

Manheim Borough Council Meeting

April 26, 2016, 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** Vice President Brad Roth, Pro Tempore Bryan Howett, Chris Simon, Jean Gates, & Elaine Leech
- **Staff:** Borough Manager, James R. Fisher

Public Comments: No public comments.

Approval of Minutes: 4/12/16 Borough Council Meeting, Motion to approve, as presented by Mr. Simon, seconded by Mr. Howett, passed unanimously.

Visitors: Mike Williams provided information on the NW EMS building fundraising campaign, and requested that Borough Council consider making a donation/pledge toward the project. Mr. Simon made a motion to make a \$5,000/year contribution for 5 years, beginning in 2017, second by Mr. Howett, passed unanimously.

Dan Wagner was unable to attend. The monthly fire company report was presented.

Mayor and Police Chief Report:

Police Chief Stauffer was unable to attend as he was taking shifts to cover for short staffing. Mayor Funk commended the Chief for taking on these additional responsibilities. Mayor Funk briefly discussed the Police Chief Report which was presented to Council. Mayor Funk also discussed Aaron's Acres desire to provide community service project(s) and asked everyone to consider what type of projects they may be able to perform and to let him or the Borough Manager know.

Borough Engineer Report: Mr. Benjamin Craddock was not present, but his report was provided to Council for review. Payment Application in the amount of \$71,825 for the Redevelopment Authority was explained and presented for approval. Motion by Mr. Howett, second by Ms. Leech, to approve payment application, passed unanimously.

Borough Code Officer Report: Mr. Moyer presented his report to council. He updated council on the continued progress with the rental inspections and the rental property applications. He mentioned that a property violation issue which may be the subject of litigation will need to be discussed in executive session.

Borough Manager Report:

- a) The Borough Manager presented his Summary Report and discussed several items listed in his report.
- b) It was noted that the next Partners' Meeting will be held on May 18th at Rapho Township
- c) Appreciation was extended to the public works staff from Rapho Township for their assistance in the removal of the pool covers.

Payment of Bills: Presented for approval - General Fund in the amount of **\$80,414.70** Motion by Ms. Leech, seconded by Ms. Gates, passed unanimously.

Committee Reports:

- a) Finance Committee – Will begin meeting in July for budget related work.
- b) Parks and Pools – Did not meet in April – will be meeting in May.
- c) Personnel/Police – Nothing to report.
- d) Public works – Will meet in May. Jim Fisher reported that the wetland area at the PW facility was investigated and that no fill or any other disturbance occurred within the wetland area.

The tour of the buildings owned by the borough that will become vacant with the new construction projects will most likely not occur at the May PW meeting due to other items planned for that agenda. Tentatively scheduled for June

New Business:

- a. **Request from library for use of community room for book sale the first week of November. Motion by Mr. Howett, second by Ms. Leech to approve, passed unanimously.**
- b. **Request for sign placement in Square week of 4/27– Manheim softball. Motion by Ms. Leech, second by Mr. Simon to approve, passed unanimously.**
- c. **Request to waive rental fees for large pavilion from NearlyNu. Motion by Ms. Leech, second by Mr. Howett to approve, passed unanimously.**
- d. **Resignation of Liz Shaffer from Historic Commission. Motion to accept by Mr. Simon, second by Ms. Leech, passed unanimously.**
- e. **Resignation of Chris Simon from Borough Council, effective 5/9/16. Motion to accept by Ms. Leech, second by Ms. Gates, passed unanimously.** Council was advised by Mr. Roth to seek people who may be interested in filling this position and to request that they submit their letter of interest to the Borough Manager.

Old Business:

- a. Scoreboard – Continuing to work on getting estimates for replacement. With current estimates, assuming that insurance will cover half of the cost, the out of pocket costs are approx. \$10,000. Mayor Funk suggested looking into possible solar power for the scoreboard.
- b. Verizon Wireless –Waiting for response from Verizon Wireless
- c. Borough Building & EMS Building – Ongoing evaluation – planning tour of these areas possibly at June PW Committee meeting.
- d. Ms. Gates discussed the grounds maintenance in the square, specifically around the gazebo, as well as the triangle at the southern end of the Borough at Rte. 72.

Public Comment: No public comment.

Motion for Borough Council to recess to Executive Session at 7:50 pm for litigation matters related to code violations and the police grievance by Mr. Simon, second by Ms. Gates, passed unanimously.

Motion by Mr. Howett, second by Ms. Leech, passed unanimously, to adjourn executive session at 8:17 PM.

- 1. 69 North Charlotte Street – Motion by Mr. Simon, second by Ms. Leech to authorize Robert Moyer and the Borough professional staff to take the action necessary to remediate the danger to the public health, safety and welfare created by the unsafe condition and imminent risk of collapse of the property located at 69 North Charlotte Street, including but not limited to constructing temporary measures to secure the building and surrounding areas, as well as to proceed to Court to obtain authorization to raze the building and lien the property for all costs associated therewith. Passed unanimously.**
- 2. Police Grievance Regarding Overtime – Motion by Ms. Leech, second by Mr. Howett to sustain the grievance filed by the Manheim Borough Police Association on November 18, 2015 regarding the payment of overtime conditioned upon Solicitor Becker’s review of the grievance to confirm that sustaining the grievance is limited to the facts contained therein and will not limit the Borough’s ability to schedule officer in an attempt to avoid future factually similar circumstances that may result in the payment of overtime. Passed unanimously.**
- 3. Motion by Mr. Simon, second by Mr. Howett to authorize code enforcement staff to have grass and weed violations mowed and the properties liened after given proper notice in accordance with the Borough ordinance. Passed unanimously.**

With no further business Motion to adjourn at 8:22 PM by Mr. Simon, seconded by Mr. Howett, passed unanimously.

Respectfully submitted,

James R Fisher, PE

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