.000 · Health &amp; Human Services</b>	0.00	1,500.00	-1,500.00	0.0%
<b>431 · Public Works</b>				
<b>427 · Sanitation</b>				
<b>427.367 · Solid Waste Collection Contract</b>	21,640.50	260,000.04	-238,359.54	8.3%
<b>427.368 · Tipping Fee</b>	24,194.10	170,000.04	-145,805.94	14.2%
<b>Total 427 · Sanitation</b>	45,834.60	430,000.08	-384,165.48	10.7%
<b>428.000 · Public Works - Weed Control</b>				
<b>428.450 · Grass Cutting</b>	0.00	48,000.00	-48,000.00	0.0%
<b>Total 428.000 · Public Works - Weed Control</b>	0.00	48,000.00	-48,000.00	0.0%
<b>430.000 · Roads and Streets</b>				
<b>430.112 · Wages</b>	35,200.37	184,008.36	-148,807.99	19.1%
<b>430.190 · Payroll Taxes - Public Works</b>	2,623.98	13,874.40	-11,250.42	18.9%
<b>430.194 · Unemployment Tax - PW</b>	1,003.19	1,140.00	-136.81	88.0%
<b>430.195 · Workmen's Comp - PW</b>	5,082.04	17,128.44	-12,046.40	29.7%
<b>430.196 · Health Insurance - PW</b>	11,676.94	74,924.64	-63,247.70	15.6%
<b>430.200 · Material/Supplies</b>	919.42	18,000.00	-17,080.58	5.1%
<b>430.233 · Vehicle Operation (Fuel) PW</b>	952.49	6,000.00	-5,047.51	15.9%
<b>430.238 · Uniforms Street Department</b>	69.99	750.00	-680.01	9.3%
<b>430.245 · Highway Materials</b>	0.00	2,250.00	-2,250.00	0.0%
<b>430.251 · Vehicle Parts/Maint</b>	219.29	1,749.96	-1,530.67	12.5%
<b>430.320 · Tele/call/internet</b>	1,665.43	4,500.00	-2,834.57	37.0%
<b>430.351 · Property Insurance</b>	605.14	2,756.28	-2,151.14	22.0%
<b>430.360 · Utilities Maintenance Shed</b>	2,774.04	8,499.96	-5,725.92	32.6%
<b>430.370 · Maintenance/Repairs</b>	437.97	11,000.04	-10,562.07	4.0%
<b>430.374 · Minor Equip Repair</b>	109.49	3,000.00	-2,890.51	3.6%
<b>431.372 · Road Maint/Repairs</b>	164.00	9,999.96	-9,835.96	1.6%
<b>432.200 · Snow Materials/Supplies</b>	5,650.76	12,999.96	-7,349.20	43.5%
<b>432.450 · Supplemental Snowplow</b>	0.00	5,000.04	-5,000.04	0.0%
<b>433.200 · Signs Materials/Supplies</b>	1,398.01	4,500.00	-3,101.99	31.1%
<b>433.361 · Traffic Signals - Electric</b>	739.54	3,200.04	-2,460.50	23.1%
<b>433.370 · Maintenance Traffic Signals</b>	392.69	5,499.96	-5,107.27	7.1%



