

MANHEIM BOROUGH
COUNCIL MEETING
January 25, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, John Eshelman, Susan Miller, Chris Simon and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

President Bonnie Martin convened the council meeting at 7:00 PM.

Approval of the January 11th Minutes:

- A Motion was moved by Mr. Eshelman to approve the Minutes of the January 11, 2011 Borough Council meeting. The Motion was seconded by Mr. Enterline and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Simon to accept the voucher list in the amount of \$58,646.01. The Motion was seconded by Mr. Eshelman and passed unanimously.

Visitors:

- Mr. Jamie Schlesinger of Concord Public Finance presented the background information for the refinancing the borough is currently pursuing for the current debt load and additional funding for future projects. He explained that he had presented his findings and recommendations to the Finance Committee and was now presenting to council what the Finance Committee felt was the best option for the borough.
- Mr. Daniel Wagner, Manheim Fire Chief was present to introduce himself as the new Manheim Fire Chief. Mr. Wagner distributed and gave a brief review of the Manheim Fire Company End of the Year Report for 2010. Mr. Wagner also introduced the new Manheim Fire Company President, Mr. David Johnson.
- Mr. Doug Griesemer and Mr. Derek Griesemer gave a presentation on a new product, R.U. Cover'd, which is a cover for recycling bins. This information will be discussed for possible consideration at the next Finance Committee Meeting.

Mayor and Police Chief Reports: (see attached News Release and Report)

- Chief Stauffer distributed his report and explained the statistics and news releases. It was noted that the community really came together in support of the families of the teenagers involved in the fatal traffic accident. Dr. Clark was commended for his expert handling of the situation and keeping in constant communication with the Police Department.
- Mayor Phillips complimented the borough, the Police Department and the Manheim Central School District for the outpouring of support shown during the recent fatal traffic accident.

Borough Managers Report: (see attached)

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- The independent contractor agreement with Tammy Agesen is ready to be executed upon receipt of the required insurance certificate. Preliminary interviews are now being held for

top positions at the Pool. It was decided to have Ms. Agesen and Mr. Behling handle the hiring for the pool.

- Pool Membership Software will need to be replaced. The new package will cost approximately \$300.
- The second draft of a proposed Street Vendor Ordinance is currently under review by our Solicitor.
- PennDOT has indicated they would approve a new mid-block crosswalk on Market Square, subject to an acceptable design and permit application. Discussion was held concerning the 250th Anniversary Committee's participation in this project as well as replacement of the street lights. The Welcome Signs were also discussed as part of this project.
- Discussions have begun on lease agreements with various groups for the use of borough park facilities. Currently under review are agreements with the School District, Summer Swim Team and Soccer Club. A public meeting is scheduled for this Thursday, January 27th at 7:00 PM at the Rapho Township Municipal Building to discuss Sports Field Scheduling and Maintenance.
- Minsec has been granted a further continuance on its application to the Zoning Hearing Board to Monday, April 4th at 7:00 PM at Manheim Central High School.
- Manheim Borough Authority has been successfully utilizing a credit card payment system to provide customers with the ability to pay their bills in person or on-line with MasterCard or Discover and on-line with VISA. The Borough can also begin utilizing MunicIPAY for the payment of Municipal Service Fees, Community Pool memberships, and other payments as appropriate at no cost to the Borough.
 - A Motion was moved by Mr. Eshelman to begin utilizing MunicIPAY for the payment of Municipal Service Fees, Community Pool memberships, and other payments by residents as appropriate at no cost to the Borough. The Motion was seconded by Mr. Simon and passed unanimously.
- Guidance was requested on whether to continue MCREC's practice of allowing sponsorship signage at Borough park sports fields for an appropriate fee. After discussion it was decided to continue this practice at the lighted field only.
- The Borough has received a payment from MCREC representing half of the amount remaining in MCREC's Pool Capital account. Rapho Township received the other half and has forwarded it to the borough for use on needed repairs at the Manheim Community Pool.
- Susquehanna Bank has requested a new municipal street light along Danner Alley at the municipal parking lot. The bank has offered to cover ongoing charges for the light.
 - A Motion was moved by Mr. Shaub to approve the requested new municipal street light along Danner Alley at the municipal parking lot to be paid for by Susquehanna Bank. The Motion was seconded by Mr. Simon and passed unanimously.
- The DCNR regional advisor, Lori Yeich will be visiting Manheim on Tuesday, February 1st at 10:00 AM to tour our parks and review potential grant opportunities in advance of this year's April 20th grant application deadline. It was suggested to consider the covered bridge repairs and possibly pavilion and bathroom upgrades and additions.
- The Chiques Creek Watershed Alliance will be holding a Watershed Expo at Manheim Central Middle School on March 2nd, 6:00 PM to 8:00 PM. The Manheim Borough Authority and other local and regional organizations will be exhibiting. A variety of public presentations and children's activities will be held in the school's auditorium and gymnasium.
- A project kickoff meeting for the East Gramby Street project was held with the borough engineer. Construction is scheduled for this summer.

- Our next newsletter to all Borough residents is complete and at the printer. Topics will include Trash and Recycling, preparations for the 250th Anniversary, Flood Safety, Snow Emergencies and the Manheim Community Pool.
- The Park & Pool Advisory Committee is currently in the organizational stages. Rapho Township will have one representative on the committee.
- A request has been received from a non-profit group call “The Bridge” to hold a dinner fund raiser in the covered bridge in June. It is an organization which provides a support network for single mothers. Mr. Behling will discuss the event with the group and come to an understanding of the guidelines for holding this event in the bridge.
- Ms. Miller informed council that there are currently changes to the guidelines for flood insurance.

New Business:

- Authorization to advertise a Part-time Seasonal Maintenance Position was requested.
 - A Motion was moved by Mr. Eshelman to advertise for the Part-time Seasonal Maintenance Position. The Motion was seconded by Mr. Simon and passed unanimously.
- A proposal for Zoning Ordinance updates from URS for \$8,962 was presented for approval.
 - A Motion was moved by Mr. Eshelman to approve the proposal for Zoning Ordinance updates from URS for \$8,962 and any other necessary items at time and material. The Motion was seconded by Mr. Enterline and passed unanimously.
- A request was received from the Manheim Community Library to hold their annual book sale in the community room of the borough building from May 11th to May 14th.
 - A Motion was moved by Mr. Eshelman to allow the Manheim Community Library to hold their annual book sale in the community room of the borough building from May 11th to May 14th, on a one time basis with the stipulation that it is for the book sale only and no additional vendors would be allowed to set up. The library will be responsible for cleaning and set up which cannot happen more than 2 weeks prior to the event. The Motion was seconded by Mr. Simon and passed unanimously.
- A request was received from the Manheim Central Ag Science Department to offer a lasting tribute to celebrate the lives of 5 Manheim Central student accident victims by planting a Memory Grove consisting of a double row of Sugar Maple Trees in Memorial Park.
 - A Motion was moved by Mr. Simon to approve the request from the Manheim Central Ag Science Department to plant a Memory Grove consisting of a double row of Sugar Maple Trees in Memorial Park along the walkway from the High School to the Stadium. The Motion was seconded by Mr. Eshelman and passed unanimously.

Old Business:

- The contract for the Pool Director was presented for approval.
 - A Motion was moved by Mr. Eshelman to approve the Pool Director contract. The Motion was seconded by Mr. Enterline and passed unanimously.

Executive Session:

- A Motion was moved by Mr. Eshelman to adjourn to executive session at 8:43PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Eshelman to adjourn from Executive Session at 9:10 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Shaub to adjourn at 9:11 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.

Respectfully Submitted,

Linda Gerhart