

Manheim Borough Council Meeting
May 28, 2019 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Jean Gates, Chad Enck, Junior Council Person Brian Lauver and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart.

Approval of Minutes: 5/14/2019 Borough Council Meeting Minutes: Motion to approve by Mr. Enck, seconded by Mr. Roth, passed unanimously.

Mr. Brian Lauver was recognized by the PSAB for his Service to the Borough as the Junior Council Person for the past year. Ms. Stephanie Drake from PSAB presented him with a plaque commending his service to the Borough.

Visitors:

- a) There were no Visitors.

Borough Codes:

- a) The Monthly Code Report will be presented at the next council meeting.

Borough Engineer Report:

- a) The Monthly Engineer Report will be presented at the next council meeting.

Mayor and Police Chief Report:

Mayor Funk gave an update on information he had seen on line about the increased current census figures for the Manheim Area. He noted that Rapho Township has grown by almost 17% and there may be a need for increased Police Service in the future.

Police Chief Stauffer presented his report to council. He updated Council on the preparation for the Rock N Glow Event, the Guns & Hoses Annual K9 Softball Challenge Fundraiser, the well-attended Memorial Day Parade and the Lock, Take & Hide Vehicle Keys & Belongings advisory to hopefully address the issue of increased vehicle thefts and break-ins. He also presented statistics and press releases, as well as a job description for the Office Manager position for the Police Department requested by council for their review. Mr. Enck commended and thanked Chief Stauffer on his presentation of active shooter training for the Management at Fenner Drives. It was noted that the company made a \$500.00 donation to the Police Department. This presentation opportunity is offered for any business, non-profits etc.... located in the Manheim area, as well as the school district. Positive comments were offered on the well-attended Memorial Day Parade.

Borough Manager Report:

- a) Mr. Fisher presented his summary report to Council. Council was updated on the various stages of coordination for recently awarded contracts in the Borough. Market Square should be ready for the Rock N Glow Race.
- b) The Borough was notified that we are recommended for full funding for our CDBG Grant Application. The official approval by the County will be made on Wednesday, June 5th.
- c) Brandt Painting has volunteered to donate the work for the project at the Tennis Court Stands. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$130,464.45** and **Capital Fund** in the amount of **\$6,432.03**. Motion to approve by Mr. Roth, seconded by Ms. Gates, passed unanimously.

Committee Reports:

- a) Finance Committee – There was nothing new to report.
- b) Parks and Pools – There was nothing new to report. Ms. Gates commented how nice the pool looked and what a good job the Public Works Department did to prepare for the upcoming season. It was also noted that Market Square looks good, as well.
- c) Personnel/Police – There was nothing new to report.
- d) Public Works – There was nothing new to report.
- e) Shade Tree Commission – There was nothing new to report.

Old Business:

- a) Old Fire House – The Historical Society is waiting on the cost estimate for the improvements they are considering if they would take over the building. They would then make their final decision whether to pursue the project.

New Business:

- a) A request from the Manheim Veteran's Memorial Committee for the remaining 250th funds of \$11,184.30 was presented for approval. Motion to approve by Mr. Roth, seconded by Ms. Gates, passed unanimously.
- b) A request from the Manheim Community Library for their annual donation was presented for approval. It was noted that the request was for \$6,500.00, but the approved budgeted amount is actually \$6,300.00. Motion by Mr. Enck to approve the donation of the actual approved budgeted amount of \$6,300.00, seconded by Mr. Roth, passed with a vote of 3 to 1, with President Phillips being the nay vote. The time line for the library move to Pleasant View Retirement Community in Penn Township was questioned.

Correspondence: The correspondence was in the packet (Library Director's Reports)

Public Comment:

- Ms. Kelly Lauver from Manheim Chamber of Commerce gave an update on the Rock N Glow Event and all the volunteer groups involved. They currently have 746 runners registered for the 5K and 116 runners registered for the Kids Color Fun Run.
- Street cleaning will be the week of June 10th and an intersection that really needs to be cleaned was noted by Mr. Luke Fisher.
- Ms. Catherine Prozzillo questioned sites for consideration for the Dog Park and gave a brief update on her current research for a location. She was given ownership information for some of the properties she was considering so she can contact them. Discussion was held concerning the possibility of placing Dog Waste Station in the parks.

Council Meeting was adjourned at 7:35 PM by President Phillips.

Respectfully submitted,

Linda Gerhart
Recording Secretary
May 28, 2019