

## MANHEIM BOROUGH COUNCIL

May 12, 2015

**Roll Call:** Vice President Chris Simon, Pro-Tempore Brad Roth, Bryan Howett, Carol Phillips, Bonnie Martin and Mayor Scot Funk

**Staff:** Jim Williams, Interim Borough Manager, and Suzi Martin, Recording Secretary

### **Visitors:**

- Mr. Rod Geib, 103 South Hazel Street, and Mr. James Lawrence, 82 South Hazel Street, were present to discuss the current problem with feral cats in the Borough. Mr. Geib appeared before Council two years ago concerning the same matter and the cats were caught, spayed and neutered. Currently there are 10 to 12 feral cats roaming the neighborhood causing damage to properties and gardens. The majority of the cats live at the Romberger residence on South Hazel Street. Zoning Officer, Rob Moyer, is currently working through the condemnation process of that property with the Solicitor, which would allow the cats to be removed from the property. The cats have access to the inside of the house and are being fed by someone related to the property owner. Mr. Lawrence expressed that the condemnation of the house may eliminate the cat problem. Mr. Geib requested that if there currently is not a cat ordinance that the Borough draft a new Ordinance concerning cats. A lengthy discussion took place concerning how to establish the difference between wild cats and feral cats as well as the problems with a cat Ordinance and how it is difficult to enforce. Council agreed to talk to the Solicitor about what can be done legally. Jim Williams will follow-up with the Solicitor concerning this matter.
- Ms. Emily Ditzler appeared with concerns as to why the street sweeping is being done so early. The residents feel it is a waste of time and money. Jim Williams explained that the Borough rents the cleaning equipment from another Township and we have to adhere to their schedule. The Borough has been and continues to research the cost and benefits of buying its own equipment.
- Mr. Zachary Pierson from Senator Ryan Aument's office attended to introduce himself and their office resources to Council. He has been attending meetings at all local Boroughs and Townships. Their office works on providing grants as well as many other services. They have also worked with cat and dog issues. He mentioned that he agreed with Council that cat Ordinances are difficult to uphold and that the state does not normally approve or uphold them. The Senator's office is located on Main Street in Lititz.

### **Mayor & Police Chief Reports:**

- The Mayor reported that he has had many residents express how happy they are with Lebanon Valley Disposal as their trash hauler.
- The Mayor reviewed the Police Chief's Report for Chief Stauffer. May 18<sup>th</sup> will be the first Click It or Ticket date. Officers will be working in the areas where crash data shows

seatbelts are not being used. Three random dates have been scheduled and the Officers overtime is not being paid for by the Borough but is being covered by the grant money that was received.

- The Mayor also discussed the recent scams with fraud door-to-door sales. The only company that is authorized to solicit in the Borough at this time is True Green. Phone scams continue daily and residents should not provide any personal information over the phone. Some scams include individuals being told an emergency exists. The police department can be contacted to verify the validity of these types of claims.
- Street sweeping took place the week of May 4<sup>th</sup> to the 7<sup>th</sup>. The Officers wrote several parking tickets for individuals who did not remove their vehicles.

