

Manheim Borough Council Meeting

June 28, 2016, 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Pro-Tempore Bryan Howett, Elaine Leech, Jean Gates, Chad Enck, Junior Council Person Aiesha Elwakdy and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher , Police Chief, Joseph Stauffer & Recording Secretary, Linda Gerhart

Ms. Aiesha Elwakdy was introduced and approved as the new Junior Council Person. She was sworn in by Mayor Scot Funk and seated with council for the rest of the meeting.

Public Comments: No public comments.

Approval of Minutes: 6/14/16 Borough Council Meeting, Motion to approve, as presented by Ms. Leech, seconded by Mr. Roth, passed unanimously.

Visitors:

Mr. Barry Geib from the Manheim Community Farm Show Board presented preliminary drawings for building improvements currently being considered by their Board for Building #3 to make the facility safer and more user friendly. They are also looking to install a walkway also. They will not be increasing the size of the building. The presentation was to introduce the borough to the improvement plan and get their approval to pursue these upgrades. Motion by Ms. Gates, seconded by Mr. Howett, passed unanimously.

Mr. Peter Whipple of NWEMS presented their Annual Report for 2015 to Council. He reviewed the statistics as they continue to increase the territory they handle. Their new building is almost complete and they will soon be moving. There will be a sneak preview of the new building for donors on August 11th and an open house has been scheduled for August 14th.

Mayor and Police Chief Report: Mayor Funk updated council on the upcoming softball benefit game against Manheim Central High School Basketball Team scheduled for Wednesday, July 13th. Herr & Sacco, Inc. donated \$1,500 to the Canine Fund. Aarons Acres will hold an open house on June 29th starting at 9:30 AM, with a second one scheduled for July 15th. The Pool is off to a good start. Mayor Funk distributed a Heroin Brochure concerning the increased Heroin use in the country.

Chief Stauffer distributed his report and reviewed it with Council. Newly hired Officer Richard Rhinier will be starting July 8th and a time will be scheduled to swear him in. Council was updated on the citations written during the week of street sweeping. Cars are not towed for street sweeping, but citations were issued. A change in the schedule for street sweeping was discussed. Council was updated on the Click it or Ticket enforcement, the fact that heroin is a major contributor to crime and the necessity of having residents lock their cars. An Assembly presented to the students at the high school concerning the increased use of heroin was discussed.

Borough Engineer Report: Mr. Craddock's report was distributed to council. The South Penn Street/West Stiegel Street project is just about complete. The new street paving projects will be starting in July as soon as the final paperwork is completed.

Borough Code Officer Report: Mr. Moyer presented his report to council. Council was updated on the continued rental inspections and the status of the renovations to the house at 69 N. Charlotte Street. It was noted that the weeds and grass at this property also need to be addressed. The property at 168 S. Main Street will be coming before the Zoning Hearing Board for their apartment conversion project. No plans have been received for the Just Wing It project on South Main Street. The property at 40 North Main Street was discussed as to the handling of the painting issues with this residence. Mr. Moyer will be working on the next step with this enforcement issue. A chimney on North Charlotte Street was reported to be close to falling down and will be investigated. A pigeon coop was reported on a porch in the borough and will be researched.

Borough Manager Report: Mr. Fisher presented his report to council. He updated them on the pool and the memberships as of today are more than last year. There has been some repairs needed for the pumps. DCNR made a visit to the Logan Park project as part of a county tour of project sites. Issues concerning insurance claims, unemployment and pension are ongoing. The new employees in the Public Works Department are doing well. Council was updated on the County Land Bank Program Ordinance approved by the Lancaster County Commissioners and it was recommended and encouraged that we consider becoming a part of the program to help deal with the condemned blighted properties in the borough. Information will be compiled concerning opting into this program so council can decide in the near future to become part of this program. It will be placed on the agenda for the next council meeting.

Payment of Bills: Presented for approval - Construction Loan Draw Requisition #9 in the amount of **\$25,853.30**. Motion by Mr. Roth, seconded by Ms. Leech, passed unanimously. **General Fund** in the amount of **\$578,606.66 (including \$500,000.00 transfer to Fulton Bank Account), Fulton (Police Construction)** in the amount of **\$25,853.30** and **Liquid Fuels** in the amount of **\$9,402.78**. Motion by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Committee Reports:

- a) Finance Committee – Committee will begin meeting in July for budget related work with Chief Stauffer for his department.
- b) Parks and Pools – Nothing to report.
- c) Personnel/Police – Nothing to report.
- d) Public Works – A tour was taken by council before the meeting tonight of the NWEMS Building and the current Police Station. Discussion was held on the potential for the NWEMS Building since it has historical value to the community and is a good location. Council will need to brainstorm as to what direction they would like to see this project go. There was a company that had started a review of the potential prospects for this building a few years ago and these plans will be used for this process. The current borough building will also have some changes made once the Police Department moves to their new location. Discussion was held on the possibility of canvassing the non-profits in our borough to see if they would be interested in contributing to some of the projects in the borough.

New Business:

- a. Recommendation from the Director of Assessment to forgive tax liens for 27 N. Pitt Street, Rear was presented for approval. Motion by Mr. Roth, seconded Mr. Enck, passed unanimously.
- b. Memorandum of Understanding with the Lancaster County Planning Commission regarding plan reviews was presented for approval. Motion by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Old Business:

- a. Verizon Wireless –Still waiting for a response from Verizon Wireless.
- b. Outdoor Cafés Zoning Ordinance Amendment.
 - a. President Phillips recessed the Council Meeting to conduct the public hearing.
 - b. Public hearing on the Zoning Ordinance Amendment for Outdoor Cafés
 - i. Mr. Fisher presented the Borough Exhibits for Record
 - 1. Legal Notices
 - 2. Review letter from LCPC
 - 3. Minutes from Manheim PC
 - 4. Lancaster Co Law Library Notice
 - 5. Certification of posting of legal notices and availability of ordinance for review at Borough office.
 - ii. It was noted the Ordinance was prepared by Borough Planning Commission.
 - iii. There was no Public Comment on the Amendment.
 - iv. Hearing no further conversation or public comment, President Phillips adjourned the Public Hearing and reconvened the Council Meeting.
 - c. Adoption of the Zoning Ordinance Amendment. Motion to adopt by Ms. Leech, seconded by Mr. Gates, passed unanimously.

Public Comment: Mr. Bill Ulrich of 303 West High Street was present to question when West Saylor Alley will be repaired. He offered his comments on the deterioration of this alley. Mr. Fisher will discuss the alley repairs with Mr. Weidman, Public Works Director. Mr. William Connelly was present to question the traffic flow that will increase on West Colebrook Street when the NWMES move into their new building.

Council adjourned to Executive Session for contract matters at 8:27 PM.

Council adjourned from Executive Session at 8:55PM.

The Executive Session was for the purpose of collecting information about the crossing guard issue and did not involve deliberations.

With no further business the Meeting was adjourned at 8:56 PM by President Phillips.

Respectfully submitted,

Linda Gerhart

June 28, 2016