



MANHEIM BOROUGH

15 EAST HIGH STREET
MANHEIM, PA 17545

Annual Opt-out/Opt-in Form for Municipal Trash and Recycling Services

Based on Borough's Solid Waste Ordinance, owners of certain properties will have the option to include their properties in municipal trash collection.

Eligible properties are any property with at least one (1) nonresidential unit, as long as the total number of units (residential and nonresidential) on the property is four or less. Such properties will receive municipal trash service, and owners will be charged fees for this service, unless the owner of such property requests and receives approval to opt out from these services.

Examples include:

A property with 3 residential apartment units and one store-front business.

A property which includes one industrial facility.

A church.

If the owner of such property requests to opt out from municipal trash service, the owners of such properties will be required to secure their own trash hauler for such properties as the Borough Contractor will not collect or remove trash and recycling from such properties. Such properties will remain opted-out until the property owner would request the property to be opted back in to be included in the municipal trash and recycling program.

Requests to opt out from, or to opt back in to, municipal trash service must be made on the following form and received in the Borough office by October 1st of each year. Such requests will take effect on January 1st of the following year.

Should you have any questions, or require additional information, please do not hesitate to contact the Borough office.



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Municipal Trash Service Opt-Out/Opt-In Form

This form is specifically intended for, and can be only used by, property owners who own properties that contain at least one non-residential use (e.g. commercial, industrial, institutional, etc.), as long as the total number of units (residential and nonresidential) on the property is four or less.

Requests to opt out from, or to opt back in to, municipal trash service must be received in the Borough office by October 1st of each year. Such requests will take effect on January 1st of the following year.

This is to confirm that I own the following property, and (**check only one**):

_____ This property is currently receiving municipal trash and recycling services, and I am requesting that this property be OPTED OUT of municipal trash and recycling services beginning January 1 of next year. I understand that I will need to obtain the services of my own trash hauler effective January 1 of next year, and that I will provide the Borough with confirmation from my selected trash hauler that I have contracted the selected hauler for the upcoming calendar year.

_____ This property is currently not receiving municipal trash and recycling services, and I am requesting that this property be OPTED IN to receiving trash and recycling services by Manheim Borough beginning January 1 of next year. I understand that I will be billed by Manheim Borough for trash and recycling services.

Property Address: _____

Tax Parcel ID # _____

Property Owner Name _____ Phone Number _____

Property Owner Address _____

Property Owner Signature & Date _____

The following unit(s) of occupancy are located on this property (list each use, whether it is residential or non-residential...e.g. "Apartment rental unit", "store" (with name), "office" (with name), etc.):

1. _____
2. _____
3. _____
4. _____

Complete a separate form for each property you own.