### **Borough Manager Report:**

- Ben Craddock provided updates on the 9 projects he is currently working on. First, concerning the new police building, the American Legion building has been demolished and the ground leveling should be completed by the end of the week. Finalization of plans is moving along and the revised Stormwater Management Plan has been pre-approved. The project should be ready for bid in July.
- The Adele Avenue Project – Formation from the redevelopment group and the survey has been completed. Ben is hoping to bring back to Council by the end of May, proposals to advertise development.
- West Stiegel and Penn Street connection survey is done. Combined storm drainage and paving projects. Looking for bid after Adele Avenue project; hopefully beginning of June.
- Fruitville Pike and Route 72 project to cleanout sediment under two bridges is moving forward. PennDOT will do work for us if we can get the permit. May need a letter of support from Council to obtain additional grant money to support this project. The plan is to combine design money and PennDOT money for removal of sediment and obtain matching DCD grant. Grant submittal is due the end of June.
- Mill Street and Hazel Street flooding – There had previously been a concept plan done to put in additional pipes. Asbestos was found within Hazel Street. Looking to combine these two and put in for a DCD grant.
- Traffic light that was hit at Fruitville Pike and Route 72 – Ben Craddock met with C.M. High. New permanent light will need to be in new location because it does not meet current PennDOT specifications. In order to move it we need a permit update. Set up a project number since we will be billing the insurance company. Ben is moving forward to get it designed.
- Subdivide East Stiegel Street Property – Council previously approved an appraisal being done at 25 East Stiegel Street, to subdivide the property, not to exceed \$1,000. Appraisal can be done for \$325. Ben proposed approval of a second appraisal being done on the EMS property. Mr. Roth motioned to get an appraisal done of the EMS property; both appraisals not to exceed \$1,000. Motion was seconded by Ms. Phillips and passed unanimously

- A truck route bypass around the center of town when coming from the west was previously proposed by cutting through Logan Park to West End Avenue. Proposal was too costly. Lancaster County Transportation Committee has funding available. A letter of interest would need to be submitted by this Friday, May 15<sup>th</sup>. Ms. Phillips motioned for Ben Craddock to submit a letter of interest to the County for review. Motion was seconded by Mr. Roth and passed. Ms. Martin opposed.

#### **Action Items:**

- Treasure's report was presented by Mr. Roth.
- Blue Ridge Franchise Agreement – Jim Williams will be meeting with Blue Ridge in the near future. Mr. Roth asked that it be confirmed that Blue Ridge will provide service to the entire Borough.

#### **Committee Reports:**

- The Parks/Pool Committee met and discussed the need for the main pool to be resurfaced. A price for this work needs to be obtained. Friends of the Pool and the Parks/Pool Committee intend to raise the money through sponsors.
- Community Days at the pool is scheduled for Saturday, May 16<sup>th</sup> from 8 a.m. to 1 p.m. to help the maintenance guys clean up the pool.
- Lititz Recreation Center provided a proposal for a playground for \$3,000.
- Bathroom improvements are needed – currently no privacy exists. A proposal was presented to build a wall in the men's room and the women's bathroom for \$1,800. Ms. Phillips motioned to approve the proposal; seconded by Ms. Martin and passed unanimously.
- Ms. Martin inquired as to whether a part-time college student could be hired to help do maintenance at the pool and help Jay Peifer. Jim Williams has been contacted by Lititz Rec and they may be willing to help maintain/clean the pool. Matter was tabled until next meeting.
- A new Borough Manager ad was provided to Council and will be placed in several newspapers. Ad needs changed to reflect Bachelor's degree is "preferred but not required".
- The Public Works Committee packet was reviewed.
- MDDG – preparations for 5K run are going good. Should have same turnout as last year.

#### **New Business:**

- Young Lungs at Play Program was presented by Ms. Phillips. A Resolution would need adopted. The Mayor will discuss the issue of enforcing the program with Chief Stauffer. A Resolution will be prepared for the next meeting.

- Voucher Lists in the amount of: \$5,834.75 to be ratified for the General Fund; \$121,279.48 for the General Fund; \$10,195.25 for the Capital Fund; and \$2,400.75 for the Liquid Fuels Fund in the total amount of \$139,710.23 were presented for approval.
  - A Motion was moved by Mr. Roth to approve the voucher lists in the total amount of \$139,710.23; seconded by Ms. Martin and passed unanimously.

**Old Business:**

- Resident, Emily Ditzler, appeared to personally thank Jim Williams for contacting Windstream concerning the pole that is leaning by her house. Windstream and PPL have been out to inspect the pole since Mr. Williams made contact with them.

**Adjournment:**

- No Executive Session being needed, a Motion was moved by Mr. Roth to adjourn at 8:23 P.M. The Motion was seconded by Ms. Martin and passed unanimously.

Respectfully Submitted,

Suzanne S. Martin

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