**Manheim Borough -General Fund**  
**Profit & Loss Budget vs. Actual**  
**January through December 2020**

	Jan - Dec 20	Budget	\$ Over Budget	% of Budget
434.361 · Street Lighting	14,501.34	80,000.04	-65,498.70	18.1%
435.370 · Paint / Maintenance	0.00	3,999.96	-3,999.96	0.0%
<b>Total 430.000 · Roads and Streets</b>	<b>86,186.12</b>	<b>474,782.04</b>	<b>-388,595.92</b>	<b>18.2%</b>
446.000 · Public Works - Other				
446.370 · Storm Water - MS4	3,667.00	9,999.96	-6,332.96	36.7%
448.370 · Hydrants	3,146.84	18,750.00	-15,603.16	16.8%
<b>Total 446.000 · Public Works - Other</b>	<b>6,813.84</b>	<b>28,749.96</b>	<b>-21,936.12</b>	<b>23.7%</b>
<b>Total 431 · Public Works</b>	<b>138,834.56</b>	<b>981,532.08</b>	<b>-842,697.52</b>	<b>14.1%</b>
450.000 · Culture and Recreation				
452 · Pool				
452.221 · Pool Chemicals	0.00	15,000.00	-15,000.00	0.0%
452.260 · Pool Equip/Supply	74.23	5,000.04	-4,925.81	1.5%
452.360 · Pool Utilities	2,109.26	24,999.96	-22,890.70	8.4%
452.370 · Pool Maint / Repairs	357.00	7,500.00	-7,143.00	4.8%
452.450 · Pool Contract	0.00	129,000.00	-129,000.00	0.0%
<b>Total 452 · Pool</b>	<b>2,540.49</b>	<b>181,500.00</b>	<b>-178,959.51</b>	<b>1.4%</b>
453.000 · Spectator - Museums, etc.				
453.540 · Historical Society Donation	0.00	1,500.00	-1,500.00	0.0%
<b>Total 453.000 · Spectator - Museums, etc.</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
454 · Parks				
454.351 · Property Insurance	2,696.76	11,907.00	-9,210.24	22.6%
454.360 · Park Utilities	1,769.34	14,000.04	-12,230.70	12.6%
454.370 · Park Maintenance/Repairs	1,777.04	15,999.96	-14,222.92	11.1%
454.371 · Park Tree Services	0.00	9,999.96	-9,999.96	0.0%
454.430 · Park Taxes	1,599.26	6,962.28	-5,363.02	23.0%
<b>Total 454 · Parks</b>	<b>7,842.40</b>	<b>58,869.24</b>	<b>-51,026.84</b>	<b>13.3%</b>
456.540 · Library Donation	0.00	6,300.00	-6,300.00	0.0%
<b>Total 450.000 · Culture and Recreation</b>	<b>10,382.89</b>	<b>248,169.24</b>	<b>-237,786.35</b>	<b>4.2%</b>
465.000 · Community Development				
465.360 · 26 E High Utilities	149.94			
<b>Total 465.000 · Community Development</b>	<b>149.94</b>			
471.000 · Debt Service				
471.200 · 2019 Bond Series Principle	0.00	230,000.04	-230,000.04	0.0%
472.000 · 2019 Bond Series Interest	0.00	134,000.04	-134,000.04	0.0%
<b>Total 471.000 · Debt Service</b>	<b>0.00</b>	<b>364,000.08</b>	<b>-364,000.08</b>	<b>0.0%</b>
483.000 · Employer Paid Benefits				
483.100 · Act 205 Pension MMO (Police)	0.00	244,599.96	-244,599.96	0.0%
483.300 · Act 205 Pension MMO (non-unif)	0.00	51,653.04	-51,653.04	0.0%
<b>Total 483.000 · Employer Paid Benefits</b>	<b>0.00</b>	<b>296,253.00</b>	<b>-296,253.00</b>	<b>0.0%</b>
492.010 · To Capital	0.00	6,000.00	-6,000.00	0.0%
<b>Total 01E · General Fund Expense</b>	<b>868,720.81</b>	<b>5,263,001.76</b>	<b>-4,394,280.95</b>	<b>16.5%</b>
<b>Total Expense</b>	<b>868,720.81</b>	<b>5,263,001.76</b>	<b>-4,394,280.95</b>	<b>16.5%</b>
<b>Net Income</b>	<b>-55,926.25</b>	<b>-17,470.32</b>	<b>-38,455.93</b>	<b>320.1%</b>

## General Fund "Unassigned Balance" (i.e. "Reserves")

(this does not include Capital or any other funds...just General Fund)

2016 budget	\$4,443,273.52	\$370,273 << Per month
2017 Budget	\$4,620,957	\$385,080 << Per month
2018 Budget	\$4,964,231	\$413,686 << Per month
2019 Budget	\$5,018,489	\$418,207 << Per month

**2020 Budget      \$5,263,003      \$438,584 << Per month**

	<u>Balance</u>	<u>YTD GF Income</u>	<u>YTD GF Expenses</u>	<u># Months Reserve</u>
	\$2,322,740			6.3
2/9/2016	\$2,353,065	\$474,525	\$444,200	6.4
3/7/2016	\$2,436,255	\$863,781	\$750,267	6.6
4/11/2016	\$2,279,582	\$899,683	\$942,841	6.2
5/9/2016	\$2,565,301	\$1,521,071	\$1,278,510	6.9
6/14/2016	\$2,936,382	\$2,457,247	\$1,843,605	7.9
8/14/2016	\$2,929,828	\$3,310,836	\$2,703,747	7.9
9/13/2016	\$3,143,085	\$3,852,847	\$3,032,501	8.5
10/10/2016	\$3,037,512	\$4,254,249	\$3,539,477	8.2
11/8/2016	\$2,846,149	\$4,432,099	\$3,908,690	7.7
12/31/2016	\$2,695,347	** audited 12/31/16 balance		7.3
2/13/2017	\$2,853,747	\$358,288	\$199,888	7.4
4/10/2017	\$2,742,451	\$1,159,485	\$1,112,381	7.1
5/8/2017	\$2,834,005	\$1,453,279	\$1,314,620	7.4
6/13/2017	\$3,400,809	\$2,731,529	\$2,026,067	8.8
8/29/2017	\$3,580,891	\$3,763,218	\$2,877,674	9.3
9/26/2017	\$3,353,850	\$4,216,306	\$3,557,803	8.7
10/31/2017	\$3,215,025	\$4,350,337	\$3,830,659	8.3
11/27/2017	\$2,905,038	\$4,587,286	\$4,377,595	7.5
12/31/2017	\$2,910,813	** audited 12/31/17 balance		7.0
2/13/2018	\$2,518,880	\$431,794	\$608,261	6.1
4/10/2018	\$2,454,825	\$1,034,811	\$1,275,333	5.9
5/8/2018	\$2,802,723	\$1,736,884	\$1,629,508	6.8
6/13/2018	\$2,784,300	\$2,272,729	\$2,183,776	6.7
8/27/2018	\$3,595,699	\$3,853,615	\$2,953,263	8.7
9/26/2018	\$3,563,873	\$4,431,169	\$3,562,643	8.6
10/25/2018	\$3,258,004	\$4,614,412	\$4,051,756	7.9
11/26/2018	\$2,964,777	\$4,860,218	\$4,590,787	7.2
12/31/2018	\$2,983,836	** audited 12/31/18 balance		7.2
2/12/2019	\$2,409,197	\$ 416,422	\$702,572	5.8
4/29/2019	\$2,416,990	\$1,241,890	\$1,520,247	5.8
5/28/2019	\$3,354,448	\$2,661,357	\$2,002,256	8.0
6/25/2019	\$3,232,340	\$2,947,245	\$2,410,252	7.7
7/30/2019	\$3,418,884	\$3,519,082	\$2,795,545	8.2
8/27/2019	\$3,403,746	\$3,724,390	\$3,015,991	8.1
9/23/2019	\$3,341,011	\$4,310,346	\$3,664,682	8.0
10/29/2019	\$3,485,986	\$4,720,634	\$3,929,995	8.3
11/26/2019	\$3,124,824	\$4,785,948	\$4,356,471	7.5
12/31/2019	\$3,104,802	\$5,247,746	\$4,838,291	7.4 *unaudited
3/9/2020	\$2,639,421	\$812,795	\$868,721	6.3

