

Manheim Borough Council Meeting
November 27, 2018 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Bryan Howett, Jean Gates, Elaine Leech, Junior Council Person Brian Lauver and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Approval of Minutes: 11/13/2018 Borough Council Meeting Minutes: Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Visitors:

- a) Ms. Risa Paskoff Executive Director of Aarons Acres was present to let council know that Aarons Acres would be donating \$20,000 to help offset the pool expenses for 2019 in order to keep the pool open one more year. Ms. Kim Kirchner representing the Manheim Swim Team reported that they had started a Go Fund Me page in support of the pool. The contributions from the Go Fund Me page and outside donations also received have raised over \$9,000 so far. Mr. Mike Conley from the Sertoma Club noted that they would be contributing to the pool, but with the inclement weather their Board of Directors was not able to meet yet. Mr. Phil Nissley offered his comments on the current pool situation as he would like to see everything done possible to keep it open. Mr. Andy Nelson stated he was glad to see fundraising started, since the total burden of the pool expenses are being handled by borough tax payers and is the first time that it is actively being pursued by outside organizations. It was noted that there are also park expenses to add to the cost of our recreation. It was noted that only one person attended the Penn Township Supervisor Meeting and no one attended the Rapho Township Supervisor Meeting to request that they donate to the pool. It is very encouraging to see all the support being shown so far for the pool. Motion by Mr. Roth to keep the Large Pool open for the 2019 swim season, seconded by Mr. Howett, passed unanimously. Ms. Catherine Prozzillo offered comments on looking to the future for having continued funds for the pool as the borough will also be dealing with many large costly mandated projects like MS4 in the near future also. It was noted that the motion made to keep the large pool open was for only the 2019 season. It was also noted that the Swim Team will be organizing township families to attend Rapho & Penn Township meetings to pursue extra funding from them. They will also be discussing fundraising options with Aarons Acres and they also have a volunteer that would be interested in helping to look at grants as a long term solution. Comments were offered on the cost of quality of life benefits to our borough residents. Discussion was held on how many of the members of the swim team are actually from Penn Township, so that Penn Township has the correct information on how the pool is benefiting their residents. It was noted that it is more economical for townships to contribute to the pool than have to operate their own pool. Mr. Gerry Graybill offered his comments on fundraising and working together toward other funding avenues and communication. Mayor Funk commented on the momentum that is being shown by the group looking to move forward with the operation of the pool. Ms. Kim Kirchner and Ms. Kim Hatfield volunteered to be liaisons with the Parks/Pool Committee. Organizing a Friends of the Pool Group was also discussed.
- b) Mr. Fisher and Mr. Ben Craddock were congratulated on securing \$800,000 in grant money for the future MS4 Project, which will address our regulatory requirements.

Borough Codes:

- a) Monthly Report will be presented at the next council meeting.

Borough Engineer Report:

- a) Monthly Report will be presented at the next council meeting.

Mayor and Police Chief Report:

Mayor Funk updated Council on the High School Football Team bringing home the District Title this past week. He updated council on the Santa Run and Christmas Tree Lighting scheduled for the weekend.

Police Chief Stauffer distributed his report and reviewed it with council. Council was updated on the current statistics, the Santa Run, the first snow storm of the season, processing of the 6 applications for the Crossing Guard position and the Aggressive Driving Enforcement at several target areas.

Borough Manager Report:

- a) The Borough Manager Report was presented and reviewed with Council.
- b) He updated council on the continued meetings of the Chiques Creek Managers and the possibility of forming a COG (Council of Governments) which would be a formal Intermunicipal Agreement that would establish the framework for all or some members to purchase equipment or to contract jointly for other services. It is being presented to council for their consideration for the future as a more formalized agreement and ordinance would need to be approved prior to implementation. The advantages of participating in the COG were questioned and discussed. Council was generally in favor of the concept, and the Borough Manager will be providing more details as they are developed.
- c) Council was updated on the meeting with UGI and PennDOT to discuss the work on Market Square that will be starting shortly. He explained their original construction plan and traffic flow patterns, but after discussion it had been decided that closing one whole side of the Square at a time would not work. There will be flaggers available. A resident questioned how the temporary paving will be handled as the streets currently are in very bad shape. There will be more inspectors assigned to our project as the winter season is here. All pot holes should be reported to the Borough Manager by e-mail for faster handling.
- d) The USDA Agreement covering the Turkey Vulture Effigy placement in the borough for the amount of \$2,315.70 was presented for approval. Motion to approve by Mr. Howett, seconded by Mr. Roth, passed unanimously. It was noted that we will need to provide USDA with property locations as they will take care of the rest. Residents are asked to contact the borough office if they are interested in having their addresses forwarded to USDA.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$379,582.45**. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Committee Reports:

