

Manheim Borough Council Meeting
August 14, 2018 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Y. Phillips, Vice President Brad Roth, Bryan Howett, Jean Gates, Elaine Leech, Junior Council Person Brian Lauver and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Approval of Minutes: 7/31/2018 Borough Council Meeting Minutes: Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Visitors:

- a) Ms. Catherine Prozzillo was present to update council on her research for estimates for the Dog Park she is proposing in Memorial Park behind the tennis courts. She has started to circulate a petition for public comment on the proposed park.
- b) Mr. Justin Burns, the new Executive Director from Teen Central, was present to request approval for the annual Halloween Night Event they hold each year in the Mini Park which includes a hayride held at their facility on South Wolf Street. There are 4 churches and Teen Central participating in this event. Motion to approve the event by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Borough Codes:

- a) The Monthly Codes Report was presented to council. The Codes Officer was not in attendance.

Borough Engineer Report:

- a) Mr. Craddock presented his report to council. He updated council on the submitted grant applications for design & permitting for the floodplain restoration work in Memorial Park. C M High is waiting for the equipment for the Battery Backup Project, which is scheduled for September. Installation of "safety bells" for protection of pedestrians waiting to cross at the corner of Market Square and Main Street at Fulton Bank was questioned.

Mayor and Police Chief Report:

Mayor Funk reported that the National Night Out Event went well, even though there were some weather issues.

Police Chief Stauffer distributed his report and reviewed it with council. Council was updated on the safe school routes currently being established and the annual Crossing Guard Meeting scheduled for the next day. He commended them for the good job they do. They do currently have one position available. National Night Out Event went well and it was held until 9:00 PM despite the weather. Leftover food was donated to the Food Pantry in Manheim. He thanked all the participants for making it a success. He also updated council on the flooding on August 3rd. The current status of the opiate crisis in the borough was questioned.

Borough Manager Report:

The Borough Manager's report was presented and reviewed with council.

- a) The reimbursement for sidewalk work at 2 North Charlotte Street does not meet the criteria for a claim through our insurance carrier. After discussion, a Motion to reimburse the owner for \$5,100.00 was moved by Ms. Leech, seconded by Ms. Gates, passed unanimously.
- b) Council was updated on the SRBC meeting that Mr. Fisher had scheduled. The project adjacent to the Hondru Car Dealership property at the southern end of the borough that came about as a result of the flood resiliency study was explained. This would be of the most benefit to the borough for flood mitigation and would be a Penn Township and Manheim Borough joint project in conjunction with SRBC.

Several other projects were also considered. The group will be meeting again in October. It was a very promising and productive meeting. The correlation of the SRBC cameras at White Oak Dam and the LEMA flood gage at Hamaker Road was explained for more accurate advanced warnings of future flooding situations. The agencies and local Emergency Management Personnel will work together to note time and dates for flooding so more accurate data will be available to forecast advance flooding notifications. The effect of the stream configuration throughout the borough related to the borough flooding was explained.

- c) The Distress Determination Score from the Auditor General's Office was zero, which means we are in good shape with our pension plans.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$88,396.11**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report.
- b) Parks and Pools – There was nothing new to report.
- c) Personnel/Police – The Committee will be beginning work soon on the pay increments for the coming year.
- d) Public Works – The Committee met before the Council Meeting tonight.
 - I. Old Fire Hall/Borough Office Building – The Architect met with the Committee tonight to present some projected preliminary cost estimates for this project, which will continue to be reviewed by the Committee.
 - II. Council was updated on the Ash Tree removal in Memorial Park, as it was planned to be part of the MS4 Project in 2019. Since this project will not be happening in 2019 the Committee is recommending that the Ash Tree Removal be put out for bid. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously. Removal of the two dead pine trees at the Pool was questioned as well as the dead tree at the Lutheran Church on the corner of South Hazel Street and East High Street.
 - III. Repairs to the covered bleachers at the tennis courts at Memorial Park were discussed. The Committee recommends putting fascia around the top of the structure and adding gutters and downspouts to keep water from running off the roof and splashing the boards at the bottom, which will also need to be repaired. The repairs are estimated to cost approximately \$2,000.00 Motion to approve the recommended repairs by Mr. Roth, seconded by Mr. Howett, passed unanimously.
- e) Shade Tree Commission – The application for the TreeVitalize Grant had been submitted and we are still waiting for the results. Ms. Gates reported another shrub has died on Market Square.

Old Business:

- a) The draft sign regulations amendments (within the zoning ordinance) are being finalized for review by the Manheim Borough Planning Commission and Borough Council in August.
- b) The Snow/Ice Removal regulations will be reviewed and marked up by council for changes and additions.
- c) The position of MAWSA Liaison is still open, if anyone is interested.

New Business:

- a) The resignation of Mr. Seth Weidle from the Historic Commission was presented for approval. Motion by Ms. Gates, seconded by Mr. Howett, passed unanimously. There is currently one vacancy on the Historic Commission.

Correspondence: The correspondence was distributed with the packet.

Public Comment:

Mr. Luke Fisher of 152 Rapho Street was present to voice his concerns about the sneakers on the power lines, located at Pitt and West Stiegel Streets. He was also questioning the different colors of the fire hydrants that

MAWSA has replaced, as they are not all the same color. It was noted that flow is designated by the color of the caps. He offered his opinion of the curb painting project throughout the borough and questioned what standards they follow with each situation. The Public Works Department is also working on crosswalks. Mr. Fisher explained the handling of curb repairs and prioritizing of the work.

Council was adjourned to Executive Session for Personnel Matters at 8:02 PM by President Phillips.

Council adjourned from Executive Session at 8:30 PM.

Motion by Mr. Roth to reinstate Ms. Anna Weaver to her full-time position contingent on satisfactory clarification of one item listed in her physician's letter, seconded by Ms. Leech, passed unanimously.

Motion by Mr. Roth to adjourn the Council Meeting at 8:32 PM, seconded by Ms. Leech, passed unanimously.

Respectfully submitted,

Linda Gerhart
Recording Secretary
August 14, 2018