

MANHEIM BOROUGH COUNCIL

March 11, 2014

Roll Call: President David Fenicle, Vice President Chris Simon, Pro-Tempore Brad Roth, Rebekah Bowers, Bonnie Martin and Mayor Scott Funk

Staff: Mark Stivers, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

Visitor Comments:

- Ms. Sherri Parson, Bombergers Store Assistant Hardware Manager presented a check to the K-9 Fund for \$4,150.00
- The End of Year Report for the Manheim Fire Company was presented by Fire Chief Dan Reif. He updated council on the statistics for the year and reported on the new tank truck that will be delivered the end of the month. The Police Department was commended for their quick response time to incidents. The Fire Company was thanked for their continued service to the community.
- Ms. Kelly Lauver from the Manheim Chamber of Commerce gave council an update on the information gathered by the Chamber and the meeting held on March 5th with the Pennsylvania Motor Truck Association concerning the 102” trailer ban in the borough. Discussion was held concerning all aspects that affect the decision of possibly lifting this ban.

Mayor and Police Chief Report:

- Mayor Funk gave an update on the Manheim Central Food Pantry and their continued efforts to serve the Manheim Area Community. They are working on a website and the borough will have a link on their website for the Food Pantry. There is a need for volunteers. The peak time for donations is the holidays, so efforts are being made to publicize the need for donations all year long.
- Chief Stauffer distributed his report and reviewed it with Council.
- Chief Stauffer acknowledged the great job the Fire Department is doing. He updated council on the status of the newest officer being considered for employment.
- Chief Stauffer reviewed the statistics in his yearly report for 2013, noting the decreases in the categories for different levels of offenses.
- The Police Department requested permission to help with the VFW Memorial Day Parade on May 26th as they have in past years. The time has changed this year to 10:00 AM for the start of the parade, but the route will stay the same.
 - A Motion was moved by Mr. Simon to grant permission for the Police Department to help with the VFW Memorial Day Parade on May 26th. The Motion was seconded by Ms. Bowers and passed unanimously.
- Chief Stauffer presented future goals of the department for 2014 such as the contract with Rapho Township, the hiring of another detective and drug task force officer. He updated council on the current aggressive procedures that are being used to address the health and safety issues at vacant and abandoned property. The effect of drug use on many of the police incidents was emphasized. Questions were answered concerning the current citing of 102” trailers traveling through our borough.
- Mr. Stivers gave an update on the borough partnership with the Lancaster County Redevelopment Authority for the rehabilitation of vacant and abandoned properties in

the borough. He explained the procedure that needs to be followed for the borough to take these properties. He explained the overlay zone that can be set up in the borough to help expedite paperwork for vacant and abandoned properties in the future. The procedure to obtain authority to secure these properties for public safety and health reasons was also discussed. Each property would be handled as best suits the future of the property, such as remodeling versus demolition. It was suggested that the organization of an Economic Development Committee that has been suggested previously, should be pursued. The Committee could be very active in the handling of these properties as well as planning for the future.

Borough Manager Report:

- Mr. Stivers reviewed his report with Council.
- Mr. Stivers informed council that Hollinger Field is in need of substantial repair again due to weather damage. It has been recommended to no longer use this field for games due to the significant damage and cost for repairs. The property at the end of North Hazel Street is currently under consideration for use as a park with baseball fields, since it cannot be developed for housing. Mr. Stivers has been communicating with DEP to get a ruling on this property.
- Mr. Stivers gave an update on the current status of the Logan Park project and future applications for grant funding.
- Mr. Stivers updated council on the current liened properties in the borough.
- The website is in the final review phase and will hopefully be up and running soon in the next week.
- The Fee Schedule is almost complete and the resolution will be presented for approval at the next council meeting.

