

Manheim Borough Council Meeting  
November 13, 2018 7:00 PM  
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Bryan Howett, Jean Gates, Elaine Leech and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

**Approval of Minutes:** 10/30/2018 Borough Council Meeting Minutes: Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

**Visitors:**

- a) Ms. Risa Paskoff Executive Director of Aarons Acres and members of her board were present to discuss the future of the Manheim Community Pool Complex since the Large L-Shape Pool is scheduled to be closed for the summer of 2019 by an unanimous motion by council at their October 30<sup>th</sup> Council Meeting. Ms. Paskoff thanked the borough for their ongoing support and read a statement prepared by Aarons Acres highlighting the importance of the Camp they hold each summer in Memorial Park including the use of the Pool and their need to have it open one more year until they find a new location. Aarons Acres has a 5 year contract with Manheim Borough for the use of Memorial Park and the Pool, with the summer of 2019 being the final year of that contract. Approximately 45 residents of Manheim Borough, Rapho Township and Penn Township were in attendance and offered their comments on the decision to close the Large Pool for the summer of 2019. Council Members gave the history of the large growing financial deficit that continues to be totally handled by the Manheim Tax Payers as Penn & Rapho Townships refuse to make any contributions to the operation of the Pool. Comments were offered by Mr. Jerry Stehman, Manheim resident, concerning the high continued deficit and possibility of the School District taking ownership. Comments were offered by Manheim Residents: Ms. Christie Bagnato, concerning lack of places for children to go in the summer; Ms. Sue Reppert voiced concerns on working to improve the Borough and the need for an "adult" pool; Ms. Kim Hatfield, Swim Team President commented on the great facility we have, but that it would not be feasible for all the time that the swim team would take up at the 25 Meter Pool and Mr. Jim Vaughn who commented on the possibility of grants. Mr. Fisher updated the group on the future plans moving forward which had started with a meeting in February to consider a Rec Center that would be beneficial for all the items that are being suggested and the challenges that would come with this future Rec Center Project. A feasibility study will be funded in part by MAEDC (Manheim Area Economic Development Corporation). Questions were fielded by Mr. Fisher and Mr. Howett on the possibility of applying for grants and what is involved with qualifying for a grant, the necessity of more studies for feasibility and necessary repairs, and the option of working towards a Manheim Rec Center versus putting large amounts of money toward the current necessary repairs to sustain the pool for just another year. The continued drop in attendance every year was noted. It was also mentioned there is a large Federal Government mandated MS4 Project that will also need to be funded by the Manheim Borough Tax Payers for Creek Restoration, as part of capital improvements. The small percentage of borough residents who use the pool for 3 month out of the year was noted. Council Members commented on the difficulty of this decision and the need for Penn & Rapho Township residents to go to their Boards and voice the need for them to contribute to the Pool Operation since approximately 45% of the memberships are from these two townships. The group was updated on all the grants that Manheim Borough has been approved for in the last 3 years for many large projects and the necessary feasibility studies and background paperwork needed to see if you even qualify before the application process can start. It was questioned whether this is a final decision or if there is a chance of

the motion being reversed and it was noted that it can be considered if some form of committed funds are provided. Aarons Acres questioned what amount of money would need to be met to reverse the motion to close the Large Pool. Different scenarios for repairs for next year were offered as to how we would come to a final figure. More research & discussion will be held with the Borough Manager to come up with an agreeable figure. Mr. Luke Fisher noted how only a few residents attend most council meetings until there is a major final decision being voted on. It was noted that some residents who signed up to help with fundraising were never contacted from the original meeting 4 years ago even though the information was forwarded to the Friends of the Pool Committee, as the borough cannot do any fundraising. It was noted that all agendas are posted on the website, with a draft agenda beginning to be posted a week before the meeting. Mr. Howett gave a brief summation of the big picture of all the things that need to be considered and addressed for this decision to be made positively to move forward, as he feels the pool is worth saving for the community and Aarons Acres. The money issue is what needs to be addressed as we address the pool issue and the need for a Community Rec Center in the future. The negative tones need to be stopped as the Community works together to resolve this financial dilemma, both short term and long term. Mayor Funk offered his comments on the situation as they were portrayed during this comment session concerning the continued relationship with Aarons Acres and the Borough. He noted Manheim Borough is turning around positively, but things take time. He is hoping Council will consider keeping it open one more year to solve this issue. Mr. Howett noted that the decision needs to be made, now or no later than early next month. Mr. Roth read his motion made at the October 30<sup>th</sup> council meeting. Mr. John Phillips commented on making donations for the pool directly to Aarons Acres. Mr. Phil Grayhek questioned Chief Stauffer on his opinion of closing the pool. Mr. Grayhek presented a display of Newspaper articles concerning the positive aspect swimming in the Manheim area.

- b) Mr. Jay Mylin Operations Director of the Manheim Farm Show and Ms. Tracy Zimmerman Chairman of the Parade were present to give an overview of the 2018 Farm Show. Mr. Mylin thanked the Borough and all the volunteers for their continued support. They are always looking for comments and feedback on how to improve the Farm Show. The profits from the Non-Profit Farm Show Stands stay in the community and there was a new record set for the livestock sales this year. The Police were thanked for their service as there was not one security incident during the Farm Show considering the thousands of people that attended throughout the week. The Borough Staff especially the Public Works Department was also thanked. Equestrian Events for the future were suggested. Council and the Mayor also offered their compliments on the well run event. Ms. Zimmerman also offered her thanks to all the volunteers, including all Emergency Management Departments, Businesses, the Municipalities and the School District as well as others. Permission was requested to schedule the Parade for next year on Wednesday, October 9<sup>th</sup> at 7:00 PM with a Rain Date of Thursday, October 10<sup>th</sup>. Motion to approve by Ms. Leech, seconded by Mr. Roth, passed unanimously.

