

MANHEIM BOROUGH
COUNCIL MEETING
October 25, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, John Eshelman, Chris Simon and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

President Martin convened the council meeting at 7:05 PM.

Approval of the October 11th Minutes:

- A Motion was moved by Mr. Eshelman to approve the Minutes of the October 11, 2011 Borough Council Meeting. The Motion was seconded by Mr. Shaub and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Enterline to approve the voucher list in the amount of \$96,189.47. The Motion was seconded by Mr. Eshelman and passed unanimously.

Visitors:

- Mr. Marlin Becker, Farm Show President, Mr. Jay Mylin, Farm Show Operations Chairman and Tracy Zimmerman, Parade Chairman were in attendance. Mr. Mylin gave an update of the success of the 2011 Manheim Community Farm Show and expressed his thanks and gratitude to the Borough for all their help and support. He reported on the improvements that the committee had made to security to help with safety issues. The parade was also a great success and the Parade Committee has requested that the borough staff continue to post the signs for the parade route. Mr. Becker thanked everyone as well for their help and extended an invitation to the borough to attend the Manheim Community Farm Show Banquet being held in the Manheim Central High School Cafeteria on Thursday, November 3rd. It was noted that the Pennsylvania Secretary of Agriculture and the Pennsylvania Lieutenant Governor both attended the Farm Show. Council was updated on the future plans for maintenance on the buildings in the Farm Show Complex as well as the covered bridge project. Mr. Becker was recently presented an Ambassador Award for the State of Pennsylvania by the Lieutenant Governor.
- Mr. David Plaksin of 31 South Main Street was present to ask if a compromise could be reached in reducing the amount he is being charged for the sidewalk replacement on his property.

Mayor and Police Chief Report: (see attached News Release and Report)

- Mayor Phillips distributed his report and reviewed it with council. He gave updates on the Stiegel Glassworks, the Manheim Downtown Development Group “Cruisin the Square” annual car show on October 15th and Christmas Tree Events and 250th Committee.
- Chief Stauffer distributed his report and reviewed it with council. He reported on the super load that was brought through the borough at 4:00 AM on October 11th. He informed council that he is pursuing bids for equipment necessary for the January 1st start of contract services for Rapho Township. He noted that the school district is giving them items to use in the office. He asked if council could give him a tentative date for occupancy of the council

chamber so they could start moving donated items into that room and schedule the wiring for telephones and computers. Council agreed to make the room available December 1st. The Civil Service process will be starting next week to hire 5 additional officers needed starting January 1st.

Borough Managers Report:

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- Three sketches for of a new sign for the borough building were presented for consideration and approval.
 - A Motion was moved by Mr. Simon to approve the sketch with address shown and attached plates showing the different offices located in the building. The Motion was seconded by Mr. Eshelman and passed unanimously.
- Discussion was held concerning the schedule for the reorganization meeting in January. It was decided that the reorganization meeting would be held Monday, January 2nd at 4:00 PM. The regularly scheduled council meetings will also be held on January 10th and 24th.
- Copies of the Linear Park Plan were distributed and discussion for this project will be held at the meeting on November 8th, so that the plan may be finalized at the Planning Commission Meeting on November 21st in preparation for approval at the Borough Council meeting on November 29th.
- A sketch of the proposed storage building addition behind the existing park pavilion at Mummau Park was presented for review, comment and approval. It was decided that this request would be discussed at the Parks Meeting, which will be held on Wednesday, October 26th.
- An inquiry from Lancaster Catholic High School was made to the Borough to allow them to fund and construct a skateboard facility in one of our parks. After discussion it was decided to ask them if they would be willing to fund an alternate project for the park.
- A request for guidance was presented to council on the type of pavilion/ pergola to be placed in Baron Grove. Pictures of the suggested structures were distributed.
 - A Motion was moved by Mr. Enterline to approve pergola picture #2 with the square columns. The Motion was seconded by Mr. Shaub and passed unanimously
- Council was updated on the borough's status for reimbursement on the State and Federal level for damages from the recent flood. One property owner has expressed an interest in FEMA's Hazard Mitigation Grant Program. The qualifications to participate in this program were outlined by Mr. Behling. Council authorized Mr. Behling to submit a letter of intent establishing the borough's interest in participating in this program. A program offered by FEMA to use alternate projects for reimbursement money was explained. The pedestrian bridge from Memorial Park lost in the flood was given as an example of a destroyed structure that may not be replaced.
- The South Main Street PennDOT stormwater and sidewalk project will resume Monday, October 31st.

New Business:

- Resolution 8-2011 FEMA Public Assistance Program – Designation of Agent was presented for approval.
 - A Motion was moved by Mr. Eshelman to approve Resolution 8-2011 FEMA Public Assistance Program – Designation of Agent Resolution 8-2011. The Motion was seconded by Mr. Shaub and passed unanimously.

Old Business:

- East Gramby Street Change Orders in the amount of \$30,758.00 were presented for approval. Mr. Behling gave a brief explanation of the funding used for this project.
 - A Motion was moved by Mr. Enterline to approve East Gramby Street – Change Orders in the amount of \$30,758.00. The Motion was seconded by Mr. Shaub and passed with a vote of 5 to 1. Ms. Miller voted nay.
- A request was presented to approve the use of a metal roof for the roof replacement project on the Covered Bridge at Memorial Park. The cost would be \$12,100, to be shared equally by the Manheim Community Farm Show, Manheim Central School District and Manheim Borough.
 - A Motion was moved by Mr. Enterline to approve the use of a metal roof on the Covered Bridge at Memorial Park. The Motion was seconded by Mr. Shaub and passed with a vote of 5 to 1. Ms. Miller voted nay.

Council Reports:

- An update was given on the creek clean-up held on Saturday, October 22nd.

Executive Session:

- A Motion was moved by Mr. Simon to adjourn to Executive Session for the discussion of real estate and personnel matters at 8:54 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.
- A Motion was moved by Mr. Simon to adjourn from Executive Session at 9:46 PM. The Motion was seconded by Mr. Eshelman and passed unanimously.

Adjournment:

- A Motion was moved by Mr. Eshelman to adjourn at 9:47 PM. The Motion was seconded by Mr. Enterline and passed unanimously.

Respectfully Submitted,

Linda Gerhart