Action Items:

- Mr. Stivers explained the need for an appointment by council to the Manheim Borough Authority Board of either a member of council or a resident or property owner in the borough.
 - A Motion was moved by Mr. Roth to move the process forward and find a resident of the borough to fill the vacant position on the Authority Board. The Motion was seconded by Ms. Bowers and passed with a vote of 4 to 0. President Fenicle recused himself.
- Approval of the February 25, 2014 Minutes as amended:
 - A Motion was moved by Mr. Roth to approve the Minutes of the February 25, 2014 Borough Council Meeting as amended. The Motion was seconded by Mr. Simon and passed with a vote of 4 to 0. President Fenicle recused himself.
- The Voucher List for March 11, 2014 in the amount of \$89,841.52 was presented for approval.
 - A Motion was moved by Mr. Simon to approve the voucher list in the amount of \$89,841.52. The Motion was seconded by Ms. Martin and passed unanimously.
- The Voucher List for March 11, 2014 in the amount of \$1,979.17 was presented for approval.
 - A Motion was moved by Mr. Roth to approve the voucher list in the amount of \$1,979.17. The Motion was seconded by Ms. Bowers and passed with a vote of 4 to 0. President Fenicle recused himself.

Committee Reports:

- Parks/Pool Committee will meet before the next council meeting to discuss pool rates and the direction of the pool for the future. A survey for input on the future of

the pool from residents in the Manheim Central Area is being finalized. Discussion was held concerning what municipal areas should be surveyed for opinions on the future of the pool.

- A Motion was moved by Mr. Roth that there be a survey about the pool included in the newsletter, an electronic survey be created to include Penn Township and Rapho Township and also to set up a public meeting based on the outcome of the partners meeting scheduled for Wednesday night, March 19th. The Motion was seconded by Mr. Simon and passed unanimously.
- The Public Works Committee met before the council meeting to discuss the requested payment for work on the alley at the Trinity EC Church that had been presented to the borough. Mr. Stivers will be researching the request further before a determination on payment can be made.

The committee also discussed the 102” trailer restriction in the borough. They explained some of the actions involving PennDOT that are necessary since some of the roads are state roads. Mr. Stivers gave some background on things involved in making this decision and his recommendation. The value of our neighborhoods, narrow streets and wear and tear on our roads are some issues to consider. It was suggested that the PMTA attend a council meeting to answer questions and present more information on the interpretation of this issue. Further discussion was held by council as they now have a recommendation from the Public Works Committee and now the decision will be made by council.

- A Motion was moved by Mr. Roth to start the process to modify the 102” trailer restriction to local delivery only. The Motion was seconded by Ms. Martin and passed unanimously.

Further discussion was held as to how to most effectively help to educate and inform the Manheim Area residents about the changes that are being considered with lifting the 102” trailer ban so they understand the effect and impact of this change to both businesses and residents. It was noted that this is a complicated issue, which the borough is spending a lot of time on to make sure the best decision is made. The enforcement of DOT Regulations in our borough was explained.

The current status of lifting the weight ban on the High Street bridges was questioned. Mr. Stivers explained that the ban is being lifted, but the signs have not been removed yet due to all the winter maintenance issues Penn DOT has had to contend with this season.

Executive Session:

- A Motion was moved by Mr. Simon to adjourn to Executive Session to discuss the pending Police Services contract with Rapho Township at 9:08 PM. The Motion was seconded by Mr. Roth and passed unanimously.
- A Motion was moved by Mr. Simon to adjourn from Executive Session at 9:41 PM. The Motion was seconded by Mr. Roth and passed unanimously.
- A Motion was moved by Mr. Roth to approve staff to start the hiring process of two additional officers as noted in the contract subject to final approval and execution of the contract by both Rapho Township and Manheim Borough. The Motion was seconded Ms. Bowers and passed unanimously.

- A Motion was moved Mr. Simon to conditionally approve the Police Services Contract with Rapho Township subject to the following conditions: 1) Minor corrections as noted and 2) Approval of the contract by Rapho Township. The Motion was seconded by Mr. Roth and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Simon to adjourn at 9:43 PM. The Motion was seconded by Mr. Roth and passed unanimously.

Respectfully Submitted,

Linda Gerhart