

Manheim Borough Council Meeting

June 9, 2015, 7:00 PM

Manheim Borough Building, Manheim

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President David Fenicle, Vice President Chris Simon, Pro-Tempore Brad Roth, Carol Phillips, Bonnie Martin & Mayor Scot Funk
- **Staff:** Interim Borough Manager, James Williams, Police Chief, Joseph Stauffer & Recording Secretary, Suzi Martin

Visitors:

Pastor Jeffrey Schell, from the Trinity Evangelical Church, 420 West High Street, was present concerning concrete work they are currently having done on the North Charlotte Street side of the property. In 2003 part of the church land was previously given to the Borough to widen Danner Alley. The church had been told they would receive money for this that they never received. At this time Pastor Schell is requesting a waiver of the \$90 sidewalk permit fee and \$70 charge for the repaving permit to complete the current project. It was established that previously there was a dispute about the property line location and possibly obtaining a survey. It was discussed that it would be expensive to re-deed the property to the Borough. It was agreed it would be a better option to have an Easement Agreement prepared and signed for the Borough to use that piece of property. Public works committee will review this matter at their next meeting on June 30, 2015, and bring the matter back to Council at the next regular meeting.

Al Cobb Investments was present to request an extension of time to get their special exception application approved with regard to the 116 South Main Street renovations. The paperwork has been filed with the Zoning Hearing Board but the applicant is looking for a seven (7) day extension, before fines would be incurred, from June 25th until the next Zoning Hearing Board meeting the beginning of July. A lengthy discussion took place about this matter. Some concerns were that the extension will go on longer than seven (7) days because of more than one meeting being required to finish the approval process. There was concern that approving the application could actually take 30 to 60 days. Also if this extension is granted other applicants would expect the same treatment by Council and this is not the precedence they would like to set. Pictures were provided and it appears the work has been completed properly. The extension would allow the current tenants to stay at the premises. A motion was made by Mr. Roth to approve the extension until the next council meeting proving the Borough's Solicitor has no problem with the extension; motion was seconded by Dr. Phillips and passed; motion opposed by Ms. Martin.

Bill Loercher presented an update on the new tennis practice wall that was previously brought to Council for review. An Architect prepared a drawing and the wall will be 8' high and 20' wide. It will be two-sided and will be able to be seen from Memorial Drive. The School District has approved the wall.

A motion was made by Ms. Martin to approve the new tennis practice wall; seconded by Mr. Roth and passed unanimously.

Mayor and Police Chief Report:

Mayor Funk reported that the Rock-N-Glow race Saturday, May 30th was well attended and went good.

Mayor Funk also reported about the Art Studio on South Main Street that is now open. It is a neat place and provides lessons and classes for kids and adults, as well as camps for kids.

Mayor Funk discussed the problem with the weeds in the gutters and storm drains. The Boy Scouts have volunteered to paint the storm drain inlets but Council will need to pay for the paint.

Speed limit signs and stops signs in the Borough need replaced and the Ordinances concerning these signs need updated. This will be an ongoing project. Also Jim Williams will contact PennDOT to see if the speed limit on Colebrook Street can be changed from 30 mph to 25 mph because the truck route has changed and they now use Colebrook Street.

Chief Stauffer distributed his report and reviewed it with Council.

Chief Stauffer provided further updates concerning the department receiving a PennDOT grant for the Officers submitting accurate and timely crash data; the continued benefits of the new speed signs; and that the Street Department has received their new radios.

Lastly, Chief Stauffer reported that Officer Jason Riggle received a Citizen Accommodation on June 2nd for an outstanding job handling a fatal accident in April where the citizen's father was killed. Also a Citizen Accommodation was received for an Officer who assisted a pregnant woman with changing a tire on May 29th. Mr. Roth added that one of the Officers stopped and spent time talking to his neighbor's kids and showing them the cruiser.

Borough Manager/Engineer Report:

Ben Craddock provided an update on the current projects. The Legion Building demolition is complete and the final bill has been paid.

UGI Agreement for Adele Avenue was provided. A motion was made by Mr. Simon to approve the UGI Agreement; seconded by Dr. Phillips and passed unanimously.

