



Manheim Borough Topics

NOVEMBER 2013

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MANHEIM BOROUGH WELCOMES

Mark Stivers, Borough Manager

I would like to introduce myself. First of all, I am excited about the opportunity to work here in Manheim Borough. I consider it a privilege and honor to be here.

I was born and raised in Gaithersburg Maryland, northwest of Washington DC and moved to PA after I graduated from Shippensburg University. I completed my Master's degree in Community and Regional Planning from Temple University. Through those years, I have had the opportunity to travel to several different countries and work with many different people groups and organizations. This included living in Europe, experiencing firsthand the small towns that are similar to roots of this town!

I believe that Manheim is a strong community with a long, powerful history and a very promising future. In order to move forward to the future we want, we need to work as a team, not only here in the Borough but in this area. This is not always easy but with leadership, hard work, and good relationships, we can accomplish more than many realize.

I look forward to working side by side with all of you as we walk forward in the future. Let's work hard today so when people look back to this time, they have a reason to be proud!

Candie Johnson, Codes Enforcement Officer

Candie started with the Borough in June 2013 as the Codes Enforcement Officer. Candie has been working in local government for the past 16 years and brings a lot of knowledge and experience to the Borough. She resides in South Lebanon Township with her husband Ron. She has two, children, Cody and Leah and her little dog Lily Mae. She enjoys bowling, playing softball and hanging out with her family. She looks forward to serving Manheim Borough as the new Codes Enforcement Officer.



Mark Stivers, Borough Manager, Candie Johnson, Codes Enforcement Back & Gretchen Smith, Adopt-A-Block Chairman Front

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WINTER WEATHER APPROACHES

Winter Advisory Reminder:

A SNOW EMERGENCY, in the Borough, can be declared either by the Governor of Pennsylvania or the Mayor, in conjunction with the Borough Manager. A snow emergency declaration is intended to facilitate the movement of traffic and to assist the snow plows in clearing the streets during a snowstorm. Here is what you need to know.

When the weather forecast is predicting a significant amount of snow to fall, generally four inches or more, you need to begin listening to the radio and television stations or checking the borough website, www.manheimboro.org, to learn whether or not the Borough has issued or is going to issue a SNOW EMERGENCY. If a SNOW EMERGENCY has been declared by the Mayor and the Borough Manager, A SPECIFIC TIME WILL BE SET TO PUT THE PLAN IN MOTION.

The following radio and television stations will be contacted by the Borough to keep you informed:

WGAL TV
WPMT TV Fox 43
WIOV - 105 FM

Specific streets in Manheim Borough have been designated as "SNOW EMERGENCY ROUTES", and have signs posted along the curb to indicate this. They are as follows:

Charlotte St. from Railroad Ave. to Colebrook St.
Ferdinand St. from Snyder St. to S. Oak St.
North and South Main Street
East and West High Street
Hazel St. from Gramby St. to Ferdinand St. (east side only)
Stiegel St. from Penn St. to Main St.
Gramby St. from Main St. to Laurel St.
Rambler Road from Orchard Lane to Orchard Lane

It is YOUR responsibility to learn whether or not a SNOW EMERGENCY has been declared. After a SNOW EMERGENCY has been declared, no person shall, at any time during the continuance of the SNOW EMERGENCY do the following:

Park a vehicle or allow a vehicle to remain parked anywhere on any of the SNOW EMERGENCY ROUTES. Vehicles in violation will be ticketed and/or towed.

Drive any vehicle on any designated SNOW EMERGENCY ROUTE unless the vehicle is equipped with snow tires or chains.

REMINDERS:

- PLEASE DO NOT THROW ANY SNOW INTO THE STREETS
- RESIDENTS HAVE 12 HOURS TO CLEAR SIDEWALKS AFTER THE SNOW STOPS

CHECK OUT
THE
MANHEIM
COMMUNITY
LIBRARY FALL
PROGRAMS,
EVENTS AND
SERVICES AT:
[WWW.Manheim
Library.org](http://WWW.ManheimLibrary.org)



MANHEIM COMMUNITY POOL FOR 2014

Pool Passes will be available for purchase at the Manheim Borough Office starting December 1st. They make great Christmas presents and the rates will be the lowest of the season.