## Manheim Borough

3/10/2020

### **BILLS TO BE APPROVED FOR PAYMENT**

RATIFIED GENERAL FUND

RATIFIED CAPITAL FUND

K-9 FUND	\$	-
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GENERAL FUND	\$	89,115.58
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CAPITAL FUND	\$	-
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LIQUID FUELS FUND	\$	-
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	\$	89,115.58
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03/09/20

## Manheim Borough -General Fund

## Check Detail

February 26 through March 10, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pm...	4949	03/10/2020	American United Life Insurance Company	102.000 · Cash 2203326201	
Bill	G006...	02/18/2020		410.196 · Health Insurance PD	-602.72
				401.196 · Health Insurance	-50.91
				430.196 · Health Insurance - PW	-98.82
				413.196 · Codes - Health Insurance	-26.22
				402.196 · Health Ins (FD/HRC)	-26.43
TOTAL					-805.10
Bill Pm...	4950	03/10/2020	Axon Enterprise, Inc.	102.000 · Cash 2203326201	
Bill	SI-16...	02/12/2020		410.220 · Operating Supplies	-2,990.00
TOTAL					-2,990.00
Bill Pm...	4951	03/10/2020	BB&T Commercial Equipment Capital	102.000 · Cash 2203326201	
Bill	44219...	02/27/2020		410.384 · Cruiser Lease	-34,525.38
TOTAL					-34,525.38
Bill Pm...	4952	03/10/2020	Berkheimer Associates	102.000 · Cash 2203326201	
Bill	402	02/28/2020		403.116 · Tax Coll - Fee/Commission	-410.97
TOTAL					-410.97
Bill Pm...	4953	03/10/2020	Chiques Creek Watershed Alliance	102.000 · Cash 2203326201	
Bill	18	02/03/2020		446.370 · Storm Water - MS4	-1,000.00
TOTAL					-1,000.00
Bill Pm...	4954	03/10/2020	Dave's Lawn & Garden	102.000 · Cash 2203326201	
Bill	55015	03/01/2020		430.374 · Minor Equip Repair	-5.45
TOTAL					-5.45
Bill Pm...	4955	03/10/2020	Deer Country Farm & Lawn, Inc.	102.000 · Cash 2203326201	
Bill	P28300	03/03/2020		430.370 · Maintenance/Repairs	-52.77
TOTAL					-52.77
Bill Pm...	4956	03/10/2020	Eagle Wireless Communications	102.000 · Cash 2203326201	
Bill	INV-0...	03/01/2020		410.252 · Computer Equip PD	-169.50
				430.320 · Tele/call/internet	-67.80
TOTAL					-237.30
Bill Pm...	4957	03/10/2020	East Hempfield Township	102.000 · Cash 2203326201	
Bill	8497	02/27/2020		410.460 · Training PD	-750.00
TOTAL					-750.00

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## Manheim Borough -General Fund

## Check Detail

February 26 through March 10, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pm...	4958	03/10/2020	Erie Family Life Insurance Co.	102.000 · Cash 2203326201	
Bill	LI150...	02/20/2020		410.198 · Life Insurance PD	-412.79
Bill	LI150...	02/27/2020		410.198 · Life Insurance PD	-371.26
TOTAL					-784.05
Bill Pm...	4959	03/10/2020	Federal Express Corp.	102.000 · Cash 2203326201	
Bill	6-915...	02/03/2020		410.215 · Postage PD	-34.50
TOTAL					-34.50
Bill Pm...	4960	03/10/2020	Fulton Bank Visa	102.000 · Cash 2203326201	
Bill	75850...	02/25/2020		410.220 · Operating Supplies	-79.98
				410.220 · Operating Supplies	-14.69
				410.220 · Operating Supplies	-20.13
				410.215 · Postage PD	-1.80
				410.215 · Postage PD	-68.30
				410.460 · Training PD	-125.00
				410.220 · Operating Supplies	-2,201.00
				430.200 · Material/Supplies	-51.76
				430.200 · Material/Supplies	-18.98
				430.200 · Material/Supplies	-72.07
				401.210 · Office Supplies	-6.99
				401.210 · Office Supplies	-66.49
				409.213 · Computer Equipment	-1,750.00
				409.213 · Computer Equipment	-152.00
				401.215 · Postage Boro	-266.99
TOTAL					-4,896.18
Bill Pm...	4961	03/10/2020	Garman's Cleaning	102.000 · Cash 2203326201	
Bill	5054	03/02/2020		409.317 · Cleaning Services	-720.00
TOTAL					-720.00
Bill Pm...	4962	03/10/2020	Higher Information Group	102.000 · Cash 2203326201	
Bill	203578	03/01/2020		401.210 · Office Supplies	-39.00
Bill	203582	03/01/2020		410.252 · Computer Equip PD	-50.00
TOTAL					-89.00
Bill Pm...	4963	03/10/2020	JGF Funding	102.000 · Cash 2203326201	
Bill	203584	03/01/2020		410.252 · Computer Equip PD	-323.34
Bill	203583	03/01/2020		410.252 · Computer Equip PD	-140.30
Bill	203581	03/01/2020		410.252 · Computer Equip PD	-52.36
Bill	203580	03/01/2020		410.252 · Computer Equip PD	-180.73
Bill	203579	03/01/2020		410.252 · Computer Equip PD	-1,131.43
TOTAL					-1,828.16
Bill Pm...	4964	03/10/2020	John A. Zern & Son	102.000 · Cash 2203326201	
Bill	60360	02/27/2020		430.200 · Material/Supplies	-6.00
Bill	60361	02/27/2020		410.210 · Office Supplies	-48.00
TOTAL					-54.00

