

Manheim Borough, 2020 Budget, Adopted 12-10-19

General Fund - Revenue

	Description	2019 Budget	2020 Budget
	Real Estate Taxes	4.64	4.89
01.301.100	Real Estate Taxes Current	\$ 1,526,335	\$ 1,609,969
01.301.200	Real Estate Taxes Prior	\$ 25,000	\$ 25,000
01.310.100	Real Estate Transfer Tax	\$ 65,000	\$ 65,000
		\$ 1,616,335	\$ 1,699,969
	Wage Tax		
01.310.200	Earned Income Tax	\$ 567,000	\$ 600,000
01.310.500	Emergency & Municipal Svc Tax	\$ 80,000	\$ 80,000
		\$ 647,000	\$ 680,000
	Code Violation		
01.331.110	MV Code Violation - Borough	\$ 40,000	\$ 21,000
01.331.111	MV Code Violation - Rapho		\$ 21,000
01.331.130	State MV Code Violation	\$ 1,750	\$ 1,750
01.331.140	MB Parking Tickets	\$ 750	\$ 750
01.331.141	Rapho Parking Tickets	\$ 250	\$ 250
		\$ 42,750	\$ 44,750
	Community Facilities		
01.342.200	Rent Boro Bldg/Comm room	\$ 5,500	\$ 7,500
01.367.110	Pool income	\$ 110,000	\$ 110,000
01.367.130	Concessions	\$ -	\$ -
01.367.140	Rent Pavillions/Parks	\$ 10,500	\$ 10,000
01.367.250	MCS D Lease	\$ 75,480	\$ 76,650
		\$ 201,480	\$ 204,150
	Government		
01.354.150	Recycling/Act 101	\$ 6,500	\$ 6,000
01.355.010	Public Utility Realty Tax	\$ 1,700	\$ 2,000
01.355.040	Alcoholic Beverage Tax/License	\$ 600	\$ 600
01.355.060	Act 205 Pension	\$ 165,000	\$ 189,213
01.355.070	Foreign Fire Ins	\$ 31,000	\$ 30,000
01.357.150	Qt Hauler Rebate	\$ 18,950	\$ 18,950
		\$ 223,750	\$ 246,763
	Code Enforcement		
01.331.120	Violation- Ordinances	\$ 1,000	\$ 1,000
01.361.300	Bldg/Zoning Permits	\$ 11,000	\$ 8,000
01.361.310	Sub Div Land Dev Fee	\$ -	\$ -
01.361.340	Zoning Hearing Fees	\$ 5,000	\$ 5,000
01.362.471	Apt. Insp. Fees	\$ 7,000	\$ 16,000
01.362.470	Apt Annual Occ Fee	\$ 38,500	\$ 38,500
01.362.480	Code Enforcement Revenue	\$ 1,000	\$ 2,500
		\$ 63,500	\$ 71,000
	Police		
01.357.020	DTF Reimbursement	\$ 100,496	\$ 97,000
01.362.000	Rapho Township Contract	\$ 1,335,096	\$ 1,396,799.20
01.362.110	Police Income Reprts, misc	\$ 15,000	\$ 15,000
01.362.140	Crossing Guard Reimbursement	\$ 30,000	\$ 30,000

Manheim Borough, 2020 Budget, Adopted 12-10-19

	Description	<u>2019 Budget</u>	<u>2020 Budget</u>
01.362.150	SRO Reimbursement	\$ 55,000	\$ 55,000
		\$ 1,535,592	\$ 1,593,799
	<i>Municipal Services</i>		
01.364.310	Refuse Tags	\$ 7,000	\$ 8,000
01.383.000	Trash/Recycling Fee	\$ 432,820	\$ 450,000
		\$ 439,820	\$ 458,000
	<i>Miscellaneous</i>		
01.365.510	PA DOT Contract Snow Removal	\$ 5,000	\$ 11,000
01.363.000	Street Opening Permits	\$ 7,000	\$ 7,500
01.320.800	Cable Franchise	\$ 61,500	\$ 61,500
01.341.000	Interest Income	\$ 30,000	\$ 60,000
01.365.500	Animal Control	\$ 100	\$ 100
01.395.000	Refunds Of Expenditures (incl health Co-op)	\$ 100,000	\$ 100,000
01.387.000	In lieu of taxes Income	\$ 500	\$ -
01.395.530	Kauffman Park Tax reimb	\$ 7,000	\$ 7,000
		\$ 211,100	\$ 247,100
	TOTAL REVENUE	\$ 4,981,327	\$ 5,245,532

