

MANHEIM BOROUGH
COUNCIL MEETING
May 10, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, Chris Simon and John Eshelman

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

President Martin convened the council meeting at 7:00 PM.

Approval of the April 26th Minutes:

- A Motion was moved by Mr. Eshelman to approve the Minutes of the April 26, 2011 Borough Council meeting. The Motion was seconded by Mr. Shaub and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Simon to approve the voucher list in the amount of \$58,261.18. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Mr. Eshelman to approve the voucher list in the amount of \$1,920.57. The Motion was seconded by Mr. Enterline and passed unanimously.

Visitors:

- Ms. Connie Beck of St. Paul's UCC Church requested permission to hold a concert in Memorial Park sponsored by the church on Saturday, June 18th starting at 7:00 PM.
 - A Motion was moved by Mr. Shaub to approve the request to hold a concert in Memorial Park sponsored by St. Paul's UCC Church. The Motion was seconded by Ms. Miller and passed unanimously.
- Ms. Tammy Agesen and Mr. Ed Kladky were present to update council on the progress of the pool opening and the marketing and promotion campaign. The choices for the new logo which will be on the signs and the employee shirts were presented for council's review and selection. Ms. Agesen reported that the pool opening is ahead of schedule and gave an update on the current budget and expense situation. Council was invited to visit the pool on Sunday, May 15th at 1:00 PM during the staff orientation. It was decided to make the first day the pool is open a free day to the public. The possibility of removing the 3 meter diving board was discussed. It was suggested that the solicitor be contacted to answer questions raised about the liability issues concerning the 3 meter diving board. Ms. Agesen requested that the decision the borough makes concerning the 3 meter board be forwarded to her in writing.
 - A Motion was moved by Mr. Enterline to keep the 3 meter diving board for the season, with the stipulation of making sure there is proper signage concerning safety issues. The Motion was seconded by Mr. Eshelman and passed with a vote of 4 to 2.

Police Chief Report: (see attached News Release and Report)

- Chief Stauffer distributed his report and reviewed it with Council.
- Chief Stauffer noted that the clearance rate continues to be well above the average.

Borough Managers Report:

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- The reports for March and April from the Fire Chief were distributed.
- Mr. Behling commended the office staff for all the time and effort given to help with the pool and park openings, especially with memberships and park and construction scheduling.
- The Website is being updated.
- The re-codification information has been sent to General Code for a quote to start the process.
- The borough has received a 50% façade grant from the Manheim Downtown Development Group to complete the painting on the borough building.
- Mr. Behling updated council on the paving project being completed by MAEDC.
- The need to fix pot holes was discussed. The list will be forwarded to the streets department for completion as they are reported to the office.
- The Borough will need to adopt a stormwater management ordinance by December 9, 2011.
- Street sweeping is currently underway this week.
- The East Gramby Street project specifications are currently being completed for advertisement later this month.
- Council members reported properties with high grass and weed complaints.
- The sinking street cuts from work performed by UGI were discussed and will be monitored.
- The fire hydrants will continue to be painted throughout the borough by the authority when personnel or volunteers are available.
- Further discussion was held concerning the 3 meter diving board. Mr. Behling assured council that the safety of the diving board will be addressed during the orientation of the pool staff on Sunday, May 15th.

Committee Reports:

- The Personnel Committee has developed a job description for the Public Works Foreman position that is currently being advertised to replace Mr. Erich Hess.
- The Finance Committee presented a list of the capital projects and their costs which will be scheduled for this year. It was reported that revenue and expenses are balanced year to date. A discussion was held concerning the recommendation made by the finance committee to purchase a new dump truck versus the original plan to look for a used vehicle.
 - A Motion was moved by Mr. Shaub to purchase a new dump truck with plow as presented. The Motion was seconded by Mr. Simon and passed with a vote of 5 to 1.
- An update was presented on the proposed Market Square Project which is being considered by the 250th Anniversary Committee as something they would be interested in contributing to for their legacy project. One of the suggestions from the 250th Anniversary Committee is the replacement of the lamp posts on the square. The first step in proceeding with this project would be the completion of the Market Square Study by David Christian.
 - A Motion was moved by Mr. Eshelman to proceed with the Market Square Study. The Motion was seconded by Mr. Enterline and passed unanimously.

New Business:

- Doug Lamb Construction was presented for approval as the low and lone bidder for the South Main Street Curb and Sidewalk Contract.

- A Motion was moved by Mr. Shaub to approve the bid received from Doug Lamb Construction for the South Main Street Curb and Sidewalk Contract. The Motion was seconded by Mr. Simon and passed with a vote of 4 to 2.
- It was requested that the 5 way intersection at New Charlotte Street be reviewed to see what possible improvements would make it safer. Mr. Behling and Chief Stauffer will investigate the situation.

Executive Session:

- A Motion was moved by Mr. Eshelman to adjourn to executive session at 8:28 PM. The Motion was seconded by Mr. Shaub and passed unanimously.
- A Motion was moved by Mr. Enterline to adjourn from Executive Session at 9:30 PM. The Motion was seconded by Mr. Shaub and passed unanimously.
- A Motion was moved by Mr. Eshelman to authorize liquidation of the green dump truck and plow and the soft-serve ice cream machine. The Motion was seconded by Mr. Simon and passed unanimously.
- A Motion was moved by Mr. Shaub to accept the pool concession stand lease proposal from Christina Terenchin for 2011. The Motion was seconded by Mr. Enterline and passed by a vote of 4 to 2.

Adjournment:

- A Motion was moved by Mr. Eshelman to adjourn at 9:45 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Respectfully Submitted,

Linda Gerhart