

MANHEIM BOROUGH
COUNCIL MEETING
January 11, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

President Bonnie Martin convened the council meeting at 7:00 PM.

Approval of the December 14th Minutes:

- A Motion was moved by Mr. Eshelman to approve the Minutes of the December 14th, 2010 Borough Council meeting. The Motion was seconded by Mr. Enterline and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to ratify the voucher list dated December 31, 2010 in the amount of \$34,853.16. The Motion was seconded by Mr. Shaub and passed unanimously.
- A Motion was moved by Mr. Enterline to accept the voucher list in the amount of \$81,540.94. The Motion was seconded by Mr. Eshelman and passed unanimously.

Visitors:

- Ms. Rebekah Bowers made a request that shoveling sidewalks after snow storms be enforced.

Mayor and Police Chief Reports: (see attached News Release and Report)

- Chief Stauffer was welcomed by council to his first official council meeting.
- Chief Stauffer distributed his report and explained the statistics and news releases.
- Mayor Phillips distributed his report and reviewed it with council. Mayor Phillips thanked the volunteers who helped with the New Years Eve celebration, welcomed the new Police Chief Joseph Stauffer and highlighted the Manheim Downtown Development Group upcoming events.

Borough Managers Report: (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- Manheim Central High School Ag Science Department students have offered to construct bluebird houses for installation this spring on a bluebird trail along Rife Run in Logan Park. Lezzer Lumber will donate cedar wood for the project. Mr. Behling will inform the Ag Science Department that they can proceed with the construction and installation of the bluebird houses.
- A meeting has been scheduled for 7:00 PM on Tuesday, January 18th at the Rapho Township Building to focus on sharing information and receiving input on the 2011 scheduling and maintenance of sports fields owned by Rapho Township and Manheim Borough.
- A draft of the responsibilities for members of Manheim Borough Park and Pool Advisory Committee was distributed for council's comments.

- Approval has been received from PennDOT for a new pedestrian crossing at South Main Street and East Logan Avenue at the Post Office. Construction would occur as part of PennDOT's South Main Street project. After a lengthy discussion presenting all the pros and cons, it was decided to proceed with the new pedestrian crossing.
- Other improvements to South Main Street that could possibly be included in the PennDOT project were discussed. The 250th Anniversary Committee was looking for guidance as to improvements they could fund for this area. Improved street lighting for South Main Street was discussed as a possible enhancement for this area. It was suggested that new Welcome Signs for the borough are also needed at the west and south approaches to the borough.
- The fire hydrant painting project is ongoing and will hopefully be completed for the 250th Anniversary Celebration.
- The Street Department is proposing to schedule the spring street sweeping for May 9th to 13th. There will also be a street sweeping scheduled for the fall.
- The stormwater management MS4 Compliance Report was submitted to the EPA for approval.
- PPL reported that all street lights have been repaired and they will be maintaining them going forward from this point. Michael Davis, Borough Solicitor is preparing a letter to MEM for breach of contract concerning the street light contract we have with them, since they are delinquent on payments to us since 2008.
- Starting Thursday, February 3rd, trash and recycling pickups for the entire Borough will be every Thursday. The elimination of Friday pickups will save \$6,000 over the year. To prevent traffic issues, our solid waste contractor will be picking up along Main and High Streets starting at 6:00 AM. Eagle Disposal will be adding a second trash truck to help with the extra stops.
- The Borough recently received its 2008 recycling performance grant from DEP in the amount of \$3,297, for 272 tons of recyclables. Thanks to increasing recycling efforts by residents we are anticipating larger grant amounts for 2009 and 2010
- Several additions have been researched to enhance the security equipment at the Borough Office Building by adding more cameras and a DVR connection so we can have constant monitoring. A proposal from Select Security for these changes in the amount of \$1,727.00 was presented to approval. Select Security suggested that the monitor, which was not included in their proposal would be less expensive if we purchased it ourselves.
 - A Motion was moved by Mr. Eshelman to approve the proposal from Select Security for the additional cameras and DVR set up. The Motion was seconded by Mr. Enterline and passed unanimously.
- The kick-off meeting for the East Gramby Street/North Wolf Street project was held January 11th. Bid specifications will be complete next month. The bid is projected to be held the end of February with the project starting with the stormwater work on North Wolf Street in May. The project will be complete before school starts in the fall. The bridge projects on Oak Street and Stiegel Street being completed in conjunction with MAEDC will be going to construction in April. The bid specifications are currently being completed.

New Business:

- A proposal for zoning revisions for our current Zoning and Floodplain Ordinances was presented for review and further consideration and action at the January 25th council meeting.
- A letter of dissolution for MCRec that needs to be signed by the Borough Council President was presented for approval.

- A Motion was moved by Mr. Eshelman to approve the letter of dissolution as presented. The Motion was seconded by Mr. Enterline and passed unanimously.
- It was recommended that we reappoint for the year 2011 President Bonnie Martin and Ms. Michelle Stone as borough representatives to handle the final dissolution of MCREC at any future meetings.
 - A Motion was moved by Mr. Enterline to appoint President Bonnie Martin and Ms. Michelle Stone as borough representatives to handle the final dissolution of MCREC at any future meetings. The Motion was seconded by Mr. Eshelman and passed unanimously.

Executive Session:

- A Motion was moved by Mr. Eshelman to adjourn to executive session at 8:07 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Eshelman to adjourn from Executive Session at 10:40 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Eshelman to adjourn at 10:41 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Respectfully Submitted,

Linda Gerhart