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03/09/20

## Manheim Borough -General Fund

## Check Detail

February 26 through March 10, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pm...	4965	03/10/2020	Lancaster County Solid Waste Mangement	102.000 · Cash 2203326201	
Bill	13040...	02/29/2020		427.368 · Tipping Fee	-10,644.84
TOTAL					-10,644.84
Bill Pm...	4966	03/10/2020	LNP Media Group, Inc.	102.000 · Cash 2203326201	
Bill	41996...	02/21/2020		414.340 · Advertising/Printing	-486.16
TOTAL					-486.16
Bill Pm...	4967	03/10/2020	Longeneckers Hardware Company	102.000 · Cash 2203326201	
Bill	631081	02/24/2020		409.370 · Maintenance/Repair	-19.99
Bill	631236	02/25/2020		430.200 · Material/Supplies	-10.99
Bill	631231	02/25/2020		430.370 · Maintenance/Repairs	-7.58
Bill	631315	02/26/2020		452.260 · Pool Equip/Supply	-5.79
Bill	631309	02/26/2020		430.370 · Maintenance/Repairs	-3.59
Bill	631294	02/26/2020		454.370 · Park Maintenance/Repairs	-36.99
				430.200 · Material/Supplies	-5.49
Bill	631383	02/27/2020		430.200 · Material/Supplies	-12.58
Bill	631598	02/28/2020		454.370 · Park Maintenance/Repairs	-19.96
Bill	631737	03/02/2020		454.370 · Park Maintenance/Repairs	-13.78
Bill	631881	03/03/2020		454.370 · Park Maintenance/Repairs	-8.99
Bill	631866	03/03/2020		454.370 · Park Maintenance/Repairs	-38.91
Bill	631913	03/03/2020		454.370 · Park Maintenance/Repairs	-9.98
Bill	631992	03/04/2020		430.200 · Material/Supplies	-8.99
Bill	632105	03/05/2020		452.370 · Pool Maint / Repairs	-39.00
TOTAL					-242.61
Bill Pm...	4968	03/10/2020	MAWSA S&W	102.000 · Cash 2203326201	
Bill	22603...	02/20/2020		410.360 · Utilities PD	-155.78
Bill	22605...	02/20/2020		452.360 · Pool Utilities	-61.27
Bill	22606...	02/20/2020		454.360 · Park Utilities	-58.63
Bill	22608...	02/20/2020		454.360 · Park Utilities	-11.60
Bill	22608...	02/20/2020		452.360 · Pool Utilities	-283.74
Bill	22608...	02/20/2020		452.360 · Pool Utilities	-113.60
Bill	22608...	02/20/2020		454.360 · Park Utilities	-11.60
Bill	22610...	02/20/2020		409.360 · Utilities	-65.93
Bill	22613...	02/20/2020		454.360 · Park Utilities	-11.60
Bill	22623...	02/20/2020		430.360 · Utilities Maintenance Shed	-71.42
Bill	22629...	02/20/2020		448.370 · Hydrants	-1,573.42
TOTAL					-2,418.59
Bill Pm...	4969	03/10/2020	Michelle S. Parke	102.000 · Cash 2203326201	
Bill	2111	03/03/2020		414.311 · Secretary for Zoning Hear...	-125.00
TOTAL					-125.00
Bill Pm...	4970	03/10/2020	Municipal Capital	102.000 · Cash 2203326201	
Bill	14084...	02/24/2020		410.327 · Radio PD	-13,927.33
TOTAL					-13,927.33

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## Manheim Borough -General Fund

