

MANHEIM BOROUGH
COUNCIL MEETING
August 30, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, Chris Simon, John Eshelman and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

President Martin convened the council meeting at 7:00 PM.

Approval of the August 9th Minutes:

- A Motion was moved by Mr. Eshelman to approve the Minutes of the August 9, 2011 Borough Council Meeting. The Motion was seconded by Mr. Enterline and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to approve the voucher list in the amount of \$93,081.67. The Motion was seconded by Mr. Simon and passed unanimously.

Visitors:

- Mrs. Emily Ditzler of 425 West Ferdinand Street was present to voice her concerns about the odor she believed was given off by the Wastewater Treatment Plant on Rettew Lane and the affects it has on her health. She suffers from severe Migraine Headaches and believes they are triggered by the smell from the WWTP. She questioned whether the plant meets all the EPA standards for this type of plant and if the extra processing that is done by the plant from outside sources would cause this problem. Her concerns will be forwarded to the Manheim Borough Authority and Mr. David Fenicle to be researched and addressed. It was suggested that Mrs. Ditzler attend the next Manheim Borough Authority meeting on September 15th.
- Mrs. Ditzler had questions concerning the Police Services Agreement between Manheim Borough and Rapho Township currently being considered for 2012. It was explained that they would be held responsible for their portion of the contract for the 3 years it covers. It was also noted that Rapho Township came to the borough to request this service. The property tax being used to cover the Rapho Township portion of the contract was explained. The additional services provided with this contract directly benefiting the borough were explained.
- Mr. Dale Ulrich of 330 Dover Street was present to express his concerns over the flow of water on the alleys that had just been resurfaced by the borough near his property. He is interested in paving his driveway and would like to be sure that it will not cause further problems with the drainage already caused by the new paving on the alleys. A site meeting will be scheduled with Rettew Engineering and the Borough Manager to research the problem.
- Mr. Levi Ziegler of 700 West High Street and Mr. Douglas Meck and Mrs. Michelle Meck of 686 West High Street were present to discuss Lake Drive, a paved private street located across from Crescent Drive off of West High Street. There seems to be an increased amount of traffic and turn arounds recently; and they would like to know what can be done to control the situation since it is actually a private street. It was suggested that the signage may need to be changed so that residents do not think it is a public street. The Borough Manager and

Codes Enforcement Officer will research the status of the street and signage. No trespassing signs were also suggested.

Mayor and Police Chief Report: (see attached News Release and Report)

- Police Chief evaluation forms were distributed to council members for their completion.
- Mayor Phillips distributed his report and reviewed it with council. He updated them on the Stiegel Glassworks and Taste of Manheim. Police Chief Joseph Stauffer, Emergency Management Coordinator Brad Roth and Mayor Phillips were in constant contact during hurricane Irene, to monitor any emergency situations.
- Chief Stauffer distributed his report and reviewed it with council. A meeting was held with all the crossing guards before the start of school. There will be some changes to the intersections assigned crossing guards because of the street construction. New procedure of documenting all incidents has been implemented by the police officers. The F.T.O. field training program is ready to go. The civil service testing for officer candidates went well and hopefully all the interviews will be complete by September 8th. The bike and foot patrol went well at the Taste of Manheim with no incidents reported. Officer Geib will be retiring with his last shift ending Friday morning, September 1st.

Borough Managers Report:

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- An update of the ordinance for a nonresident earned income tax was presented for consideration as well as the possibility of advertising with Lancaster County Borough Association as a group to reduce advertisement cost. It was requested that further research be done into the amount of paperwork that would be necessary for small business owners if the nonresident tax is approved. It was noted that even if we advertise the ordinance it does not actually have to be adopted. Mr. Behling will provide council with more information on the nonresident tax.
 - A Motion was moved by Mr. Eshelman to approve advertisement of the Nonresident Earned Income Tax Ordinance. The Motion was seconded by Mr. Simon and passed unanimously
- The effects of Hurricane Irene on the borough were discussed and handled well by the Street Department and Fire Company.
- The Manheim Borough Authority has made a request to the Borough to create a new service agreement as they will become independent as of January 1, 2012. They will be hiring their own employees, but would like to have key office staff stay in the borough building. Mr. Behling will be preparing a proposal as per their request covering items that the borough will be providing.
- The linear park plan will be presented to the Planning Commission at their September meeting.
- The pool is completing its first season and things seem to go well. A budget for next year will be compiled for review by the finance committee.
- A parking fundraiser for this year during the fair and Manheim Central School District home sport games is being proposed to help raise funds for the pool next year. There was no objection.
- The same discount price for pool passes will be honored for those sold until the end of 2011.
- The Lease Agreement for use of the pool complex during farm show week will be revised.
- The Police Service Agreement was reviewed briefly and questioned were answered

concerning the budget process used to start the department.

- A Motion was moved by Mr. Eshelman to approve the Police Service Agreement and advertise the ordinance to be presented and approved at the September 13th Council Meeting. The Motion was seconded by Mr. Simon and passed unanimously.
- The street department patched pot holes on August 11th and a new patching list was created.
- The street paving project was completed in conjunction with Lezzer Lumber at their portion of the project.
- The South Main Street construction project is starting and there may be some night work.
- The detours were discussed and Mr. Behling explained the issues that have been addressed.
- The traffic pre-emptor project is on schedule.
- It was requested that the Kraft bags distribution area be moved to the public works building for easier handling. It was decided not to build a separate structure for them. They will be available at the salt shed Monday thru Friday 7:00 AM to 3:30 PM and on Wednesday until dusk at 6:00 PM.

New Business:

- It was decided to offer the residents two (2) free days for Woody Yard Waste Pick-up because of the damage from Hurricane Irene.

Old Business:

- The School Board is waiting for their solicitor's confirmation to approve the lease between the Borough and the Manheim Central School District.
- The Kauffman Park lease will be reviewed.
- Discussion was held on renewing the Humane League Contract and Mr. Behling gave other alternatives that could be considered. Mr. Behling will be attending a meeting to discuss this issue with other municipal officials.

Executive Session:

- A Motion was moved by Mr. Simon to adjourn to Executive Session for the discussion of real estate matters at 9:19 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Mr. Eshelman to adjourn from Executive Session at 9:42 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Shaub to adjourn at 9:43 PM. The Motion was seconded by Mr. Simon and passed unanimously.

Respectfully Submitted,

Linda Gerhart