General Fund - Expense

	Description	2019 Budget	2020 Budget
	GENERAL GOVERNMENT		
	Elected Officials		
01.400.105	Mayor Salary	\$ 240	\$ 240
01.400.190	Mayor Payroll Taxes	\$ 18	\$ 18.00
01.400.194	Mayor UC Tax	\$ 12	\$ 12.00
01.400.174	Admin/Board/Comm. Education	\$ 1,550	\$ 1,550
01.400.352	Public Official Liability Ins	\$ 1,455	\$ 1,528
		\$ 3,275	\$ 3,348
	Executive		
01.401.110	Wages - Borough Mgr	\$ 98,988	\$ 102,948
01.401.112	Wages- Admin. Assistants	\$ 56,910	\$ 65,436
01.401.190	Payroll Taxes	\$ 13,958	\$ 12,629
01.401.194	Unemployment Comp. Tax	\$ 855	\$ 855
01.401.195	Workmen's Comp	\$ 507	\$ 315
01.401.196	Health Ins	\$ 52,641	\$ 53,200
01.401.210	Office Supplies	\$ 9,500	\$ 9,500
01.401.215	Postage	\$ 7,500	\$ 7,500
01.401.251	Boro Car Maint	\$ 500	\$ 250
01.401.320	Telephone (Mgr Cell)	\$ 700	\$ 700
01.401.330	Travel	\$ 100	\$ 50
01.401.340	Advertising/Printing	\$ 9,000	\$ 9,000
01.401.352	Liability Insurance	\$ 13,500	\$ 13,500
01.401.420	Dues/Membership/Subscriptions	\$ 1,500	\$ 1,000
01.401.460	Training	\$ 1,000	\$ 750
		\$ 267,158	\$ 277,632
	Financial/Auditing/Tax Coll		
01.402.114	Wages- Fiscal Dir/HR Coord (FD/HRC)	\$ 50,393	\$ 51,905
01.402.190	Payroll Taxes-(FD/HRC)	\$ 3,800	\$ 3,893
01.402.194	Unemployment Comp Tax-(FD/HRC)	\$ 285	\$ 285
01.402.195	Workmen's Comp-(FD/HRC)	\$ 593	\$ 77
01.402.196	Health Ins.-(FD/HRC)	\$ 11,809	\$ 11,007
01.402.311	Auditing	\$ 15,000	\$ 20,000
01.402.317	Payroll Processing	\$ 2,500	\$ 2,750
01.402.330	Travel	\$ 100	\$ 100
01.402.352	Liability Insurance-(FD/HRC)	\$ 473	\$ 496
01.402.353	Bond Ins.-(FD/HRC, Mgr)	\$ 750	\$ 750
01.402.460	Training-(FD/HRC)	\$ 250	\$ 250
01.403.116	Tax Coll - Fee/Commission	\$ 2,500	\$ 2,500
01.403.200	Tax Coll - Material/Supplies	\$ -	\$ -
		\$ 88,452	\$ 94,012.35
	Professional Legal, Eng		
01.404.310	Professional Legal Services	\$ 35,000	\$ 35,000
01.404.314	Ordinance Update	\$ 6,000	\$ 5,000
01.408.313	Engineering/Consulting	\$ 40,000	\$ 45,000