## Check Detail

February 26 through March 10, 2020

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pm...</b>	<b>4971</b>	<b>03/10/2020</b>	<b>Office Basics, Inc.</b>	<b>102.000 · Cash 2203326201</b>	
Bill	I-1458...	02/26/2020		401.210 · Office Supplies	-37.75
Bill	I-1461...	02/28/2020		410.210 · Office Supplies	-354.75
TOTAL					-392.50
<b>Bill Pm...</b>	<b>4972</b>	<b>03/10/2020</b>	<b>PABCO</b>	<b>102.000 · Cash 2203326201</b>	
Bill	PABC...	03/01/2020		401.420 · Dues/Membership/Subscr...	-74.00
TOTAL					-74.00
<b>Bill Pm...</b>	<b>4973</b>	<b>03/10/2020</b>	<b>Paul B Zimmerman, LLC</b>	<b>102.000 · Cash 2203326201</b>	
Bill	71299...	02/26/2020		430.370 · Maintenance/Repairs	-69.74
TOTAL					-69.74
<b>Bill Pm...</b>	<b>4974</b>	<b>03/10/2020</b>	<b>Personalized Commercial Cleaning</b>	<b>102.000 · Cash 2203326201</b>	
Bill	141535	02/29/2020		410.373 · Building Maint	-645.00
TOTAL					-645.00
<b>Bill Pm...</b>	<b>4975</b>	<b>03/10/2020</b>	<b>PP&amp;L</b>	<b>102.000 · Cash 2203326201</b>	
Bill	82130...	02/19/2020		454.360 · Park Utilities	-31.12
Bill	20269...	02/19/2020		434.361 · Street Lighting	-30.80
Bill	58479...	02/19/2020		434.361 · Street Lighting	-42.46
Bill	61279...	02/19/2020		433.361 · Traffic Signals - Electric	-31.18
Bill	65320...	02/20/2020		433.361 · Traffic Signals - Electric	-159.57
Bill	71330...	02/21/2020		433.361 · Traffic Signals - Electric	-79.16
Bill	10560...	02/24/2020		454.360 · Park Utilities	-31.72
Bill	92560...	02/24/2020		454.360 · Park Utilities	-31.72
TOTAL					-437.73
<b>Bill Pm...</b>	<b>4976</b>	<b>03/10/2020</b>	<b>Quality Digital Office Solutions</b>	<b>102.000 · Cash 2203326201</b>	
Bill	283579	03/02/2020		401.210 · Office Supplies	-134.93
TOTAL					-134.93
<b>Bill Pm...</b>	<b>4977</b>	<b>03/10/2020</b>	<b>Rapho Township</b>	<b>102.000 · Cash 2203326201</b>	
Bill	02-3-...	03/05/2020		410.317 · Rapho Fines	-676.53
Bill	02-2-...	03/05/2020		410.317 · Rapho Fines	-707.77
TOTAL					-1,384.30
<b>Bill Pm...</b>	<b>4978</b>	<b>03/10/2020</b>	<b>Shaub's Dry Cleaning</b>	<b>102.000 · Cash 2203326201</b>	
Bill	10009...	02/21/2020		410.238 · Officer's Uniforms	-662.35
TOTAL					-662.35

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03/09/20

## Manheim Borough -General Fund

## Check Detail

February 26 through March 10, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pm...	4979	03/10/2020	Steve Ludman	102.000 · Cash 2203326201	
Bill	02242...	02/24/2020		410.460 · Training PD	-33.68
Bill	03062...	03/06/2020		410.460 · Training PD	-62.49
TOTAL					-96.17
Bill Pm...	4980	03/10/2020	SWIF	102.000 · Cash 2203326201	
Bill	06214...	02/28/2020		411.163 · Workmen's Comp	-1,367.00
TOTAL					-1,367.00
Bill Pm...	4981	03/10/2020	T & W Traffic Control	102.000 · Cash 2203326201	
Bill	8934	02/17/2020		433.200 · Signs Materials/Supplies	-27.00
Bill	8969	02/27/2020		433.200 · Signs Materials/Supplies	-156.00
TOTAL					-183.00
Bill Pm...	4982	03/10/2020	Tactical Wear	102.000 · Cash 2203326201	
Bill	40134...	02/05/2020		410.238 · Officer's Uniforms	-139.99
Bill	40134...	02/10/2020		410.238 · Officer's Uniforms	-291.96
Bill	40134...	02/10/2020		410.238 · Officer's Uniforms	-1,377.89
TOTAL					-1,809.84
Bill Pm...	4983	03/10/2020	Terre Hill Concrete Products	102.000 · Cash 2203326201	
Bill	99436...	03/01/2020		446.370 · Storm Water - MS4	-267.00
TOTAL					-267.00
Bill Pm...	4984	03/10/2020	Verizon Wireless	102.000 · Cash 2203326201	
Bill	98487...	02/20/2020		410.320 · Telephone	-221.20
Bill	98492...	02/26/2020		410.320 · Telephone	-461.01
				430.320 · Tele/call/internet	-125.98
				401.320 · Telephone (Mgr Cell Phone)	-55.32
				414.240 · Misc Operating Supplies	-40.01
TOTAL					-903.52
Bill Pm...	4985	03/10/2020	Wex Bank	102.000 · Cash 2203326201	
Bill	64119...	02/29/2020		411.231 · Vehicle Operation FD	-481.60
				410.231 · Vehicle Operation (Fuel)	-2,313.56
				430.233 · Vehicle Operation (Fuel) ...	-401.91
TOTAL					-3,197.07
Bill Pm...	4986	03/10/2020	Windstream	102.000 · Cash 2203326201	
Bill	02139...	02/25/2020		409.360 · Utilities	-230.92
Bill	02139...	02/25/2020		430.320 · Tele/call/internet	-36.59
TOTAL					-267.51