East Stiegel Street Property Transfer – Appraisal is done and came back at \$19,000. MADEC will take over the transfer of the property in order to sell the two (2) properties. A motion was made by Mr. Roth to start the negotiations for this property transfer; seconded by Dr. Phillips and passed unanimously.

Manheim Borough Downtown Connections Study – A Letter of Interest was submitted to the Lancaster County Planning Commission concerning the truck route. LCPC has encouraged the Borough to include Rapho Township and Penn Township in this project. It was discussed that MADEC should also be involved with this study. A meeting will be set up with Rapho Township, Penn Township and MADEC to keep this study moving forward.

Chiques Creek Sediment Removal Route 72 – At this time Ben Craddock will take the necessary steps to request the \$60,000 grant for this project. A Resolution will need to be signed. A motion was made by Dr. Phillips to authorize the Resolution to be signed and to request the grant; seconded by Mr. Simon and passed unanimously.

Draft Resolution “Complete Streets Policy” – Discussion on this matter was tabled until the next Council meeting.

Jim Williams’ calls have not been returned by Blue Ridge Cable concerning the new contract.

Delight Reidenbach property – Requirements to demolish the dwelling at 19/21 New Charlotte Street were discussed. It was decided the Borough Solicitor should be contacted to establish how this would best be legally completed. A motion was made by Mr. Roth to obtain the Solicitor’s assistance on the procedures to demolish this dwelling; seconded by Mr. Simon and passed unanimously.

Financial/Bills – Financial reports were presented to Council, and the following bills payable were approved.

RATIFIED \$70,374.07 Motion by Dr. Phillips; seconded by Ms. Martin; motion passed unanimously.

GENERAL FUND \$126,776.05 Motion by Dr. Phillips; seconded by Ms. Martin; motion passed unanimously.

MAWSA \$4,184.55 Motion by Mr. Simon; seconded by Mr. Roth; motion passed unanimously; Mr. Fenicle recused himself from the vote.

CAPITAL FUND \$55,891.98 Motion by Dr. Phillips; seconded by Mr. Roth; motion passed unanimously.

Committee Reports:

- a) Finance Committee – Did not meet. No report. Committee will be meeting in July.
- b) Parks and Pools – Did not meet. No report.
- c) Personnel/Police – Advertising has been done for Financial Director position. Resumes for the Borough Manager position have also been received.
- d) Public Works – Did not meet. No report.
- e) MDDG – Did not meet. No report. Will have report for June 30th meeting.

New Business:

- a) Logan Park – Rife Run Water Quality Improvement Project will be starting June 15th and should be done by September. Jim Williams provided a copy of a letter that will be sent to the neighboring properties about the project.

b) Reading of the Declaration of Independence – As in the past, Emily Ditzler will read the Declaration of Independence on the square on July 4th. This will also be put in the MDDG newsletter.

c) Terry Rohrer – Terry Rohrer will be Reading the Resolution this coming Sunday, June 14th at 6:30 p.m. Ms. Martin will do it with her.

d) David Newcomer Cell Phone – It was discussed that Mr. Newcomer uses his personal cell phone for work. It was agreed that he will begin to be reimbursed \$25 per month for his cell phone use and will be reimbursed retroactive back to January 1, 2015. Motion made by Mr. Simon; seconded by Mr. Roth, and passed unanimously.

e) Purchase of two (2) radios for constables was discussed and approved. Motion was made by Mr. Simon to purchase two (2) radios for the constables; seconded by Ms. Martin, and passed unanimously.

f) Cat Ordinance – The status of an Ordinance relating to cats was discussed. It is currently with the Borough Solicitor for review.

Old Business:

a) Community Days Update – No report.

b) Young Lungs at Play – The Police Department accepts the Solicitor’s recommendation to sign the Resolution for Young Lungs at Play. Motion made by Dr. Phillips to adopt the Resolution pending adding the new Resolution number; seconded by Mr. Roth, and passed unanimously.

c) United Way of Lancaster County Community Conversation – It was agreed this matter would be tabled until the next Council meeting.

With nothing further needing to be discussed in Executive Session the meeting was adjourned.

A Motion was moved by Mr. Simon to adjourn at 9:33 PM. The Motion was seconded by Ms. Martin and passed unanimously.

Respectfully submitted,

Suzanne S. Martin

June 9, 2015