

Manheim Borough Council Meeting  
June 26, 2018 7:00 PM  
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Jean Gates, Junior Council Person Brian Lauver and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

**Approval of Minutes:** 6/12/2018 Borough Council Meeting Minutes: Motion to approve by Mr. Enck, seconded by Mr. Roth, passed unanimously.

**Visitors:**

- a) Mr. Dwight Miller representing the Manheim Project was present to update council on the dates for the volunteer projects, which are July 16<sup>th</sup> to the 20<sup>th</sup> and July 23<sup>rd</sup> to the 27<sup>th</sup> and the special dinners that are being planned. They have scheduled 120 jobs to date and will have 11 area churches participating this year. The White Oak Church of the Brethren as part of the Manheim Project is requesting as in past years to be able to camp at the Farm Show Complex the week of July 23<sup>rd</sup>. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously. Motion by Mr. Roth to allow the Manheim Project participants to use the pool free of charge during the project if they wear their Blue "Manheim Project" T-Shirts, seconded by Ms. Gates, passed unanimously. Council thanked the group for volunteering to serve the borough.
- b) Mr. Jonathan Dunkle, Director of the Manheim Community Library was present to introduce himself and thank the borough for their continued support. He updated council on the many summer activities and reading programs as this is their busiest time of the year. He also gave a comparison of current statistics compared to last year. They are looking to partner with other organizations in the community, such as the Police Department to help with continued community growth.

**Borough Codes:**

- a) Monthly report to be presented at next Council meeting.

**Borough Engineer Report:**

- a) Monthly report to be presented at next Council meeting.

**Mayor and Police Chief Report:**

Mayor Funk reported the Police Department won the Guns & Hoses softball game against the Fire Department by a score of 4 to 1. He updated council on the amounts that were raised for Aarons Acres and the K9 Fund and thanked all the volunteers and contributors who helped make the night a success. He also updated council on the renovation project at the old Bickel's building on North Main Street, since the conceptual drawings have been posted on Facebook. The Aarons Acres camp program has started in the park.

Police Chief Stauffer distributed his report and reviewed it with council. Council was updated on the current statistics. Preparations are starting for the National Night Out scheduled for August 7<sup>th</sup> from 6:00 PM to 9:00 PM. This is an hour longer than last year since last years' time went too quickly for all the activities that were available. Approval is requested for free admission to the pool from 6:00 PM to 9:00 PM for this event, as well as a contribution from the borough of \$500.00 to help cover some of the costs. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously. He thanked all those who participated in and helped make the Guns and Hoses Softball Game a success. Council was updated on the ALERRT training event and the handling of the

continuing aggressive driving enforcement in the borough. Different areas of the borough were discussed for continued traffic and non-traffic police incidents. Possible upgrades to the Market Square and Charlotte Street Traffic Signals and review of the crosswalks will be discussed at the Public Works meeting.

#### **Borough Manager Report:**

The Manager's report was presented and reviewed with council.

- a) The annual renewal of the PennDOT Winter Maintenance Agreement was presented for approval. Motion by Mr. Enck, seconded by Mr. Roth, passed unanimously.
- b) Council was updated on the current status of the street projects, as the Borough portion of the work on the North Main Street project is almost complete. South Charlotte paving should be complete in the next day or so. The changes in the scope for the South Hazel Street project are still being addressed and will be discussed and hopefully resolved at the Public Works Committee meeting scheduled before the next council meeting.
- c) Issues at the pool involving the testing and application of the chemicals are being resolved.
- d) Mr. Fisher is currently having discussions with UGI regarding the permit fees for the large project they are planning in our borough involving quite a few street cuts with a lot of restoration required.
- e) It was noted that the Railroad Crossing at Cherry Street was not repaired when Norfolk Southern worked on the other crossings in the borough.
- f) Mayor Funk questioned the start of the PPL LED project in the borough and the current schedule for curb painting, crosswalk painting and maintenance at the fire hydrants in the borough. The crosswalk painting is currently on the public works schedule for this summer. Mayor Funk requested to be notified of any service project being performed in the borough as he was aware of an Eagle Scout Project that was just completed at the Gazebo. Mayor Funk questioned the current status of the tree removal in Memorial Park. The enforcement of ticketing cars parked in painted curb areas was questioned.

#### **Treasurer Report/Payment of Bills:**

**Presented for approval – General Fund** in the amount of **\$96,153.84** and **Capital Fund** in the amount of **\$457.80**. Motion to approve by Mr. Roth, seconded by Ms. Gates, passed unanimously.

#### **Committee Reports:**

- a) Finance Committee – There was nothing new to report. They will start meeting in August.
- b) Parks and Pools – The committee met before the meeting to discuss a request from one of the baseball organization to possibly purchase Hollinger Field. The organization is no longer interested in purchasing the field and would like to have the borough keep the ownership and continue the scheduling the way it is currently being handled.
- c) Personnel/Police – There was nothing new to report.
- d) Public Works –
  - I. Old Fire Hall/Borough Office Building - Mr. Fisher will be meeting with the architect later this week to start the preliminary work on the project as it moves forward.
  - II. It was noted that if the Fire Company purchases the current Fire Hall from the borough, they cannot then resell it unless it would be back to the borough according to borough code.
- e) Shade Tree Commission – The application for the TreeVitalize Grant is near completion. The dead trees in front of Fulton Bank have been cut down and replaced. It was noted that BB&T had contacted the borough about the dead tree at their property.

#### **Old Business:**

- a) The sign regulations amendment draft is nearly completed. It is currently being drafted in conjunction with a review by the solicitor and will be ready to go to Planning Commission for review next month. The Existing non-conforming use portion of this ordinance section had already been forwarded to council for review.

- b) The ordinance amendments for ice and snow removal regulations is also in the review stages and the information has already been forwarded to council. This would be for action later this year.
- c) Ms. Gates noted the tall shrubbery on the endcaps of Market Square was removed by the Public Works Department. New lower shrubs were planted.

**New Business:**

- a) Mr. Fisher presented for consideration the possibility of having a borough liaison from council attend the MAWSA meetings. There would be the possibility of MAWSA having a liaison as well attend the borough council meetings.

**Correspondence:** The correspondence was distributed with the packet.

**Public Comment:** Mr. Enck updated council on Michelin being the new owner of Fenner Drives. The representatives from the company came over from France for a tour of the facility and greatly appreciated the warm welcome and hospitality extended to them by the borough including a sign at the Fire Hall on South Main Street. A donation of \$250.00 was given to the Fire Company for their help in warmly welcoming them to our community.

**The Council Meeting was adjourned by President Phillips at 7:57 PM.**

Respectfully submitted,

Linda Gerhart  
Recording Secretary  
June 26, 2018