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03/09/20

**Manheim Borough -General Fund**

**Check Detail**

**February 26 through March 10, 2020**

Type	Num	Date	Name	Account	Paid Amount
Bill Pm...	4987	03/10/2020	Witmer Public Safety Group, Inc.	102.000 · Cash 2203326201	
Bill	20104...	02/24/2020		410.220 · Operating Supplies	-196.53
TOTAL					-196.53

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## Manheim Borough -General Fund

03/09/20

## Check Run

Accrual Basis

February 26 through March 11, 2020

Date	Num	Name	Amount
<b>Feb 26 - 29, 20</b>			
Feb 26 - 29, 20			
<b>Week of Mar 1, 20</b>			
Week of Mar 1, 20			
<b>Mar 8 - 11, 20</b>			
03/10/2020	4949	American United Life Insurance Company	-805.10
03/10/2020	4950	Axon Enterprise, Inc.	-2,990.00
03/10/2020	4951	BB&T Commercial Equipment Capital	-34,525.38
03/10/2020	4952	Berkheimer Associates	-410.97
03/10/2020	4953	Chiques Creek Watershed Alliance	-1,000.00
03/10/2020	4954	Dave's Lawn & Garden	-5.45
03/10/2020	4955	Deer Country Farm & Lawn, Inc.	-52.77
03/10/2020	4956	Eagle Wireless Communications	-237.30
03/10/2020	4957	East Hempfield Township	-750.00
03/10/2020	4958	Erie Family Life Insurance Co.	-784.05
03/10/2020	4959	Federal Express Corp.	-34.50
03/10/2020	4960	Fulton Bank Visa	-4,896.18
03/10/2020	4961	Garman's Cleaning	-720.00
03/10/2020	4962	Higher Information Group	-89.00
03/10/2020	4963	JGF Funding	-1,828.16
03/10/2020	4964	John A. Zern & Son	-54.00
03/10/2020	4965	Lancaster County Solid Waste Mangement	-10,644.84
03/10/2020	4966	LNP Media Group, Inc.	-486.16
03/10/2020	4967	Longeneckers Hardware Company	-242.61
03/10/2020	4968	MAWSA S&W	-2,418.59
03/10/2020	4969	Michelle S. Parke	-125.00
03/10/2020	4970	Municipal Capital	-13,927.33
03/10/2020	4971	Office Basics, Inc.	-392.50
03/10/2020	4972	PABCO	-74.00
03/10/2020	4973	Paul B Zimmerman, LLC	-69.74
03/10/2020	4974	Personalized Commercial Cleaning	-645.00
03/10/2020	4975	PP&L	-437.73
03/10/2020	4976	Quality Digital Office Solutions	-134.93
03/10/2020	4977	Rapho Township	-1,384.30
03/10/2020	4978	Shaub's Dry Cleaning	-662.35
03/10/2020	4979	Steve Ludman	-96.17
03/10/2020	4980	SWIF	-1,367.00
03/10/2020	4981	T & W Traffic Control	-183.00
03/10/2020	4982	Tactical Wear	-1,809.84
03/10/2020	4983	Terre Hill Concrete Products	-267.00
03/10/2020	4984	Verizon Wireless	-903.52
03/10/2020	4985	Wex Bank	-3,197.07
03/10/2020	4986	Windstream	-267.51
03/10/2020	4987	Witmer Public Safety Group, Inc.	-196.53
Mar 8 - 11, 20			-89,115.58
<b>TOTAL</b>			<b>-89,115.58</b>

10:48 AM

03/10/20

Manheim Borough -General Fund

Check Detail

February 21, 2020

Type	Num	Date	Name	Account	Paid Amount
Bill Pm...	4988	02/21/2020	BB&T Commercial Equipment Capital	102.000 · Cash 2203326201	
Bill	211579	02/21/2020		410.384 · Cruiser Lease	-12,375.48
TOTAL					-12,375.48

## Public Works Report

February 2020

This month was somewhat mild with the lack of winter weather, so we took the opportunity to get much need maintenance done, throughout the Borough and shop.

We repainted and cleaned downstairs bathroom. We made repairs to both utility trailers. We felt that these improvements would help keep us safer when preparing for special events. We completed repairing and painting wooden pool benches. We also restored and painted concrete benches that were on the square.

We got to spend time in the parks as well with the mild weather. Trimmed low hanging limbs, cleaned up trash and did some spring cleanup. We repaired many potholes form over the winter. This was a good time to get our spring list stared. Repaired a small sink hole on South Oak Street. Continuing on our sign survey. Large pool pump is being repaired.

Safety Talks ~ Importance of safety when working in traffic with utility trailers

MS-4 ~ Replaced storm drain cover on West Colebrook Street, at shop

Cleaned out two storm drain boxes in 100 block of North Charlotte Street

Cleaned off storm drain boxes after each rain events

As always any question or concerns, just ask.....