A 2014 Manheim Community Pool Application is included in this newsletter for your convenience. For any questions concerning the pool, please contact the Manheim Borough Office at 665-2461 until the pool is open for the season.



Reminder Municipal Fee Payments

The Next Municipal Fee Bill will be mailed January 1, 2014 and will be due February 15th. It is paid to Manheim Borough only. Payments can be made by check, cash or credit card at the Borough Office, dropped off at Susquehanna Bank on Market Square or by Credit Card on our web-site.

www.manheimboro.org

TRASH UPDATES

Cardboard Dumpsters

The corrugated cardboard dumpsters will remain in the Municipal Parking Lot at the corner of North Wolf and East High Streets.

Magazine Dumpster

There is a dumpster in the parking lot of the VFW at 149 South Charlotte Street, for the recycling of magazines. All the money from this dumpster is used for the Ronald McDonald Houses, which are housing facilities for parents of children who are patients at the Hershey Medical Center.

Large Appliance & Pick-up

The next Large appliance pick-up is scheduled for Thursday, April 17th. A large appliance, or white good, is an appliance with a motor, engine, or compressor. For disposal of your appliance please be sure to purchase a \$15.00 Large Appliance Tag from the Borough Office.

If you already have one on-hand, please call the Borough Office and notify staff that you will be placing the item(s) curbside.

Tire Pick-up

Tires will also be picked up curbside on the day of large appliance pick-up. Tires must display a \$3.00 tire tag, also available for purchase at the Borough Office.

Leaf Pick-ups

Pickups will November 9th & 23rd ending on December 7th.

Woody Yard Waste Pick-up

WYW Days (on regular trash days) April 10, 2014 FREE DAY, then with green tags on April 24. All Tags are still purchased at the Borough Office and the Library.

Reminder:

Trash and recycling is not to be placed curbside before 6:00 PM the evening before your pick-up day.

As of January 2013, Covered Devices (televisions, computers, monitors etc...) are no longer being collected curbside. The County offers free disposal of household hazardous waste. Visit their website at www.lcswma.org/lcswma_facilities_hhw.html for helpful advice.

**SUPPORT OUR
LOCAL
BUSINESSES**



Community Calendar

NOVEMBER 5TH
Election Day

NOVEMBER 11 Veterans Day
Borough Office Closed

NOVEMBER 28th Thanksgiving Day
Borough Office Closed
NO TRASH SERVICE

NOVEMBER 29th (Friday)
Borough Office Closed
TRASH SERVICE

DECEMBER 24th Christmas Eve
Borough Office Closed

DECEMBER 25th Christmas
Borough Office Closed

DECEMBER 27th (Friday)
TRASH SERVICE

2014
JANUARY 1st New Years Day
Borough Office Closed

JANUARY 3rd (Friday)
TRASH SERVICE

JANUARY 11th
Christmas Tree Pick up

JANUARY 20th
Martin Luther King Day
Borough Office Closed

FEBRUARY 17th Presidents Day
Borough Office Closed

APRIL 10th
Free WYW Pick-up—After this day all
WYW needs a green tag

APRIL 17th
Large Appliance & Tire Pick-up

APRIL 18th Good Friday
Borough Office Closed

MAY 26th Memorial Day
Borough Office Closed

MAY 30th (Friday)
TRASH SERVICE

Construction 2014



Future projects:

The future Police Station to be located at North Charlotte Street will be in the planning stages and hopefully the start of construction at the end of 2014.

Street Improvement – With the use of CDBG Funds, Liquid Fuel Money, and Capital Improvement Funds we will hopefully be able to complete road and stormwater improvements for Mill Street and South Hazel Street.

