

Manheim Borough Council Meeting
September 10, 2019 7:00 PM
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Elaine Leech and Mayor Scot Funk
- **Staff:** Borough Manager, James R. Fisher, Police Chief, Joseph Stauffer and Recording Secretary, Linda Gerhart

Due to fact that there will not be a quorum present at the meeting after 7:30 PM, the order of agenda will be modified to address all items that need action first.

Approval of Minutes: 8/27/2019 Borough Council Meeting Minutes: Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Resolution 7-2019 Minimum Municipal Obligation was presented for approval. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Pension Plan Actuary – Renewal with The Retirement Advantage (formerly Markley) for the annual plan administration cost of \$4,800 for non-uniform pension plan and \$5,500 for police pension plan (both unchanged from last year). Motion to approve by Ms. Leech, seconded by Mr. Enck, passed unanimously.

Treasurer Report/Payment of Bills:

Presented for approval – General Fund in the amount of **\$65,526.02**, **Capital Fund** in the amount of **\$1,928.00** and **Liquid Fuels** in the amount of **\$135,746.90**. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Land Bank – Appointment of Committee Members. The following were presented for approval.

- Brad Roth - Borough
- Chad Enck – Borough
- Bernard Reilly – Borough
- Bob Swayne – Borough
- Bryan Howett – School District
- Linda Williams – School District

Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Old Business:

- a) There is currently someone interested in serving on the MAWSA Board and we will possibly have more information at the next council meeting.
- b) Refinancing
 - i. Mr. Fisher gave an update on the current status of the bond rating for the refinancing, regarding the questionnaire for the bond rating and the phone interview to answer additional questions. Everything seem to go well and we should know by the next council meeting the final results of our bond rating.
 - ii. Authorization for advertisement of the Ordinance to be adopted at the 9/24/2019 Council Meeting was presented for approval. Motion by Mr. Enck, seconded by Ms. Leech, passed unanimously.

New Business:

- a) Fire Police request for East Petersburg was presented for approval. Motion to approve by Mr. Roth, seconded by Ms. Leech, passed unanimously.

Mayor and Police Chief Report:

Police Chief Stauffer presented his report to council. He updated Council on the Police Budget which will be presented at the next Financial Committee Meeting on September 17th. Farm Show plans are underway. Trick or Treat Night is planned for Thursday, October 31st from 6:00 PM to 8:00 PM. Motion to approve by Mr. Roth, seconded by Mr. Enck, passed unanimously.

Mayor Funk gave an update on the current status of the Prussian Street Arcade opening on North Main Street. They hope to open the middle to end of October. He gave a history of the canine unit and the vehicle they have been using to date. The funding for the program has been primarily by donation. He explained the need to replace the Explorer currently being used for the K-9 Unit. He explained all the costs involved in purchasing a new Yukon and outfitting it for the K-9 Unit, which comes close to \$40,000. The Police Department is asking the borough to consider contributing \$10,000 toward this purchase. It was questioned if Rapho Township will be approached as well for the same donation amount. Motion by Mr. Roth to approve the donation with the understanding that they will also approach Rapho Township requesting the same donation amount, seconded by Ms. Leech, passed unanimously.

It was questioned if there is a SRO at the Manheim Central Middle School. It was noted that there is not one in that school at this times.

It was noted that K-9 Officer Casper is frequently requested for service outside the borough. Casper will be doing demonstrations at the Community Farm Show, as well as the mounted patrol from Lancaster.

Borough Codes:

- a) The Monthly Code Report will be presented at the Council Meeting on October 8th.

Borough Engineer Report:

- a) The Monthly Engineer Report will be presented at the Council Meeting on October 8th.

Committee Reports:

- a) Finance Committee – The first budget meeting was held August 20th and the next meeting is scheduled for September 17th for the Police portion of the budget.
- b) Shade Tree Commission – There was nothing new to report.
- c) Parks /Pool Committee – There was nothing new to report.
- d) Personnel/Police – There was nothing new to report.
- e) Public Works – There was nothing new to report.
- f) Land Bank – The appointment of committee members were approved previously in the meeting.

Borough Manager Report:

- a) Mr. Fisher updated council on the completed painting at the borough building. The consultant for the Memorial Park Stream Restoration Project met on site with DEP earlier in the day and there were no preliminary issues with the layout. The project will not encroach on any of the sports fields in Memorial Park. The Project would got out for bid in March 2020 with the project starting in June 2020. The effect of the project with the walking student’s access to the bridge and paths will be addressed with the school district. The ongoing bond issue rating is going well. Decisions will now need to be made for the next legal steps for residents that did not request a payment plan for their currently liened trash accounts.

The possibility of rejecting a low bid for a project where there is a history of poor work quality was questioned as to what laws govern that action. There are state laws that govern this, and depends on the actual wording in the laws which can leave the law open ended to interpretation.

Correspondence: The correspondence was in the packet (NW EMS Reports)

Public Comment:

- Chris Johnson, a student from Manheim Central High School was attending the meeting as a requirement for his government class.
- The current status of the Stiegel Elementary School Sale was questioned.
- The current status of the ordinances being reviewed by the Lancaster County Planning Commission was questioned and explained as the borough waits for their comments.
- It was questioned as to what project was involved with the damaged curb issues that had been discussed at the council meeting. It was noted that it was the street restoration and not the UGI portion.

With no further business President Carol Phillips adjourned the meeting at 7:36 PM.

Respectfully submitted,

Linda Gerhart
Recording Secretary
September 10, 2019