- a) Finance Committee – The committee received no comments or questions on the draft budget that was distributed to council at the last meeting. The current draft budget indicates a deficit of approximately \$37,000 which can be covered by past surpluses and reserves, so the committee is proposing no tax increase. Motion to approve advertising the 2019 budget as presented with no tax increase for adoption at the December 11th Council Meeting by Mr. Roth, seconded by Ms. Leech, passed unanimously. Motion by Mr. Roth to advertise the tax ordinance, maintaining the 2018 real estate tax rate with no increase, for adoption at the December 11th Council Meeting, seconded by Mr. Howett, passed unanimously.
- b) Parks and Pools – The Lititz Rec 2019 Pool Operation Contract was presented for approval. Motion to approve by Ms. Leech, seconded by Ms. Gates, passed unanimously. It was noted that the contract is set up as a per day charge. Lititz Rec had come back to the borough with a revised contract, so instead of the usual 3% increase which would have made our fee approximately \$1,200 per day, the contracted per day amount is \$1,034. The amount charged for closures due to weather were explained. Appreciation from council for the decrease in the cost was noted, which would be approximately \$18,000 for next year. The Borough has been contacted by some interested parties who would like operate the concession stand for next year. The 2019 Pool Rate Schedule was presented for approval. Motion by Ms. Gates to keep the seasonal membership rates for 2019 the same as the rates for 2018, seconded Mr. Howett, passed

unanimously. It was noted that this is for seasonal memberships, the other rates may still be reviewed by the committee for possible changes in the new year.

- c) Public Works – There was nothing new to report.
- d) Personnel/Police – There was nothing new to report.
- e) Shade Tree Commission – There was nothing new to report.

Old Business:

- a) There is still a vacancy on the Historic Commission.
- b) The Snow/Ice Removal Ordinance Amendments No. 660 was presented for approval. The ordinance was properly advertised and available for public review. The major changes are property owners have 24 hours instead of 12 hours to remove snow and ice from their sidewalks and adding the snow and ice removal as part of our Quick Ticket process for enforcement. There were no public comments. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.
- c) The vacation of property on North Pitt Street owned by the borough to adjoining property owners was explained. The notices have been sent to the property owners. The Ordinance has been advertised and scheduled for adoption at the January 8th Council Meeting.
- d) The short-term, month-to-month lease with Baron Insurance for the Second Floor Space of the Old Fire Hall was presented for approval. Mr. Fisher gave an overview of what the lease covered and noted that the Assessment Office has been notified. Minor maintenance repairs will be made by the tenant. Motion by Mr. Roth to approve the lease, seconded by Ms. Leech, passed unanimously.

New Business:

- a) Resolution 40-2018 – Appointment of Civil Service Commission members was presented for approval. Motion to approve by Ms. Gates, seconded by Mr. Howett, passed unanimously.
- b) Resolution 41-2018 – Appointment of Historic Commission members was presented for approval. Motion to approve by Mr. Howett, seconded by Ms. Leech, passed unanimously.
- c) Resolution 42-2018 – Appointment of Planning Commission members was presented for approval. Motion to approve by Ms. Leech, seconded by Mr. Roth, passed unanimously.
- d) Resolution 43-2018 – Appointment of Zoning Hearing Board members was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Howett, passed unanimously.

Correspondence: The correspondence was in the packet (Library Director Report, NW EMS Letter, McFee Letter and DCNR Grant Award Letter). Comments were offered on some of the reports.

Public Comment:

Ms. Catherine Prozzillo gave an update on the status of the Dog Park Project, since it has been one year since she proposed the idea to council. She has decided to start her own non-profit for the project. It will take a little longer to get her proposal out for this project, but she has several locations to present to council for consideration. She is looking to make contact with the owner of a property on North Hazel Street. She is planning to meet with York County Canine Meadows along with her committee so they can explain what they did to get their dog park up and running.

Mr. Luke Fisher questioned what the status is on looking to the future with regards to actually proposing a Rec Center in Manheim. The Borough Manager explained the feasibility study and the MAEDC involvement in getting that study started. The participation of the School District through their representative membership in the MAEDC organization could be helpful to emphasize the need for student and family services in our borough and outlying area. It was noted that there is no licensed day cares in the borough.

Mr. Gerry Graybill raised questions on the status of the Memorial Park Stream Restoration Project. The grant awards now totaling \$800,000 that have been received were explained as they are all part of the mandated Memorial Park Stream Restoration Project, which also includes the removal of the Ash Trees. Targeted start date for the construction of the project as of now would be 2020, with design and permitting completed in 2019. Compliments were expressed to the Borough Manager and Engineering Team for all the great work that has been

completed so far on this project, including approval of the grants. Mr. Fisher explained the additional fencing that will be installed to help make the Posted Closed Area of the Memorial Park safer for the residents.

With no further business, President Phillips adjourned the Council Meeting at 8:24 PM.

Respectfully submitted,

Linda Gerhart
Recording Secretary
November 27, 2018