Manheim Borough, 2020 Budget, Adopted 12-10-19

	Description	<u>2019 Budget</u>	<u>2020 Budget</u>
		\$ 81,000	\$ 85,000
	General Gov't Bldgs/Plant		
01.409.200	Material/Supplies	\$ 1,500	\$ 1,500
01.409.213	Computer Equipment	\$ 8,000	\$ 8,000
01.409.250	Minor Equipment Repair/Purchase	\$ 1,000	\$ 250
01.409.317	Cleaning Service	\$ 11,000	\$ 11,000
01.409.320	Telephone	\$ 700	\$ 500
01.409.351	Property Insurance	\$ 6,300	\$ 2,500
01.409.360	Utilities	\$ 14,000	\$ 16,000
01.409.370	Maintenance/Repair	\$ 10,000	\$ 10,000
		\$ 52,500	\$ 49,750
	GENERAL GOVERNMENT TOTAL	\$ 492,385	\$ 509,743
	PUBLIC SAFETY		
	Police		
01.410.110	Chief police	\$ 104,706	\$ 107,042
01.410.112	Police secretary - Full-time	\$ 40,801	\$ 51,503
01.410.114	Wages - Officers	\$ 1,224,708	\$ 1,267,418.37
01.410.115	Police Secretary - Part-time	\$ 26,749	\$ -
01.410.117	SRO	\$ 82,072	\$ 86,494.71
01.410.118	Crossing Guards	\$ 42,881	\$ 44,166.94
01.410.119	DTF Officer	\$ 86,176	\$ 90,741.94
01.410.192	Payroll Taxes	\$ 26,983	\$ 28,005
01.410.194	Unemployment Comp Tax	\$ 5,700	\$ 5,130
01.410.195	Workmen's Comp	\$ 93,000	\$ 102,300
01.410.196	Health Ins.	\$ 441,021	\$ 458,276
01.410.198	Life Insurance	\$ 7,043	\$ 7,254
01.410.210	Office Supplies	\$ 10,200	\$ 10,200
01.410.215	Postage	\$ 1,000	\$ 1,000
01.410.216	Office Equipment	\$ 9,000	\$ 9,000
01.410.220	Operating Supplies	\$ 35,500	\$ 49,898
01.410.231	Vehicle Operation (fuel)	\$ 43,376	\$ 42,776
01.410.238	Officer Uniforms	\$ 23,000	\$ 23,000
01.410.252	PD Computer Equipment	\$ 46,075	\$ 51,000
01.410.311	Auditing (police)	\$ 4,005	\$ 4,005
01.410.314	Legal Services	\$ 9,000	\$ 8,500
01.410.317	Rapho Fines	\$ 250.00	\$ 20,000
01.410.320	Telephone	\$ 9,300	\$ 9,300
01.410.327	Radio	\$ 5,000	\$ 18,000
01.410.351	Property Insurance	\$ 4,725	\$ 4,961
01.410.352	Insurance Liability	\$ 40,016	\$ 42,016
01.410.360	Utilities	\$ 17,510	\$ 17,510
01.410.373	Building Maintenance	\$ 18,000	\$ 18,500
01.410.374	Minor Equipment Repair	\$ 10,000	\$ 10,000
01.410.384	Cruiser Lease	\$ 75,000	\$ 60,272

