

MANHEIM BOROUGH COUNCIL

February 11, 2014

Roll Call: President David Fenicle, Pro-Tempore Brad Roth, Rebekah Bowers, Bryan Howett and Bonnie Martin

Staff: Mark Stivers, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

Visitor Comments:

- Mr. Jerry Stehman of 75 N. Fulton Street in Manheim presented his thoughts and recommendation for the future of the Manheim Community Pool. His thoughts highlighted the proposed use a survey to the community for their input, a possible public meeting to discuss the future of the pool, the possibility of bundling the necessary capital improvements with the cost of the new Police Station. He noted that this is the last year of the Swim Team Contract with the borough. He commented on council's choice to either invest in the pool or close it. He recommended that the concession stand be eliminated due to cost and that the pool not remain open after Labor Day. He noted that most municipalities in our area do not operate the pools in their communities.
- Mr. Bill Stahler of 179 Hart Street in Manheim stated his feelings about the pool and recommended closing it since it is such a large losing proposition for the borough.
- Mr. Stahler and Mr. Stehman were invited to attend the next committee meeting for the Parks & Pool Committee on February 25th.
- Mr. Dick Eyman of 48 N. Main Street in Manheim was present to question the current language in the Noise Ordinance. He would like to hold an Open House at his business and realized that musical instruments cannot basically be played outside according to the ordinance. He is asking council to consider making some modifications to this ordinance as it seems extremely subjective. The Borough Staff will review the current ordinance and make recommendations to council by the March 11th council meeting.

Police Chief Report:

- Chief Stauffer distributed his report and reviewed it with Council.
- Chief Stauffer gave an update on the current contract negotiations with Rapho Township and the Township Meeting he attended on February 6th with Mr. Stivers. A meeting will be scheduled with Rapho Township to meet with the Manheim Borough Council Board members.
- Chief Stauffer presented Kirk L. Colwell from Eppers, PA as an endorsed civil service certified candidate for the position of patrolman.
 - A Motion was moved by Mr. Howett to approve the offer of employment as a patrolman to Kirk L. Colwell with a one year probationary period. The Motion was seconded by Ms. Bowers and passed unanimously.
- Council was updated on the snow emergencies and the Police Department working with the Public Works Department to handle snow removal.
- Council was presented with the policy for the Vehicle Crash Review Process and the establishment of a board to review this process was explained. This will be for non-reportable accidents within the department. Chris Simon, Bryan Howett and Brad

- Roth would be the Personnel Committee Members on this board. The Personnel Committee will decide how they want to handle the rotation of serving on this board.
- Chief Stauffer presented a projected yearly cost chart for cruisers.
- Parking for snow emergencies was questioned and explained. Mr. Stivers explained the need to keep these routes open and the public safety issues involved with these streets. Routes for emergency vehicles need to be kept clear. The signage for snow emergency routes was questioned and is currently being reviewed and updated so they are clearly designated.
- The Emergency App discussed at the past council meeting is currently being set up for future notifications.

Borough Manager Report:

- Council was updated on the meeting held by the Public Works Committee to discuss the current restriction of 102” trailers being allowed in the Borough. Representatives from businesses were present to give their views on how this ban is affecting their deliveries and Fed Ex was present to explain how this ban affects their service to their clients. Questions were raised concerning the possibility of having to limit parking since the streets may be too narrow to handle these trailers. The possibility that this would open the borough up to be a main corridor for truck traffic was discussed. Chief Stauffer explained the turning radius issues in the square and the implementation of state statutes. Possibility of making some borough streets one way was suggested. This trailer restriction is an ongoing problem for trucking companies as these trailers are now the standard for the industry. Mr. James Kreider explained the impact this restriction places on his business on a daily basis. The Chamber of Commerce will be surveying their businesses for feedback concerning the effect of this restriction has on their operations now and their views on lifting the restriction. Everyone is looking for a happy medium, which will take a length of time to accomplish. Transportation will be a main topic of the new Economic Development Committee currently being organized. Signage for local truck traffic and limiting truck traffic on residential streets was discussed as a possibility.
 - A Motion was moved by Ms. Martin to table a decision on the how to handle the current ban on 102” trailer in Manheim Borough until there is more information available for council. The Motion was seconded by Mr. Howett and passed with a vote of 3 to 2. Mr. Roth and Ms. Bowers were the nay votes.

It was requested to have the information about the 102” trailer restriction within 30 days. After discussion it was decided to have as much the information available at the first council meeting in March.

