



Tenant Responsibility Inspection Checklist:

1. Apartments shall be clean, safe and sanitary; in particular, sinks, bathtub & showers, floors, countertops, toilets & stove top
2. Mold may accumulate if you don't use the exhaust fan in the bathroom so by wiping down the ceiling or walls regularly with a mixture of bleach and water mold shouldn't grow
3. Clean the exhaust fan in the bathroom; covers come off and can be washed
4. Excessive use of extension cords is prohibited; use of UL listed GFCI protected power strips are recommended if necessary. Overloading the receptacle may create a fire
5. Extension cords must be plugged directly into the receptacle not into another extension cord or a power strip; read the cord instructions
6. High power usage appliances such as air conditioners, microwaves or approved temporary space heaters shall be plugged directly into the receptacle; not into adapters, extension cords or power strips. Read the appliance instructions
7. No cords shall run across a path of travel or doorways, this is a trip hazard
8. No cords shall run under carpets; friction is created by the carpet during normal wear which rubs and deteriorates the wire coating, this is a fire hazard
9. No storage of anything in hallways or stairs that will reduce the width or is a tripping hazard is permitted. Areas shall be maintained free of shoes, furniture, vacuum cleaners, clothes and clutter. A clear path of egress is required to provide a safe path for you to get out and a safe path for emergency personnel to get in.
10. Doorways and windows shall not be blocked for emergency egress
11. Outdoor trash, litter and garbage shall be stored in plastic containers
12. Broken &/or unusable items, wood pieces, branches, rubbish and indoor style furniture in exterior areas are prohibited
13. Exterior porches, balconies or stairs are not approved storage areas
14. Vehicles that are uninspected, in disrepair, lacks a license plate, etc. is prohibited; vehicles must be street legal
15. Use of space heaters are prohibited unless being used in a temporary manner and according to the manufacturer's instructions; they shall not be used as the main heat source.

This list was created to offer assistance for tenants preparing for the required 3-year inspection conducted by the Borough. The above noted are your responsibilities and although comprehensive the list may not be all inclusive, there is always a margin for the unknown.

Remember to always contact your landlord with questions and concerns about your home; they don't know if you don't tell them...