Manheim Borough, 2020 Budget, Adopted 12-10-19

	Description	<u>2019 Budget</u>	<u>2020 Budget</u>
01.410.420	Civil Service Comm.	\$ 500	\$ 500
01.410.451	Cruiser Maintenance	\$ 9,000	\$ 10,000
01.410.460	Training	\$ 9,000	\$ 9,000
01.410.500	Youth Aid	\$ 500	\$ 500
		\$ 2,561,797	\$ 2,668,272
	Fire Dep't		
01.411.163	Workmen's Comp	\$ 32,550	\$ 18,220
01.411.231	Vehicle Operation	\$ 5,500	\$ 5,500
01.411.500	State Fire Relief	\$ 32,000	\$ 30,000
01.411.540	FD Contribution	\$ 26,500	\$ 32,000
		\$ 96,550	\$ 85,720
	Ambulance		
01.412.540	NW EMS Donation	\$ 5,000	\$ 10,000
		\$ 5,000	\$ 10,000
	Code/Zoning Enforcement		
01.413.114	Wages - Code Officer	\$ 54,637	\$ 56,276
01.413.190	Payroll Taxes	\$ 4,120	\$ 4,243
01.413.194	Unemployment Comp Tax	\$ 285	\$ 285
01.413.195	Workmen's Comp	\$ 165	\$ 182
01.413.196	Health Insurance	\$ 11,809	\$ 11,007
01.413.220	Code Enforcement -supplies	\$ 500	\$ 250
01.413.310	Professional Services	\$ 2,500	\$ 500
01.413.352	Liability Insurance	\$ 1,155	\$ 1,213
01.413.460	Training	\$ 750	\$ 500
01.414.240	Operating supplies	\$ 1,000	\$ 1,000
01.414.310	ZHB Solicitor	\$ 4,000	\$ 5,000
01.414.311	Secretary Zoning Hearing	\$ 1,000	\$ 1,000
01.414.314	Legal (Municipal Attorney)	\$ 1,500	\$ 2,500
01.414.340	Advertising/Printing	\$ 2,500	\$ 2,500
		\$ 85,920	\$ 86,456
	Emergency Management		
01.415.300	Emergency Management	\$ 500	\$ 500
		\$ 500	\$ 500
	Task Force		
01.419.300	Task Force	\$ 4,858	\$ 4,858
		\$ 4,858	\$ 4,858
	PUBLIC SAFETY TOTAL	\$ 2,754,626	\$ 2,855,806
	HEALTH AND HUMAN SERVICES		
	Animal control		
01.422.000	Animal control	\$ 1,500	\$ 1,500
	HEALTH AND HUMAN SERVICES TOTAL	\$ 1,500	\$ 1,500
	PUBLIC WORKS		
	PW - Sanitation		

Manheim Borough, 2020 Budget, Adopted 12-10-19

	Description	<u>2019 Budget</u>	<u>2020 Budget</u>
01.427.367	Solid Waste Collection Contrac	\$ 223,206	\$ 260,000
01.427.368	Tipping Fee, recycling	\$ 185,000	\$ 170,000
		\$ 408,206	\$ 430,000
	<i>PW - Weed Control</i>		
01.428.450	Grass Cutting	\$ 35,000	\$ 48,000
		\$ 35,000	\$ 48,000
	<i>PW - Roads and Streets</i>		
01.430.112	Wages	\$ 166,727	\$ 184,008
01.430.190	Payroll Taxes	\$ 12,286	\$ 13,874
01.430.194	Unemployment Taxes	\$ 1,425	\$ 1,140
01.430.195	Workmen's Comp	\$ 15,571	\$ 17,128
01.430.196	Health Ins.	\$ 75,383	\$ 74,925
01.430.200	Material/Supplies	\$ 24,000	\$ 18,000
01.430.233	Vehicle Operation (fuel)	\$ 5,000	\$ 6,000
01.430.238	Uniforms Street Dept	\$ 750	\$ 750
01.430.245	Hwy material	\$ 2,500	\$ 2,250
01.430.251	Vehicle parts	\$ 3,500	\$ 1,750
01.430.320	Telephone/Cell/Internet	\$ 4,500	\$ 4,500
01.430.351	Property Insurance	\$ 2,625	\$ 2,756
01.430.360	Utilities Maintenance Shed	\$ 8,000	\$ 8,500
01.430.370	Maintenance/Repairs	\$ 10,000	\$ 11,000
01.430.374	Minor Equip Repair	\$ 2,500	\$ 3,000
01.431.372	Road maint/repairs	\$ 15,000	\$ 10,000
01.432.200	Snow Materials/Supplies	\$ 10,000	\$ 13,000
01.432.450	Supplemental Snowplow	\$ 5,000	\$ 5,000
01.433.200	Signs Materials/Supplies	\$ 3,500	\$ 4,500
01.433.361	Traffic Signals - Electric	\$ 3,200	\$ 3,200
01.433.370	Maintenance Traffic Signals	\$ 5,500	\$ 5,500
01.434.361	Street Lighting	\$ 80,000	\$ 80,000
01.435.370	Paint/Maintenance	\$ 4,000	\$ 4,000
		\$ 460,968	\$ 474,782
	<i>PW - Other</i>		
01.446.300	Shade Trees	\$ 6,000	\$ -
01.446.370	Storm Water-MS4	\$ 20,000	\$ 10,000
01.448.370	Hydrants	\$ 18,750	\$ 18,750
		\$ 44,750	\$ 28,750
	<i>PUBLIC WORKS TOTAL</i>	\$ 948,924	\$ 981,532
	<i>CULTURE AND RECREATION</i>		
	<i>Participant - Pool/Playground</i>		
01.452.221	Pool Chemicals	\$ 18,000	\$ 15,000
01.452.260	Pool equip/supply/misc	\$ 5,000	\$ 5,000
01.452.360	Pool Utilities	\$ 35,000	\$ 25,000
01.452.370	Pool Maintenance/Repairs	\$ 20,000	\$ 7,500
01.452.450	Pool contract	\$ 94,000	\$ 129,000