Manheim Community Pool – A list is currently being compiled of necessary repairs for the 2014 season.

MANHEIM COMMUNITY SWIMMING POOL 2014 SEASON MEMBERSHIP

Season Pass	December 1 – 31, 2013		After January 1, 2014	
	Resident rates	Non Resident	Resident rates	Non Resident
Single	\$ 132.00	\$ 145.00	\$ 150.00	\$ 165.00
Double	\$ 194.00	\$ 213.00	\$ 210.00	\$ 231.00
Family (4)	\$ 239.00	\$ 263.00	\$ 260.00	\$ 286.00
Senior Citizen	40% off single	40% off single	40% off single	40% off single
each add'l person	\$ 25.00	\$ 25.00	\$ 25.00	\$ 25.00

*A "Family" membership includes up to two adults 18 & over and two children under 18 living in the same household.

* *A "Double" membership includes up to two people living in the same household

*** The Senior Citizen Discount only applies to "Single" or "Double" (for a couple both 60 & over) memberships only

Name _____

Phone _____

Head of Household or Parent/Guardian Name if Single Ticket Holder Under Age 18 _____

Address _____

Street City, State, zip _____

Ticket Information – Please Print:

Adult(s) _____

M/F _____

Date of Birth _____

Age _____

Children _____

M/F _____

Date of Birth _____

Age _____

Relationship to Adult _____

Please Circle Municipality: **Manheim Borough** **Rapho Township** **Penn Township** Other _____

I have read & understand the pool rules. Season passes are non-refundable. Violation of these rules may result in disciplinary action including termination of pass.

Signature: _____

Office Use Only:

Amount Paid _____

Date Paid _____

Check # _____

Cash _____

Initials _____

Make Checks Payable to: Manheim Borough and Return with Application
Manheim Borough, 15 E. High Street, Manheim, PA 17545
665-2461 – Monday through Friday, 8:00 AM – 4:30 PM

- The use of noise-making devices such as whistles, sirens, horns, long-range speakers, etc., are prohibited in and around the immediate pool premises.
- Parents are required to supervise non-swimmers closely (in the pool) at all times.
- Feet first forward entry from the pool deck is required at all times – NO DIVING, except from the diving boards.
- The pool ramp and stairs are for entry and exit only – loitering/playing in these areas is prohibited.
- This is a non-smoking/tobacco free facility.
- At any time, the Manheim Community Pool staff may make a request of a patron that is not written explicitly in the rules.
- Disobeying pool staff will result in immediate ejection from the facility.
- Balls intended for water play may be used – no hard objects of any kind.
- Patrons are expected to clean up after themselves. Use trash cans for all litter.
- **Adults aged 18 and over may use the 25 meter pool. Children aged 4 and under are permitted in the 25 meter pool with a parent or guardian. Swimming Laps only is allowed for those individuals under 18 years of age. Horseplay will not be tolerated. Swimming laps is limited to 1 person per lane and no use of starting blocks. Adults have priority in lap lanes at all times.**

Dividing Board Rules

- Children must be able to swim to be permitted on the diving boards – no patron may be in the diving well to “catch” someone else using the boards.
- Children less than 42 inches are not permitted to use the 3 Meter Diving Board
- Only one person is permitted on the diving board/ladder at a time – patrons must wait to use the board with both feet on the pool deck.
- Only one bounce is permitted before jumping from the diving boards.
- Patrons must dive forward and swim to the ladder or under the rope float.
- Pregnant women, people with heart conditions or back problems should **NOT** use the diving boards.

From the Desk of the Police Chief

The Manheim Borough Police Department has begun using Facebook as an outlet to connect with the citizens we serve. Please remember to "like" us on our page to receive important news updates.

We also continue to update the Police Department's web site found at www.manheimpolice.org. If you subscribe to our website you will also receive important press releases and information. The website contains information from personal privacy online to Safety Tips for shopping, vacationing, and trick or treating. It also has numerous links for Community services and departments.

