

MANHEIM BOROUGH
COUNCIL MEETING
September 13, 2011

Roll Call: President Bonnie Martin, Vice President Doug Shaub, Pro-Tempore Philip Enterline, Susan Miller, Chris Simon and Mayor Eric Phillips

Staff: Robert Behling, Borough Manager, Linda Gerhart, Recording Secretary and Police Chief Joseph Stauffer

- Mr. Brad Roth, Manheim Emergency Management Coordinator was introduced and gave an update on the current activities of the Emergency and Clean Up efforts in Manheim Borough and Penn Township due to the Flood. There will be a Town Meeting at the Manheim Central Middle School at 7:00 PM on Wednesday, September 14, 2011 to answer questions, present FEMA information and update the residents on the clean-up efforts.

President Martin convened the Public Hearing at 7:05 PM.

- Mr. Behling presented the Police Service Contract/Intergovernmental Cooperation Agreement Ordinance and gave a brief explanation.
- There were no questions.
 - A Motion was moved by Mr. Shaub to adjourn the Public Hearing. The Motion was seconded by Mr. Enterline and passed unanimously.

President Martin convened the council meeting at 7:10 PM.

Approval of the August 30th Minutes:

- A Motion was moved by Mr. Enterline to approve the Minutes of the August 30, 2011 Borough Council Meeting. The Motion was seconded by Mr. Shaub and passed unanimously.

Financial Reports:

- A Motion was moved by Mr. Simon to approve the voucher list in the amount of \$74,720.07. The Motion was seconded by Mr. Enterline and passed unanimously.

Visitors:

- Officer Edward Geib was presented a plaque and his service firearm by the Borough Council and the Manheim Borough Police Department. Officer Geib retired after 27 full time years with the Manheim Borough Police Department.

Mayor and Police Chief Report: (see attached News Release and Report)

- Mayor Phillips distributed his report and reviewed it with council. He thanked everyone for the terrific support and volunteer effort during the flood disaster. He updated them on the Stiegel Glassworks.
- Chief Stauffer distributed his report and reviewed it with council. He also thanked everyone for doing a tremendous job pulling together during the flood disaster. Constables were present to patrol the worst hit area. Chief Stauffer thanked the Civil Service Commission and presented Kris Keller and Jeff Kiesel as the recommended candidates for hire for the two current open positions on the Manheim Borough Police Department. Discussion was held relating to lateral transfer pay agreements to make all pay scales fair for the new officers as

well as the officers currently employed by the Manheim Borough Police Department. Chief Stauffer also presented; Jason Smith, Cordell Yoder and Steven Ludman as the recommended candidates for hire to fill the 3 positions that will become available January 1, 2012 on the Manheim Borough Police Department.

- A Motion was moved by Mr. Shaub to approve the recommended candidates Kris Keller and Jeff Kiesel for hire for the two current open positions on the Manheim Borough Police Department. The Motion was seconded by Mr. Enterline and passed unanimously.
- Motion was moved by Mr. Shaub adjust the salaries for the two newest officers currently employed by the Manheim Borough Police Department to keep the pay scale fair. The Motion was seconded by Mr. Enterline and passed unanimously.
- Motion was moved by Mr. Shaub to approve the recommended candidates Jason Smith, Cordell Yoder and Steven Ludman for hire to fill the 3 positions that will become available January 1, 2012. The Motion was seconded by Mr. Enterline and passed unanimously

Borough Managers Report:

- Mr. Behling distributed his Borough Manager Report and reviewed it with council.
- The final draft of the Linear Park plan will be reviewed at the Planning Commission Meeting on October 17th.
- The effects of Tropical Storm Lee on the borough were discussed and they were handled well by the Street Department and Fire Company. The Public Works Facility was not flooded.
- The alternative options for the handling of services now offered by the Humane League are currently being reviewed.
- Council was updated on the current street construction schedules.
- It was noted that Kraft Bags are now available for pick up at the Public Works Facility.

New Business:

- Ordinance #625 - Intergovernmental Cooperation Agreement Ordinance with Rapho Township was presented for approval.
 - Motion was moved by Mr. Enterline to approve Ordinance #625 – Intergovernmental Cooperation Agreement Ordinance. The Motion was seconded by Mr. Shaub and passed unanimously with the following Roll Call Vote.
Bonnie Martin – yes
Doug Shaub – yes
Phil Enterline – yes
Susan Miller – yes
Chris Simon – yes

Old Business:

- Mr. Behling gave an update on Ordinance #624 - Act 32 Tax Ordinance which is being advertised with other boroughs in Lancaster County for adoption. There will be no additional burden on the small business owner for additional paperwork if council would approve this ordinance.
 - A Motion was moved by Mr. Simon to adopt Ordinance #624 – Act 32 Tax Ordinance. The Motion was seconded by Mr. Enterline and passed with a vote of 4 to 1. Mr. Enterline voted nay.
- The Authority will be looking at their billing for the time during the flood for possible adjustments.

- It was noted health issues should not be taken lightly as the cleanup effort continues through the borough.
- A Town Meeting has been set up for Wednesday, September 14th at 7:00 PM at the Manheim Central Middle School to answer questions and hand out information about FEMA.
- It was decided to tentatively keep the trash dumpsters at their current locations until Monday, September 19th and then start removing them.
- Discussion was held concerning the disposal of appliances.
 - A Motion was moved by Mr. Simon to have residents use salvage companies to remove appliances and let the residents use the normally scheduled October 20th white goods pick-up. The Motion was seconded by Ms. Miller and passed unanimously.

Executive Session:

- A Motion was moved by Mr. Simon to adjourn to Executive Session for the discussion of real estate and personnel matters at 8:05 PM. The Motion was seconded by Ms. Miller and passed unanimously.
- A Motion was moved by Mr. Shaub to adjourn from Executive Session at 8:20 PM. The Motion was seconded by Mr. Simon and passed unanimously.

Adjournment:

- A Motion was moved by Ms. Miller to adjourn at 8:21 PM. The Motion was seconded by Mr. Shaub and passed unanimously.

Respectfully Submitted,

Linda Gerhart