*Lindsey Uhlig*

**From:** Kerri Myers  
**Sent:** Monday, March 09, 2020 12:56 PM  
**To:** Linda Gerhart <[adminassistant@manheimboro.org](mailto:adminassistant@manheimboro.org)>  
**Subject:** MC Elementary Carnival May 15 2020

Hello Linda,

It was nice talking to you today. The following is a brief summary of our event planned for May 15th, 2020 at the park/pavilions behind Manheim pool and farm show area. The event is the Manheim Central Elementary School carnival funded by the school PTOs to celebrate the children's hard work all year. The event will be held from either 5:30-8 or 5-8, we are still deciding. We will arrive at approximately 8:00am to begin set up. We will have 4 bounce houses, same vendor as last year (Bounce House Rentals Of Lancaster). We plan on having 3 to 4 food trucks (likely Divine Swine, Manheim Central FFA, Lions club). We will also plan on having games, dunk tanks, photo booth, DJ, free hotdogs/chips/drinks/Rita's Italian Ice for the kids. Forgotten Friends will have a tent to do a few shows during the event. The fire company will be present with a truck for the children to tour. We expect our attendance to be around 1300 people. I will make the police and EMS aware of the event again this year. We would greatly appreciate extra trash cans/bags if possible. Please let me know if there's anything that we can do on our end to make things easier for you or anything you would like seeing done differently from the previous years. Thank you so much for your time!

Kerri Mateer

## **Manheim Fire Department February 2020 Fire Report**

By Fire Chief Andrew Kirchner

February 2020 Incidents - 18

2020 Year - to - Date Incidents - 46

132 members responded and spent 92 hours in service

Members spent a total of 18 hours on incidents

Averaged 60 minutes in service per incident

Averaged 8 members per incident

79 members spent 360.5 man-hours in fire department training

5 members spent 1 hours in Fire Prevention and Public service for the Community

12 Members spent over 48 man-hours on repairs and maintenance of equipment and apparatus

Property Endangered by Fire in February 2020 - \$170,000

Property Damaged by Fire in February 2020 - \$0

Property Saved by Firefighters in February 2020 - \$170,000

### **Notable Incidents:**

2/14/2020 Incident # 38 - 60 N. Pitt St. Manheim Boro (Dwelling)

### **Incidents by Municipality**

Penn Township - 3 incidents  
Manheim Borough - 7 incidents  
Rapho Township - 6 incidents  
West Hempfield - 1 Incidents  
East Petersburg Boro - 1 incidents

### **Incidents by Fire District**

Manheim Fire Dept. - 14 incidents  
East Petersburg Fire Dept -1 incident  
Mastersonville Fire Dept. - 1 Incident  
Rheems Fire Dept. - 1 Incident  
West Hempfield Fire Dept. - 1 incident

### **Incidents by Time of Day**

12AM - 8AM - 6  
8AM - 4PM - 6  
4PM - 12AM - 6

### **Incidents by Day of the Week**

Sunday - 5  
Monday - 0  
Tuesday - 2  
Wednesday - 5  
Thursday - 1  
Friday - 3  
Saturday - 2

### **Types of Incidents**

2 Vehicle Accidents  
5 Fire Alarms  
3 Stand by / Cover assignment  
3 AED  
1 Building / Dwelling Fires  
2 Trash / Brush Fire  
2 Traffic Control

### **Apparatus Use**

**Fire Chief** - 6 responses, 0 mutual aid  
**Duty Chief** - 1 Responses  
**Duty Officer** - 6 Responses  
**Engine 26-1** - 7 responses, 1 mutual aid  
**Rescue 26** - 6 responses, 2 mutual aid  
**Truck 26** - 0 responses, 0 mutual aid  
**Tanker 26** - 2 responses, 0 mutual aid  
**Squad 26-1** - 4 responses, 0 mutual aid  
**Fire Police** - 4 responses, 1 mutual aid

### **Mutual Aid Received**

East Petersburg Fire Dept. - 1 incidents  
Penryn Fire Dept. - 2 incidents  
Mastersonville Fire Dept. - 1 incidents  
Lititz Fire Dept. - 1 Incident  
  
Northwest EMS - 5 incidents  
  
Manheim Boro Police - 10 incidents  
Northern Lancaster Regional Police - 3 incidents

## **Manheim Fire Department January 2020 Fire Report**

By Fire Chief Andrew Kirchner

January 2020 Incidents - 28

2020 Year - to - Date Incidents - 28

305 members responded and spent 187 hours in service

Members spent a total of 19 hours in service

Averaged 40 minutes in service per incident

Averaged 11 members per incident

49 members spent 392 man-hours in fire department training

28 members spent 112 hours in Fire Prevention and Public service for the Community

16 Members spent over 32 man-hours on repairs and maintenance of equipment and apparatus

Property Endangered by Fire in January 2020 - \$0

Property Damaged by Fire in January 2020 - \$0

Property Saved by Firefighters in January 2020 - \$0

### **Notable Incidents:**



### **Incidents by Municipality**

Penn Township - 8 incidents  
Manheim Borough - 9 incidents  
Rapho Township - 9 incidents  
East Hempfield - 2 Incidents

### **Incidents by Fire District**

Manheim Fire Dept. - 23 incidents  
Fire Dept Mount Joy - 1 incident  
East Petersburg Fire Dept -1 incident  
Mastersonville Fire Dept. - 1 Incident  
Penryn Fire Dept. - 1 Incident  
Hempfield Fire Dept. - 1 incident