Our Officers have been working hard to keep the citizens of the Manheim area safe and remain committed to our mission statement values of Professionalism, Integrity, Respect, Responsiveness and Leadership.

Please report suspicious activity to the Manheim Borough Police Department at (717) 665-2481 or 911 for emergencies.

Zoning & Code Compliance Information

Remember that permits are required for the following:

Decks, new construction, additions, fencing, sheds/garages, driveways, dumpsters, yard sales, sidewalk/curb repairs, all pools, signs, demolition, new porches, changes of uses, home occupations and all structural changes to any building. Commercial properties and uses must apply for a permit.

If your home is located in the Historic District you must apply for a historic review permit for every addition, renovation or alteration.

Weeds and Vegetation:

All premises and exterior property shall be maintained free from weeds or plant growth in excess of six inches. All noxious weeds shall be prohibited. Weeds shall be defined as all grasses, annual plants and vegetation, other than trees or shrubs; provided, however, this term shall not include cultivated flowers and gardens.

Residential Rental Units:

Ordinance #619 was adopted March 29th, 2012. The purpose of the ordinance is to protect and promote the public health, safety and welfare of the citizens of the Borough, to establish rights and obligations of owners and occupants relating to all residential rental units within the Borough and to encourage owners and occupants to maintain and improve the quality of rental housing within the Borough. The Ordinance provides for systematic inspections every three years, registration and licensing of all residential rental units, and penalties if found to be not in compliance.

Sidewalks and Curbs:

In an effort to keep our public sidewalks safe for all pedestrians, the Borough will be checking sidewalks and curbs in the Borough for areas that are cracked, deteriorated and/or damaged, such situations that create a trip hazard and/or an unsafe condition for pedestrian traffic. A no fee permit will be issued when making the necessary repairs. Please contact the Zoning Officer if you have any questions.

Manheim Borough

15 East High Street
Manheim, PA 17545

Phone: 717-665-2461

Fax: 717-665-7324

E-mail: adminassistant@manheimboro.org

www.manheimboro.org

PRST ST
US POSTAGE PD
PERMIT #2
LITITZ, PA
17543

Monthly Meeting Schedule

All meetings begin promptly at 7:00 PM
in Council Chambers, 15 East High Street

**Parking may be found in the lot at the
corner of North Wolf and East High Street
(adjacent to the Ambulance Building)**

Borough Council

2nd Tuesday

Last Tuesday (workshop)

Planning Commission

3rd Monday

Zoning Hearing Board

1st Monday

Authority

2nd Thursday

Historic Commission

2nd Monday

**Council would like to encourage all residents
to attend all regular monthly meetings.**

CA-RT SORT

POSTAL CUSTOMER LOCAL

Boards & Commissions: Thank You for Serving

Manheim Borough Council

Bonnie Martin, President
Christopher Simon, Vice President
Philip Enterline, Pro Tempore
Brad Roth
Rebekah Bowers
David Fenicle

Randall Kreiser, Mayor

Manheim Borough Authority

Douglas Snavely, Chairman
Marc Phillips, Vice Chairman
Wes Geib, Secretary
Barbara Horst, Treas. & Penn Township Rep.
Rob Sowers, Rapho Township Rep. Assistant Treas./Sec
Wade Baker
Philip Enterline

Constables

Randall Kreiser & Ronald Shank

Zoning Hearing Board

Bernard Shimko, Chairman
Michele Weiss, Vice Chairman
Scot Funk
Timothy Weiler
VACANCY

Historic Commission

Chris Moyer, Chairman
Brett Hallacher, Secretary
Laurie Fenicle
Liz Shaffer
VACANCY

Planning Commission

J. Michael Eshleman, Chairman
Brett Hallacher, Vice Chairman
Anthony Haldeman
Rebekah Bowers
Carol Phillips