

Manheim Borough Council Meeting  
October 13, 2020 7:00 PM  
15 East High Street  
Manheim, PA

- **Roll Call:** President Carol Phillips, Vice President Brad Roth, Pro Tempore Chad Enck, Bryan Howett, Noah Martin, Jared Longenecker and Mayor Scot Funk.
- **Staff:** Borough Manager/Secretary, James R. Fisher and Police Chief, Joseph Stauffer

This meeting was held in the Council Chambers with Public Participation via Zoom. The information for public participation was provided on the Borough's website, and posted on the front door of the Borough building.

These proceedings were recorded for purposes of preparation of meeting minutes.

**ANNOUNCEMENTS:**

It was noted that any comments or questions during the meeting could be e-mailed to [boroughmanager@manheimboro.org](mailto:boroughmanager@manheimboro.org). Also, Attendees are directed to use the hand-raise function in Zoom if they would like to comment. Attendees will also be given the opportunity to comment prior to any vote or moving on to a new agenda item.

The Meeting was called to order by President Carol Phillips.

**HEARING OF VISITORS:**

- Ms. Janelle Heying, from Teen Central was present to update council on the current status of their Light the Night Event on Friday, October 30<sup>th</sup>. They will still be having their celebration, but there will not be a hayride this year and some of the activities will be different from other years. She thanked Mr. Fisher for his help in providing information and requirements for this event, which will take place in their parking lot off of South Wolf Street.
- Ms. Sue Obetz from the Manheim Community Library Board was present to request the continuing support from Borough of \$6,900 for 2021. The request will be given to the Finance Committee as part of their budgeting process for 2021.
- Ms. Risa Paskoff from Aarons Acres was present to request a reduction of their capital donation amount from \$20,000 to \$15,000 for the 2021 season. They have been donating to Manheim Borough the past several years to help with increasing maintenance cost for the pool. This donation is in addition to the contracted pool and pavilion rental payments they pay to hold their summer camp in Manheim each year. The request had already been made to the Parks/Pool Committee and the Committee found this request to be reasonable. Motion to approve the request by Mr. Howett, seconded by Mr. Martin, passed unanimously. The Borough was thanked for their continuing support of this camp program.

**ACTION ITEMS:**

1. **Approval of 9/29/20 Borough Council Meeting Minutes:** Motion to approve by Mr. Enck, seconded by Mr. Roth, passed unanimously.
2. **Payment of bills (list in packets along with Budget YTD and reserves report): Presented for approval-General Fund** in the amount of **\$409,097.24**, **Capital Fund** in the amount of **\$426.85** and **K9 Fund** in the amount of **\$86.37**. Motion to approve by Mr. Roth, seconded by Mr. Martin, passed unanimously.

**Mayor and Police Chief Report:**

Mayor Funk reported on the parade that was held for Makenna Linder as she celebrated her last chemotherapy treatment. The Borough residents and businesses continue to support her battle with cancer. He noted the new

Brew Pub that will be added to the REO Market Place on North Main Street. It will include Axe Throwing and special events.

Police Chief Stauffer presented his report to council. He updated Council on the AXON Fleet, the Manheim BIC "Drive Through" Parade, the station's fiber optic connection, speed limit changes, Football game security, Bike Patrols and the Crossing Guards. Press releases were also included in the report.

**Borough Codes:**

- a) The Monthly Administrative and Codes Reports will be presented at the next council meeting.

**Borough Engineer:**

- a) The Monthly Engineering Report was presented to council by Mr. Craddock. It was noted that the North Linden Street/East High Street drainage improvements will probably be starting this week.
- b) The West High Street Parking Restriction addition to the Traffic Ordinance Amendment was presented for consideration and approval. Mr. Craddock explained the reasoning for the suggested restriction and presented a schematic drawing and recommendation for prohibiting parking within 120' of the Eastern Curb line of North Fulton Street. Motion to approve by Mr. Howett, seconded by Mr. Roth, passed unanimously. Discussion was held on other locations that may also have site distance problems.

**Borough Manager Report:**

- a) Mr. Fisher presented his Summary Manager Report to council.
- b) Mr. Fisher explained the ongoing research to enhance the audio for the Zoom Meetings in the Council Chambers as he continues to make changes and adjustments to the microphones and speakers.

It was suggested that having the Public Works Director, Ms. Lindsey Uhlig attend the Council Meetings once a month would be beneficial.

**Committee Reports:**

- a) Finance Committee – The Budget Meeting was held Tuesday, October 6th at 6:30 pm.
- b) Parks /Pool Committee – There was nothing new to report.
- c) Personnel/Police – There was nothing new to report.
- d) Public Works – The Public Works Director Report was in the Packet.
- e) Land Bank – There was nothing new to report.
- f) Shade Tree Commission – There was nothing new to report.

**Old Business:** There was no Old Business

**New Business:** There was no New Business

**Correspondence: Fire Department Report & NWEMS Report**

**Public Comment:** There was no Public Comment.

**Adjournment:** Motion by Mr. Enck to adjourn the Council Meeting at 7:37 PM and move to Executive Session for Personnel Matters, seconded by Mr. Roth, passed unanimously.

Respectfully submitted,  
Linda Gerhart  
Recording Secretary  
October 13, 2020