

MANHEIM BOROUGH COUNCIL

June 10, 2014

Roll Call: President Dave Fenicle, Vice President Chris Simon, Pro-Tempore Brad Roth, Rebekah Bowers, Bonnie Martin and Mayor Scot Funk

Staff: Mark Stivers, Borough Manager and Linda Gerhart, Recording Secretary

Visitor Comments:

- Ms. Ida Graybill questioned the need for repairs to the Mini-Park bricks and inquired if the umbrellas are not out because they are broken. She also questioned the current status of the Oak Street Bridge that has been closed. The current deficient unsafe condition of the bridge was explained.

The need of reviews by the Historic Commission for permits and facade grants in the Historic District was questioned and discussed.

Mayor and Police Chief Report:

- Mayor Funk gave his report to council. He updated them on the great success of the Rock-N-Glow and the \$229 that was raised at the ice cream stand for the K-9 Fund. There will also be an ice cream stand at the K-9 Fund Softball Game fundraiser being held on July 23rd. Ms. Elaine Leech of 38 S. Grant Street donated \$791 to the K-9 fund from a yard sale she recently had to benefit the fund.

A discussion was held concerning the closing of the streets for the 5K Race.

Mayor Funk reported on the remodeling project called the Booking House, currently being completed by Perron Construction on South Penn Street. It will be a great asset to the borough hopefully bringing more visitors to the borough to attend the events being held at this facility.

- Chief Stauffer's report was distributed and reviewed with Council by Mayor Funk.
- Council was updated on the Rock-N-Glow Race, donations from the Manheim Auto Auction, the current Manheim Borough Civil Service process for the promotion a new sergeant, the continuing grant process for equipment and the status of the 2015 draft budget.

Borough Manager Report:

- Mr. Stivers distributed his report and reviewed it with Council.
- Council was updated on the status of the Police Facility Project and Land Development Plans and the meeting held with DEP concerning the stream cleanups and the landfill properties in the borough.
- Meetings are being scheduled with Mindy Fee's Office and FEMA to discuss changes to flood insurance programs.

- The community pool is open and doing well. Season Pass count is lower than last year, but we are still receiving membership applications. There seems to be a lot of daily paid admissions.
- The final approval for our CDBG funds for the West Stiegel Street project was received and the project is being started.
- The Codes Enforcement Officer Candie Johnson has resigned and staff is currently advertising for the position.
- Council was updated on the current status of the property at 16 East Stiegel Street, which was heavily damaged during the flood and scheduled for demolition through the mitigation process with FEMA. PNC Bank is offering to deed the property over to the borough at no cost and pay for the demolition. A check has already been received from the bank to cover the cost of the demolition.
 - A Motion was moved by Ms. Martin to authorize the acceptance of the donation of the property at 16 East Stiegel Street from PNC Bank. The Motion was seconded by Mr. Roth passed unanimously.
 - A Motion was moved by Mr. Roth to authorize Mr. Stivers to sign the paperwork required to deed the property at 16 East Stiegel Street to the borough from PNC Bank. The Motion was seconded by Ms. Bowers and passed unanimously.
- Council was reminded of upcoming events and meetings.
- Discussion was held concerning council receiving updates on the pool so they can keep track of the daily operation and income that is being generated.
- A tour of the borough parks was recommended to review any issues that need to be addressed now and for future maintenance issues.
- The status and possible removal of the dams on Chiques Creek was questioned.

Action Items:

- A letter of support has been requested from Penn Township for inclusion in their application to the Multimodal Transportation Fund for the Doe Run Road/West End Drive Transportation Enhancement Project, which would directly benefit the borough.
 - A Motion was moved by Mr. Simon to send a letter of support to Penn Township for inclusion in their application to the Multimodal Transportation Fund for the Doe Run Road/West End Drive Transportation Enhancement Project. The Motion was seconded by Mr. Roth and passed unanimously.
- A request from East Hempfield Township for Fire Police help at the June 7, 2014 Open House at the Public Safety Training Center was presented for ratification.
 - A Motion was moved by Mr. Roth to ratify the request from East Hempfield Township for Fire Police help at the June 7, 2014 Open House at the Public Safety Training Center. The Motion was seconded by Ms. Bowers and passed unanimously.
- The Borough Council Meeting Minutes for May 27, 2014 were presented for approval.
 - A Motion was moved by Mr. Simon to approve the Minutes of the May 27, 2014 Borough Council Meeting. The Motion was seconded by Mr. Roth and passed unanimously.

- The Voucher List for June 10, 2014 in the amount of \$ 77,721.82 was presented for approval.
 - A Motion was moved by Mr. Roth to approve the Mayor's attendance at the Pennsylvania State Mayor's Association Conference. The Motion was seconded by Mr. Simon and passed unanimously.
 - A Motion was moved by Mr. Roth to approve the voucher list in the amount of \$77,721.82. The Motion was seconded by Ms. Bowers and passed unanimously.
- The Voucher List for June 10, 2014 in the amount of \$4,719.01 was presented for approval
 - A Motion was moved by Mr. Roth to approve the voucher list in the amount of 4,719.01. The Motion was seconded by Ms. Bowers and passed unanimously with a vote of 4 to 0. Mr. Fenicle abstained since he is an employee of the Manheim Borough Authority.

Committee Reports:

- The Parks/Pool Committee will have a report at the next council meeting.
- The Public Works Committee met at 5:30 PM before the council meeting. Discussions were held last week with the owner of the North Hazel Street property under consideration by the borough for a park. Layout plans were discussed with Gwen Newell from the Lancaster County Planning Commission. A timeline for the Police Station Project will be prepared by Mr. Stivers so council is kept aware of the status of the project.
- Mr. Stivers updated council on the North Wolf Street storm drain problem near the Bickel building and the repairs needed. There is also some storm drain repair work needed on South Charlotte Street.
- Mr. Stivers will be meeting with Rettew Associates to discuss the five year capital improvements plan they are preparing for us as part of the re-appointment requirement as our engineer. It will be a complete evaluation of our streets, alleys and stormwater system.
- The possible availability of gas service access to all properties in the borough was questioned and explained.
- The LED Wall Packs installation from PPL has been completed.
- The Startup Meeting for Economic Revitalization Committee is being scheduled. The potential members of the group were explained and council will be updated at the next meeting on the scheduled startup meeting in July.

New Business:

- Attendance at the PSAB Conference in Gettysburg was discussed. More Council participation with the borough boards and commissions was discussed.
- It was noted that the Partners Meeting as well as the Lancaster County Borough Association Meeting is scheduled for Wednesday, June 25th.
- The enforcement of the use of battery powered bikes was questioned.

Adjournment:

- A Motion was moved by Mr. Simon to adjourn at 8:17 PM. The Motion was seconded by Mr. Roth and passed unanimously.

Respectfully Submitted,

Linda Gerhart