

MANHEIM BOROUGH
COUNCIL MEETING
July 26, 2011

Roll Call: Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, Chris Simon and Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

Vice President Shaub convened the council meeting at 7:00 PM.

Approval of the July 12th Minutes:

- A Motion was moved by Mr. Enterline to approve the Minutes of the July 12, 2011 Borough Council Meeting. The Motion was seconded by Mr. Simon and passed unanimously.
- A Motion was moved by Mr. Enterline to approve the Public Hearing Minutes of June 28, 2011 and July 12, 2011. The Motion was seconded by Mr. Simon and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Simon to approve the voucher list in the amount of \$136,024.39. The Motion was seconded by Mr. Enterline and passed unanimously.

Visitors:

- Ms. Lori Shenk, Mr. David Dinger and Ms. Judith Long from the Manheim Veterans Memorial Ambulance Association were present to discuss the façade work needed on their building, which is owned by the borough. A letter (see attached) from the Ambulance Association outlining their repair options and needs was reviewed and discussed concerning the course of action to be taken to repair the building. They were looking for guidance on the choice of repairs, waving of permit fees and a possible contribution from the borough for help with the cost of the repairs. Option 1 for masonry repairs seemed to be the popular choice, as it would not change the façade of the building. Mr. Dinger gave a brief explanation of the future of the building for use by the Ambulance Association. The request for funding from the borough will be forwarded to the Finance Committee for consideration during their budget process for 2012. Alternative options for operation of the ambulance association's services during the construction project were discussed.
 - A Motion was moved by Mr. Simon to wave the permit fees that would be charged by the borough for the repair work to the ambulance building. The Motion was seconded by Ms. Miller and passed unanimously.
 - A Motion was moved by Ms. Miller to recommend Option 1 as the choice of restoration for the building. The Motion was seconded by Mr. Enterline and passed unanimously.
- Ms. Tammy Agesen distributed a report on the operation of the Manheim Community Pool and reviewed it with council. She updated council on the daily operation of the pool, as well as concerns and requests for the future operation of the pool. A First Responder Appreciation Day will be held sometime in August was presented for approval. It was recommended that the Park and Pool Committee be established, so there is an advisory committee available to be consulted on operation matters for the pool. Discussion was held

concerning the budget process to be used in the future. New ADA requirements for the pool will need to be completed for the 2012 season concerning ramp access to the pools.

- A Motion was moved by Mr. Simon to have a First Responder Appreciation Day at the Manheim Community Pool. The Motion was seconded by Ms. Miller and passed unanimously.
- Mr. Merle Lefever of East Ferdinand Street was present to voice his concerns over the deteriorating properties on his block. He was questioning if the borough has any control over deteriorating properties and if so, could it be enforced. The borough has been monitoring the situation on East Ferdinand Street and as long as there is not a health or safety issue, there is only so much that can be enforced. Mr. Behling will check the code compliance on this situation with Mr. Tuscan.

Mayor and Police Chief Report: (see attached News Release and Report)

- Mayor Phillips distributed his report and reviewed it with council. He highlighted the beautification work on the square by the Manheim Central High School Girls Basketball Team, the very informative conference he attended in Scranton, Stiegel Glassworks, events for the Manheim Downtown Development Group and volunteers that were organized to help the Manheim Historical Society. Council was informed the furnace for Stiegel Glassworks will be fired for the first time on August 22nd if anyone is interested in attending.
- Chief Stauffer distributed his report and reviewed it with council. Letters were submitted to council for approval for the retirement of Sergeant J. Edward Geib on September 5, 2011 and the resignation of Patrolman Stephen R. Watson effective July 22, 2011.
 - A Motion was moved by Mr. Enterline to accept the retirement letter for Sergeant J. Edward Geib effective September 5, 2011. The Motion was seconded by Ms. Miller and passed unanimously.
 - A Motion was moved by Mr. Enterline to accept the resignation of Patrolman Stephen R. Watson effective July 22, 2011. The Motion was seconded by Mr. Simon and passed unanimously.

Chief Stauffer distributed copies of the power point presentation he gave to the Rapho Township Board of Supervisors for contracted service by the Manheim Borough Police Department. Council can review the presentation and it can then be discussed at the next council meeting.

Borough Managers Report:

- Mr. Behling distributed his Borough Manager Report and reviewed it with council. Mr. Behling informed council that Rapho Township was very pleased with Chief Stauffer's presentation at their Board of Supervisors meeting on July 21st and they voted that evening to continue negotiations with Manheim Borough. A draft agreement prepared by Rapho Township and their solicitor was received by the borough on July 26th, which in turn was forwarded to the Manheim Borough solicitor for review and comment. A Police Committee meeting will be scheduled before the next council meeting. The time table would be for the agreement to start January 1, 2012. The agreement between Manheim Borough and Rapho Township will be available at the next council meeting on August 9th for review and then will be presented for consideration and approval at the council meeting on August 30th.
- Choice Books employees painted the pavilion at Mummau Park as their community service project for 2011.
- Curb and sidewalk painting will be started in the near future while the weather is favorable.
- We should be receiving the grant agreement from PennDOT for the ARLE traffic pre-emptor installation project within the next few weeks.

- A meeting between Penn Township and Manheim Borough for the Power Road Bridge repair project is scheduled for July 27th.

Committee Reports

- The Streets Committee met before the council meeting to review the bids for the East Gramby Street and 2011 Street Paving contracts.

New Business:

- There is a vacancy on the Civil Service Commission that needs to be filled. Mr. Enterline called for a motion to appoint Mr. Shaub to the Civil Service Commission for a 6 year term to expire in 2016.
 - A Motion was moved by Ms. Miller to appoint Doug Shaub to the Civil Service Commission for a term of 6 years. The Motion was seconded by Mr. Simon and passed unanimously.
- Mr. Behling presented the bid results and recommendations from Rettew Associates for the East Gramby Street Project and 2011 Street Paving Project.
 - A Motion was moved by Mr. Simon to accept the bid from B. R. Kreider & Son in the amount of \$233,907.50 with an alternate price of \$6,888.00 for the East Gramby Street Project. The Motion was seconded by Mr. Enterline and passed unanimously.
 - A Motion was moved by Mr. Enterline to accept the bid from B. R. Kreider & Son in the amount of \$17,436.00 with an alternate price of \$6,500.50 for the 2011 Street Paving Project. The Motion was seconded by Mr. Simon and passed unanimously. It was noted that the alternate price for this bid is for the Lezzer Lumber portion of the project that will be completed in conjunction with the 2011 Street Paving Project.

Old Business:

- It was noted that cars are going down the one way street at Memorial Park in the wrong direction and that they are parking in handicap spaces and areas where parking is not allowed during summer activities in the park.
- Ms. Miller noted that there are still problems with traffic flow at the 5 Points intersection on South Main Street.

Executive Session:

- A Motion was moved by Mr. Simon to adjourn to Executive Session for the discussion of personnel and real estate matters at 8:51 PM. The Motion was seconded by Ms. Miller and passed unanimously.
- A Motion was moved by Mr. Enterline to adjourn from Executive Session at 9:25 PM. The Motion was seconded by Ms. Miller and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Simon to adjourn at 9:26 PM. The Motion was seconded by Ms. Miller and passed unanimously.

Respectfully Submitted,

Linda Gerhart