

MANHEIM BOROUGH Fee Schedule

15 E High Street, Manheim PA 17545

RESIDENTIAL RENTAL DWELLING UNIT & LIMITED LODGING UNIT

Registration Fee	\$55/unit annually
Mid Term Vacancy/Occupancy Fee	\$60/unit
Inspection fee	\$60/Unit
Repeat Inspection (beyond initial inspection/compliance visit)	\$60/Unit

ZONING PERMITS

(Based on the cost of the project)

General Use Permit-Includes Certificate of Use and Occupancy	\$50
Residential Use \$15,000 or less	\$50
Residential Use \$15,001 - \$33,000	\$100
Residential Use \$33,001 & over	\$3 per \$1000
Non – Residential Use \$0-\$10,000	\$50
Non – Residential Use \$10,001 - \$35,000	\$100
Non – Residential Use \$35,001 & over	\$3 per \$1000
Signs – Building Sign	\$50
Signs – Free Standing Sign	\$100
Pools – Above Ground Pools	\$50
Pools – In-Ground Pools	\$100
Other – Placement of On-Demand Storage Units – PODS	\$35
Yard Sales	No charge
Demolition Permit	\$50

UCC Building/Construction Permit

Building Code - Residential (1 & 2 Family Units and Multi-Family)	
New Construction	\$50
Residential Structural Alterations	\$50
Decks over 30 inches	\$50
Accessory Buildings over 1000 sq ft	\$50
Swimming Pools – Above Ground	\$50
Swimming Pools – In-ground	\$100
Spa or Hot Tubs	\$50
Manufactured home	\$50
Manufactured home installation	\$50
Building Code Permit – Non Residential	
All non – residential Construction	\$100
Fire Prevention Permits	\$50
Plan Review and Inspection fees for construction will be assessed a fee by Commonwealth Codes Inspection Services (CCIS).	See CCIS Fee Schedule for Rates

ADMINISTRATION FEES

Lender Certification Fee	\$10
Insufficient Funds/Returned Check Fee	\$35
Postage	At current rate
Right-to-Know- Copies	\$.25 side per page
Right-to-Know Certified Copies	\$1/acknowledgment
No Parking Sign (+\$15 refundable deposit per sign)	\$10/sign
Handicap Parking Sign (Must be approved by Police Dept)	No fee
Vendor Permit	\$300
Street Opening - Permit/Inspection/Degradation Fee	\$135/sq. yd for first 5 sq. yds plus \$100 each additional sq. yd.
Public Works Event Labor Fee	\$40/hr + \$30 Application Fee
Curbs and Sidewalk	\$75 each (i.e. curb, sidewalk) per property
Equipment Fee	Based on job and Conditions

SUBDIVISION/LAND DEVELOPMENT & STORMWATER FEES

Subdivision/Land Development Application Fee	\$100
Subdivision/Land Development Review Fee	Engineer Review Fee
Stormwater Permit	
General Permit	\$100 + Engineer Review Fee
Minor Disturbance/Small Project	\$50 + Engineer Review Fee
Exemption Application	Free
Engineer Review Fee For SALDO and Stormwater Permits	Actual Fee from Engineer

POLICE DEPARTMENT

Accident Reports	\$15
Police Reports	\$15
Fingerprinting - Resident	\$15
Fingerprinting – Non-Resident	\$30
Bicycle License	\$1
Stray Animal Daily Care Fee	\$30/day
Stray Animal Recovery Fee	\$60
Public Nuisance Violations (Repeat violations are based on the same 12 month period)	
First violation	\$75
Second violation	\$150
Third-Sixth violation	\$200
Seventh or subsequent violation	\$300
Peddlers and Soliciting (Required to be Licensed) License Fee	\$20/week \$25/month (per person)
Police Officer for Special Event	\$60/hour

SOLID WASTE

Trash & Recycling Fee ¹	\$110 billed twice/yr (\$220 annually)
Extra Refuse	\$ 2 tag
Yard Waste	\$ 1.50 tag
Tire Removal	\$3
Oversized Refuse Items	\$5
White Goods	\$15
Dumpster Permit (w/in public right-of-way -Approval from Police Dept. is required)	\$ 50/month
Dumpster (on premises)	\$40
Licensed Hauler Fee	To Be Determined
Recycling container	\$6

HEARING FEES

Conditional Use Hearing (includes demolitions to Historic Class I, II)	\$750
Zoning Hearing Board Appeals	\$750
Substantive Challenges	\$1,250
Petition to Amend Ordinance or Map	\$1,250
UCC/Property Maintenance Board of Appeals	\$500
Continuances of any hearing	\$75

RECREATION RENTALS

MEMORIAL PARK PAVILION RENTAL RATES (Rates are per day and include electric, water and grills)	
Large Pavilion (located directly behind Manheim Community Pool) – Seats up to 150	\$ 70 Manheim Borough Residents \$100 All Others
Small Pavilion (located at end of Adele Avenue beside Manheim Community Pool) - Seats up to 50	\$ 50 Manheim Borough Residents \$65 All Others
MUMMAU PARK RENTAL RATES (Includes ball field and Tot Lot Playground) 12 tables seat 80/benches seat 40 Rates are per day and include electric and water	\$ 85 Manheim Borough and Rapho Township Residents \$120 All Others
BRING ROCKS OUTDOOR AMPHITHEATRE RENTAL RATES	\$65 Base Fee for Manheim Central Residents \$100 All Others \$15 per hour for electric
BASEBALL/SOFTBALL FIELD RENTAL RATES	
SEASONAL CONTRACT HOLDER RENTAL FEES (Rates apply to Creek, Island, Mummau and Pool fields)	\$10 per game (No charge for practices)
DAILY RENTAL FEES (Rates apply to Creek, Island, Mummau and Pool fields) Price is per each 2 Hour Period or portion thereof.	\$20/2 hour Period Manheim Central Residents \$30 All Others
ADULT TOURNAMENT FEES (Rates apply to Mummau and Pool fields per Field)	
Friday	\$75 Manheim Central Residents \$110 All Others
Saturday	\$100 Manheim Central Residents \$125 All Others
Sunday	\$75 Manheim Central Residents \$125 All Others
YOUTH TOURNAMENT FEES (Rates apply to Creek, Island, Mummau and Pool fields per Field)	
Friday	\$30 Manheim Central Residents \$50 All Others
Saturday	\$75 Manheim Central Residents \$100 All Others
Sunday	\$50 Manheim Central Residents \$75 All Others
ADDITIONAL FEES – (Apply to all of the above field rentals)	
Concession stand (Pool field)	\$25 per use
Security Deposit for concession stand (Refundable)	\$50
Lights – 1 hour minimum billing (creek and pool fields)	\$15 per hour per field
Key Deposit (Refundable)	\$10
MANHEIM COMMUNITY ROOM - BOROUGH HALL	
Community Room Rental	\$50

ONLOT SEWAGE FACILITIES and CODE RELATED

SEWAGE, ZONING, BUILDING, RENTAL INSPECTION AND RELATED FEES
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Per separate fee schedule

NOTES

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| <p>1</p> <ul style="list-style-type: none">• Bills mailed 1st of January and 1st of July, payment due by January 31 and July 31, respectively.• 10 % penalty to be added at the expiration of the Payment Period• 10% lien penalty to be added upon the filing of any lien which shall occur on any uncollected amount outstanding• \$25.00 additional charge & lien after 90 days.• Interest shall accrue on all liens at the rate of 10% per annum• All costs associated with collections are billable |
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