### **Incidents by Time of Day**

12AM - 8AM - 9  
8AM - 4PM - 3  
4PM - 12AM - 11

### **Incidents by Day of the Week**

Sunday - 3  
Monday - 3  
Tuesday - 2  
Wednesday - 6  
Thursday - 7  
Friday - 3  
Saturday - 4

### **Types of Incidents**

6 Vehicle Accidents  
5 Automatic Fire Alarms  
1 Inside/Outside Investigations  
    1 Gas leak  
    5 CO alarms  
    1 Med Assists  
    1 AED  
3 Building / Dwelling Fires  
    1 Trash Fire  
3 Traffic Control

### **Apparatus Use**

**Fire Chief** - 11 responses, 0 mutual aid  
**Duty Chief** - 11 Responses  
**Duty Officer** - 4 Responses  
**Engine 26-1** - 15 responses, 0 mutual aid  
**Rescue 26** - 13 responses, 1 mutual aid  
**Truck 26** - 1 responses, 1 mutual aid  
**Tanker 26** - 1 responses, 2 mutual aid  
**Squad 26-1** - 5 responses, 0 mutual aid  
**Fire Police** - 9 responses, 2 mutual aid

### **Mutual Aid Received**

East Petersburg Fire Dept. - 1 incidents  
Penryn Fire Dept. - 3 incidents  
Mastersonville Fire Dept. - 2 incidents

Northwest EMS - 7 incidents  
SVEMS - 1 incident  
Warwick EMS - 1 incident

Manheim Boro Police - 13 incidents  
Northern Lancaster Regional Police - 4 incidents

**Zone Breakdown****Date: Monday, March 9, 2020****Time: 1:59:12 PM****Incident Date between** 2020-02-01 **and** 2020-03-01**Northwest EMS Zone Breakdown Report February 2020****Zone Breakdown**

Zone	Calls
	4
Cumberland - Mechanicsburg Borough (21804)	1
Dauphin- Conewago Township (22910)	6
Dauphin- Derry Township (22912)	19
Dauphin- Londonderry Township (22920)	10
Lancaster- Clay Township (36917)	14
Lancaster- Columbia Borough (36002)	22
Lancaster- Conoy Township (36920)	13
Lancaster- East Donegal Township (36925)	64
Lancaster- East Hempfield Township (36928)	14
Lancaster- Elizabeth Township (36932)	17
Lancaster- Elizabethtown Borough (36803)	111
Lancaster- Ephrata Borough (36804)	1
Lancaster- Lancaster City (36001)	12
Lancaster- Lititz Borough (36806)	5
Lancaster- Manheim Borough (36807)	33
Lancaster- Manheim Township (36937)	1
Lancaster- Manor Township (36938)	1
Lancaster- Marietta Borough (36939)	22
Lancaster- Mount Joy Borough (36809)	15
Lancaster- Mount Joy Township (36942)	57
Lancaster- Mountville Borough (52016)	4
Lancaster- Penn Township (36944)	59
Lancaster- Rapho Township (36948)	25
Lancaster- Warwick Township (36955)	5
Lancaster- West Donegal Township (36958)	132
Lancaster- West Hempfield Township (36960)	6
Lebanon- Lebanon City (38001)	1
York - Lower Windsor Township (45152)	2
York- Hellam Township (67929)	1
York- Wrightsville Borough (67968)	2

	<b>Total 679</b>
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**Zone Breakdown****Date: Monday, March 9, 2020****Time: 2:03:19 PM****Incident Date between** 2020-01-01 **and** 2020-03-01**Northwest EMS Zone Breakdown Report January – February YTD****Zone Breakdown**

Zone	Calls
	6
Cumberland - Mechanicsburg Borough (21804)	1
Dauphin- Conewago Township (22910)	13
Dauphin- Derry Township (22912)	29
Dauphin- Londonderry Township (22920)	16
Dauphin- Lower Swatara Township (22922)	1
Lancaster- Clay Township (36917)	35
Lancaster- Columbia Borough (36002)	35
Lancaster- Conoy Township (36920)	32
Lancaster- East Donegal Township (36925)	125
Lancaster- East Hempfield Township (36928)	25
Lancaster- East Petersburg Borough (36930)	2
Lancaster- Elizabeth Township (36932)	34
Lancaster- Elizabethtown Borough (36803)	200
Lancaster- Ephrata Borough (36804)	1
Lancaster- Lancaster City (36001)	19
Lancaster- Lititz Borough (36806)	9
Lancaster- Manheim Borough (36807)	63
Lancaster- Manheim Township (36937)	3
Lancaster- Manor Township (36938)	1
Lancaster- Marietta Borough (36939)	37
Lancaster- Mount Joy Borough (36809)	44
Lancaster- Mount Joy Township (36942)	117
Lancaster- Mountville Borough (52016)	5
Lancaster- Penn Township (36944)	115
Lancaster- Rapho Township (36948)	65
Lancaster- Warwick Township (36955)	9
Lancaster- West Donegal Township (36958)	259
Lancaster- West Hempfield Township (36960)	7
Lebanon - Heidelberg Township	2
Lebanon- Lebanon City (38001)	1
Lebanon- South Londonderry Township (38922)	4

Lebanon- West Cornwall Township (38925)	1
York - Lower Windsor Township (45152)	2
York- Hellam Township (67929)	4
York- Wrightsville Borough (67968)	5
	<b>Total 1327</b>