

Manheim Borough Council Meeting  
February 25, 2020 7:00 PM  
Manheim Borough Building, Manheim, PA

- Pledge of Allegiance and Moment of Silence.
- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Noah Martin, Jared Longenecker, and Junior Council Person Mikayla Regan
- **Staff:** Borough Manager/Secretary, James R. Fisher, and Police Chief, Joseph Stauffer

**Approval of Minutes:** 2/11/2020 Borough Council Meeting Minutes: Motion to approve by Mr. Martin, seconded by Mr. Longenecker, passed unanimously.

**Visitors**

- a) No visitors requested to speak at this time.

**Mayor and Police Chief Report:**

Police Chief Stauffer presented and reviewed his report with council. He reviewed upcoming outreach events, and requested that the pool be available for free admission and open until 9 pm for the National Night Out. Motion by Mr. Roth, second by Mr. Enck to approve request as stated. Passed unanimously.

**Borough Codes:**

- a) The monthly code report will be presented at next council meeting

**Borough Engineer:**

- a) The monthly engineer's report will be presented at next council meeting.
- b) Motion by Mr. Enck, second by Mr. Roth to approve change order #2 for the Oak Street bridge Repair Project in the amount of \$2,681.80.

**Borough Manager Report:**

- a) Mr. Fisher presented his summary report to Council.
- b) CCWA Contribution: Motion by Mr. Roth, second Mr. Longenecker to make the annual \$1,000 contribution. Passed unanimously.

**Treasurer Report/Payment of Bills:**

**Presented for approval – General Fund** in the amount of **\$143,035.19** and **Capital Fund** in the amount of **\$2,487.75**. Motion to approve by Mr. Roth, seconded by Mr. Longenecker, passed unanimously.

**Committee Reports:**

- a) Finance Committee – There was nothing new to report.
- b) Parks /Pool Committee – The committee met prior to the council meeting. Hours for the lap and baby pool were discussed, with no changes proposed to what is included in the contract, except for days when special events will be taking place.
- c) Public Works – There was nothing new to report.
- d) Shade Tree Commission – See old business.
- e) Land Bank – Nothing new to report.

**Old Business:**

- a) Draft Shade Tree Ordinance – The draft ordinance was very briefly discussed, and council requested that member(s) of the commission attend an upcoming council meeting.

- b) Draft Lead Paint Ordinance – The draft ordinance was briefly discussed, and further research is being done. Council requested that representative from the LCHRA be contacted to see if someone can come to a council meeting to discuss their experience with lead paint ordinances.
- c) Chair placement during Farm Show Parade – This was briefly discussed, and will be discussed at future meetings to finalize the policy.
- d) Letter of intent for 2020 CDBG application for storm drainage improvements in the Adele Ave, Hershey Dr, Laurel St area. Motion by Mr. Enck, second by Mr. Martin to submit LOI. Passed unanimously.

**New Business:**

- a) It was noted that the Manheim Lions Club will be holding a Blood Drive on Sat April 25th on the Square from 9 am to noon, using the Central PA Blood Bank Bus/Truck.
- b) Chiques COB request for Chicken BBQ fundraiser in Square Friday April 10 between 9 and 2. Motion by Mr. Enck, second by Mr. Martin to approve request. Passed unanimously.

**Correspondence:** MAWSA and NWEMS reports were provided in the packets.

**Public Comment:** There was no public comment.

**Executive Session:**

Motion by Mr. Roth, second by Mr. Enck to recess to executive session for personnel, real estate, and litigation matters at 7:38 PM. Passed unanimously. Mr. Howett joined the executive session via telephone.

Council returned from Executive Session at 9:07 PM.

**Adjournment:**

With no further business or actions, motion by Mr. Roth, second by Mr. Enck, to adjourn at 9:08 pm. Passed unanimously.

Respectfully submitted,

James R Fisher  
Secretary  
February 25, 2020