#### **Borough Codes:**

- a) Ms. Czeiner distributed and reviewed her report with Council. She thanked the Mayor for his support. She is completing the paperwork for the 2018 rental program, as she still has a few landlords who have not complied with the rental property process. Council was updated on the Zoning Hearing Board Meetings and the next one scheduled for December 3<sup>rd</sup>, quick tickets and citation statuses. It was requested that the Borough check on the UGI work for a street cut permit issued for 161 South Main Street. It was noted that the Codes Officer Report is available on the website. A resident requested clarification on the process to bring a property owner into compliance, which was explained.

#### **Borough Engineer Report:**

- a) Mr. Craddock presented his report to council for review and comment. Council was updated on the vacation process for the borough property on North Pitt Street, which should be happening in January.

**Mayor and Police Chief Report:**

Mayor Funk updated Council on the High School Girls Soccer Team who brought home their second District Title in three years. They were greeted with a parade by the Manheim Fire Company after the game. He also gave a status report of the East Gramby Street Elementary School Project.

Police Chief Stauffer distributed his report and reviewed it with council. Council was updated on the homicide investigation in Penn Township on South Main Street where our officers helped to assist and the use of the Police Station as a critical command post for this event. He also gave updates on Trick or Treat Night, the Toys for Tots collection box, the Police Department Blue Christmas Event, the Aggressive Driving Grant Enforcement. Chief Stauffer was looking for disposition approval by council for the 2000 Crown Victoria cruiser. He gave them several options to choose from. A motion was made by Mr. Roth to turn the vehicle over to the salvage yard for \$500.00, seconded by Mr. Enck, passed unanimously. Current News Releases were also presented.

**Borough Manager Report:**

- a) The Borough Manager Report was presented and reviewed with Council. He updated Council on the current status of the Chiques Creek Watershed Managers discussions and meeting as well as the meeting held to discuss the resiliency study project and flood warning system especially for the residents in the Southern part of the borough.
- b) A request was received from St. Paul UCC to place a banner across North Main Street for the celebration of their 250<sup>th</sup> Anniversary. Mr. Fisher explained the PennDOT application process for approval for this request since it would be across their road as well as the fact that the Borough would be required to assume all responsibility for it. It was suggested to use pole banners instead in front of their church property.
- c) What agency is behind the mandated Rules and Regulations for MS4 was questioned. Mr. Fisher explained the process starts with EPA telling states what is required and then DEP deals with each area and municipality.

**Treasurer Report/Payment of Bills:**

**Presented for approval – General Fund** in the amount of **\$82,242.10** and **Capital Fund** in the amount of **\$1,914.97**. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

**Committee Reports:**

- a) Finance Committee – The committee presented the draft budget to council for consideration and to bring questions to the next council meeting for final adjustments and the approval to advertise for final approval at the December 11<sup>th</sup> Council Meeting. At this point they are hoping for no increase in taxes for 2019.
- b) Parks and Pools – Items from this committee were discussed earlier in the meeting.
- c) Personnel/Police – The recommended 2019 pay increases for staff were presented for approval. Motion to approve by Mr. Enck, seconded by Mr. Roth, passed unanimously.
- d) Public Works –
  - i. The monthly Public Works Report was in the packet.
  - ii. Authorization for joint purchase of a crack sealer with Penn & Rapho Townships at the cost of \$18,000 per municipality was presented by the committee for approval. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.
  - iii. A recommendation from the committee to purchase a replacement vehicle for Public Works was presented for approval. Motion by Mr. Howett to purchase a Public Works Replacement Vehicle not to exceed \$50,000, seconded by Ms. Gates, passed unanimously.
- e) Shade Tree Commission – There was nothing new to report.

**Old Business:**

- a) Ms. Catherine Prozzillo volunteered to accept the position of MAWSA Liaison for the Borough. Motion by Mr. Roth, seconded by Mr. Howett, passed unanimously.
- b) There is still a vacancy on the Historic Commission.

- c) Authorization to advertise the Meeting Schedule for 2019 was presented for approval. Motion to approve by Ms. Leech, seconded by Mr. Howett, passed unanimously.
- d) Resolution 38-2018 for Fire Company Building Transfer was presented for approval. Motion by Mr. Howett to approve this resolution with the correction to the county name shown on the affidavit, seconded by Ms. Leech, passed unanimously. The advantages of transferring the property to the Fire Company were explained.
- e) The Snow/Ice Removal Ordinance Amendments for advertisement for adoption consideration at the 11/27/2018 Council Meeting were presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

**New Business:**

- a) Resolution 39-2018 – MAWSA Board Appointments was presented for approval. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

**Correspondence:** The correspondence was in the packet (NW EMS Reports & MAWSA Reports).

**Public Comment:** Mr. John Ralston questioned if there will be other meetings held to work on the fundraising efforts for the future of the pool long range, as the borough cannot legally do this type of fundraising as a government entity. It was noted that there would need to be monetary commitments made fairly soon. Discussion was held on the different ways to fundraise and partner with Aarons Acres. It was suggested to become very vocal with the residents in Penn & Rapho Township as well as Manheim Borough about the need for fundraising to keep the pool open in the future.

**Motion to Adjourn the Council Meeting at 9:26 PM by Mr. Roth, seconded by Mr. Enck, passed unanimously.**

Respectfully submitted,

Linda Gerhart  
Recording Secretary  
November 13, 2018