Manheim Borough, 2020 Budget, Adopted 12-10-19

	Description	<u>2019 Budget</u>	<u>2020 Budget</u>
01.452.455	Playground contract	\$ 6,000	
		\$ 178,000	\$ 181,500
	<i>Spectator - Museums, etc.</i>		
01.453.540	Historical Society Donation	\$ 1,500	\$ 1,500
		\$ 1,500	\$ 1,500
	<i>Parks</i>		
01.454.430	Park taxes	\$ 6,962	\$ 6,962
01.454.371	Park Tree Services	\$ 15,000	\$ 10,000
01.454.351	Property Insurance	\$ 11,340	\$ 11,907
01.454.360	Park Utilities	\$ 15,000	\$ 14,000
01.454.370	Park Maintenance/Repairs	\$ 16,000	\$ 16,000
		\$ 64,302	\$ 58,869
	<i>Libraries</i>		
01.456.540	Library Donation Expense	\$ 6,300	\$ 6,300
		\$ 6,300	\$ 6,300
	CULTURE AND RECREATION TOTAL	\$ 250,102	\$ 248,169
	COMMUNITY DEVELOPMENT		
	<i>Economic Opportunity</i>		
01.465.351	26 E High Property Insurance	\$ 1,050	
01.465.352	26 E High Liability Insurance	\$ 210	
01.465.373	26 E High Maintenance/Repair	\$ 5,000	
01.465.360	26 E High Utilities	\$ 2,500	
		\$ 8,760	\$ -
	COMMUNITY DEVELOPMENT TOTAL	\$ 8,760	\$ -
	DEBT SERVICE		
01.471.010	2015 Note Principal	\$ 237,000	
01.472.010	2015 Note Interest	\$ 133,000	
01.471.20	2019 Bond Principal		\$ 230,000
01.472.20	2019 Bond Interest		\$ 134,000
	DEBT SERVICE TOTAL	\$ 370,000	\$ 364,000
	EMPLOYER PAID BENEFITS		
01.483.100	Act 205 Pension MMO (police)	\$ 153,801	\$ 244,600
01.483.300	Act 205 Pension MMO (non-uniform)	\$ 38,391	\$ 51,653
	EMPLOYER PAID BENEFIT TOTAL	\$ 192,192	\$ 296,253
	INTERFUND OPERATING TRANSFERS		
01.492.300	Transfer to Cap (for shade tree fund)	\$ -	\$ 6,000
	INTERFUND OPER TRANSFERS TOTAL	\$ -	\$ 6,000
	TOTAL EXPENSE	\$ 5,018,489	\$ 5,263,003

Manheim Borough, 2020 Budget, Adopted 12-10-19

	Description	<u>2019 Budget</u>	<u>2020 Budget</u>
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Revenue	\$	4,981,327	\$	5,245,532
Expenses	\$	5,018,489	\$	5,263,003
	\$	(37,162)	\$	(17,471)

Budget Deficit to be
covered by projected
2019 surplus & reserves