- Mr. Stivers explained what entities actually benefit from the Federal Disaster Declaration called during the storm events. The current declaration is designated for States only. It does not cover local government. There is an effort in the County to encourage this funding for Municipalities as well.
- Manheim Borough has enough road salt for the next snow event but our supplies are limited and the next order has been placed.
- Residents cleaning sidewalks within 12 hours of the end of a snow event has been an ongoing issue in the borough.
- Mr. Stivers has completed BOC training.

Action Items:

- Continuing Memberships to Lancaster County Co-op and Costars for 2014 Purchases was presented for approval.

- A Motion was moved by Mr. Roth to approve continuing memberships to Lancaster County Co-op and Costars for 2014 Purchases. The Motion was seconded by Mr. Howett and passed unanimously.
- An appointment of a council member as an Authority Board Member by Council was discussed. It was explained that this position does not necessarily need to be held by a council member and could be held by a resident or business owner. It was suggested that a person with a financial background would be an appropriate choice.
 - A Motion was moved by Mr. Roth to table an authority appointment until the next meeting to see if the Chamber of Commerce would have a suggestion or a resident may be interested. The Motion was seconded by Ms. Bowers and passed with a vote of 4 to 0. President Fenicle recused himself, since he is an employee of the Manheim Borough Authority.
- A request from Trinity EC Church for compensation for a paving project was presented for approval. It was suggested by the Public Works Committee to table this request until at least the next meeting so more background on this request can be gathered.
- Fire Police Authorization Requests from Penn Township for the Penryn Fire Company Mud Sale and their Community Days and 5K Run was presented for approval.
 - A Motion was moved by Mr. Roth to approve the Fire Police Authorization Request from Penn Township for the Penryn Fire Company Mud Sale and their Community Days and 5K Run. The Motion was seconded by Ms. Martin and passed unanimously.
- Ratification of Declaration of Snow Emergency of 8:50 AM thru Midnight February 3, 2014 & 8:00 PM February 4, 2014 thru 8:00 PM February 5, 2014 was presented for approval.
 - A Motion was moved by Ms. Martin to ratify the Declaration of Snow Emergency of 8:50 AM thru Midnight February 3, 2014 & 8:00 PM February 4, 2014 thru 8:00 PM February 5, 2014. The Motion was seconded by Mr. Howett and passed unanimously.
- Approval of the January 28, 2014 Minutes:
 - A Motion was moved by Ms. Martin to approve the Minutes of the January 28, 2014 Borough Council Meeting. The Motion was seconded by Ms. Bowers and passed unanimously.
- Mr. Stivers presented the Revenue and Expense Report comparing the budget to actual expenses. Due to the high expenses occurring due to weather a first quarter review of the budget will be evaluated. The Voucher List for February 11, 2014 in the amount of \$74,800.64 was presented for approval. The voucher for the police cruiser repair was questioned and explained that it was covered by insurance.
 - A Motion was moved by Mr. Roth to approve the voucher list in the amount of \$74,800.64. The Motion was seconded by Mr. Howett and passed unanimously.
- The Voucher List for the Authority Water and Sewer Bills in the amount of \$2,276.14 was presented for approval.
 - A Motion was moved by Mr. Roth to approve the Voucher List in the amount of \$2,276.14. The Motion was seconded by Mr. Howett and passed with a vote of 4 to 0. President Fenicle recused himself, since he is an employee of the Manheim Borough Authority.

Committee Reports:

- President Fenicle suggested the need for organization and guidance to formulate the structuring of the Economic Development Committee from each of the groups designated for representation in the community.

Old Business:

- Discussion was held concerning establishing a Pension/Personnel/Finance Committee which would be adding Finance to the Pension/Personnel Committee. Mr. Stivers explained the role of this committee. It was agreed to keep the Pension/Personnel Committee as it currently stands and to keep holding all financial discussions during public council meetings.
- An update was given on the current sale status of 45 Market Square. It is currently going to be auctioned. Mr. Stivers is currently getting quotes from several auctioneers. It was suggested that a facelift would help the appeal of the building. The mechanicals are good but new counter top and paint would help the presentation.
 - A Motion was moved by Mr. Roth to make minor repairs to the building not to exceed \$1,500. The Motion was seconded by Mr. Howett and passed with a vote of 4 to 1. Ms. Martin was the nay vote.Mr. Stivers explained the time frame for setting up the auction.

Adjournment:

- A Motion was moved by Mr. Roth to adjourn at 8:40 PM. The Motion was seconded by Mr. Howett and passed unanimously.

Respectfully Submitted,

Linda Gerhart